



Council Report

February 19, 2018

“Caring for God’s Children of all ages, by growing disciples who make disciples.”

Shepherd of the Prairie Lutheran Church

Tel. 847-669-9448
Fax. 847-669-9455

10805 Main St.
Huntley, IL 60142

www.sotp.org
pastormark@sotpmail.com

Shepherd of the Prairie February 19, 2018 Council Agenda

1. **Devotions** – Marlene Boehler
2. **Review and approve January Council Minutes**
3. **Finance Review** – Dan Wentzloff
 - a. Monthly finance review
 - b. 2017 Surplus suggestions
4. **Staffing for Growth**
 - a. Operations Manager / Business Administrator - Human Resources
 - b. Director of Children & Family Ministry - Human Resources
 - c. Pastoral Intern / Assistant Pastor - 2019 and 2020
 - d. Council Retreat - Move from Program to Resource Church - Neil Harrison
What's it going to take?
5. **Constitution Update** - Cliff Dungey
 - a. Next Steps
6. **Other Business**
 - a. Council Liaison 2018 Assignments
 - b. Weekend for Installation of Council Members - 3/4/2018
 - c. Barnabas Ministry, First group trained 4/14/2018 - Donna Kelly
 - d. Pastor Mark Sabbatical - May, June, July 2019
 - e. Memory Garden Development, Chair Ralph Wehnes - Discussion
 - f. Comprehensive Ministry Recommendations - Connection Ministry Donna Kelly,
Visitor Engagement, Who/Why are we here - discussion
 - g. Year round Stewardship plan, discuss with Stewardship team - Matt Greene
 - h. Statement of Purpose - continued discussion, meaningful words
7. **Ministry Team Updates**
 - a. Review updates
8. **Devotions for March meeting** -
9. **Next Meeting**
 - a. March 19, 2018

Shepherd of the Prairie January 15, 2018 Council Minutes

In Attendance: Adam Adams, Marlene Boehler, Pastor Mark Boster, Amy Brittain, Cliff Dungey, Matt Greene, Bud Hansen, Nancy Ottinger, Dan Wentzloff

Absent: Sheri Ott

1. **Devotions** – Amy Brittain
2. **Review and approve December Council Minutes**
 - a. *Motion to approve minutes by Matt Greene. Seconded by Cliff Dungey. Motion approved.*
3. **Finance Review**
 1. December 2017 contributions \$63,016.50
 2. Building Fund Income for December \$623,510.28 (including Forward in Faith: \$71,499.50 and draw against construction loan: \$550,697.96)
 3. Building Fund Expenses December 2017 \$558,763.30
 4. Total member contributions for 2017: \$624,744.58
 5. Surplus for 2017: \$60,805
 6. Encourage members to give Forward in Faith pledges earlier
 7. Discussion regarding why people give and implications for the church: strengths and needs
 - a. Connections/Relationships
 - b. Equip and value those on the fringe- fragile area of need
 - c. Connecting Model with Neighborhoods
 8. Finance Policy and Procedures Manual Review
 - a. *Motion to approve Finance Policy and Procedures Manual by Dan Wentzloff. Seconded by Matt Greene. Motion approved.*
4. **Constitution:** Recommended congregational constitution from the ELCA
 1. Key Points
 - a. Electronic mailings
 - b. Treasurer as officer
 - c. Remote committee meetings
 - d. Word and Sacrament vs. Word and Service
 - e. Membership classification
 - f. Council numbers
 - g. Terms of officers
 2. ELCA reviews constitution every 3 years
 3. Call special congregational meeting to vote to replace current constitution
 4. *Motion to approve Congregational Constitution to send to Synod for approval by Nancy Ottinger. Seconded by Bud Hansen. Motion approved.*
5. **January Annual Meeting Details**
 1. Tellers- Bud, Matt
 2. Mics- Adam, Cliff, Mark
 3. Parliamentarian- Jessica
 4. Treasurer's report from 2017- Dan
 5. Budget- Dave
6. **Ministry Team Update**
 1. Building Team: seating, air conditioning

7. **Council Retreat-** move to summer
8. **Devotions for February 2018 meeting** – Marlene Boehler
9. **Next Meeting- Monday February 19, 2018**

Shepherd of the Prairie Lutheran Church
Council Meeting Minutes: Election of Officers
January 28, 2018

Called to order: 1:07

Opening Prayer: Pastor Mark

Election process explained by Pastor Mark

Election of Officers for 2018 Council

President: Bud Hansen elected as president. Bud was lone nominee.

Vice President: Vote taken for vice president with Cliff Dungey and Matt Greene on the ballot. Matt Greene elected as vice president by majority vote.

Treasurer: Dan Wentzloff elected as treasurer. Dan was lone nominee.

Secretary: Amy Brittain elected as secretary. Amy was lone nominee.

Adjourned: 1:12 Motion to adjourn by Marlene Boehler. Second by Cliff Dungey

Closing Prayer: Pastor Mark

Finance Minutes – February 2018

Members Present: Don Schneider, Devin Burg, Dave Shotick, Dan Wentzloff, Rich Juergensen, Ed Cuttle

Absent:

The meeting was called to order at 7:15 PM.

The minutes of our January meeting were approved.

Dave reviewed the January Financial Statements. January contributions were very strong at \$85,837.86. This included \$59,588 of January contributions and \$26,250 of prepaid 2018 contributions that were received in December 2017 and transferred to 2018 income in January.

Expenses for the month were \$6,553 under budget. This was primarily due to the Staffing for Growth expense not yet being used. The \$35,197 surplus is made up of \$26,250 of Prepaid Pledges, \$5,365 of reduced expense and \$3,582 of unused Staffing for Growth.

Building Fund Income for January was \$600,262.74. This included \$51,784 from Forward in Faith and a \$549,245 draw against our construction loan. Building Fund Expenses for January were \$570,942. The Building Fund Balance is \$204,344.

Don presented an updated and detailed project status report highlighting the currently expected sources of income toward our building project contrasted with our currently expected costs or uses of those funds. This report was reviewed in detail by the Team and it was agreed unanimously that we were able to spend an additional approximate \$120,000 toward completion of the shelled spaces without the use of any General Fund monies. This was communicated to the Building Team.

The Team discussed what, if anything, could or should be done with the 2017 surplus. We agreed that given the unknowns surrounding the operating costs of the new building, combined with the need to have a hedge against the construction cost additions just approved, that it is our recommendation to leave these funds in the General Fund. It was further noted that our current General Fund Balance of \$182,436 is equivalent to 3.2 months of currently budgeted operating cost. While this is a comfortable number, it is not an excessive number.

There being no further business the meeting was adjourned at 8:45 PM.

Respectfully submitted,

Don Schneider, Chairperson

Treasurer's Report as of January 31, 2018

2018 Annual Budget: The 2018 Annual Budget was approved and will meet the expected growth occurring as a result of the New Sanctuary and increased Pastoral needs with our growing congregation.

Operating Income and Expenses are within the requirements of the Annual Budget with an unusual \$35,196 of Net Income over Expenses. Through the first month contributions greatly exceeded expectations probable due to the new tax law changes regarding charitable deductions. The primary reason for the \$35,197 of surplus for January was the transfer of \$26,250 of Prepaid Pledges received in December.

Building Fund The Building Fund Balance is \$204,343 and we are drawing funds from the Construction Loan. Loan funds to pay construction costs each month. During the month *Forward in Faith* donations totaled \$51,784. Building Fund expenses related to the new building were \$670,041 for the month.

Fixed Assets As construction progresses on the new building so will there be a significant increase in the value of the Fixed Asset for Building and Grounds. As of January the increase is \$2,594,318 higher than last year.

<u>General Fund</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Over/Under</u>
Income:	\$ 85,837	\$ 57,691	\$ 28,146
Expenses:	\$ <u>50,641</u>	\$ 57,194	\$ 6,553
Net Income:	\$ 35,196		

Fund Balance: \$ 182,435

Building Fund

Income: \$ 600,262 (\$549,245 from Loan proceeds)

Expenses: \$ 570,941

Fund Balance: \$ 204,343

Respectfully Submitted,

**Daniel L. Wentzloff
Church Treasurer**

Shepherd of the Prairie - Huntley IL
Balance Sheet as of January 31, 2018

Thursday, February 8, 2018

Page 1 of 4

Account #	Account Name	YTD Balance	Period Activity	Previous Year Balance
Assets				
Current Assets				
1.100.000	Heartland Bank Checking	382,663.22	12,887.89	245,154.50
1.200.000	Mission Plus Building Fund Checking	183,593.76	29,320.91	718,979.05
1.250.000	HBT/LPL Investment Account	341.86	0.00	1,395.32
1.260.000	Village of Huntley Compliance Bond	20,750.00	0.00	0.00
1.400.000	Heartland Bank Youth Account Checking	0.00	0.00	0.00
	Total Current Assets	\$587,348.84	\$42,208.80	\$965,528.87
Fixed Assets				
1.300.000	Building & Grounds	4,574,318.30	549,245.17	1,980,000.00
	Total Fixed Assets	\$4,574,318.30	\$549,245.17	\$1,980,000.00
	Total Assets	\$5,161,667.14	\$591,453.97	\$2,945,528.87
Liabilities				
Current Liabilities				
2.000.000	Accounts Payable/Vendors	0.00	0.00	0.00
2.100.000	Prepaid Pledges	0.00	(26,250.00)	0.00
2.200.000	941 Federal Withholding	0.00	0.00	0.00
2.200.100	941 State Withholding	0.00	0.00	0.00
2.200.150	Pastor's FSA Account	0.00	0.00	0.00
2.999.999	Mission Plus Building Fund Checking 2	0.00	0.00	0.00
	Total Current Liabilities	\$0.00	(\$26,250.00)	\$0.00
Long Term Liabilities				
2.200.200	MIF Commercial Loan Payable	0.00	0.00	476,749.44
2.200.250	MIF Construction Loan Payable	1,758,660.50	549,245.17	0.00
	Total Long Term Liabilities	\$1,758,660.50	\$549,245.17	\$476,749.44
	Total Liabilities	\$1,758,660.50	\$522,995.17	\$476,749.44
Fund Balances & Equity				
Unrestricted Fund Balances				
3.100.000	General Fund Balance	182,435.78	35,196.86	91,158.06
	Total Unrestricted Fund Balances	\$182,435.78	\$35,196.86	\$91,158.06
Temporary Restricted Fund Balances				
3.170.000	Special Services Fund Balance	1,221.00	(4,462.00)	3,605.52
3.175.000	Memorial Fund Balance	5,870.00	1,450.00	1,470.00
3.180.000	Grafton Food Pantry Fund Balance	390.00	160.00	135.00

Shepherd of the Prairie - Huntley IL
Balance Sheet as of January 31, 2018

Thursday, February 8, 2018

Page 2 of 4

Account #	Account Name	YTD Balance	Period Activity	Previous Year Balance
3.200.000	Heifer Fund Balance	4.50	0.00	0.00
3.210.000	Grant Fund Balance	0.00	0.00	0.00
3.220.000	AV Ministry Fund Balance	0.00	0.00	0.00
3.225.000	Reformation 500 Balance	180.14	0.00	0.16
3.250.000	Good Samaritan Fund Balance	4,714.86	0.00	431.43
3.260.000	Evangelism/Outreach Fund Balance	2,924.87	30.00	452.01
3.270.000	Holiday Flowers Balance	(46.99)	0.00	0.00
3.300.000	<i>Music Ministry Fund Balance</i>			
3.330.000	Adult Music Ministry Fund Balance	1,572.67	0.00	2,783.41
3.331.000	Dedication Anthem Balance	1,500.00	0.00	0.00
3.333.000	Organ Balance	13,672.20	1,172.20	0.00
3.335.000	Bells Ministry Fund Balance	0.00	0.00	0.00
3.345.000	Childrens Music Ministry Fund Balance	489.09	0.00	754.00
	<i>Total Music Ministry Fund Balance</i>	<i>\$17,233.96</i>	<i>\$1,172.20</i>	<i>3,537.41</i>
3.350.000	Prairie Crafters Fund Balance	7,880.35	0.00	0.00
3.360.000	Miscellaneous Fund Balance	877.06	0.00	827.06
3.370.000	WELCA Fund Balance	264.01	0.00	264.01
3.380.000	Continuing Education Fund Balance	(3,000.00)	0.00	0.00
3.400.000	<i>Youth Ministry Fund Balance</i>			
3.415.000	Youth Ministry Balance	871.49	0.00	(99.00)
3.417.000	Youth Mission Trips Balance	(322.27)	784.02	(204.70)
3.421.000	Youth Scholarship Balance	1,263.01	500.00	763.01
3.422.000	Operation Christmas Child Balance	65.10	0.00	345.76
3.423.000	Confirmation Retreat Fund Balance	(520.00)	0.00	(1,279.00)
3.424.000	Gift Card Program Fund Balance	0.00	0.00	0.00
	<i>Total Youth Ministry Fund Balance</i>	<i>\$1,357.33</i>	<i>\$1,284.02</i>	<i>(473.93)</i>
3.500.000	Little Lambs Fund Balance	9,023.58	1,678.26	8,255.98
3.600.000	Prayer Shawl Ministry Fund Balance	54.68	0.00	(15.32)
3.650.000	Quilters Ministry Fund Balance	772.04	0.00	775.50
3.675.000	Memory Garden Balance	1,000.00	1,000.00	N/A
3.700.000	Disaster Relief Fund Balance	320.91	0.00	220.91
3.750.000	Seminary Scholarship Fund Balance	5,770.00	0.00	5,770.00
3.995.000	<i>Inactive Accounts Fund Balance</i>			
3.150.000	Building Fund Income	0.00	0.00	0.00

Shepherd of the Prairie - Huntley IL
Balance Sheet as of January 31, 2018

Thursday, February 8, 2018

Page 3 of 4

Account #	Account Name	YTD Balance	Period Activity	Previous Year Balance
3.160.000	Debt Reduction Fund Balance	0.00	0.00	0.00
3.310.000	Music Bells Balance	0.00	0.00	0.00
3.320.000	Music - Hymnal	0.00	0.00	0.00
3.340.000	Bell Maintenance Balance	0.00	0.00	0.00
3.410.000	Youth Summer Camp Balance	0.00	0.00	0.00
3.420.000	Youth - KCK Balance	0.00	0.00	0.00
3.990.000	Faith Item Fund	0.00	0.00	0.00
	<i>Total Inactive Accounts Fund Balance</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>0.00</i>
	Total	\$56,812.30	\$2,312.48	\$25,255.74
	Total Temporary Restricted Fund Balances	\$56,812.30	\$2,312.48	\$25,255.74
Reserves				
3.950.000	Inreach Reserves Fund Balance	2,623.37	63.00	2,360.28
3.960.000	Outreach Reserves Fund Balance	8,155.75	(347.45)	7,640.42
3.970.000	Bldg & Grounds Reserves Balance	0.00	0.00	0.00
3.971.000	Roof Repairs/Replacement Balance	33,250.00	250.00	30,250.00
3.972.000	Playground Maintenance Reserves Balance	4,615.00	0.00	5,000.00
3.973.000	Parking Lot Seal/Repair Reserves Balance	11,013.00	213.00	8,463.00
3.974.000	Lawn & Landscaping Reserves Balance	5,979.00	229.00	3,229.00
3.975.000	Maintenance Reserves Balance	11,083.00	83.00	10,083.00
3.976.000	Carpeting Crossroads/Hallways Reserves Balance	13,300.00	100.00	12,100.00
3.977.000	Carpeting MP Room/Classrooms Balance	13,250.00	250.00	10,250.00
3.978.000	Security Lock System Reserves Balance	10,000.00	0.00	10,000.00
3.980.000	Equipment Reserves Balance	3,894.56	167.00	6,167.00
3.981.000	Bells Maintenance Reserves Balance	1,638.11	21.00	1,388.11
3.985.000	Sabbatical Reserves Balance	7,675.89	100.00	6,475.89
3.988.000	Payroll Tax Reserves Balance	5,857.32	0.00	5,857.32
	Total Reserves	\$132,335.00	\$1,128.55	\$119,264.02
Permanently Restricted Funds				
Building Fund				
3.125.000	Building Fund Balance	204,343.76	29,320.91	718,979.05
	Total Building Fund	\$204,343.76	\$29,320.91	\$718,979.05
3.940.000	Endowment Fund Balance	11,422.00	500.00	10,872.00
	Total Permanently Restricted Funds	\$215,765.76	\$29,820.91	\$729,851.05
3.130.000	Building & Grounds Equity	2,815,657.80	0.00	1,503,250.56

Shepherd of the Prairie - Huntley IL
Balance Sheet as of January 31, 2018

Thursday, February 8, 2018

Page 4 of 4

Account #	Account Name	YTD Balance	Period Activity	Previous Year Balance
Total Equity		\$2,815,657.80	\$0.00	\$1,503,250.56
Total Fund Balances & Equity		\$3,403,006.64	\$68,458.80	\$2,468,779.43
Total Liabilities and Fund Balances & Equity		<u>\$5,161,667.14</u>	<u>\$591,453.97</u>	<u>\$2,945,528.87</u>

If the accounts in the subtotals have changed or if ledger (marked with "**") and subsidiary account attributes have changed, Previous YTD totals may not represent a valid comparison.

Shepherd of the Prairie - Huntley IL
Treasurer's Report as of January 2018 for General Fund

Thursday, February 8, 2018

Page 1 of 4

Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Annual Budget
<i>Income</i>						
4.100.000	Member Contributions	83,355.00	55,000.00	83,355.00*	55,000.00	660,000.00
4.150.000	Loose Plate and Growth	2,442.13	2,595.00	2,442.13	2,595.00	31,137.00
4.200.000	Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
4.250.000	Flower Income	25.00	83.00	25.00	83.00	1,000.00
4.300.000	Interest Income (Heartland Bank)	15.73	13.00	15.73*	13.00	150.00
	Total Income	\$85,837.86	\$57,691.00	\$85,837.86*	\$57,691.00	\$692,287.00
<i>Expenses</i>						
<i>Mission Ministry</i>						
5.100.110	ELCA NI Synod	5,500.00	5,500.00	5,500.00	5,500.00	66,000.00
5.100.112	Local Mission	30.62	550.00	30.62	550.00	6,600.00
5.100.113	Mission Ministry - Other	0.00		0.00		
	Mission Ministry	\$5,530.62	\$6,050.00	\$5,530.62	\$6,050.00	\$72,600.00
<i>Outreach Ministry</i>						
5.150.100	Outreach Team	0.00	417.00	0.00	417.00	5,000.00
5.150.150	Advertising	0.00	250.00	0.00	250.00	3,000.00
5.150.250	Outreach Ministry - Other	0.00		0.00		
5.150.300	Lay Ministry Expenses	0.00	54.00	0.00	54.00	650.00
	Outreach Ministry	\$0.00	\$721.00	\$0.00	\$721.00	\$8,650.00
<i>Adult Education Ministry</i>						
5.200.000	Adult Ed Books/Reimbursements	0.00		0.00		
5.200.300	Adult Ed Curriculum	0.00	83.00	0.00	83.00	1,000.00
5.200.350	Retreats Expenses	0.00	8.00	0.00	8.00	100.00
5.200.400	Adult Ed - Other	0.00		0.00		
5.200.450	Home Devotional Guides	0.00	17.00	0.00	17.00	200.00
	Adult Education Ministry	\$0.00	\$108.00	\$0.00	\$108.00	\$1,300.00
<i>Youth and Education Ministry</i>						
5.250.100	Youth Resources	106.62	125.00	106.62	125.00	1,500.00
5.250.150	Youth Curriculum	0.00	42.00	0.00	42.00	500.00
5.250.200	Mission Trip Expenses	0.00	0.00	0.00	0.00	3,000.00
5.250.250	Youth Events Expense	0.00	108.00	0.00	108.00	1,300.00
5.250.275	Software/Subscriptions	121.08	208.00	121.08	208.00	2,500.00
5.250.280	Confirmation Expenses	0.00	350.00	0.00	350.00	4,200.00
5.250.285	Sunday School Expenses	0.00	125.00	0.00	125.00	1,500.00
5.250.290	VBS Expenses	251.98	0.00	251.98	0.00	3,000.00

Shepherd of the Prairie - Huntley IL
Treasurer's Report as of January 2018 for General Fund

Thursday, February 8, 2018

Page 2 of 4

Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Annual Budget
5.250.300	Other Youth Expenses	177.81	83.00	177.81*	83.00	1,000.00
5.250.350	Children & Family Ministry	59.98	250.00	59.98	250.00	3,000.00
	Youth and Education Ministry	\$717.47	\$1,291.00	\$717.47	\$1,291.00	\$21,500.00
Music Ministry						
5.300.100	Choral Expenses	0.00	167.00	0.00	167.00	2,000.00
5.300.161	Organ/Piano Supply	0.00	33.00	0.00	33.00	400.00
5.300.175	Bells Expenses	125.91	83.00	125.91*	83.00	1,000.00
5.300.350	Band Expenses	0.00	167.00	0.00	167.00	2,000.00
5.300.400	Piano/Organ Maintenance	0.00	75.00	0.00	75.00	900.00
5.300.450	Bell Maintenance	0.00		0.00		
5.300.500	Licensing Fees	0.00	71.00	0.00	71.00	850.00
5.300.550	Music Resources Expenses	14.83	33.00	14.83	33.00	400.00
	Music Ministry	\$140.74	\$629.00	\$140.74	\$629.00	\$7,550.00
Worship Ministry						
5.350.100	Audio Visual Ministry	54.60	125.00	54.60	125.00	1,500.00
5.350.150	Flowers	72.16	125.00	72.16	125.00	1,500.00
5.350.200	Altar Guild	93.74	58.00	93.74*	58.00	700.00
5.350.250	Pastoral Assistance	200.00	167.00	200.00*	167.00	2,000.00
5.350.300	Worship Supplies	0.00	42.00	0.00	42.00	500.00
5.350.350	Misc. Worship Expenses	15.00	50.00	15.00	50.00	600.00
	Worship Ministry	\$435.50	\$567.00	\$435.50	\$567.00	\$6,800.00
Facilities						
5.400.100	Cleaning Service	590.00	790.00	590.00	790.00	9,480.00
5.400.150	Utilities	2,133.23	1,219.00	2,133.23*	1,219.00	14,633.00
5.400.200	Waste Removal	133.53	144.00	133.53	144.00	1,728.00
5.400.250	Grounds Maintenance	0.00	452.00	0.00	452.00	5,425.00
5.400.255	Snow Removal	1,650.00	538.00	1,650.00*	538.00	6,450.00
5.400.300	Maint./Cleaning Supplies	115.76	87.00	115.76*	87.00	1,040.00
5.400.350	Outside Contract Services	0.00	873.00	0.00	873.00	10,475.00
5.400.400	Misc. Facilities expense	365.00	429.00	365.00	429.00	5,151.00
	Facilities	\$4,987.52	\$4,532.00	\$4,987.52*	\$4,532.00	\$54,382.00
Office Expenses						
5.450.100	Office Supplies	269.12	292.00	269.12	292.00	3,500.00
5.450.150	Office Equipment	0.00	83.00	0.00	83.00	1,000.00
5.450.200	Web/Software Expenses	460.73	367.00	460.73*	367.00	4,400.00

Shepherd of the Prairie - Huntley IL
Treasurer's Report as of January 2018 for General Fund

Thursday, February 8, 2018

Page 3 of 4

Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Annual Budget
5.450.250	Telephone	121.66	125.00	121.66	125.00	1,500.00
5.450.275	Wireless Phone	113.79	200.00	113.79	200.00	2,400.00
5.450.300	Postage	0.00	167.00	0.00	167.00	2,000.00
5.450.350	Dues & Subscriptions	175.00	17.00	175.00*	17.00	200.00
5.450.400	Equipment Rental	1,232.40	1,208.00	1,232.40*	1,208.00	14,500.00
5.450.450	Misc. Office Expenses	0.00	21.00	0.00	21.00	250.00
	Office Expenses	\$2,372.70	\$2,480.00	\$2,372.70	\$2,480.00	\$29,750.00
Staffing Ministry						
5.500.100	Pastor Salary	5,172.20	5,388.00	5,172.20	5,388.00	64,653.00
5.500.150	Pastor Housing Allowance	2,666.66	2,667.00	2,666.66	2,667.00	32,000.00
5.500.200	Lay Ministry Coor.	1,775.68	1,825.00	1,775.68	1,825.00	21,894.00
5.500.250	Youth Ministry Coor.	3,410.74	3,505.00	3,410.74	3,505.00	42,054.00
5.500.300	Director of Music	3,353.58	3,446.00	3,353.58	3,446.00	41,350.00
5.500.350	Organist	1,698.82	1,746.00	1,698.82	1,746.00	20,946.00
5.500.375	Contemp. Worship Coordinator	0.00	780.00	0.00	780.00	9,360.00
5.500.400	Tech. Support Manager	2,387.49	2,433.00	2,387.49	2,433.00	29,200.00
5.500.450	Office Manager	1,562.00	1,545.00	1,562.00*	1,545.00	18,540.00
5.500.475	Accounting Administrator	463.50	476.00	463.50	476.00	5,715.00
5.500.500	Director of Adult Education	2,292.82	2,150.00	2,292.82*	2,150.00	25,803.00
5.500.525	AV Coordinator	655.64	674.00	655.64	674.00	8,084.00
5.500.550	Continuing Education/Training	335.84	583.00	335.84	583.00	7,000.00
5.500.600	Staff Social Security	1,317.63	1,346.00	1,317.63	1,346.00	16,153.00
5.500.650	Pastor SS/Ins/Retirement	4,579.66	4,446.00	4,579.66*	4,446.00	53,353.00
5.500.700	Misc. Staff expenses	56.33	83.00	56.33	83.00	1,000.00
5.500.725	Staffing for Growth	585.00	4,167.00	585.00	4,167.00	50,000.00
	Staffing Ministry	\$32,313.59	\$37,260.00	\$32,313.59	\$37,260.00	\$447,105.00
Other Church Expenses						
5.550.100	Scholarships	0.00		0.00		
5.550.110	Kitchen Supplies	52.95	125.00	52.95	125.00	1,500.00
5.550.125	Church Events Expense	728.89	42.00	728.89*	42.00	500.00
5.550.150	Committee Expenses	0.00	42.00	0.00	42.00	500.00
5.550.175	Synod Assembly Expense	0.00	42.00	0.00	42.00	500.00
5.550.200	Church Insurance	1,037.32	1,038.00	1,037.32	1,038.00	12,450.00
5.550.250	Automobile Expense	370.22	458.00	370.22	458.00	5,500.00
5.550.300	Human Resources	0.00	42.00	0.00	42.00	500.00

Shepherd of the Prairie - Huntley IL
Treasurer's Report as of January 2018 for General Fund

Thursday, February 8, 2018

Page 4 of 4

Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Annual Budget
5.550.350	Bank/Legal Expenses	66.12	100.00	66.12	100.00	1,200.00
5.550.351	Stock Sale Costs	328.36		328.36		
5.550.400	Misc. Expenses	0.00	25.00	0.00	25.00	300.00
5.550.450	Misc. Non-construction New Building Costs	0.00		0.00		
5.555.015	Offering Envelopes	0.00	83.00	0.00	83.00	1,000.00
	Other Church Expenses	\$2,583.86	\$1,997.00	\$2,583.86*	\$1,997.00	\$23,950.00
<i>Providing for the Future</i>						
5.600.100	Provision for Outreach	83.00	83.00	83.00	83.00	1,000.00
5.600.150	Provision for Inreach	63.00	63.00	63.00	63.00	750.00
5.600.200	Provision for Equipment	167.00	167.00	167.00	167.00	2,000.00
5.600.210	Provision for Roof Repairs/Replacement	250.00	250.00	250.00	250.00	3,000.00
5.600.220	Provision for Parking Lot Seal/Repair	213.00	213.00	213.00	213.00	2,550.00
5.600.230	Provision for Lawn & Landscaping	229.00	229.00	229.00	229.00	2,750.00
5.600.250	Provision for Maintenance	83.00	83.00	83.00	83.00	1,000.00
5.600.260	Provision for Carpeting Crossroads/Hallways	100.00	100.00	100.00	100.00	1,200.00
5.600.270	Provision for Carpeting MP Room/Classrooms	250.00	250.00	250.00	250.00	3,000.00
5.600.310	Provision for Bells Maintenance	21.00	21.00	21.00	21.00	250.00
5.600.350	Provision for Sabbatical	100.00	100.00	100.00	100.00	1,200.00
	Providing for the Future	\$1,559.00	\$1,559.00	\$1,559.00	\$1,559.00	\$18,700.00
	Total Expenses	\$50,641.00	\$57,194.00	\$50,641.00	\$57,194.00	\$692,287.00
	Difference	<u>\$35,196.86</u>	<u>\$497.00</u>	<u>\$35,196.86</u>	<u>\$497.00</u>	<u>\$0.00</u>

* = Income/Expense exceeds amount budgeted to date

Shepherd of the Prairie - Huntley IL
Detailed Fund Activity Report as of 01/31/2018

Thursday, February 8, 2018

Page 1 of 17

Account #	Account Name	Current Activity	YTD Activity
3.125.000 Building Fund Balance			
	Beginning Fund Balance	175,022.85	175,022.85
<i>Income</i>			
4.125.000	Construction Loan Proceeds	549,245.17	549,245.17
4.127.000	Church Group Donations	0.00	0.00
4.128.000	Memorial Donations to Building Fund	0.00	0.00
4.160.000	Debt Reduction Donations	15.00	15.00
4.310.000	Building Fund Donations	0.00	0.00
4.315.000	Forward in Faith Donations	51,784.00	51,784.00
4.320.000	FORWARD	(850.00)	(850.00)
4.700.000	Mission Plus Interest Income	68.57	68.57
	Total Income	<u>\$600,262.74</u>	<u>\$600,262.74</u>
<i>Expenses</i>			
5.125.000	Mortgage Loan Principal Payments	0.00	0.00
5.126.000	Mortgage Loan Interest Payments	0.00	0.00
5.127.000	Mortgage Loan Principal only Payments	0.00	0.00
5.129.000	Construction Loan Interest Payments	2,167.90	2,167.90
5.130.000	Capital Campaign Expenses	0.00	0.00
5.132.000	Architectural Expenses	0.00	0.00
5.134.000	Construction Manager Expenses	549,245.17	549,245.17
5.136.000	Other Phase II Costs	19,528.76	19,528.76
5.138.000	Building Construction Costs	0.00	0.00
	Total Expenses	<u>\$570,941.83</u>	<u>\$570,941.83</u>
	Ending Fund Balance	<u>\$204,343.76</u>	<u>\$204,343.76</u>
3.170.000 Special Services Fund Balance			
	Beginning Fund Balance	5,683.00	5,683.00
<i>Income</i>			
4.170.000	Special Services Donations	125.00	125.00
	Total Income	<u>\$125.00</u>	<u>\$125.00</u>
<i>Expenses</i>			
5.170.000	Special Services Expense	4,587.00	4,587.00
	Total Expenses	<u>\$4,587.00</u>	<u>\$4,587.00</u>

Shepherd of the Prairie - Huntley IL
Detailed Fund Activity Report as of 01/31/2018

Thursday, February 8, 2018

Page 2 of 17

Account #	Account Name	Current Activity	YTD Activity
	Ending Fund Balance	\$1,221.00	\$1,221.00
3.175.000	Memorial Fund Balance		
	Beginning Fund Balance	4,420.00	4,420.00
	<i>Income</i>		
4.175.000	Memorial Donations	1,450.00	1,450.00
	Total Income	<u>\$1,450.00</u>	<u>\$1,450.00</u>
	<i>Expenses</i>		
5.175.000	Memorial Expense	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>
	Ending Fund Balance	\$5,870.00	\$5,870.00
3.180.000	Grafton Food Pantry Fund Balance		
	Beginning Fund Balance	230.00	230.00
	<i>Income</i>		
4.190.000	Grafton Food Pantry Donations	390.00	390.00
	Total Income	<u>\$390.00</u>	<u>\$390.00</u>
	<i>Expenses</i>		
5.190.000	Grafton Food Pantry Expense	230.00	230.00
	Total Expenses	<u>\$230.00</u>	<u>\$230.00</u>
	Ending Fund Balance	\$390.00	\$390.00
3.200.000	Heifer Fund Balance		
	Beginning Fund Balance	4.50	4.50
	<i>Income</i>		
4.350.000	Heifer Income	0.00	0.00
	Total Income	<u>\$0.00</u>	<u>\$0.00</u>
	<i>Expenses</i>		
5.630.000	Heifer Expense	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>
	Ending Fund Balance	\$4.50	\$4.50

Shepherd of the Prairie - Huntley IL
Detailed Fund Activity Report as of 01/31/2018

Thursday, February 8, 2018

Page 3 of 17

Account #	Account Name	Current Activity	YTD Activity
<hr/>			
3.210.000 Grant Fund Balance			
	Beginning Fund Balance	0.00	0.00
<i>Income</i>			
4.210.000	Grant Fund Donations	0.00	0.00
	Total Income	<u>\$0.00</u>	<u>\$0.00</u>
<i>Expenses</i>			
5.210.000	Grant Fund Expenses	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>
	Ending Fund Balance	\$0.00	\$0.00
3.220.000 AV Ministry Fund Balance			
	Beginning Fund Balance	0.00	0.00
<i>Income</i>			
4.220.000	AV Ministry Fund Donations	0.00	0.00
	Total Income	<u>\$0.00</u>	<u>\$0.00</u>
<i>Expenses</i>			
5.220.000	Av Ministry Fund Expenses	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>
	Ending Fund Balance	\$0.00	\$0.00
3.225.000 Reformation 500 Balance			
	Beginning Fund Balance	180.14	180.14
<i>Income</i>			
4.225.000	Reformation 500 Income	0.00	0.00
	Total Income	<u>\$0.00</u>	<u>\$0.00</u>
<i>Expenses</i>			
5.225.000	Reformation 500 Expense	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>
	Ending Fund Balance	\$180.14	\$180.14
3.250.000 Good Samaritan Fund Balance			
	Beginning Fund Balance	4,714.86	4,714.86

Shepherd of the Prairie - Huntley IL
Detailed Fund Activity Report as of 01/31/2018

Thursday, February 8, 2018

Page 4 of 17

Account #	Account Name	Current Activity	YTD Activity
<hr/>			
<i>Income</i>			
4.325.000	Good Samaritan Donations	0.00	0.00
	Total Income	<u>\$0.00</u>	<u>\$0.00</u>
 <i>Expenses</i>			
5.625.000	Good Samaritan Expense	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>
	Ending Fund Balance	\$4,714.86	\$4,714.86
3.260.000	Evangelism/Outreach Fund Balance		
	Beginning Fund Balance	2,894.87	2,894.87
 <i>Income</i>			
4.260.000	Evangelism/Outreach Donations	30.00	30.00
4.260.100	LSSI Donations	0.00	0.00
4.260.110	ELCA World Hunger Donations	0.00	0.00
	Total Income	<u>\$30.00</u>	<u>\$30.00</u>
 <i>Expenses</i>			
<i>Outreach Ministry</i>			
5.260.000	Evangelism/Outreach Expense	0.00	0.00
	Outreach Ministry	<u>0.00</u>	<u>0.00</u>
5.260.100	LSSI Payments	0.00	0.00
5.260.110	ELCA World Hunger Payments	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>
	Ending Fund Balance	\$2,924.87	\$2,924.87
3.270.000	Holiday Flowers Balance		
	Beginning Fund Balance	(46.99)	(46.99)
 <i>Income</i>			
4.270.000	Holiday Flowers Income	0.00	0.00
	Total Income	<u>\$0.00</u>	<u>\$0.00</u>
 <i>Expenses</i>			
5.270.000	Holiday Flowers Expense	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>

Shepherd of the Prairie - Huntley IL
Detailed Fund Activity Report as of 01/31/2018

Thursday, February 8, 2018

Page 5 of 17

Account #	Account Name	Current Activity	YTD Activity
Ending Fund Balance		(\$46.99)	(\$46.99)
3.300.000	Music Ministry Fund Balance		
Beginning Fund Balance		16,061.76	16,061.76
3.330.000	Adult Music Ministry Fund Balance		
Beginning Sub Fund Balance		1,572.67	1,572.67
<i>Income</i>			
4.330.000	Adult Music Ministry Donations	0.00	0.00
Total Income		\$0.00	\$0.00
<i>Expenses</i>			
5.330.000	Adult Music Ministry Expense	0.00	0.00
Total Expenses		\$0.00	\$0.00
Ending Sub Fund Balance		\$1,572.67	\$1,572.67
3.331.000	Dedication Anthem Balance		
Beginning Sub Fund Balance		1,500.00	1,500.00
<i>Income</i>			
4.331.000	Dedication Anthem Income	0.00	0.00
Total Income		\$0.00	\$0.00
<i>Expenses</i>			
5.331.000	Dedication Anthem Expense	0.00	0.00
Total Expenses		\$0.00	\$0.00
Ending Sub Fund Balance		\$1,500.00	\$1,500.00
3.333.000	Organ Balance		
Beginning Sub Fund Balance		12,500.00	12,500.00
<i>Income</i>			
4.333.000	Organ Income	1,172.20	1,172.20
Total Income		\$1,172.20	\$1,172.20
<i>Expenses</i>			
5.333.000	Organ Expense	0.00	0.00
Total Expenses		\$0.00	\$0.00
Ending Sub Fund Balance		\$13,672.20	\$13,672.20
3.335.000	Bells Ministry Fund Balance		

Shepherd of the Prairie - Huntley IL
Detailed Fund Activity Report as of 01/31/2018

Thursday, February 8, 2018

Page 6 of 17

Account #	Account Name	Current Activity	YTD Activity
Beginning Sub Fund Balance		0.00	0.00
<i>Income</i>			
4.410.000	Bells Music Ministry Donations	0.00	0.00
Total Income		\$0.00	\$0.00
<i>Expenses</i>			
5.410.000	Bells Music Ministry Expense	0.00	0.00
Total Expenses		\$0.00	\$0.00
Ending Sub Fund Balance		\$0.00	\$0.00
3.345.000	Childrens Music Ministry Fund Balance		
Beginning Sub Fund Balance		489.09	489.09
<i>Income</i>			
4.345.000	Childrens Music Ministry Donations	0.00	0.00
Total Income		\$0.00	\$0.00
<i>Expenses</i>			
5.345.000	Childrens Music Minstry Expense	0.00	0.00
Total Expenses		\$0.00	\$0.00
Ending Sub Fund Balance		\$489.09	\$489.09
Ending Fund Balance		\$17,233.96	\$17,233.96
3.350.000	Prairie Crafters Fund Balance		
Beginning Fund Balance		7,880.35	7,880.35
<i>Income</i>			
4.355.000	Prairie Crafters Income	0.00	0.00
Total Income		<u>\$0.00</u>	<u>\$0.00</u>
<i>Expenses</i>			
5.355.000	Prairie Crafters Expense	0.00	0.00
Total Expenses		<u>\$0.00</u>	<u>\$0.00</u>
Ending Fund Balance		\$7,880.35	\$7,880.35
3.360.000	Miscellaneous Fund Balance		
Beginning Fund Balance		877.06	877.06

Shepherd of the Prairie - Huntley IL
Detailed Fund Activity Report as of 01/31/2018

Thursday, February 8, 2018

Page 7 of 17

Account #	Account Name	Current Activity	YTD Activity
<i>Income</i>			
4.360.000	Miscellaneous Fund Income	0.00	0.00
	Total Income	<u>\$0.00</u>	<u>\$0.00</u>
<i>Expenses</i>			
5.360.000	Miscellaneous Fund Expense	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>
	Ending Fund Balance	\$877.06	\$877.06
3.370.000	WELCA Fund Balance		
	Beginning Fund Balance	264.01	264.01
<i>Income</i>			
4.370.000	WELCA Income	0.00	0.00
	Total Income	<u>\$0.00</u>	<u>\$0.00</u>
<i>Expenses</i>			
5.370.000	WELCA Expenses	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>
	Ending Fund Balance	\$264.01	\$264.01
3.380.000	Continuing Education Fund Balance		
	Beginning Fund Balance	(3,000.00)	(3,000.00)
<i>Income</i>			
4.380.000	Continuing Education Donations	0.00	0.00
	Total Income	<u>\$0.00</u>	<u>\$0.00</u>
<i>Expenses</i>			
5.380.000	Continuing Education Expenses	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>
	Ending Fund Balance	(\$3,000.00)	(\$3,000.00)
3.400.000	Youth Ministry Fund Balance		
	Beginning Fund Balance	73.31	73.31
3.415.000	Youth Ministry Balance		

Shepherd of the Prairie - Huntley IL
Detailed Fund Activity Report as of 01/31/2018

Thursday, February 8, 2018

Page 8 of 17

Account #	Account Name	Current Activity	YTD Activity
Beginning Sub Fund Balance		871.49	871.49
<i>Income</i>			
4.415.100	Youth Ministry Income	0.00	0.00
Total Income		\$0.00	\$0.00
<i>Expenses</i>			
5.415.100	Youth Ministry Expense	0.00	0.00
Total Expenses		\$0.00	\$0.00
Ending Sub Fund Balance		\$871.49	\$871.49
3.417.000	Youth Mission Trips Balance		
Beginning Sub Fund Balance		(1,106.29)	(1,106.29)
<i>Income</i>			
4.417.000	Youth Mission Trips Income	1,202.88	1,202.88
Total Income		\$1,202.88	\$1,202.88
<i>Expenses</i>			
5.417.000	Youth Mission Trips Expense	418.86	418.86
Total Expenses		\$418.86	\$418.86
Ending Sub Fund Balance		(\$322.27)	(\$322.27)
3.421.000	Youth Scholarship Balance		
Beginning Sub Fund Balance		763.01	763.01
<i>Income</i>			
4.421.000	Youth Scholarship Income	500.00	500.00
Total Income		\$500.00	\$500.00
<i>Expenses</i>			
5.421.000	Youth Scholarship Expense	0.00	0.00
Total Expenses		\$0.00	\$0.00
Ending Sub Fund Balance		\$1,263.01	\$1,263.01
3.422.000	Operation Christmas Child Balance		
Beginning Sub Fund Balance		65.10	65.10
<i>Income</i>			
4.418.000	Operation Christmas Child Income	0.00	0.00
Total Income		\$0.00	\$0.00

Shepherd of the Prairie - Huntley IL
Detailed Fund Activity Report as of 01/31/2018

Thursday, February 8, 2018

Page 9 of 17

Account #	Account Name	Current Activity	YTD Activity
<i>Expenses</i>			
5.518.000	Operation Christmas Child Expense	0.00	0.00
	Total Expenses	\$0.00	\$0.00
	Ending Sub Fund Balance	\$65.10	\$65.10
3.423.000	Confirmation Retreat Fund Balance		
	Beginning Sub Fund Balance	(520.00)	(520.00)
<i>Income</i>			
4.423.000	Confirmation Retreat Income	0.00	0.00
	Total Income	\$0.00	\$0.00
<i>Expenses</i>			
5.423.000	Confirmation Retreat Expense	0.00	0.00
	Total Expenses	\$0.00	\$0.00
	Ending Sub Fund Balance	(\$520.00)	(\$520.00)
3.424.000	Gift Card Program Fund Balance		
	Beginning Sub Fund Balance	0.00	0.00
<i>Income</i>			
4.424.000	Gift Card Program Income	0.00	0.00
	Total Income	\$0.00	\$0.00
<i>Expenses</i>			
5.424.000	Gift Card Program Expense	0.00	0.00
	Total Expenses	\$0.00	\$0.00
	Ending Sub Fund Balance	\$0.00	\$0.00
	Ending Fund Balance	\$1,357.33	\$1,357.33
3.500.000	Little Lambs Fund Balance		
	Beginning Fund Balance	7,345.32	7,345.32
<i>Income</i>			
4.500.100	Little Lambs Tuition	4,168.75	4,168.75
4.500.200	Little Lambs Scholarships	0.00	0.00
	Total Income	<u>\$4,168.75</u>	<u>\$4,168.75</u>

Shepherd of the Prairie - Huntley IL
Detailed Fund Activity Report as of 01/31/2018

Thursday, February 8, 2018

Page 10 of 17

Account #	Account Name	Current Activity	YTD Activity
<i>Expenses</i>			
5.700.100	Little Lambs Salary	2,490.49	2,490.49
5.700.110	Little Lambs Expenses	0.00	0.00
	Total Expenses	<u>\$2,490.49</u>	<u>\$2,490.49</u>
	Ending Fund Balance	\$9,023.58	\$9,023.58
3.600.000 Prayer Shawl Ministry Fund Balance			
	Beginning Fund Balance	54.68	54.68
<i>Income</i>			
4.600.000	Prayer Shawl Ministry Donations	0.00	0.00
	Total Income	<u>\$0.00</u>	<u>\$0.00</u>
<i>Expenses</i>			
5.600.010	Prayer Shawl Ministry Expense	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>
	Ending Fund Balance	\$54.68	\$54.68
3.650.000 Quilters Ministry Fund Balance			
	Beginning Fund Balance	772.04	772.04
<i>Income</i>			
4.650.000	Quilters Income & Donations	0.00	0.00
	Total Income	<u>\$0.00</u>	<u>\$0.00</u>
<i>Expenses</i>			
5.650.000	Quilters Expenses	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>
	Ending Fund Balance	\$772.04	\$772.04
3.675.000 Memory Garden Balance			
	Beginning Fund Balance	0.00	0.00
<i>Income</i>			
4.675.000	Memory Garden Income	1,000.00	1,000.00
	Total Income	<u>\$1,000.00</u>	<u>\$1,000.00</u>

Shepherd of the Prairie - Huntley IL
Detailed Fund Activity Report as of 01/31/2018

Thursday, February 8, 2018

Page 11 of 17

Account #	Account Name	Current Activity	YTD Activity
<i>Expenses</i>			
5.675.000	Memory Garden Expense	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>
	Ending Fund Balance	\$1,000.00	\$1,000.00
3.700.000	Disaster Relief Fund Balance		
	Beginning Fund Balance	320.91	320.91
<i>Income</i>			
4.710.000	Disaster Relief	0.00	0.00
	Total Income	<u>\$0.00</u>	<u>\$0.00</u>
<i>Expenses</i>			
5.710.000	Disaster Relief Fund	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>
	Ending Fund Balance	\$320.91	\$320.91
3.750.000	Seminary Scholarship Fund Balance		
	Beginning Fund Balance	5,770.00	5,770.00
<i>Income</i>			
4.750.000	Seminary Scholarship Donations	0.00	0.00
	Total Income	<u>\$0.00</u>	<u>\$0.00</u>
<i>Expenses</i>			
5.750.000	Seminary Scholarship Expenses	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>
	Ending Fund Balance	\$5,770.00	\$5,770.00
3.940.000	Endowment Fund Balance		
	Beginning Fund Balance	10,922.00	10,922.00
<i>Income</i>			
4.940.000	Endowment Income	500.00	500.00
	Total Income	<u>\$500.00</u>	<u>\$500.00</u>

Shepherd of the Prairie - Huntley IL
Detailed Fund Activity Report as of 01/31/2018

Thursday, February 8, 2018

Page 12 of 17

Account #	Account Name	Current Activity	YTD Activity
<hr/>			
<i>Expenses</i>			
5.940.000	Endowment Expense	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>
	Ending Fund Balance	\$11,422.00	\$11,422.00
3.950.000	Inreach Reserves Fund Balance		
	Beginning Fund Balance	2,560.37	2,560.37
<i>Income</i>			
4.950.000	Inreach Reserves Income	0.00	0.00
	Total Income	<u>\$0.00</u>	<u>\$0.00</u>
<i>Expenses</i>			
5.950.000	Inreach Reserves Expense	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	63.00	63.00
	Total Journal Entries	<u>\$63.00</u>	<u>\$63.00</u>
	Ending Fund Balance	\$2,623.37	\$2,623.37
3.960.000	Outreach Reserves Fund Balance		
	Beginning Fund Balance	8,503.20	8,503.20
<i>Income</i>			
4.960.000	Outreach Reserves Income	0.00	0.00
	Total Income	<u>\$0.00</u>	<u>\$0.00</u>
<i>Expenses</i>			
5.960.000	Outreach Reserves Expense	430.45	430.45
	Total Expenses	<u>\$430.45</u>	<u>\$430.45</u>
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	83.00	83.00
	Total Journal Entries	<u>\$83.00</u>	<u>\$83.00</u>
	Ending Fund Balance	\$8,155.75	\$8,155.75
3.970.000	Bldg & Grounds Reserves Balance		

Shepherd of the Prairie - Huntley IL
Detailed Fund Activity Report as of 01/31/2018

Thursday, February 8, 2018

Page 13 of 17

Account #	Account Name	Current Activity	YTD Activity
Beginning Fund Balance		0.00	0.00
<i>Income</i>			
4.970.000	Bldg & Grounds Reserves Income	0.00	0.00
	Total Income	<u>\$0.00</u>	<u>\$0.00</u>
<i>Expenses</i>			
5.970.000	Bldg & Grounds Reserves Expense	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>
	Ending Fund Balance	\$0.00	\$0.00
3.971.000 Roof Repairs/Replacement Balance			
Beginning Fund Balance		33,000.00	33,000.00
<i>Income</i>			
4.971.000	Roof Repairs/Replacement Income	0.00	0.00
	Total Income	<u>\$0.00</u>	<u>\$0.00</u>
<i>Expenses</i>			
5.971.000	Roof Repairs/Replacement Expense	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	250.00	250.00
	Total Journal Entries	<u>\$250.00</u>	<u>\$250.00</u>
	Ending Fund Balance	\$33,250.00	\$33,250.00
3.972.000 Playground Maintenance Reserves Balance			
Beginning Fund Balance		4,615.00	4,615.00
<i>Income</i>			
4.972.000	Playground Maintenance Reserves Income	0.00	0.00
	Total Income	<u>\$0.00</u>	<u>\$0.00</u>
<i>Expenses</i>			
5.972.000	Playground Maintenance Reserves Expense	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>
	Ending Fund Balance	\$4,615.00	\$4,615.00

Shepherd of the Prairie - Huntley IL
Detailed Fund Activity Report as of 01/31/2018

Thursday, February 8, 2018

Page 14 of 17

Account #	Account Name	Current Activity	YTD Activity
<hr/>			
3.973.000 Parking Lot Seal/Repair Reserves Balance			
	Beginning Fund Balance	10,800.00	10,800.00
<i>Income</i>			
4.973.000	Parking Lot Seal/Repair Income	0.00	0.00
	Total Income	<u>\$0.00</u>	<u>\$0.00</u>
<i>Expenses</i>			
5.973.000	Parking Lot Seal/Repair Expense	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	213.00	213.00
	Total Journal Entries	<u>\$213.00</u>	<u>\$213.00</u>
	Ending Fund Balance	\$11,013.00	\$11,013.00
3.974.000 Lawn & Landscaping Reserves Balance			
	Beginning Fund Balance	5,750.00	5,750.00
<i>Income</i>			
4.974.000	Lawn & Landscaping Income	0.00	0.00
	Total Income	<u>\$0.00</u>	<u>\$0.00</u>
<i>Expenses</i>			
5.974.000	Lawn & Landscaping Expense	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	229.00	229.00
	Total Journal Entries	<u>\$229.00</u>	<u>\$229.00</u>
	Ending Fund Balance	\$5,979.00	\$5,979.00
3.975.000 Maintenance Reserves Balance			
	Beginning Fund Balance	11,000.00	11,000.00
<i>Income</i>			
4.975.000	Maintenance Reserves Income	0.00	0.00
	Total Income	<u>\$0.00</u>	<u>\$0.00</u>

Shepherd of the Prairie - Huntley IL
Detailed Fund Activity Report as of 01/31/2018

Thursday, February 8, 2018

Page 15 of 17

Account #	Account Name	Current Activity	YTD Activity
<hr/>			
<i>Expenses</i>			
5.975.000	Maintenance Reserves Expense	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	83.00	83.00
	Total Journal Entries	<u>\$83.00</u>	<u>\$83.00</u>
	Ending Fund Balance	\$11,083.00	\$11,083.00
3.976.000	Carpeting Crossroads/Hallways Reserves Balance		
	Beginning Fund Balance	13,200.00	13,200.00
<i>Income</i>			
4.976.000	Carpeting Crossroads/Hallways Income	0.00	0.00
	Total Income	<u>\$0.00</u>	<u>\$0.00</u>
<i>Expenses</i>			
5.976.000	Carpeting Crossroads/Hallways Reserves Expense	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	100.00	100.00
	Total Journal Entries	<u>\$100.00</u>	<u>\$100.00</u>
	Ending Fund Balance	\$13,300.00	\$13,300.00
3.977.000	Carpeting MP Room/Classrooms Balance		
	Beginning Fund Balance	13,000.00	13,000.00
<i>Income</i>			
4.977.000	Carpeting MP Room/Classrooms Income	0.00	0.00
	Total Income	<u>\$0.00</u>	<u>\$0.00</u>
<i>Expenses</i>			
5.977.000	Carpeting MP Room/Classrooms Reserves Expense	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	250.00	250.00
	Total Journal Entries	<u>\$250.00</u>	<u>\$250.00</u>

Shepherd of the Prairie - Huntley IL
Detailed Fund Activity Report as of 01/31/2018

Thursday, February 8, 2018

Page 16 of 17

Account #	Account Name	Current Activity	YTD Activity
Ending Fund Balance		\$13,250.00	\$13,250.00
3.978.000 Security Lock System Reserves Balance			
Beginning Fund Balance		10,000.00	10,000.00
<i>Income</i>			
4.978.000	Security Lock System Income	0.00	0.00
Total Income		<u>\$0.00</u>	<u>\$0.00</u>
<i>Expenses</i>			
5.978.000	Security Lock System Expense	0.00	0.00
Total Expenses		<u>\$0.00</u>	<u>\$0.00</u>
Ending Fund Balance		\$10,000.00	\$10,000.00
3.980.000 Equipment Reserves Balance			
Beginning Fund Balance		3,727.56	3,727.56
<i>Income</i>			
4.980.000	Equipment Reserves Income	0.00	0.00
Total Income		<u>\$0.00</u>	<u>\$0.00</u>
<i>Expenses</i>			
5.980.000	Equipment Reserves Expense	0.00	0.00
Total Expenses		<u>\$0.00</u>	<u>\$0.00</u>
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	167.00	167.00
Total Journal Entries		<u>\$167.00</u>	<u>\$167.00</u>
Ending Fund Balance		\$3,894.56	\$3,894.56
3.981.000 Bells Maintenance Reserves Balance			
Beginning Fund Balance		1,617.11	1,617.11
<i>Income</i>			
4.981.000	Bells Maintenance Reserves Income	0.00	0.00
Total Income		<u>\$0.00</u>	<u>\$0.00</u>
<i>Expenses</i>			
5.981.000	Bells Maintenance Reserves Expense	0.00	0.00

Shepherd of the Prairie - Huntley IL
Detailed Fund Activity Report as of 01/31/2018

Thursday, February 8, 2018

Page 17 of 17

Account #	Account Name	Current Activity	YTD Activity
Total Expenses		<u>\$0.00</u>	<u>\$0.00</u>
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	21.00	21.00
Total Journal Entries		<u>\$21.00</u>	<u>\$21.00</u>
Ending Fund Balance		\$1,638.11	\$1,638.11
3.985.000	Sabbatical Reserves Balance		
Beginning Fund Balance		7,575.89	7,575.89
<i>Income</i>			
4.985.000	Sabbatical Reserves Income	0.00	0.00
Total Income		<u>\$0.00</u>	<u>\$0.00</u>
<i>Expenses</i>			
5.985.000	Sabbatical Reserves Expense	0.00	0.00
Total Expenses		<u>\$0.00</u>	<u>\$0.00</u>
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	100.00	100.00
Total Journal Entries		<u>\$100.00</u>	<u>\$100.00</u>
Ending Fund Balance		\$7,675.89	\$7,675.89
3.988.000	Payroll Tax Reserves Balance		
Beginning Fund Balance		5,857.32	5,857.32
<i>Income</i>			
4.988.000	Payroll Tax Reserves Income	0.00	0.00
Total Income		<u>\$0.00</u>	<u>\$0.00</u>
<i>Expenses</i>			
5.988.000	Payroll Tax Reserves Expense	0.00	0.00
Total Expenses		<u>\$0.00</u>	<u>\$0.00</u>
Ending Fund Balance		\$5,857.32	\$5,857.32

Property Team Minutes for 02/12/2018

PRESENT: Jerry Christopherson, Mark Frendreis, Chris Trodahl

ABSENT: Tom Polzin, Dick Talbot

GUEST: Pastor Mark, Bud Hansen

1. LAWN & PRAIRIE GARDEN UPDATE

- a. 2018 mowing will be done by Chris Lawn service. Chris Trodahl will call for the contract.
- b. The size of the prairie lawn will be reduced because the new construction will take a significant portion, the new water main removed a significant strip along main street and a couple of smaller areas will not be re planted.
- c. Dirt fill from East side of construction site available to fill in existing shrub and tree areas. This will be a warm weather spring project.

2. 2018 PROPERTY TEAM BUDGET

- a. Chris gave a year end summary of our 2017 budget. We were under budget in most areas.
- b. The 2018 budget is just getting started. The new construction may require additional funds to meet building needs for gas, electricity, water, etc.

3. RESERVE BUDGET

- a. Chris reviewed the 2018 reserve budget and explained the monthly increases.
- b. Carpet replacement will come out of the reserve carpet budget.

4. STORAGE UPDATE

- a. Mark and Chris have been working on re aligning the storage needs in both the old and new buildings.
- b. Mark provided a general update and next step plans.

5. DAMAGED SHED ROOF

- a. Still on the To Do list – this will be a warm weather spring project.

6. PARKING LOT LIGHTS

- a. Jerry discussed COMED Grant available for conversion to LED
- b. Our goal is to convert all parking lot lights to LED.
- c. Replace or wait for LED conversion
- d. Lift cost to replace
- e.

7. PARKING LOT REPAIRS

- a. There are 2 or 3 bad areas
- b. Waiting for a quote from POLTE

8. NEW LOCK AND KEY SYSTEM

- a. We reviewed the new lock system with the double sided key
- b. We may want to update our current schedule to include the new office space
- c. We will have to manage the install sequence for the old and new building locks.
- d. Key accountability will be very important.

9. KEY STORAGE BOX

- a. We will need to update/expand our key storage box to accommodate both the old and new keys.

10. PROPERTY TEAM MEMBERS

- a. We are actively looking to increase the size of the property team.
- b. Trade experience would be very helpful.

11. BUILDING OPERATIONS

- a. We will update and publish a new hand book

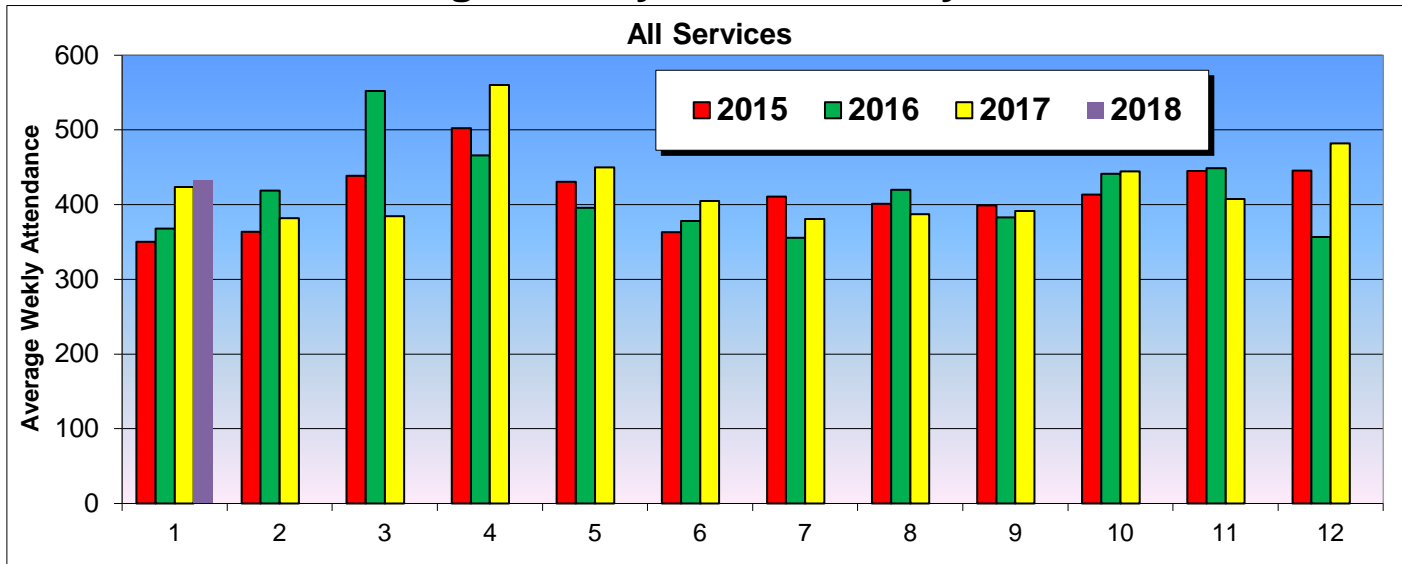
12. OLD BUSINESS

- a. None

13. NEW BUSINESS

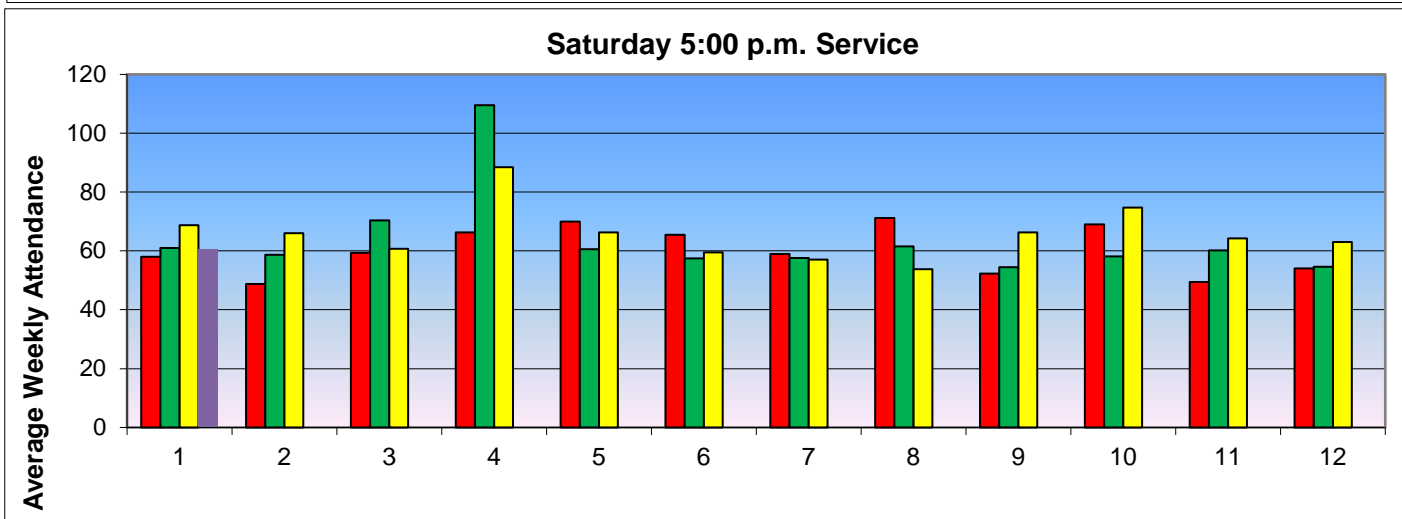
- a. In the spring we need to clean and power wash the mold & dirt off the north side of our building.

Average Weekly Attendance by Month



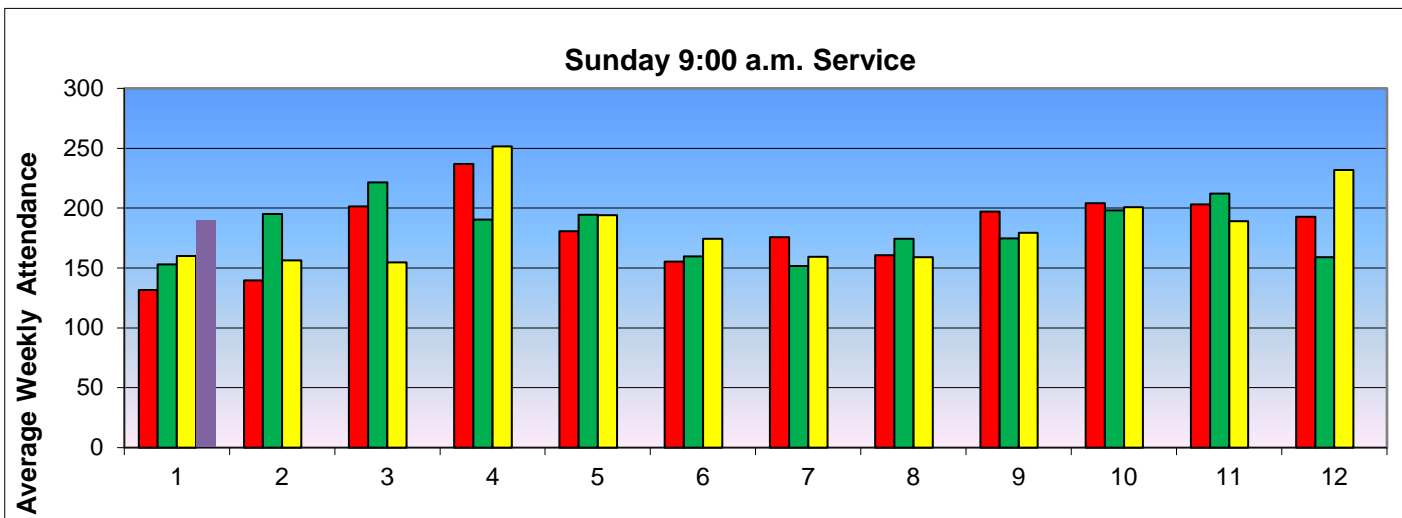
Avg. Weekly Attendance

Year	Attendance
2009	338
2010	392
2011	410
2012	420
2013	411
2014	397
2015	414
2016	415
2017	425
2018 (ytd)	433



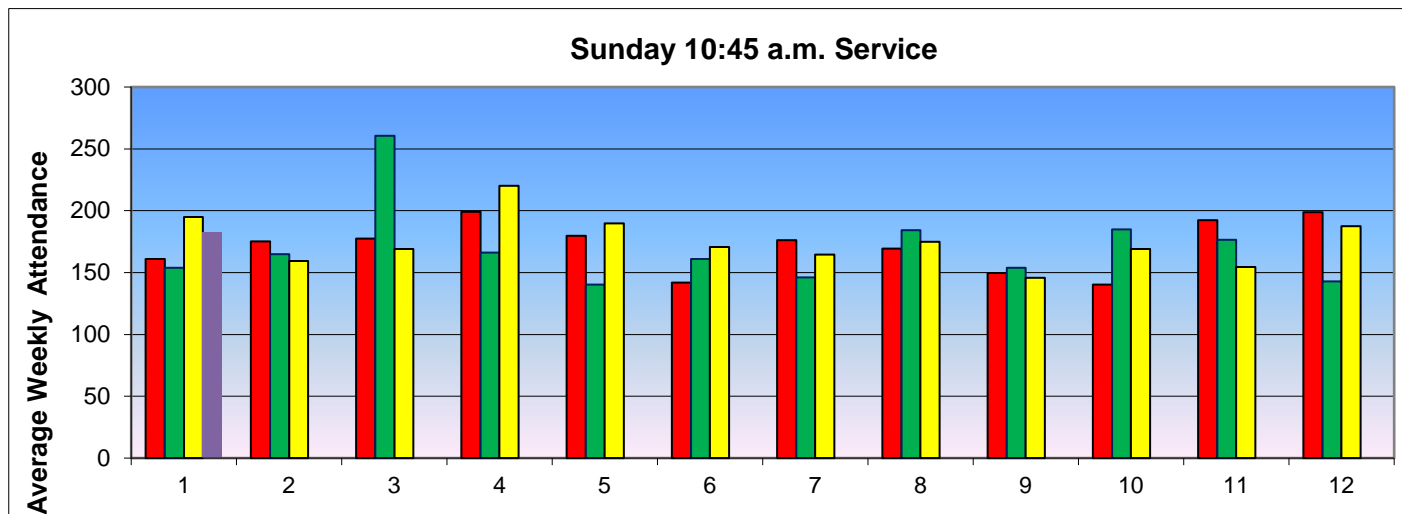
Avg. Weekly Attendance

Year	Attendance
2009	47
2010	55
2011	55
2012	64
2013	62
2014	60
2015	60
2016	64
2017	66
2018 (ytd)	61



Avg. Weekly Attendance

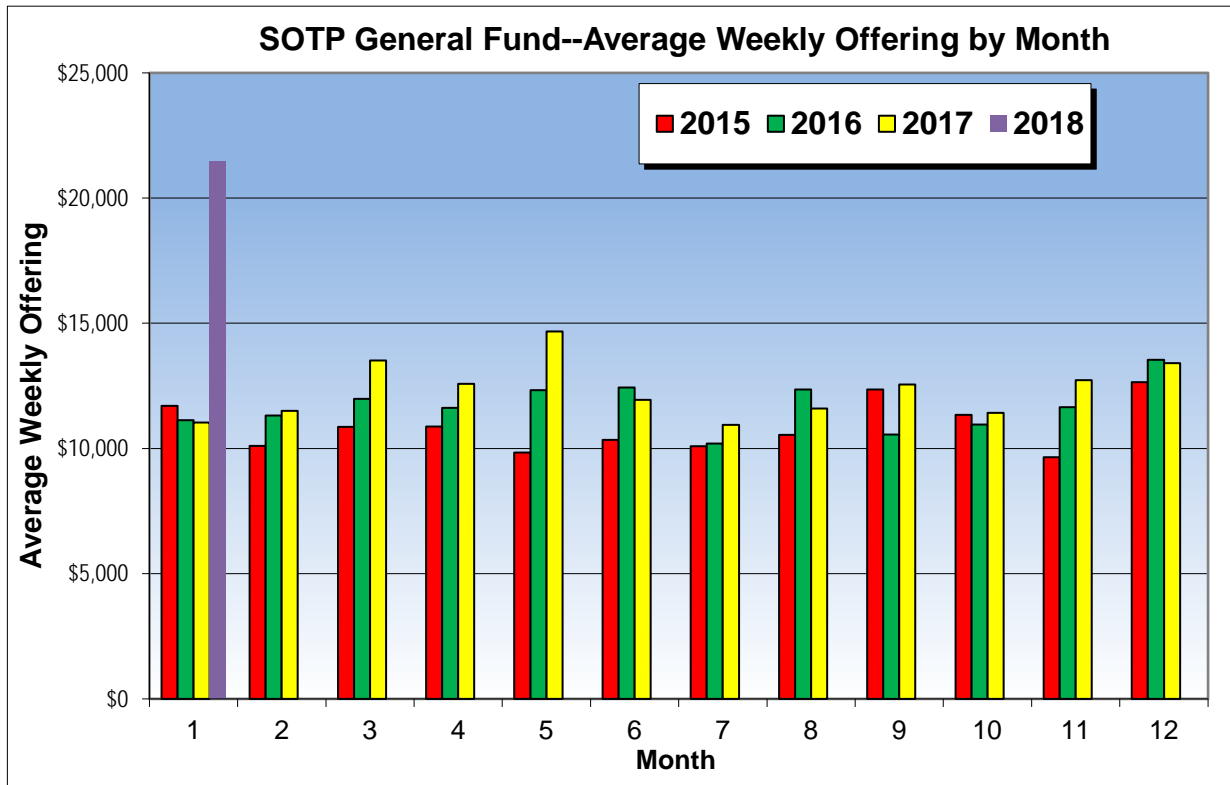
Year	Attendance
2009	176
2010	210
2011	195
2012	182
2013	180
2014	176
2015	182
2016	182
2017	184
2018 (ytd)	190



Avg. Weekly Attendance

Year	Attendance
2009	115
2010	128
2011	159
2012	175
2013	169
2014	162
2015	172
2016	170
2017	175
2018 (ytd)	182

Shepherd of the Prairie Lutheran Church General Fund Offering Chart



Monthly Attendance (2002-2018)

