



Shepherd
OF THE PRAIRIE
LUTHERAN CHURCH

Annual Report

January 28, 2018

*“Caring for God’s Children of all ages, by growing disciples
who make disciples.”*

Shepherd of the Prairie Lutheran Church

Tel. 847-669-9448
Fax. 847-669-9455

10805 Main St.
Huntley, IL 60142

www.sotp.org
pastormark@sotpmail.com

Shepherd of the Prairie Lutheran Church

Annual Meeting January 28, 2018

I. Call to Order

II. Quorum Call

III. Opening Prayer

IV. Looking Back

1. Approval of Minutes from January 29, 2017
2. Approval of Committee and Ministry Reports
3. Approval of 2017 Financial Reports

V. Celebration of Ministry - Video

VI. Looking Ahead

1. Purpose Statement, Guiding Principles, Strategic Directions and Commitments as Disciples
2. Staffing Introductions
3. Comprehensive Ministry Review Update

VII. Elections

1. Election of Audit Team Member
2. Election of 2018 Nominating Team
3. Election of Voting Members to the Northern IL Synod Assembly
4. Election of New Council Members

VIII. Approval of 2018 Budget

VIII. Prayer and Adjournment

Statement of Purpose

*"We care for God's children of all ages
by growing disciples who make disciples"*

Guiding Principles

We do our best when we...

Listen to God,

*Commit your work to the Lord, and your plans
will be established*

—Proverbs 16:3

Welcome enthusiastically,

Anyone who welcomes you welcomes me.

—Matthew 10:40

Teach the life and love of Jesus

"They begged him just to let them touch his clothes, and they were healed"

—Matthew 14:36

Encourage and equip everyone to

make a difference in God's world

"And now you are living stones that being used to build a spiritual house.

—1 Peter 2:5

STRATEGIC DIRECTION AT SHEPHERD OF THE PRAIRIE

In order to participate in God's work, the priorities of SOTP are to:

1. **Be a catalyst for creating community partnerships** that provide increased care for people in need.
2. **Promote the wellbeing of area children, youth and young adults** through identification and facilitation of community programming.
3. **Invite people into life giving participation** in the community of faith.
4. **Encourage spiritual growth** that changes lives and raises up leaders for the church and for the world.

Commitments for Disciples at Shepherd of the Prairie

Responding to the radical love of Jesus we equip people to serve. Ephesians 4:12-13

I have, by faith become a follower of Jesus Christ and have been baptized as a visible way of demonstrating that commitment

I will, with God's help, seek to maintain my consistent disciplines of prayer, Bible study, quietness with God, and attendance at worship services.

I will neither criticize nor listen to criticism concerning any member of this body and will, when personally offended, speak directly and lovingly with those involved.

I will financially support the ministries of Shepherd of the Prairie by faithfully giving back to the Lord a biblical portion of God's blessings in my life.

Shepherd of the Prairie Lutheran Church

Evangelical Lutheran Church in America

Annual Meeting Minutes

January 29, 2017

Called to order – 11:58 AM by Mike McCann, Council President

- Quorum required is 77. In attendance: 142
- Tellers – Bud Hansen, Bob McDuffee
- Parliamentarian – Jessica Panella

Opening Prayer: Pastor Mark

Looking Back

- Motion to approve minutes from January 24, 2016 annual meeting made by Wayne Schmidt, seconded by Rich Wille. Voted on and approved.
- Motion to approve committee and ministry reports made by Judy Petropulos. Seconded by Chris Solem. Voted on and approved.
- Motion to approve 2016 financial reports made by Chuck Petersen. Seconded by Keith Steen. Voted on and approved.
- Recognition of outgoing council members:
 - Jim Henley
 - Mike McCann
 - Bob McDuffee

Celebration of Ministry Video

Looking Ahead

- Review of Purpose Statement, Guiding Principles, Strategic Directions: Council and Past Council Presidents to participate in Leadership Retreat May 2017
- Staffing Introductions and Prayer
- Recognition of SOTP as 5th Largest congregation in Northern Illinois Synod
- 500th Anniversary of the Reformation (Pastor Bill Waxenberg)
 - Dinner and Movie in October 2016 (250 people in attendance)
 - Lutheran-Catholic Dialogue event is a work in progress
- Building Update (Deb Hansen)
 - Thank you to Mike McCann, Bob McDuffee, Jim Henley
 - Funds pledged are over \$310, 000 goal for music/education shell
 - Building Schedule
 - ◆ January: Bidding process continued
 - ◆ February: Bidding process to be completed
 - ◆ March: Decision making time; congregational meeting to approve financials
 - ◆ April 23, 2017: Ground Breaking Event
 - Ground Breaking Committee: Jodi Dowell, Renae Greene

Elections

- Audit Team Members
 - Larry Newbanks, Jules Pelka
 - Motion to elect Audit Team Members made by John Boehler. Seconded by Chuck Petersen. Voted on and approved.
- Election of 2017 Nominating Team
 - Jim Henley, Mike McCann, Bob McDuffee, Kara Burg, Jodi Dowell, Melissa Juergensen
 - Motion to elect Nominating Team Members made by Richard Dahl. Seconded by Tom Polzin. Voted on and approved.
- Election of Voting Members to the Northern Illinois Synod Assembly (June 16th - 17th, 2017)
 - Tiffanie Young, Neal Mejdrich
 - Motion to elect Voting Members of NI Synod Assembly voted on and approved.
- Election of New Council Members
 - Sheri Ott, Nancy Ottinger, Dan Wentzloff
 - Motion to approve new council members by Carol Waxenburg. Seconded by Carl Hupert. Voted on and approved.

2017 Budget Highlights (Jim Henley)

- Member contributions anticipated to be same as 2016 based on results of 2017 General Fund Pledges.
- ELCA Northern Illinois Synod Mission is 10% of member contributions.
- Local Mission is 1% of member contributions. Does not include special offerings.
- Contracted for a new copy machine in late 2016 at a reduced monthly cost.
- Staffing Ministry Expenses reflect a 3% increase to all salaries
- Payroll and Taxes in house: savings of \$4,047.24 in 2016 and no cost will incur for these services in 2017.
- Staffing for growth budget will provide funds for future ministry opportunities
- Reallocated building related reserves to more clearly define and appropriate funds for our future needs.
- Pastor benefits and social security review
- Fully funded provisions at the end of 2016
- Facilities team recognized: Mark Frendreis Jerry Christopherson, Chris Trodahl, Tom Polzin
 - To help with long term planning for replacements/repair: Facilities team broke out funds required for major equipment reserves
 - Completed church item inventory
- 2017 Balanced Budget proposed
 - No questions from the floor
 - A motion to approve the 2017 budget made by Donna Kelly, seconded by Kathy Pizzaro. Voted on and approved.

Closing Prayer: Pastor Mark

Meeting adjourned – 12:46 pm

Submitted by,

Marlene Boehler
Council President

Pastor's Report to the Congregation

Happy new year to our church!

As this new church year begins, let us all give thanks for our part in the ministry of Jesus Christ. It is his church, his mission and his salvation. What is done here is because God found us, imperfect as we are, and brought us together so that his Word could continue to become flesh and dwell among us.

"The Word became flesh and made his dwelling among us." (John 1:14) As believers we understand this statement, our spiritual eyes have been opened to know it is true. We experience the joy of a saving faith and are reminded each Christmas of the birth of Jesus.

We sing carols, share gifts, decorate our homes and savor the season. We rejoice as we watch our children and grandchildren dress in costumes and act out the familiar Christmas story. We renew old acquaintances, and send out Christmas cards. We celebrate the season with lutefisk, lefse, rice pudding, krumkake, and fruit soup.

But, have you ever thought what the world would be like if the Light of the world had not arrived that winter evening so long ago? There would be total darkness of heart and mind. Revenge would rule, kindness would only be offered if there was something given in return. Bitterness would fill our hearts; evil would reign without any limits. We would live in fear without safety, compassion, forgiveness, and hope.

But God did send God's only Son to bring light into the world.

The Bible teaches us that John came to testify concerning this light. So that through him – Jesus – all people might believe. To those who believe in his name, he gives the right to become children of God. And at the moment we receive, believe, and trust in God's grace through Jesus, we inherit the life of Jesus.

This transformation is not because of any effort on our part. It is not a result of us being in a certain "class" or background. Our education, or lack of it, plays no part in our being selected.

It is because God offers us mercy and grace through Jesus Christ and he comes to indwell us as we yield ourselves to him. God takes broken hearts and mends them. He takes fractured lives and heals them. He takes those walking on the road to destruction and places their feet on the right path, takes their hand and walks with them. God gives each believer gifts and talents especially suited to them to use to further God's kingdom.

So this is our mission and calling as God's people here at Shepherd of the Prairie. We have been entrusted with gifts and talents to bring heaven to earth.

Enclosed in this booklet is testimony to God's work, our hands at SOTP for the year 2017. I encourage you to read, pray and give thanks for all that has been done for the glory of God through this place. This Annual Report serves as capstone for our life together as a community of faith.

What an incredible 500th Anniversary Year of Reformation it has been in this place. Our preaching, teaching, serving and celebrating have centered around this past year which we were privileged to live through. 500 years ago, our brother Martin began work in living out what the reformers felt were important for our life together as God's people. These are now the days we are living through as we begin the next 500 years of Reformation History.

As we learned this year the church is in constant reformation. We are in mission to live out the bold statement of our Lord, *"I am making everything new."* Revelation 21:5

Who could not say this is true as we have seen God's work, our hands spring forth in the new building rising up from the earth. So much planning and effort has given way now to the completion of a new sanctuary in or to grow our capacity to share in meaningful worship and praise of God.

While the building is vital for our ministry it is second to the mission of the church in reaching people for Christ and inviting people into a deepening relationship with our Lord. The Annual Report is a reminder of all God has done through us to bring heaven to earth in this place. What a blessing!

Please take time to review the proposed budget for 2018. As you know a budget is only a forecast of the income and expenses of the church. It is a tool on how much we plan or wish to spend towards different

ministries, such as benevolence, utilities, salaries, etc. The budget is a ministry plan to track income and spending in areas that are important to our church.

One of the areas where we ask your prayerful consideration is in the area of staffing. You will notice a sizable increase this year in staffing for growth. In October, Shepherd of the Prairie was invited to participate in a Comprehensive Ministry Review. The results of the review suggested we consider increasing from the current 4-4.5 Full Time Equivalent staff (FTE) to 6 FTE. One of the new staff positions suggested by the review team was a Business Administrator/Operations Manager. The position would help to remove many of the administrative duties from the Sr. Pastor so that he can perform pastoral duties. Responsibilities would include oversight of staff, management of contracts, see that policy and procedures of the church are in good order, and work closely with the property team to see that the building is maintained and in good working order.

One of the other areas addressed by the ministry review was the need for a second pastor. It was suggested that when the congregation exceeds 475 – 525 people in worship that the Bishop's office be notified in order to "commence an Associate Pastor call process." We are close but not quite there.

The church council has also been working to update our Church Constitution and it has given us opportunity to be reminded of who we are as the body of Christ on earth. These words which follow are from the constitution and remind us of our purpose. I commend them to your reading in closing my report.

"The Church is a people created by God in Christ, empowered by the Holy Spirit, called and sent to bear witness to God's creative, redeeming, and sanctifying activity in the world.

To participate in God's mission, this congregation as a part of the Church shall:

- Worship God in proclamation of the Word and administration of the sacraments and through lives of prayer, praise, thanksgiving, witness, and service.
- Proclaim God's saving Gospel of justification by grace for Christ's sake through faith alone, according to the apostolic witness in the Holy Scripture, preserving and transmitting the Gospel faithfully to future generations.
- Carry out Christ's Great Commission by reaching out to all people to bring them to faith in Christ and by doing all ministry with a global awareness consistent with the understanding of God as Creator, Redeemer, and Sanctifier of all.
- Serve in response to God's love to meet human needs, caring for the sick and the aged, advocating dignity and justice for all people, working for peace and reconciliation among the nations, and standing with the poor and powerless, and committing itself to their needs.
- Nurture its members in the Word of God so as to grow in faith and hope and love, to see daily life as the primary setting for the exercise of their Christian calling, and to use the gifts of the Spirit for their life together and for their calling in the world.
- Manifest the unity given to the people of God by living together in the love of Christ and by joining with other Christians in prayer and action to express and preserve the unity which the Spirit gives."

The first words in the above bullets points are meaningful. Worship, Proclaim, Carry, Serve, Nurture, Manifest. They point us to a future filled with purpose and meaning. I would encourage you to write these words in your Bibles. Possibly include them in the opening chapter of John's gospel, as close to John 1:14 as you are able in the margin of your Bible. Allow these words to give flesh to how you personally are being called to live out your baptismal promises at SOTP.

Thank you for another year to join alongside of you in worship, service and prayer together...

*Lord Jesus, we give you praise and honor. Thank you for being the Light of the world
that shines in this dark world. Continue to work in us, pruning when necessary,
convicting, directing, and leading by your precious Holy Spirit.
Help us be a light to those that don't know you
so your life continues to flow to others. Amen.*

—Pastor Mark

Director of Adult Education

“This is most certainly true!”

When Martin Luther first published his Small Catechism in 1529, he took the Roman Catholic catechism, changed the order, and then included what he felt needed to be added. The order—the Ten Commandments, the Apostles’ Creed, the Lord’s Prayer, Baptism and Holy Communion—was significant. At the center of it all for Luther was the Apostles’ Creed: I believe in God the Father... in Jesus Christ...in the Holy Spirit. He then concluded each explanation of the three parts of the Creed with these words: “This is most certainly true!”

And it was certainly true that 2017 was the year of Martin Luther and the Reformation as we continued our celebration (which began in the fall of 2016) of the 500th anniversary of this world-changing event.

In adult education we looked at other Lutherans who made a significant contribution to changing the world, including Martin’s beloved wife, Katie. Then we explored the influential Catholics who opposed Luther and other Protestant reformers for whom Luther laid the groundwork for reform. Next we studied the four Lutheran “alone” principles: Scripture alone, Grace alone, Faith alone, and Christ alone. The Small Catechism and the Lutheran paradoxes of the Christian faith both received attention. In the fall, we heard about Science and the Reformation (courtesy of Chuck Little) and Music and the Reformation (thanks to Jane McMullen.) We then concluded with an in-depth look at how the Lutheran church developed in the United States, and the wide variety of ministries in which we are engaged as a part of the Evangelical Lutheran Church in America.

In addition, Katie Luther paid us a visit, and we delighted in a Lutheran/Catholic dialogue between Father Rich Rosinski from St. Thomas More Parish in Elgin, and me, moderated by Pastor Mark. A Reformation 500 dinner celebrated our rich heritage, thanks in large part to our Reformation 500 Committee who faithfully guided us throughout the last 18 months.

2018 brings with it new opportunities to grow in our faith as we look at the Old Testament prophets, the Passion stories in the Gospels, the First Letter of John, and the Gospel according to Luke.

What a blessing to be a part of the ministry here at Shepherd of the Prairie! I am so grateful for our supportive staff and for all the members of our congregation who participate in adult education. It is through you that I learn so much and am deeply moved by your faith and your faithfulness. This is most certainly true!

—*Pastor Bill Waxenberg*
Director of Adult Education

Connections Facilitator

This has been a busy year. We hosted four New Member gatherings in February, May, August, and October where we welcomed 48 adults and 17 children. Many of these new members have become involved in the life of Shepherd of the Prairie and have become friends and fellow ministers in God's kingdom.

We have continued our Grief Journey Group this year and it has been heartwarming to see people connect with others who are grieving to offer and receive comfort, support and insight. A special joy this year was that we are not only reaching people here at SOTP, but in the community around us as well. Several people who are/were not members of SOTP attended the group.

We began a new Visitor Coffee to be held on the third Sunday of each month between services to give visitors a chance to meet Pastor Mark and for him and I to answer questions about life here at SOTP.

A large part of the second half of 2017 has been spent in providing members of SOTP with information about ministry here at SOTP and giving people the opportunity to participate. In October we asked everyone to give us their interests, talents and abilities. This was a great response with nearly 300 people turning in their interest and abilities. Ed Cuttle was able to get all of that information into our Church Windows data base and this information has already proven helpful. A great example was when I needed to have the posters hanging in the Crossroads made, I asked Ed to pull a list of all who said they were interested in Arts and Crafts. He pulled me a list of 33 people and I sent out an email to just those people. Several were able to come in and help at the time I set up and we had a lot of fun putting the posters together and they came out beautifully. Without their talent and eagerness to help, it would have taken me several days to do it by myself! We also used list of interests for Night in Bethlehem among other projects. In the new year, we hope to use these interest lists to form some fellowship groups. We also held a Ministry Opportunities weekend giving people the chance to sign up for specific ministries here at SOTP.

An exciting venture we are preparing to begin in 2018 is a Barnabas Ministry. This is a program to train people in how to come alongside those with various struggles and challenges in life to listen, encourage, and be, as Luther said, "little Christs" to our fellow sojourners. We are planning our training to take place in mid-April, with commissioning of the ministers at Pentecost. More information will be available in upcoming newsletters.

It has been very gratifying to serve God and this congregation as we work together to bring his kingdom and will "on earth as it is in heaven". Thank you for the opportunity to serve in this capacity!

Grace & Peace,

—*Donna Kelly*

Connections Facilitator

Youth and Family

Shepherd of the Prairie's Youth and Family Ministries continue to hold to 5 basic principles:

1. Faith is formed by the power of the Holy Spirit through personal, trusted relationships.
2. The church is a living partnership between the ministry of the congregation and ministry of the home.
3. Where Christ is present in faith, the home is church, too.
4. Faith is caught more than it is taught.
5. If we want Christian children and youth, we need Christian adults.

Summary of 2017 Accomplishments

- 22 Students confirmed in Rite of Affirmation of Baptism
- 52 Students enrolled in Confirmation
- Continued using "Colaborate", a more engaging curriculum from Sparkhouse Publishing, part of Augsburg Fortress.
- Taught 6th and 7th grade students in sanctuary
- Taught 8th grade students in large Sunday School room
- Used every room in church (including sanctuary) for small groups
- 20 participants attended 2017 Fall Confirmation Retreat at Lutheran Outdoors Ministries Center in Oregon, Illinois
- Re:refresh focused on getting comfortable with and learning how to ask God difficult questions. More importantly, what do we do with the answers when we receive them?
- Held Fall Family Night at Richardson Corn Maze
- Confirmation families attended our Feed My Starving Children day and packed 54,216 meals, enough to feed 149 kids for a year!
- Youth collected and packed 311 (a new record!) boxes for Operation Christmas Child
- 29 participants attended Creation Restoration 7.0. After spending a few days cleaning the front yard of a couple who has been dumping their garbage there for years, we spent the next 3 days, canoeing down the Big South Fork of the Cumberland River. We camped in the back country and pulled tires out of the river that had been dumped there.
- Trivia Night fundraiser for Creation Restoration 7.0 was a huge success!
- 22 participants volunteered for Lifest, the three day Christian music festival in Osh Kosh, Wisconsin. Approximately 30,000 plastic bottles were recycled, saving our landfills.
- 140 young people attended Vacation Bible School with almost 80 volunteers to support.

Looking forward to in 2017

- Creation Restoration 8.0 mission trip June 10-17 to do home repair and an adventure that has yet to be planned.
- Planning for Trivia Night for Creation Restoration 8.0.
- Continuing our partnership with Lifest to handle their recycling.
- Confirming 18 8th grade students in Rite of Affirmation of Baptism
- Looking for additional volunteers to help lead our high school and engage more of our adults in ministry.
- Looking forward to opportunities to align all youth ministry as far as a big picture of the timeline of the bible.

—*Greg Dowell*

Director of Youth & Family Ministries

Congregational Council Report

A Leadership Retreat was held in **May 2017**, attended by the Council, Staff and Key Ministry Leaders. During this retreat, we discussed Shepherd of the Prairie's:

Statement of Purpose

- “We care for God’s children of all ages by growing disciples who make disciples.”

and

Strategic Directions

- Be a catalyst for creating community partnerships that provide increased care for people in need.
- Promote the wellbeing of area children, youth and young adults through identification and facilitation of community programming.
- Invite people into life giving participation in the community of faith.
- Encourage spiritual growth that changes lives and raises up leaders for the church and for the world.

Statement of Purpose Review

- Goal: Is what we have still who we are and who we are called to be? Do we need to say things differently or add/subtract anything?
 - To spread God’s love to the community and to provide a living learning chapel
 - Share God’s Word, Worship, and Care for people
 - Worship, Proclaim the Gospel, Invite others and Send people out to be the hands and feet of Jesus
 - Provide a community where people are invited into a relationship with Christ and show others through words and actions
 - Commonalities
 - Gospel (Proclaim the Gospel message)
 - Worship (central part of gathering)
 - Community (being connected and caring)
 - Care for people
 - Invited
 - Agents of Jesus (hands and feet, sent to be instrument/agent of Christ)
- Current purpose: Question inclusion of “all ages” and “disciples”

Our **Statement of Purpose** continues to be discussed and is a work in progress as to whether it will be tweaked, changed or remain as is.

The four **Strategic Directions** listed above continue to be a focus of this Church. An item to note is that we determined how important it is for our Leaders not to do everything themselves. They need to be conveners, not providers. There are so many talented people in our congregation, many of who would be eager to help, if asked. When we all work together, we will meet our goals!

In **October 2017**, Shepherd of the Prairie was blessed with a 2-day visit by the ELCA. They heard of the many great things we have been doing at our Church and wanted to conduct a Ministry Review. Council and Key Leaders attended the review which was lead by Pastor Gary Ericksen (Northern Illinois Synod), Pastor Neil Harrison (ELCA) and MaryAnne Barstow (Lay Member of St. Barnabas in Cary). Their subsequent Ministry Review Report (which was previously distributed following a worship service) detailed 20 Affirmations relating to what we do well here at Shepherd of the Prairie. They also provided a list of Recommendations to facilitate our continued growth. The ELCA’s interest in Shepherd of the Prairie is a positive reinforcement that we continue to do good in this community and the world!

Shepherd of the Prairie is blessed to have a caring, committed congregation that actively seeks to make the lives of everyone around them better on a daily basis.

Respectfully submitted,
Marlene Boehler

2017 Building Team Report

Your SOTP Building Team:

- Pastor Mark Boster,
- Cliff Dungey; Council Liaison
- Mark Frendreis; Property Representative
- Deb Hansen; Building Team Chairman
- Bob Malm; Building for Mission Team
- Larry Newbanks; Building Team Chairman 2009
- Don Schneider; Finance Representative
- Joyce Shotick; Communication Leader

January: Eight informative Ministry Team Videos starring our very own SOTP Ministry Team members are viewed throughout 2016 & 2017 prior to our church services by the congregation. *History & New Space; Worship & Helping Hands; Youth & Confirmation; VBS & Sunday School; Outreach, Crafters & Quilters; Prayer Shawls & Mission Team; Music Ministry & Adult Education; Drama & AV.* Our Thanks to our Director, Videographer, and Editor; **Mike Yndestad.**

February: Bid Preview, and Value Engineering begins.

March : Value Engineering continues with Shales McNutt and Groth Design Group.

April: Value Engineering works toward completion with Shales McNutt and Groth Design Group.

May: ***IT WAS UNANIMOUS!!!*** The resolution to proceed with constructing a new sanctuary, narthex, office shell, and music/education shell, AND the authorization to acquire financing from Mission Investment Fund not to exceed \$3.8 million dollars ***WAS APPROVED!!!*** A huge selfie was taken to commemorate the historic event, to be placed in the cornerstone of the new construction.

June: Ground Breaking June 4th, 2017! Over 200 members, dignitaries and invited guests join Deaconess Cheryl Erdmann in digging the first shovelfuls of Holy Ground. Prayer Rocks were hand printed by attendees with their Blessings, Prayers and Hopes. *“Then have them make a sanctuary for me, and I will dwell among them.”* Exodus 25:8

July: IEPA Permit applied for, Water Main Loop agreed upon by Village of Huntley and SOTP. Contracts written for Neil Concrete, Future’s Flooring, and Sound Planning. Parking Lot Bid accepted with a generous \$30,000 discount. Building Permit received from the Village of Huntley on July 24th, 2017!

August: CONSTRUCTION BEGINS!!!!!! August 3rd, 2017.

September: Fence installed around perimeter of construction site, concrete poured, structural steel going UP! Little Lambs doors reconfigured. Chris Trodahl fills role to help update both construction team and Building Team.

October: Electrical and sound system roughed in. Worship area concrete poured. Prayer Rocks lovingly planted at the stairs that lead up to the sanctuary’s altar! Trusses delivered.

November: Watermain looping installed and deemed a success!!! Our water now tastes and looks crystal clear! Halleluiah! Paving on Manhattan complete. Foam insulation continues. Roofing begins! Bricking begins!

December: ***OUR FIRST CHRISTMAS TREE*** is decorated on our new sanctuary’s altar. Hundreds of members come to hang their cards of prayers, hope, and blessings on the tree. The 9 foot Christmas Tree, that was too large to place in our current sanctuary, appears to be dwarfed in our new sanctuary’s chancel.

**SAVE THE DATE!!!! DEDICATION OF OUR NEWLY CONSTRUCTED
SANCTUARY WILL BE SUNDAY, AUGUST 5TH, 2018**

—*Deb Hansen*
Building Team Chairman

Finance Team

The Finance Team is responsible for overseeing the day to day and month to month financial activities of the church. The 2017 Team members were Don Schneider, Devin Burg, Rich Juergensen, Cheryl Adams, our Church Treasurer Dan Wentzloff, and Dave Shotick our Accounting Administrator. Cheryl Adams will be leaving the team and Ed Cuttle will be joining our team in January 2018. Many thanks to Cheryl for her significant contributions to the team this past year.

The Finance Team monitors all financial activities and meets monthly to review the church's financial reports. We report monthly to the Church Council with our analysis of the church's financial position as well as with any recommendations that we think appropriate. We are responsible for the preparation of the church's annual budget and the monitoring of our actual financial activities against that budget.

In addition to the above we are responsible for managing the church's building fund, maintaining adequate reserves for the maintenance of our building, periodically reviewing the church's insurance coverage and policies, reviewing contracts for services, being alert to compliance issues, and assisting with an audit of the church's accounting records.

In 2017 the Team reviewed the church's Financial Policies and Procedures and have provided the Congregational Council with recommended changes and additions.

Prior to breaking ground for our new building project, we applied for a Construction Loan with the Mission Investment Fund of the ELCA. This interest only loan paid off the remaining balance of our prior mortgage and is providing a significant portion of the cash needed for the new building construction. At the end of construction this loan will be converted to a 25-year mortgage. We also continually monitor the financial status of the building project to assure that we remain on budget.

You will find our 2017 Financial Reports and 2018 Budget enclosed elsewhere in this Annual Report.

Respectfully submitted,

Don Schneider

Finance Team Chairman

2017 Year End Treasurer's Report

Thanks to the faithful and generous support of this congregation, 2017 has been a very successful year financially for Shepherd of the Prairie. Once again, you have provided the resources needed to do "God's Work Our Hands".

General Fund

We finished 2017 with Operating Income exceeding our budget by \$45,342. Expenses were under budget by \$15,464. This combination of increased giving and controlled expenses resulted in an operating surplus of \$60,806. Thanks to all for making the year a great success!

As of December 31, 2017, our Fund Balances are as shown in the following table.

Fund Name	2017 Amt.	2016 Amt.	Increase
General Fund	\$ 147,239	\$ 86,433	\$ 60,806
Restricted Funds	54,500	28,736	25,763
Reserves	131,206	119,353	11,853
Endowment Fund	10,922	10,872	50

Building Fund

Thanks to the tremendous support of our three year Forward in Faith Building Campaign we were able to break ground this summer for our new worship/education/office space. For the two years of 2016 and 2017 we have received \$1,299,913 toward the building project.

In the spring of 2017 we received confirmation of a \$3,750,000 Construction Loan from the Mission Investment Fund of the ELCA. \$458,717 of this loan was used to pay off our existing mortgage with the balance being used to fund the construction of our new mission center.

Construction expenses are being paid monthly from Building Fund (Forward in Faith) Donations and from the Construction Loan. At the end of 2017 our Building Fund Balance was \$175,023 and during 2017 we borrowed \$1,209,415 from the Mission Investment Fund Construction Loan. In 2018 we will draw down our remaining Construction Loan Balance of \$2,540,585.

We are on track to complete the project on budget, however; your 2018 Building Fund (FIF) contributions continue to be important to the project's success. Congregation members are encouraged to complete their 2018 pledges as early in the year as possible to help reduce interest costs and assist us with cash flow needs.

Operating Budget for 2018

We are presenting a Balanced Budget for 2018 based on projected revenues of \$692,287 and of like expenses. We believe that this is a supportable budget with sufficient contingencies available should giving not reach our expectations. The detailed budget is contained within this Annual Report and will be presented by our Accounting Administrator.

Daniel L. Wentzloff
Church Treasurer

2017 Financial Reports

Shepherd of the Prairie - Huntley, IL
 Balance Sheet as of December 31, 2017

Wednesday, January 10, 2018

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Account #	Account Name	YTD Balance	Period Activity	Previous Year Balance
Assets				
Current Assets				
1.100.000	Heartland Bank Checking	369,775.33	60,494.41	245,093.58
1.200.000	Mission Plus Building Fund Checking	154,272.85	64,746.98	693,919.93
1.250.000	HBTLPL Investment Account	341.86	0.00	302.36
1.260.000	Village of Huntley Compliance Bond	20,750.00	0.00	N/A
1.400.000	Heartland Bank Youth Account Checking	0.00	0.00	0.00
Total Current Assets		\$545,140.04	\$125,241.39	\$939,315.87
Fixed Assets				
1.300.000	Building & Grounds	4,025,073.13	556,856.43	1,980,000.00
Total Fixed Assets		\$4,025,073.13	\$556,856.43	\$1,980,000.00
Total Assets		\$4,570,213.17	\$682,097.82	\$2,919,315.87
Liabilities				
Current Liabilities				
2.000.000	Accounts Payable/Vendors	0.00	0.00	0.00
2.100.000	Prepaid Pledges	26,250.00	26,250.00	0.00
2.200.000	941 Federal Withholding	0.00	0.00	0.00
2.200.100	941 State Withholding	0.00	0.00	0.00
2.200.150	Pastor's FSA Account	0.00	0.00	0.00
2.999.999	Mission Plus Building Fund Checking 2	0.00	0.00	0.00
Total Current Liabilities		\$26,250.00	\$26,250.00	\$0.00
Long Term Liabilities				
2.200.200	MIF Commercial Loan Payable	0.00	0.00	480,860.93
2.200.250	MIF Construction Loan Payable	1,209,415.33	550,697.96	N/A
Total Long Term Liabilities		\$1,209,415.33	\$550,697.96	\$480,860.93
Total Liabilities		\$1,235,665.33	\$576,947.96	\$480,860.93
Fund Balances & Equity				
Unrestricted Fund Balances				
3.100.000	General Fund Balance	147,238.92	18,724.53	86,433.18
Total Unrestricted Fund Balances		\$147,238.92	\$18,724.53	\$86,433.18
Temporary Restricted Fund Balances				
3.170.000	Special Services Fund Balance	5,683.00	4,607.00	7,082.52
3.175.000	Memorial Fund Balance	4,420.00	2,090.00	1,425.00
3.180.000	Grafton Food Pantry Fund Balance	230.00	30.00	320.00
3.200.000	Heifer Fund Balance	4.50	0.00	0.00
3.210.000	Grant Fund Balance	0.00	0.00	0.00
3.220.000	AV Ministry Fund Balance	0.00	0.00	0.00
3.225.000	Reformation 500 Balance	180.14	(141.08)	0.16
3.250.000	Good Samaritan Fund Balance	4,714.86	300.00	1,469.04
3.260.000	Evangelism/Outreach Fund Balance	2,894.87	(3,111.21)	377.01
3.270.000	Holiday Flowers Balance	(46.99)	(51.00)	N/A
3.300.000	Music Ministry Fund Balance			
3.330.000	Adult Music Ministry Fund Balance	1,572.67	(315.62)	3,271.41
3.331.000	Dedication Anthem Balance	1,500.00	1,500.00	N/A
3.333.000	Organ Balance	12,500.00	12,500.00	N/A
3.335.000	Bells Ministry Fund Balance	0.00	0.00	0.00
3.345.000	Childrens Music Ministry Fund Balance	489.09	0.00	754.00
Total Music Ministry Fund Balance				

2017 Financial Reports (cont)

Shepherd of the Prairie - Huntley IL Balance Sheet as of December 31, 2017

Wednesday, January 10, 2018

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Account #	Account Name	YTD Balance	Period Activity	Previous Year Balance
3.350.000	Prairie Crafters Fund Balance	7,880.35	314.00	0.00
3.360.000	Miscellaneous Fund Balance	877.06	50.00	827.06
3.370.000	WELCA Fund Balance	264.01	0.00	264.01
3.380.000	Continuing Education Fund Balance	(3,000.00)	(3,000.00)	N/A
3.400.000	<i>Youth Ministry Fund Balance</i>			
3.415.000	Youth Ministry Balance	871.49	0.00	(99.00)
3.417.000	Youth Mission Trips Balance	(1,106.29)	577.00	(1,877.00)
3.421.000	Youth Scholarship Balance	763.01	0.00	763.01
3.422.000	Operation Christmas Child Balance	65.10	0.00	345.76
3.423.000	Confirmation Retreat Fund Balance	(520.00)	0.00	(1,279.00)
3.424.000	Gift Card Program Fund Balance	0.00	0.00	0.00
	<i>Total Youth Ministry Fund Balance</i>	<i>\$73.31</i>	<i>\$577.00</i>	<i>(2,146.23)</i>
3.500.000	Little Lambs Fund Balance	7,345.32	(231.64)	8,310.46
3.600.000	Prayer Shawl Ministry Fund Balance	54.68	0.00	(15.32)
3.650.000	Quilters Ministry Fund Balance	772.04	(23.47)	806.78
3.700.000	Disaster Relief Fund Balance	320.91	100.00	220.91
3.750.000	Seminary Scholarship Fund Balance	5,770.00	0.00	5,770.00
3.995.000	<i>Inactive Accounts Fund Balance</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
	Total	\$54,499.82	\$15,193.98	\$28,736.81
	Total Temporary Restricted Fund Balances	\$54,499.82	\$15,193.98	\$28,736.81
<i>Reserves</i>				
3.950.000	Inreach Reserves Fund Balance	2,560.37	(36.39)	2,297.28
3.960.000	Outreach Reserves Fund Balance	8,503.20	32.78	9,063.67
3.970.000	Bldg & Grounds Reserves Balance	0.00	0.00	0.00
3.971.000	Roof Repairs/Replacement Balance	33,000.00	250.00	30,000.00
3.972.000	Playground Maintenance Reserves Balance	4,615.00	0.00	5,000.00
3.973.000	Parking Lot Seal/Repair Reserves Balance	10,800.00	207.00	8,250.00
3.974.000	Lawn & Landscaping Reserves Balance	5,750.00	231.00	3,000.00
3.975.000	Maintenance Reserves Balance	11,000.00	87.00	10,000.00
3.976.000	Carpeting Crossroads/Hallways Reserves Balance	13,200.00	100.00	12,000.00
3.977.000	Carpeting MP Room/Classrooms Balance	13,000.00	250.00	10,000.00
3.978.000	Security Lock System Reserves Balance	10,000.00	0.00	10,000.00
3.980.000	Equipment Reserves Balance	3,727.56	(914.49)	6,000.00
3.981.000	Bells Maintenance Reserves Balance	1,617.11	19.00	1,367.11
3.985.000	Sabbatical Reserves Balance	7,575.89	100.00	6,375.89
3.988.000	Payroll Tax Reserves Balance	5,857.32	0.00	6,000.00
	Total Reserves	\$131,206.45	\$325.90	\$119,353.95
<i>Permanently Restricted Funds</i>				
<i>Building Fund</i>				
3.125.000	Building Fund Balance	175,022.85	64,746.98	693,919.93
	Total Building Fund	\$175,022.85	\$64,746.98	\$693,919.93
3.940.000	Endowment Fund Balance	10,922.00	0.00	10,872.00
	Total Permanently Restricted Funds	\$185,944.85	\$64,746.98	\$704,791.93
3.130.000	Building & Grounds Equity	2,815,657.80	6,158.47	1,499,139.07
	Total Equity	\$2,815,657.80	\$6,158.47	\$1,499,139.07
	Total Fund Balances & Equity	\$3,334,547.84	\$105,149.86	\$2,438,454.94
	Total Liabilities and Fund Balances & Equity	\$4,570,213.17	\$682,097.82	\$2,919,315.87

If the accounts in the subtotals have changed or if ledger (marked with "**") and subsidiary account attributes have changed,
Previous YTD totals may not represent a valid comparison.

2017 Financial Reports (cont)

Shepherd of the Prairie - Huntley IL Treasurer's Report as of December 2017 for General Fund

Wednesday, January 10, 2018

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Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Annual Budget
Income						
4.100.000	Member Contributions	63,016.50	48,837.00	624,774.58*	586,000.00	586,000.00
4.150.000	Loose Plate and Growth	4,006.37	1,663.00	28,223.75*	20,000.00	20,000.00
4.200.000	Miscellaneous Income	0.00	0.00	39.49	0.00	0.00
4.250.000	Flower Income	0.00	212.00	810.00	2,500.00	2,500.00
4.300.000	Interest Income (Heartland Bank)	13.06	7.00	143.79	150.00	150.00
Total Income		\$67,035.93	\$50,719.00	\$653,991.61*	\$608,650.00	\$608,650.00
Expenses						
Mission Ministry						
5.100.110	ELCA NI Synod	4,884.00	4,887.00	58,600.00	58,600.00	58,600.00
5.100.111	Good Samaritan	0.00		0.00		
5.100.112	Local Mission	1,515.33	492.00	5,175.45	5,860.00	5,860.00
5.100.113	Mission Ministry - Other	0.00		0.00		
Mission Ministry		\$6,399.33	\$5,379.00	\$63,775.45	\$64,460.00	\$64,460.00
Outreach Ministry						
5.150.100	Outreach Team	0.00	663.00	8,000.00	8,000.00	8,000.00
5.150.150	Advertising	0.00	212.00	1,768.00	2,500.00	2,500.00
5.150.250	Outreach Ministry - Other	0.00		76.29		
5.150.300	Lay Ministry Expenses	36.77	38.00	770.32*	500.00	500.00
Outreach Ministry		\$36.77	\$913.00	\$10,614.61	\$11,000.00	\$11,000.00
Adult Education Ministry						
5.200.000	Adult Ed Books/Reimbursements	0.00		0.00		
5.200.300	Adult Ed Curriculum	263.82	87.00	685.25	1,000.00	1,000.00
5.200.350	Retreats Expenses	0.00	12.00	0.00	100.00	100.00
5.200.400	Adult Ed - Other	0.00		0.00		
5.200.450	Home Devotional Guides	0.00	13.00	246.00*	200.00	200.00
Adult Education Ministry		\$263.82	\$112.00	\$931.25	\$1,300.00	\$1,300.00
Youth and Education Ministry						
5.250.100	Youth Resources	44.99	125.00	1,979.17*	1,500.00	1,500.00
5.250.150	Youth Curriculum	0.00	38.00	223.16	500.00	500.00
5.250.200	Mission Trip Expenses	0.00	0.00	504.39	3,000.00	3,000.00
5.250.250	Youth Events Expense	0.00	87.00	0.00	1,000.00	1,000.00
5.250.275	Software/Subscriptions	344.76	212.00	2,234.80	2,500.00	2,500.00
5.250.280	Confirmation Expenses	0.00	350.00	1,445.86	4,200.00	4,200.00
5.250.285	Sunday School Expenses	250.00	125.00	1,239.17	1,500.00	1,500.00

2017 Financial Reports (cont)

Shepherd of the Prairie - Huntley IL Treasurer's Report as of December 2017 for General Fund

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Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Annual Budget
5.250.290	VBS Expenses	0.00	0.00	1,574.31	3,000.00	3,000.00
5.250.300	Other Youth Expenses	115.45	89.00	798.48	1,046.00	1,046.00
5.250.350	Children & Family Ministry	0.00	250.00	107.84	3,000.00	3,000.00
Youth and Education Ministry		\$755.20	\$1,276.00	\$10,107.18	\$21,246.00	\$21,246.00
Music Ministry						
5.300.100	Choral Expenses	78.49	88.00	1,975.36*	1,100.00	1,100.00
5.300.150	2nd Service Music	0.00		0.00		
5.300.160	Saturday Service Organist	0.00		0.00		
5.300.161	Organ/Piano Supply	0.00	75.00	250.00	900.00	900.00
5.300.175	Bells Expenses	113.94	112.00	1,573.24*	1,300.00	1,300.00
5.300.200	Childrens Music Ministry Expense	0.00		0.00		
5.300.300	Adult Choir Music	0.00		0.00		
5.300.350	Band Expenses	24.42	413.00	4,654.99	5,000.00	5,000.00
5.300.375	Youth Bell Choir	0.00		0.00		
5.300.400	Piano/Organ Maintenance	197.35	63.00	862.35*	800.00	800.00
5.300.450	Bell Maintenance	0.00	25.00	0.00	300.00	300.00
5.300.500	Licensing Fees	0.00	69.00	858.00*	850.00	850.00
5.300.550	Music Resources Expenses	38.38	37.00	517.43*	400.00	400.00
Music Ministry		\$452.58	\$882.00	\$10,691.37*	\$10,650.00	\$10,650.00
Worship Ministry						
5.350.100	Audio Visual Ministry	0.00	125.00	2,423.10*	1,500.00	1,500.00
5.350.150	Flowers	399.98	188.00	1,694.09	2,300.00	2,300.00
5.350.200	Altar Guild	0.00	62.00	425.36	700.00	700.00
5.350.250	Pastoral Assistance	0.00	163.00	500.00	2,000.00	2,000.00
5.350.300	Worship Supplies	0.00	57.00	29.27	750.00	750.00
5.350.350	Misc. Worship Expenses	34.99	50.00	497.54	600.00	600.00
Worship Ministry		\$434.97	\$645.00	\$5,569.36	\$7,850.00	\$7,850.00
Facilities						
5.400.100	Cleaning Service	590.00	663.00	7,480.00	8,000.00	8,000.00
5.400.150	Utilities	912.85	738.00	9,470.64*	8,900.00	8,900.00
5.400.200	Waste Removal	142.50	150.00	1,546.92	1,800.00	1,800.00
5.400.250	Grounds Maintenance	1,225.00	0.00	5,500.00	5,700.00	5,700.00
5.400.255	Snow Removal	700.00	2,000.00	3,500.00	6,000.00	6,000.00
5.400.300	Maint./Cleaning Supplies	0.00	63.00	613.91	800.00	800.00
5.400.350	Outside Contract Services	0.00	1,000.00	7,096.51	12,000.00	12,000.00

2017 Financial Reports (cont)

Shepherd of the Prairie - Huntley IL Treasurer's Report as of December 2017 for General Fund

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Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Annual Budget
5.400.400	Misc. Facilities expense	0.00	307.00	720.00	3,750.00	3,750.00
	Facilities	\$3,570.35	\$4,921.00	\$35,927.98	\$46,950.00	\$46,950.00
<i>Office Expenses</i>						
5.450.100	Office Supplies	232.88	250.00	2,644.58	3,000.00	3,000.00
5.450.150	Office Equipment	0.00	87.00	742.40	1,000.00	1,000.00
5.450.200	Web/Software Expenses	138.97	362.00	4,284.14	4,300.00	4,300.00
5.450.250	Telephone	121.66	87.00	1,519.77*	1,000.00	1,000.00
5.450.275	Wireless Phone	113.79	138.00	2,051.68*	1,700.00	1,700.00
5.450.300	Postage	34.00	163.00	1,860.72	2,000.00	2,000.00
5.450.350	Dues & Subscriptions	0.00	7.00	274.00*	150.00	150.00
5.450.400	Equipment Rental	1,232.40	1,200.00	14,828.20*	14,400.00	14,400.00
5.450.450	Misc. Office Expenses	0.00	19.00	16.00	250.00	250.00
	Office Expenses	\$1,873.70	\$2,313.00	\$28,221.49*	\$27,800.00	\$27,800.00
<i>Staffing Ministry</i>						
5.500.100	Pastor Salary	5,172.20	5,155.00	61,838.08*	61,838.00	61,838.00
5.500.150	Pastor Housing Allowance	2,666.74	2,663.00	32,000.00	32,000.00	32,000.00
5.500.200	Lay Ministry Coord.	1,775.68	1,775.00	21,356.44*	21,256.00	21,256.00
5.500.250	Youth Ministry Coord.	3,410.74	3,407.00	40,829.54*	40,829.00	40,829.00
5.500.300	Director of Music	3,353.58	3,350.00	40,145.28*	40,145.00	40,145.00
5.500.350	Organist	1,698.82	1,691.00	20,336.36*	20,336.00	20,336.00
5.500.400	Tech. Support Manager	2,348.49	2,367.00	29,069.89*	28,349.00	28,349.00
5.500.450	Office Manager	1,391.60	1,500.00	17,830.80	18,000.00	18,000.00
5.500.475	Accounting Administrator	463.50	467.00	5,548.50	5,549.00	5,549.00
5.500.500	Director of Adult Education	2,092.82	2,084.00	25,202.88*	25,052.00	25,052.00
5.500.525	AV Coordinator	655.64	655.00	7,848.58	7,849.00	7,849.00
5.500.550	Continuing Education/Training	0.00	587.00	3,536.63	7,000.00	7,000.00
5.500.600	Staff Social Security	1,291.58	1,250.00	15,190.14*	15,000.00	15,000.00
5.500.650	Pastor SS/Ins/Retirement	4,413.70	4,255.00	56,227.97*	51,038.00	51,038.00
5.500.655	Staff Payroll Deductions	0.00		0.00		
5.500.675	Payroll Processing Expense	0.00		0.00		
5.500.700	Misc. Staff expenses	0.00	87.00	1,020.70*	1,000.00	1,000.00
5.500.725	Staffing for Growth	615.00	354.00	2,085.00	4,193.00	4,193.00
5.500.750	Pastor's Cont'd Ed.	0.00		0.00		
	Staffing Ministry	\$31,350.09	\$31,647.00	\$380,066.79*	\$379,434.00	\$379,434.00
<i>Other Church Expenses</i>						

2017 Financial Reports (cont)

Shepherd of the Prairie - Huntley IL Treasurer's Report as of December 2017 for General Fund

Wednesday, January 10, 2018

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Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Annual Budget
5.550.100	Scholarships	0.00		0.00		
5.550.110	Kitchen Supplies	155.05	87.00	792.00	1,000.00	1,000.00
5.550.125	Church Events Expense	(50.00)	125.00	218.19	1,500.00	1,500.00
5.550.150	Committee Expenses	15.14	125.00	3,798.67*	1,500.00	1,500.00
5.550.175	Synod Assembly Expense	0.00	63.00	355.79	800.00	800.00
5.550.200	Church Insurance	1,037.32	630.00	10,694.68*	7,560.00	7,560.00
5.550.250	Automobile Expense	418.91	413.00	5,312.99*	5,000.00	5,000.00
5.550.300	Human Resources	0.00	87.00	204.00	1,000.00	1,000.00
5.550.350	Bank/Legal Expenses	140.56	63.00	1,258.27*	800.00	800.00
5.550.351	Stock Sale Costs	0.00	0.00	184.72	0.00	0.00
5.550.400	Misc. Expenses	0.00	12.00	249.60*	100.00	100.00
5.550.450	Misc. Non-construction New Building Costs	0.00		5,511.48		
Other Church Expenses		\$1,716.98	\$1,605.00	\$28,580.39*	\$19,260.00	\$19,260.00
<i>Providing for the Future</i>						
5.600.100	Provision for Outreach	87.00	87.00	1,000.00	1,000.00	1,000.00
5.600.150	Provision for Inreach	(36.39)	57.00	750.00	750.00	750.00
5.600.200	Provision for Equipment	163.00	163.00	2,000.00	2,000.00	2,000.00
5.600.210	Provision for Roof Repairs/Replacement	250.00	250.00	3,000.00	3,000.00	3,000.00
5.600.220	Provision for Parking Lot Seal/Repair	207.00	207.00	2,550.00	2,550.00	2,550.00
5.600.230	Provision for Lawn & Landscaping	231.00	231.00	2,750.00	2,750.00	2,750.00
5.600.240	Provision for Security Lock System	0.00	0.00	0.00	0.00	0.00
5.600.250	Provision for Maintenance	87.00	87.00	1,000.00	1,000.00	1,000.00
5.600.260	Provision for Carpeting Crossroads/Hallways	100.00	100.00	1,200.00	1,200.00	1,200.00
5.600.270	Provision for Carpeting MP Room/Classrooms	250.00	250.00	3,000.00	3,000.00	3,000.00
5.600.300	Provision for Bldg. & Grounds	0.00	0.00	0.00	0.00	0.00
5.600.310	Provision for Bells Maintenance	19.00	19.00	250.00	250.00	250.00
5.600.350	Provision for Sabbatical	100.00	100.00	1,200.00	1,200.00	1,200.00
5.600.400	Provision for Payroll Taxes	0.00	0.00	0.00	0.00	0.00
Providing for the Future		\$1,457.61	\$1,551.00	\$18,700.00	\$18,700.00	\$18,700.00
Total Expenses		\$48,311.40	\$51,244.00	\$593,185.87	\$608,650.00	\$608,650.00
Difference		\$18,724.53	(\$525.00)	\$60,805.74	\$0.00	\$0.00

* = Income/Expense exceeds amount budgeted to date

2017 Financial Reports (cont)

Shepherd of the Prairie - Huntley IL Detailed Fund Activity Report as of 12/31/2017

Thursday, January 11, 2018

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Account # Account Name Current Activity YTD Activity

3.125.000 Building Fund Balance

		Beginning Fund Balance	110,275.87	693,919.93
<i>Income</i>				
4.125.000	Construction Loan Proceeds		550,697.96	752,060.75
4.127.000	Church Group Donations		0.00	0.00
4.128.000	Memorial Donations to Building Fund		0.00	0.00
4.160.000	Debt Reduction Donations		360.00	1,210.00
4.310.000	Building Fund Donations		0.00	0.00
4.315.000	Forward in Faith Donations		71,499.50	578,294.08
4.320.000	FORWARD		860.00	21,865.00
4.700.000	Mission Plus Interest Income		92.82	4,624.44
Total Income			<u>\$623,510.28</u>	<u>\$1,358,054.27</u>
<i>Expenses</i>				
5.125.000	Mortgage Loan Principal Payments		0.00	22,829.29
5.126.000	Mortgage Loan Interest Payments		0.00	10,171.50
5.127.000	Mortgage Loan Principal only Payments		0.00	620.00
5.129.000	Construction Loan Interest Payments		1,906.87	7,945.60
5.130.000	Capital Campaign Expenses		0.00	569.15
5.132.000	Architectural Expenses		6,158.47	105,958.49
5.134.000	Construction Manager Expenses		550,697.96	1,504,880.98
5.136.000	Other Phase II Costs		0.00	223,976.34
5.138.000	Building Construction Costs		0.00	0.00
Total Expenses			<u>\$558,763.30</u>	<u>\$1,876,951.35</u>
Ending Fund Balance			<u>\$175,022.85</u>	<u>\$175,022.85</u>

3.130.000 Building & Grounds Equity

		Beginning Fund Balance	2,809,499.33	1,499,139.07
	Journal Entry Debits		(550,697.96)	(752,060.75)
	Journal Entry Credits		556,856.43	2,068,579.48
Total Journal Entries			<u>\$6,158.47</u>	<u>\$1,316,518.73</u>
Ending Fund Balance			<u>\$2,815,657.80</u>	<u>\$2,815,657.80</u>

3.170.000 Special Services Fund Balance

	Beginning Fund Balance	1,076.00	7,082.52
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2017 Financial Reports *(cont)*

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Account #	Account Name	Current Activity	YTD Activity
Income			
4.170.000	Special Services Donations	4,607.00	15,294.96
	Total Income	<u>\$4,607.00</u>	<u>\$15,294.96</u>
Expenses			
5.170.000	Special Services Expense	0.00	16,694.48
	Total Expenses	<u>\$0.00</u>	<u>\$16,694.48</u>
	Ending Fund Balance	<u>\$5,683.00</u>	<u>\$5,683.00</u>
3.175.000	Memorial Fund Balance		
	Beginning Fund Balance	2,330.00	1,425.00
Income			
4.175.000	Memorial Donations	2,090.00	11,885.00
	Total Income	<u>\$2,090.00</u>	<u>\$11,885.00</u>
Expenses			
5.175.000	Memorial Expense	0.00	8,890.00
	Total Expenses	<u>\$0.00</u>	<u>\$8,890.00</u>
	Ending Fund Balance	<u>\$4,420.00</u>	<u>\$4,420.00</u>
3.180.000	Grafton Food Pantry Fund Balance		
	Beginning Fund Balance	200.00	320.00
Income			
4.190.000	Grafton Food Pantry Donations	230.00	3,049.00
	Total Income	<u>\$230.00</u>	<u>\$3,049.00</u>
Expenses			
5.190.000	Grafton Food Pantry Expense	200.00	3,139.00
	Total Expenses	<u>\$200.00</u>	<u>\$3,139.00</u>
	Ending Fund Balance	<u>\$230.00</u>	<u>\$230.00</u>
3.200.000	Heifer Fund Balance		
	Beginning Fund Balance	4.50	0.00

2017 Financial Reports *(cont)*

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Account #	Account Name	Current Activity	YTD Activity
Income			
4.350.000	Heifer Income	0.00	4.50
	Total Income	<u>\$0.00</u>	<u>\$4.50</u>
Expenses			
5.630.000	Heifer Expense	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>
	Ending Fund Balance	\$4.50	\$4.50
3.210.000	Grant Fund Balance		
	Beginning Fund Balance	0.00	0.00
Income			
4.210.000	Grant Fund Donations	0.00	0.00
	Total Income	<u>\$0.00</u>	<u>\$0.00</u>
Expenses			
5.210.000	Grant Fund Expenses	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>
	Ending Fund Balance	\$0.00	\$0.00
3.220.000	AV Ministry Fund Balance		
	Beginning Fund Balance	0.00	0.00
Income			
4.220.000	AV Ministry Fund Donations	0.00	0.00
	Total Income	<u>\$0.00</u>	<u>\$0.00</u>
Expenses			
5.220.000	Av Ministry Fund Expenses	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>
	Ending Fund Balance	\$0.00	\$0.00
3.225.000	Reformation 500 Balance		
	Beginning Fund Balance	321.22	0.16

2017 Financial Reports *(cont)*

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Account #	Account Name	Current Activity	YTD Activity
Income			
4.225.000	Reformation 500 Income	150.00	6,620.00
	Total Income	<u>\$150.00</u>	<u>\$6,620.00</u>
Expenses			
5.225.000	Reformation 500 Expense	291.08	6,440.02
	Total Expenses	<u>\$291.08</u>	<u>\$6,440.02</u>
	Ending Fund Balance	<u>\$180.14</u>	<u>\$180.14</u>
3.250.000 Good Samaritan Fund Balance			
	Beginning Fund Balance	<u>4,414.86</u>	<u>1,469.04</u>
Income			
4.325.000	Good Samaritan Donations	300.00	5,972.18
	Total Income	<u>\$300.00</u>	<u>\$5,972.18</u>
Expenses			
5.625.000	Good Samaritan Expense	0.00	2,726.36
	Total Expenses	<u>\$0.00</u>	<u>\$2,726.36</u>
	Ending Fund Balance	<u>\$4,714.86</u>	<u>\$4,714.86</u>
3.260.000 Evangelism/Outreach Fund Balance			
	Beginning Fund Balance	<u>6,006.08</u>	<u>377.01</u>
Income			
4.260.000	Evangelism/Outreach Donations	135.00	1,090.00
4.260.100	LSSI Donations	0.00	65.00
4.260.110	ELCA World Hunger Donations	0.00	0.00
	Total Income	<u>\$135.00</u>	<u>\$1,155.00</u>
Expenses			
Outreach Ministry			
5.260.000	Evangelism/Outreach Expense	3,246.21	3,246.21
	Outreach Ministry	<u>3,246.21</u>	<u>3,246.21</u>
5.260.100	LSSI Payments	0.00	0.00
5.260.110	ELCA World Hunger Payments	0.00	0.00
	Total Expenses	<u>\$3,246.21</u>	<u>\$3,246.21</u>

2017 Financial Reports *(cont)*

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Account #	Account Name	Current Activity	YTD Activity
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	0.00	4,609.07
	Total Journal Entries	<u>\$0.00</u>	<u>\$4,609.07</u>
	Ending Fund Balance	\$2,894.87	\$2,894.87
3.270.000	Holiday Flowers Balance		
	Beginning Fund Balance	4.01	0.00
	<i>Income</i>		
4.270.000	Holiday Flowers Income	589.00	1,870.50
	Total Income	<u>\$589.00</u>	<u>\$1,870.50</u>
	<i>Expenses</i>		
5.270.000	Holiday Flowers Expense	640.00	1,917.49
	Total Expenses	<u>\$640.00</u>	<u>\$1,917.49</u>
	Ending Fund Balance	(\$46.99)	(\$46.99)
3.300.000	Music Ministry Fund Balance		
	Beginning Fund Balance	2,377.38	4,025.41
3.330.000	Adult Music Ministry Fund Balance		
	Beginning Sub Fund Balance	1,888.29	3,271.41
	<i>Income</i>		
4.330.000	Adult Music Ministry Donations	0.00	3,261.00
	Total Income	<u>\$0.00</u>	<u>\$3,261.00</u>
	<i>Expenses</i>		
5.330.000	Adult Music Ministry Expense	315.62	4,959.74
	Total Expenses	<u>\$315.62</u>	<u>\$4,959.74</u>
	Ending Sub Fund Balance	\$1,572.67	\$1,572.67
3.331.000	Dedication Anthem Balance		
	Beginning Sub Fund Balance	0.00	0.00
	<i>Income</i>		
4.331.000	Dedication Anthem Income	1,500.00	1,500.00
	Total Income	<u>\$1,500.00</u>	<u>\$1,500.00</u>
	<i>Expenses</i>		

2017 Financial Reports *(cont)*

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Account #	Account Name	Current Activity	YTD Activity
5.331.000	Dedication Anthem Expense	0.00	0.00
	Total Expenses	\$0.00	\$0.00
	Ending Sub Fund Balance	\$1,500.00	\$1,500.00
3.333.000	Organ Balance		
	Beginning Sub Fund Balance	0.00	0.00
	<i>Income</i>		
4.333.000	Organ Income	12,500.00	12,500.00
	Total Income	\$12,500.00	\$12,500.00
	<i>Expenses</i>		
5.333.000	Organ Expense	0.00	0.00
	Total Expenses	\$0.00	\$0.00
	Ending Sub Fund Balance	\$12,500.00	\$12,500.00
3.335.000	Bells Ministry Fund Balance		
	Beginning Sub Fund Balance	0.00	0.00
	<i>Income</i>		
4.410.000	Bells Music Ministry Donations	0.00	0.00
	Total Income	\$0.00	\$0.00
	<i>Expenses</i>		
5.410.000	Bells Music Ministry Expense	0.00	0.00
	Total Expenses	\$0.00	\$0.00
	Ending Sub Fund Balance	\$0.00	\$0.00
3.345.000	Childrens Music Ministry Fund Balance		
	Beginning Sub Fund Balance	489.09	754.00
	<i>Income</i>		
4.345.000	Childrens Music Ministry Donations	0.00	0.00
	Total Income	\$0.00	\$0.00
	<i>Expenses</i>		
5.345.000	Childrens Music Minstry Expense	0.00	264.91
	Total Expenses	\$0.00	\$264.91
	Ending Sub Fund Balance	\$489.09	\$489.09
	Ending Fund Balance	\$16,061.76	\$16,061.76

2017 Financial Reports *(cont)*

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Account # Account Name Current Activity YTD Activity

3.350.000 Prairie Crafters Fund Balance

Beginning Fund Balance 7,566.35 0.00

Income

4.355.000 Prairie Crafters Income 314.00 7,880.35

Total Income \$314.00 \$7,880.35

Expenses

5.355.000 Prairie Crafters Expense 0.00 0.00

Total Expenses \$0.00 \$0.00

Ending Fund Balance \$7,880.35 \$7,880.35

3.360.000 Miscellaneous Fund Balance

Beginning Fund Balance 827.06 827.06

Income

4.360.000 Miscellaneous Fund Income 50.00 50.00

Total Income \$50.00 \$50.00

Expenses

5.360.000 Miscellaneous Fund Expense 0.00 0.00

Total Expenses \$0.00 \$0.00

Ending Fund Balance \$877.06 \$877.06

3.370.000 WELCA Fund Balance

Beginning Fund Balance 264.01 264.01

Income

4.370.000 WELCA Income 0.00 0.00

Total Income \$0.00 \$0.00

Expenses

5.370.000 WELCA Expenses 0.00 0.00

Total Expenses \$0.00 \$0.00

Ending Fund Balance \$264.01 \$264.01

3.380.000 Continuing Education Fund Balance

2017 Financial Reports *(cont)*

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Account #	Account Name	Current Activity	YTD Activity
Beginning Fund Balance		0.00	0.00
<i>Income</i>			
4.380.000	Continuing Education Donations	0.00	0.00
Total Income		<u>\$0.00</u>	<u>\$0.00</u>
<i>Expenses</i>			
5.380.000	Continuing Education Expenses	3,000.00	3,000.00
Total Expenses		<u>\$3,000.00</u>	<u>\$3,000.00</u>
Ending Fund Balance		(\$3,000.00)	(\$3,000.00)
3.400.000 Youth Ministry Fund Balance			
Beginning Fund Balance		(503.69)	(2,146.23)
3.415.000	Youth Ministry Balance		
Beginning Sub Fund Balance		871.49	(99.00)
<i>Income</i>			
4.415.100	Youth Ministry Income	0.00	954.00
Total Income		\$0.00	\$954.00
<i>Expenses</i>			
5.415.100	Youth Ministry Expense	0.00	(16.49)
Total Expenses		\$0.00	(\$16.49)
Ending Sub Fund Balance		\$871.49	\$871.49
3.417.000	Youth Mission Trips Balance		
Beginning Sub Fund Balance		(1,683.29)	(1,877.00)
<i>Income</i>			
4.417.000	Youth Mission Trips Income	873.32	30,456.47
Total Income		\$873.32	\$30,456.47
<i>Expenses</i>			
5.417.000	Youth Mission Trips Expense	296.32	29,685.76
Total Expenses		\$296.32	\$29,685.76
Ending Sub Fund Balance		(\$1,106.29)	(\$1,106.29)
3.421.000	Youth Scholarship Balance		
Beginning Sub Fund Balance		763.01	763.01

2017 Financial Reports (cont)

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Account #	Account Name	Current Activity	YTD Activity
Income			
4.421.000	Youth Scholarship Income	0.00	0.00
	Total Income	\$0.00	\$0.00
Expenses			
5.421.000	Youth Scholarship Expense	0.00	0.00
	Total Expenses	\$0.00	\$0.00
	Ending Sub Fund Balance	\$763.01	\$763.01
3.422.000	Operation Christmas Child Balance		
	Beginning Sub Fund Balance	65.10	345.76
Income			
4.418.000	Operation Christmas Child Income	0.00	161.00
	Total Income	\$0.00	\$161.00
Expenses			
5.518.000	Operation Christmas Child Expense	0.00	441.66
	Total Expenses	\$0.00	\$441.66
	Ending Sub Fund Balance	\$65.10	\$65.10
3.423.000	Confirmation Retreat Fund Balance		
	Beginning Sub Fund Balance	(\$520.00)	(1,279.00)
Income			
4.423.000	Confirmation Retreat Income	0.00	3,209.00
	Total Income	\$0.00	\$3,209.00
Expenses			
5.423.000	Confirmation Retreat Expense	0.00	2,450.00
	Total Expenses	\$0.00	\$2,450.00
	Ending Sub Fund Balance	(\$520.00)	(\$520.00)
3.424.000	Gift Card Program Fund Balance		
	Beginning Sub Fund Balance	0.00	0.00
Income			
4.424.000	Gift Card Program Income	0.00	0.00
	Total Income	\$0.00	\$0.00
Expenses			

2017 Financial Reports *(cont)*

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Account #	Account Name	Current Activity	YTD Activity
5.424.000	Gift Card Program Expense	0.00	0.00
	Total Expenses	\$0.00	\$0.00
	Ending Sub Fund Balance	\$0.00	\$0.00
	Ending Fund Balance	\$73.31	\$73.31
3.500.000	Little Lambs Fund Balance		
	Beginning Fund Balance	7,576.96	8,310.46
	<i>Income</i>		
4.500.100	Little Lambs Tuition	2,015.00	19,507.75
4.500.200	Little Lambs Scholarships	0.00	0.00
	Total Income	<u>\$2,015.00</u>	<u>\$19,507.75</u>
	<i>Expenses</i>		
5.700.100	Little Lambs Salary	2,246.64	20,257.83
5.700.110	Little Lambs Expenses	0.00	215.06
	Total Expenses	<u>\$2,246.64</u>	<u>\$20,472.89</u>
	Ending Fund Balance	\$7,345.32	\$7,345.32
3.600.000	Prayer Shawl Ministry Fund Balance		
	Beginning Fund Balance	54.68	(15.32)
	<i>Income</i>		
4.600.000	Prayer Shawl Ministry Donations	0.00	70.00
	Total Income	<u>\$0.00</u>	<u>\$70.00</u>
	<i>Expenses</i>		
5.600.010	Prayer Shawl Ministry Expense	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>
	Ending Fund Balance	\$54.68	\$54.68
3.650.000	Quilters Ministry Fund Balance		
	Beginning Fund Balance	795.51	806.78
	<i>Income</i>		
4.650.000	Quilters Income & Donations	0.00	463.00
	Total Income	<u>\$0.00</u>	<u>\$463.00</u>

2017 Financial Reports *(cont)*

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Account #	Account Name	Current Activity	YTD Activity
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<i>Expenses</i>			
5.650.000	Quilters Expenses	23.47	497.74
	Total Expenses	<u>\$23.47</u>	<u>\$497.74</u>
	Ending Fund Balance	\$772.04	\$772.04
3.700.000	Disaster Relief Fund Balance		
	Beginning Fund Balance	220.91	220.91
<i>Income</i>			
4.710.000	Disaster Relief	100.00	2,460.00
	Total Income	<u>\$100.00</u>	<u>\$2,460.00</u>
<i>Expenses</i>			
5.710.000	Disaster Relief Fund	0.00	2,360.00
	Total Expenses	<u>\$0.00</u>	<u>\$2,360.00</u>
	Ending Fund Balance	\$320.91	\$320.91
3.750.000	Seminary Scholarship Fund Balance		
	Beginning Fund Balance	5,770.00	5,770.00
<i>Income</i>			
4.750.000	Seminary Scholarship Donations	0.00	0.00
	Total Income	<u>\$0.00</u>	<u>\$0.00</u>
<i>Expenses</i>			
5.750.000	Seminary Scholarship Expenses	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>
	Ending Fund Balance	\$5,770.00	\$5,770.00
3.940.000	Endowment Fund Balance		
	Beginning Fund Balance	10,922.00	10,872.00
<i>Income</i>			
4.940.000	Endowment Income	0.00	50.00
	Total Income	<u>\$0.00</u>	<u>\$50.00</u>

2017 Financial Reports *(cont)*

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Account #	Account Name	Current Activity	YTD Activity
Expenses			
5.940.000	Endowment Expense	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>
	Ending Fund Balance	\$10,922.00	\$10,922.00
3.950.000 Inreach Reserves Fund Balance			
	Beginning Fund Balance	2,596.76	2,297.28
Income			
4.950.000	Inreach Reserves Income	0.00	0.00
	Total Income	<u>\$0.00</u>	<u>\$0.00</u>
Expenses			
5.950.000	Inreach Reserves Expense	93.39	486.91
	Total Expenses	<u>\$93.39</u>	<u>\$486.91</u>
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	57.00	750.00
	Total Journal Entries	<u>\$57.00</u>	<u>\$750.00</u>
	Ending Fund Balance	\$2,560.37	\$2,560.37
3.960.000 Outreach Reserves Fund Balance			
	Beginning Fund Balance	8,470.42	9,063.67
Income			
4.960.000	Outreach Reserves Income	0.00	0.00
	Total Income	<u>\$0.00</u>	<u>\$0.00</u>
Expenses			
5.960.000	Outreach Reserves Expense	54.22	1,560.47
	Total Expenses	<u>\$54.22</u>	<u>\$1,560.47</u>
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	87.00	1,000.00
	Total Journal Entries	<u>\$87.00</u>	<u>\$1,000.00</u>
	Ending Fund Balance	\$8,503.20	\$8,503.20
3.970.000 Bldg & Grounds Reserves Balance			

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Account #	Account Name	Current Activity	YTD Activity
Beginning Fund Balance		0.00	0.00
<i>Income</i>			
4.970.000	Bldg & Grounds Reserves Income	0.00	0.00
	Total Income	<u>\$0.00</u>	<u>\$0.00</u>
<i>Expenses</i>			
5.970.000	Bldg & Grounds Reserves Expense	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>
	Ending Fund Balance	\$0.00	\$0.00
3.971.000 Roof Repairs/Replacement Balance			
Beginning Fund Balance		32,750.00	30,000.00
<i>Income</i>			
4.971.000	Roof Repairs/Replacement Income	0.00	0.00
	Total Income	<u>\$0.00</u>	<u>\$0.00</u>
<i>Expenses</i>			
5.971.000	Roof Repairs/Replacement Expense	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	250.00	3,000.00
	Total Journal Entries	<u>\$250.00</u>	<u>\$3,000.00</u>
	Ending Fund Balance	\$33,000.00	\$33,000.00
3.972.000 Playground Maintenance Reserves Balance			
Beginning Fund Balance		4,615.00	5,000.00
<i>Income</i>			
4.972.000	Playground Maintenance Reserves Income	0.00	0.00
	Total Income	<u>\$0.00</u>	<u>\$0.00</u>
<i>Expenses</i>			
5.972.000	Playground Maintenance Reserves Expense	0.00	385.00
	Total Expenses	<u>\$0.00</u>	<u>\$385.00</u>
	Ending Fund Balance	\$4,615.00	\$4,615.00

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Account #	Account Name	Current Activity	YTD Activity
3.973.000 Parking Lot Seal/Repair Reserves Balance			
	Beginning Fund Balance	10,593.00	8,250.00
<i>Income</i>			
4.973.000	Parking Lot Seal/Repair Income	0.00	0.00
	Total Income	<u>\$0.00</u>	<u>\$0.00</u>
<i>Expenses</i>			
5.973.000	Parking Lot Seal/Repair Expense	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	207.00	2,550.00
	Total Journal Entries	<u>\$207.00</u>	<u>\$2,550.00</u>
	Ending Fund Balance	\$10,800.00	\$10,800.00
3.974.000 Lawn & Landscaping Reserves Balance			
	Beginning Fund Balance	5,519.00	3,000.00
<i>Income</i>			
4.974.000	Lawn & Landscaping Income	0.00	0.00
	Total Income	<u>\$0.00</u>	<u>\$0.00</u>
<i>Expenses</i>			
5.974.000	Lawn & Landscaping Expense	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	231.00	2,750.00
	Total Journal Entries	<u>\$231.00</u>	<u>\$2,750.00</u>
	Ending Fund Balance	\$5,750.00	\$5,750.00
3.975.000 Maintenance Reserves Balance			
	Beginning Fund Balance	10,913.00	10,000.00
<i>Income</i>			
4.975.000	Maintenance Reserves Income	0.00	0.00
	Total Income	<u>\$0.00</u>	<u>\$0.00</u>

2017 Financial Reports *(cont)*

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Account #	Account Name	Current Activity	YTD Activity
Expenses			
5.975.000	Maintenance Reserves Expense	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	87.00	1,000.00
	Total Journal Entries	<u>\$87.00</u>	<u>\$1,000.00</u>
	Ending Fund Balance	\$11,000.00	\$11,000.00
3.976.000	Carpeting Crossroads/Hallways Reserves Balance		
	Beginning Fund Balance	13,100.00	12,000.00
Income			
4.976.000	Carpeting Crossroads/Hallways Income	0.00	0.00
	Total Income	<u>\$0.00</u>	<u>\$0.00</u>
Expenses			
5.976.000	Carpeting Crossroads/Hallways Reserves Expense	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	100.00	1,200.00
	Total Journal Entries	<u>\$100.00</u>	<u>\$1,200.00</u>
	Ending Fund Balance	\$13,200.00	\$13,200.00
3.977.000	Carpeting MP Room/Classrooms Balance		
	Beginning Fund Balance	12,750.00	10,000.00
Income			
4.977.000	Carpeting MP Room/Classrooms Income	0.00	0.00
	Total Income	<u>\$0.00</u>	<u>\$0.00</u>
Expenses			
5.977.000	Carpeting MP Room/Classrooms Reserves Expense	0.00	0.00
	Total Expenses	<u>\$0.00</u>	<u>\$0.00</u>
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	250.00	3,000.00
	Total Journal Entries	<u>\$250.00</u>	<u>\$3,000.00</u>

2017 Financial Reports *(cont)*

Shepherd of the Prairie - Huntley IL Detailed Fund Activity Report as of 12/31/2017

Thursday, January 11, 2018

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Account #	Account Name	Current Activity	YTD Activity
Ending Fund Balance		\$13,000.00	\$13,000.00
3.978.000	Security Lock System Reserves Balance		
Beginning Fund Balance		10,000.00	10,000.00
<i>Income</i>			
4.978.000	Security Lock System Income	0.00	0.00
Total Income		<u>\$0.00</u>	<u>\$0.00</u>
<i>Expenses</i>			
5.978.000	Security Lock System Expense	0.00	0.00
Total Expenses		<u>\$0.00</u>	<u>\$0.00</u>
Ending Fund Balance		\$10,000.00	\$10,000.00
3.980.000	Equipment Reserves Balance		
Beginning Fund Balance		4,642.05	6,000.00
<i>Income</i>			
4.980.000	Equipment Reserves Income	0.00	0.00
Total Income		<u>\$0.00</u>	<u>\$0.00</u>
<i>Expenses</i>			
5.980.000	Equipment Reserves Expense	1,077.49	4,272.44
Total Expenses		<u>\$1,077.49</u>	<u>\$4,272.44</u>
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	163.00	2,000.00
Total Journal Entries		<u>\$163.00</u>	<u>\$2,000.00</u>
Ending Fund Balance		\$3,727.56	\$3,727.56
3.981.000	Bells Maintenance Reserves Balance		
Beginning Fund Balance		1,598.11	1,367.11
<i>Income</i>			
4.981.000	Bells Maintenance Reserves Income	0.00	0.00
Total Income		<u>\$0.00</u>	<u>\$0.00</u>
<i>Expenses</i>			
5.981.000	Bells Maintenance Reserves Expense	0.00	0.00

2017 Financial Reports *(cont)*

Shepherd of the Prairie - Huntley IL Detailed Fund Activity Report as of 12/31/2017

Thursday, January 11, 2018

Page 17 of 17

Account #	Account Name	Current Activity	YTD Activity
Total Expenses		<u>\$0.00</u>	<u>\$0.00</u>
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	19.00	250.00
Total Journal Entries		<u>\$19.00</u>	<u>\$250.00</u>
Ending Fund Balance		\$1,617.11	\$1,617.11
3.985.000 Sabbatical Reserves Balance			
Beginning Fund Balance		7,475.89	6,375.89
<i>Income</i>			
4.985.000	Sabbatical Reserves Income	0.00	0.00
Total Income		<u>\$0.00</u>	<u>\$0.00</u>
<i>Expenses</i>			
5.985.000	Sabbatical Reserves Expense	0.00	0.00
Total Expenses		<u>\$0.00</u>	<u>\$0.00</u>
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	100.00	1,200.00
Total Journal Entries		<u>\$100.00</u>	<u>\$1,200.00</u>
Ending Fund Balance		\$7,575.89	\$7,575.89
3.988.000 Payroll Tax Reserves Balance			
Beginning Fund Balance		5,857.32	6,000.00
<i>Income</i>			
4.988.000	Payroll Tax Reserves Income	0.00	0.00
Total Income		<u>\$0.00</u>	<u>\$0.00</u>
<i>Expenses</i>			
5.988.000	Payroll Tax Reserves Expense	0.00	142.68
Total Expenses		<u>\$0.00</u>	<u>\$142.68</u>
Ending Fund Balance		\$5,857.32	\$5,857.32



Children & Family Ministries

CHILDREN AND FAMILY TEAM

We are a new committee in our first year. We are dedicated to monitoring and developing service and fellowship opportunities for the children of our congregation. Our goal is to support and be a resource for parents as they raise their children in the church. This year we sponsored a mobile food truck to help feed 200 families in the surrounding area. We hosted an Easter Egg hunt for over 40 families. We also lead nearly 80 families on a “Night in Bethlehem”. We are excited to see what 2018 brings.

—*Mike Parmele*

LITTLE LAMBS

Our Little Lambs Pre-school Program is in our 9th year! This 2017-2018 school year is the largest enrollment we have ever had at 22 students. We also added another day of classes. Now we meet Tuesday through Friday from 9-12.

Our “End of the Year Celebration” was a huge success!!! The students sang songs to their families and then everyone came together in the Crossroads to enjoy some sweet treats. We even had some special guests join us ;)

This year we started out our new year with an Open House. We had all the students and families come the Thursday night before we started school. It was nice to be able to meet and talk with the parents of the students that work full time and don’t get to see our classroom in action.

The children have enjoyed watching the construction workers and seeing the building progress. Our room went through some changes this summer. We now have a door leading to the women’s bathroom and it is wonderful!!! We look forward to having the outer door completed so we can walk straight out to the playground. Classes meet from 9:00 am – noon on Tuesday, Wednesday, Thursday and Friday. During this time we enjoy circle time, math/language lessons, letter and letter sound recognition, Bible stories, crafts, music, snack, free play and more! These activities help children develop Kindergarten readiness skills, a love for Bible stories and the knowledge that God loves us all!

We will be starting early enrollment for the 2018-2019 school year in January. Children between the ages of 2 and 4 yrs. (by Sept. 1st) are accepted into our program. Students do not need to be potty trained and do not need to be members of SOTP. Enrollment is limited, so, if you are interested in signing up your child, or, if you know someone who is, please contact us at littlelambs@sotpmail.com.

We see the smiling faces on our students and parents, every week, and feel the program has been a great success! With God’s blessing, we’d like to see the program continue to grow!

Jill Gillming, Jeni McCann, and Lisa Haasser

SUNDAY SCHOOL

We changed it up in 2017. We piloted a new rotational program in the spring and introduced it in the fall. Our new format teaches the lessons by breaking up the time into 3 sessions. We have an opening with music and a short intro. Then we break into small groups and explore the lesson using Art, Drama, Games, and through Video. We are finding that the shorter, more dynamic format appeals to the students in a way that provides many different ways to address each week’s message. We are so excited about the possibilities as we work to make sure that each of our beautiful children experience and know God’s love in their lives everyday.

—*Mike Parmele*

Sunday School Director/VBS

Children & Family Ministries (cont)

VACATION BIBLE SCHOOL

We took 150+ children on an adventure into the Maker Fun Factory this summer during VBS. We learned that “if God is for us, no one can be against us” and that “God made each one of use unique and with a distinct purpose”. We had a blast with experiments and music. We were thrilled to have so many young faces here in fellowship. We are super excited about this year as we are “Rescued by God” during *Shipwrecked*

—*Mike Parmele*

Sunday School Director/VBS



Mission Ministries

Mission Team

The Mission Team works toward accomplishing the goals of the church's mission statement, which is "Caring for God's children of all ages by growing disciples who make disciples." Our goal is to identify mission opportunities which encourage and equip SOTP members to actively make a difference in God's world."

We have been blessed to be entrusted with identifying and designating 1% of the Congregation's budget, as well as the special offerings of Lent, Easter, Thanksgiving and Christmas. Together, SOTP has shared nearly \$20,000 among the various recipients are listed below.

We have also taken to heart the ELCA's mission, "GOD'S WORK OUR HANDS". We thank YOU, for your participation. The starred charities (-), designate SOTP volunteer participation in addition to our financial support.

- Evangelical Lutheran Church of America
 - Stubbs Family Tanzania Missionary Support
 - ELCA World Hunger
 - ELCA Hurricane Disaster Relief Fund
 - ELCA Tanzania Nursing School
 - Plaster House of Tanzania
 - In Kind Offering Survival Packages - Synod
- Elgin Community Crisis Center
- Exodus Welcome to America Packs -
- Feed My Starving Children -
- Grafton Food Pantry -
- Green Tress Subsidized Housing -
- Habitat for Humanity Fox Valley Re-Store -
- Home of the Sparrow -
- Local Giving Tree -
- Living on the edge
- Lutheran Social Service of Illinois
- Northern Illinois Food Bank -
- PADS -
- Pioneer Center for Human Services
- Senior Care Volunteers -
- Turning Point

If you have any charity with which you work, please let the Mission Team know. We look forward to hearing about any and all additional areas of involvement.

Respectfully submitted,

—*Sandy Hupert*
Mission Team Chair

and the Mission Team Members:

Mission Ministries (cont)

Mark Bittinger, Marlene Boehler, Jill Brown, Becky Hennessey, Carl Hupert, Steve Legel, Corrine Neukirch, Nancy Ottinger, Jules Pelka, Sharon Stangle, and Mary Trodahl

GRAFTON FOOD PANTRY

“For I was hungry and you gave me something to eat, I was thirsty and you gave me something to drink, I was a stranger and you took me in.” —Matthew 25:35

We continue to collect food, toiletries, and money for the Grafton Food Pantry on the first weekend of each month. Volunteers load the van and deliver it to the pantry. Thank you to all who faithfully donate; the pantry really appreciates it.

—Alice Hallett

PRAIRIE CRAFTERS

The Outreach Group was a huge help again this year bringing and setting up our church canopies and tables whenever we need them. They are a big part of our success.

Also thank you to all who made delicious bakery goods for our sales. They are an important part of the Crafters contribution to our new sanctuary.

Lastly — thank you to all who made crafts for our sales.

We continue to meet once a month sharing ideas and making crafts.

—Alice Hallett

PRAIRIE POINT QUILTERS

The Prairie Point Quilters have had another great year welcoming in several new members, but sadly losing a few.

We had two dedications resulting in 74 quilts going to World Relief, two given to Exodus, 17 to Turning Point, two to a seven year old with cancer, three taken by our members to Africa, and one to Ferdie Kimminau in honor of his wife Joan a dedicated member, as well as, one to John Anderson in honor of Mary another dedicated member. It was difficult losing those two very special ladies.

In July we sent 78 quilts to Lutheran World Relief and eight to Home of the Sparrow making a total of 185 donated this year. We could not have done all this without the help of our church members who generously donated 'Quarters for Quilts' in our campaign in January and Thrivent who donates twice a year which helps buy batting.

Mission Ministries (*cont*)

We are also grateful for all the people who have donated flat sheets and cotton fabric throughout the year. You will see our quilts again on February 10th and 11th for our next dedication and blessing of the quilts.

—*Nancy Morbeck*

PRAYER SHAWL MINISTRY

“Praise be to the God and Father of our Lord Jesus Christ, the Father of all compassion and the God of all comfort, who comforts us in our troubles, so that we can comfort those in any trouble with the comfort we ourselves receive from God.” —2 Corinthians 1:3-4

We give comfort with our Prayer Shawls to those who are experiencing hard times (physically, emotionally or spiritually). We also give them for happy events such as the birth of a child. That is what the Prayer Shawl Ministry is all about.

We donate them to Hospice and to the Hospital where the Chaplains give them out to those in need of our prayers.

We gave out over 222 Prayer Shawls this year and 15 Baptism blankets. We meet the second Thursday of each month to knit, crochet and pray over each Prayer Shawl and Baptism Blanket. Come and join us. We will be happy to teach you if you don't know how to knit and/or crochet.

We are especially thankful to Thrivent and all who have donated money for yarn to keep our hands busy.

Worship Ministries

WORSHIP PLANNING TEAM

As 2017 ends there are many people to thank for making worship special here at Shepherd of the Prairie Lutheran Church. It takes a huge and giving family to handle the multitude of “jobs” to provide the church community with meaningful worship. There are the babysitters to watch the children, the greeters, the ushers, the communion bread bakers, the altar guild that provides bread and wine at each service, the folks that make the bulletins and Flourish, the readers, the communion helpers, the choirs, the bells, and audio-visual group, the drama, the flowers and banners. This is just a small list of roles that the church family plays in helping to provide SOTP with a wonderful worship experience. We are blessed with team leaders to head up the various “jobs”. Each one dedicates their time and talents toward making worship glorious.

Going forward into 2018 the worship team will face new challenges. There is the excitement of the new sanctuary!!! It will be breath-taking and a wonderful place to continue worshipping our Lord and Savior. Our team leaders will be calling on members to help with the added responsibilities of the new sanctuary. There will be more doorways for greeters to welcome folks. There will be more aisles that will require extra ushers. As we continue to grow, we will need more communion bread! As we grow and add more families, there will be a need for sitters to watch over the younger children during service. We will need flowers to decorate the altar and banners for the walls.

With your help, our worship team believes that it will be an inspiration to sit and worship our Lord in 2018 together.

—*Carolyn Cuttle*

Team Leader

Seasonal Decorators

Many time during the year -Lent, Easter, Thanksgiving, All Saints Day, Christmas – you will see special decorations around our Worship area. We have volunteers that help us create the special setting for these services:P

Kari Arndt Melissa Juergensen Barb Pagano
Judie Symbal Sandy Scalise Doreen Drinan

We thank the members/visitors of SOTP who generously purchase lilies for the Easter Season and Poinsettias for the Christmas Season. Your gift of flowers allow the decorators to enhance our Worship area with God’s beauty.

—*Carolyn Cuttle*

Communion Bread Baking

It was my pleasure to schedule the Communion Bread Bakers for the past three years. This position gave me an opportunity to correspond and meet so many wonderful people at SOTP. I am grateful for the special aspect you bring to each and every worship service. The communion bread is baked with love and the presence of prayer each week by someone that gives time from their busy weekly schedule. I thank each of you for being part of this group.

The Worship Ministry Team appreciation your dedication and baking skills to deliver bread each week for our worship services. It has been a joy to work with all of you , thank you

—*Judie Symbal*

Worship Ministries (*cont*)

AUDIO-VISUAL

Shepherd of the Prairie A/V ministry exists to assist our congregation in worshipping with excellence and to support the other ministries of SOTP in their presentational needs.

Our Audio Visual Ministry continues to operate well, with few issues occurring. Typically, any hiccups in presentation or operation are remedied immediately.

Our continued use of our video mixer provides seamless transitions between lyrics, and live video shots.

We continue to capture video and produce it to our website for people to view when not able to attend services

- We continue to provide ongoing training during Thursday night rehearsals to any A/V volunteer who desires a little extra help in using our technology.
- To assist in proficiency, volunteers are on a schedule of operating every other week. This way, A/V volunteers can keep fresh and avoid forgetting what they need to do when operating the soundboard, video controls, camera, or video mixer.

Staffing Levels

- Presently, the ministry is supported by volunteers led by Greg Dowell.
- Members of the A/V Ministry include: Greg Dowell, Jim Rice, Tom Polzin, Tim Torkelson, Alan Torkelson, Brian Ott, Jack Ott, Josh Harding, Chris Swanson, Dan Wills and Dick Brush.
- Continually searching to for volunteers to grow the A/V ministry

—*Greg Dowell*

Director of Youth & Family Ministries

ALTAR GUILD

We are very fortunate to have wonderful members who take great care in preparing the Eucharist for all worship services. ALTAR GUILD members are trained in proper etiquette for set-up and take down and cleaning of all the vessels. Altar paraments are changed to reflect the colors of the liturgical calendar. We assist the minister and Worship Planning committee for any special needs for all services.

The members work in teams of two or three each month for set-up. Bread for communion is baked by volunteers.

Our members set-up for Baptisms. Each child baptized receives a personalized, name banner made by Carol Kalbas and Elaine Neukirch, white blanket knit by the Prayer Shawl Ministry, and a faith chest made by Chris Trodahl. A special thank you to all the above members for their talent in help baptism a very special time for each child.

The Altar Guild has a budget each year. Supplies are purchased as needed -wine, grapes juice, gluten-free wafers, whole wheat wafers all other items as needed arise.

Membership in the Altar Guild is open to all members of SOTP, we encourage you to consider serving in this important ministry.

Thank you to all who serve faithfully on Altar Guild.

Respectfully submitted

—*Judie Symbal*

Worship Ministries (*cont*)

Chairperson

COMMUNION BREAD BAKING

Volunteers prepared Communion Bread for each worship service in 2016. The recipe used makes eight individual loaves. Saturday bakers prepare bread for three consecutive Saturday evening services as each Saturday service uses only two loaves on Saturday on Sunday, one baker will prepare the bread for both services. If additional bread is required, the remaining two Saturday loaves are used during the Sunday service.

Thanks to all who donate their time and talent to this ministry. Are you interested in being part of the team? Please call or e-mail me and I will schedule you to be part of the team.

Thank You ALL

—*Judie Symbal*

FAITH CHEST MINISTRY

SHEPHERD OF THE PRAIRIE Faith Chest Ministry provides a handmade personalized wooden chest for each young person baptized into faith at our Shepherd of the Prairie Lutheran Church.

The Faith Chest is intended to be a place where documents, mementos & keepsakes of one's journey to faith and adulthood can be stored.

The Faith Chest is presented by Pastor Mark to the parents at the conclusion of the Baptismal Ceremony.

Currently the Faith Chests are being handcrafted from red oak by Chris Trodahl. Please feel free to contact Chris Trodahl at 815-893-0641 if you have any questions about the Faith Chest Ministry

—*Chris Trodahl*

NURSERY CAREGIVERS

The nursery ministry provides care for young children during worship on Sunday mornings, and helps maintain a safe and clean environment for them. Our volunteers are so generous with their time and abilities, and I am grateful to work with all of them. If anyone is interested in serving as a nursery caregiver, please contact me.

—*Jen Powe*

WORSHIP GREETERS

After Pastor Mark, our greeters are the first smiling face each congregation member and guests see as they are welcomed into our Saturday and Sunday services. It is a gratifying and effective ministry as I learned first hand at our New Year's Eve Sunday service. After being welcomed by the first greeter as they came through the door, then by two additional members who recognized them as guests, they beamed with pleasure at the warmth of our church. It's certain that we will see them again.

Our Sunday greeter list is extensive enough that each member might be called every second or third month and we have added two additional Sunday greeters. Our Saturday list is small and further dwindles during the winter months when our 'snow birds' leave so new greeters are always welcome.

Gratefully, our greeters are always eager to serve.

Respectfully Submitted,

—*Dolly Cardascio*

Worship Ministries (*cont*)

USHERS

As we come to a close this year of 2017 the Usher Ministry have continued to provide support for all services at SOTP.

While some occasions were joyous and in others we said goodbye to friends raised Triumphant to the Church. In either occasion, the Usher Ministry have continued to serve with consistency and facilitate services to the highest standards.

To highlight some accomplishments this past year the Usher Ministry collaborated to publish the first Usher Manual which detailed responsibilities, provided step-by-step instructions and consolidated contact info into a single source document.

For the coming year some of our goals include seeking additional ushers, expanding roles and responsibilities, and continuing to improve processes.

I wish to thank all of our Service Leads and Volunteers who continue to serve in the Usher Ministry and call Shepherd of the Prairie their home.

Sincerely,

—*Andrew L Szekely*
Lead Usher/ Coordinator

WORSHIP PARTICIPANTS

It's been many years since I took over the position of securing worship leaders for our weekend services. What a rewarding experience it has been to line up thirteen volunteers each week. The people of this congregation are truly dedicated and so committed, and I appreciate and thank ALL of you who respond to the need when I call.

Peace,

—*Brigitte Pelka*
Worship Participants Coordinator

Music Ministries

SOTP MUSIC MINISTRY ANNUAL REPORT 2017

Cherub Choir Ages 3-6 Annette Boster, Director

We have 22 children registered in the Cherub choir this year. They range in age from 2-6, with the majority being in the 3-4 year old range! This is a delightful group of children, who enjoy singing and bring great joy to our services with their musical offerings!

Blessings Choir Michael Waal, Director

The Blessing's Choir continues to be a real joy in my work at SOTP. We currently have 15 members. We have presented music for worship each month beginning in September, with December being quite busy. We sang for the Children's Worship services in December, as well as at the early Christmas Eve service. The kids looked great, and sounded wonderful! My hope for the New Year is that we can increase our numbers as we continue to learn new music and sing for worship, broadening our faith. These children will join the Adult choir in August for the dedication service of our new sanctuary. On a final note, I would like to thank the parents of all our children involved in music. We could not do it without your support and willingness.

Youth Band

These young people continue to lead worship several times a year on the 3rd Sunday of the month and are a joy to participate in worship with. Tyler Greene is leading this group from the piano and has done an excellent job! We have added several new members and are working hard to continue to serve with excellence.

The Jubilate Ringers Beginning Handbells Michael Waal, Director

Jubilate Ringers: Jubilate welcomed 5 players from Joy Ringers as well 3 new players to the group. The members this year total is 17. The children have been focusing on learning to read handbell music as a group as well as learning their individual parts. Most of the new players are partnered with a 'veteran' player so that they can get assistance on playing by being able to mimic their partner. The group has also been learning more than one song at a time with different tempos & time signatures to provide challenge and variety. They will continue to learn music reading as well as improving playing technique.

Ring and Sing New Group (Beginning Chimes) Annette Boster

Ring and sing is our newest group. We purchased new children's chimes and have 18 young children learning to ring and sing. The children have been learning correct technique, focusing primarily on chords while being accompanied by piano and also playing with the children's choirs. They will continue to focus on technique as well as learn music notes and value. These children have participated at several worship services and have been a true blessing to all. Thanks to our director, Annette Boster, who is such a pro and a blessing to our CMM!

Prairie Ringers Handbell Choir Jane McMullen, Director

The Prairie Ringers continue to help lead worship services at SOTP in 2016. We rehearse on Tuesday evenings from 7:00 – 8:30 pm, in the sanctuary, September through May. We have played every month and for Easter and Christmas services.

Rejoice Worship Band Tyler Greene, Director

In October we welcomed Tyler Greene to our music staff as director of the worship bands. These groups lead our contemporary worship service at 10:45am every Sunday. These teams work very hard to lead God's people in praise and worship, preparing 8 to 10 songs per Sunday. Many Thanks to all to all who serve in this important and vital ministry. We currently are being led by vocalists, piano, guitars, drums, keyboard/synthesizer with the addition of violin, flute, saxophone and other instruments on occasion. We continue to present and lead current contemporary music along with many "old faithfuls" in worship. We are always looking for more team members! Please prayerfully consider joining the band if you have the gift of singing or instrumental music. Contact Tyler Greene if interested

Shepherd's Voices Adult Choir Jane McMullen, Director

The adult choir is currently has 32 members. We welcomed 6 new members this year. Thanks to all singers who have faithfully come to rehearsals and given their best. We have sung great music with and without vocal and instrumental soloists, and enjoyed good fellowship together. Many members of this choir participated again at the Eccumenical Palm Sunday concert which is such a great way to start Holy Week.

- **Special Thanks to Ed and Pam Richard** for hosting our choir Christmas party for the 3rd year in a row!! Please prayerfully consider joining us, we welcome all new members enthusiastically!!
- **Special Thanks to Marian Mesenbrink** for diligently organizing and filing all our choir music.
- **Special thanks to Carolyn Cuttle** for handling all correspondence to Choir and bells for me throughout the year! This help is just invaluable to me.

Organist Michael "Micky" Waal

Again, we are so blessed to have Micky with us. Not only is he a consummate worship leader on the organ and piano, but he is an extremely generous person with his time and many other talents. Micky remains the director of the Blessings vocal choir and Jubilate bell choir this year which continues to be a real joy for the children's music ministry. It continues to be an honor and joy to work with such a talented and faithful person!

What an incredible year! I am so thankful for the richness of our music programs at SOTP and excited to see where God will lead us in 2018. I am full of gratitude for all who have served and who continue in our mission to make Christ known and honor and praise God's Holy name.

Respectful Submission,

—*Jane McMullen*

Director of Music and Worship

Fellowship Ministries

WEDNESDAY NIGHT DINNERS

We are on our third year of doing dinners on Wednesday nights. Our purpose is to allow families to enjoy spending time together with their church family, while eating a home cooked meal. Families are so busy with church, sports, work etc.; so one night a week they have one less thing to worry about. The first year we started out serving about 35 people. We now serve around 65 people. Dinner is from 5:30-6:15. We charge \$2 per person or \$10 for a family. This covers the cost of the meal. Brandi Lorenzo and Jenn Huston take turns each week cooking. We both enjoy serving and look forward to continuing this ministry next year

—*Jenn Huston*

BOWLING LEAGUE

The league is in it's 9th season, and gives Church Members the opportunity to get together socially while doing something they like to do. We meet only once a month (the 3rd Friday), back at our original location BOWLERO/BRUNSWICK ZONE 1611 S. Randall Rd. in Algonquin, IL. We begin at 7:00 PM with practice warm-up, and start at 7:15 PM SHARP!

This is a "Fun" league. There is no requirement to be a good bowler. Anyone who likes to bowl from High School to age 100, men & women, married or single are welcome.

Teams consist of 4 people, and we bowl 3 games. The cost is low, and is a great way to have some fun, get together with friends, make new friends, get some exercise, and ONLY commit to 1 night a month, from September thru May.

We are always looking to grow, and welcome members, new or old to join us as a regular or substitute bowler. Call me at (847) 659-1331, or you can E-Mail me at schmidtw12@comcast.net.

***Please note that this is the only SOTP ministry where if you can "SPARE" one evening a month, to "STRIKE" up new friendships, that can promise they won't laugh at you if you happen to land in the "GUTTER", but help you to get "ROLLING" down the "LANE" once more

—*Wayne Schmidt*
League Secretary

HELPING HANDS/FUNERAL MEALS

The funeral lunch is provided after the memorial service as our way of providing comfort and care to those going through the loss of a loved one. The "Sign-Up Genius" continues to be the best way to reach out to the entire congregation. Anyone can sign up to donate food, volunteer to help serve and/or cleanup. Thank you to all who have donated and volunteered throughout this past year, we couldn't do it without you!

—*Jeanne Henley*
Chairperson

MEN'S FELLOWSHIP BREAKFAST

The Men's Fellowship breakfast group meets on the first Wednesday of the month at 9:00 a.m. at Sammy's Bar & Grill, located on Rt. 47, north of Main St. All men are welcome to join us any time—it is a good way to meet some new people in a small group setting. We have no special topic of discussion, just food and fellowship, and enjoy the time together. New faces are always welcome at our table. So as we say goodbye to the old year and hello to the New Year, we hope to see you there.

—*Ferdie Kimminau* *Chris Trodahl*
Fellowship Coordinator **Assistant Coordinator**

Inreach Ministries

IN REACH COMMITTEE

Statement of Purpose: “A ministry of listening and caring in order to be present and to provide support and invitation for persons of SOTP to witness the presence of Jesus and to promote excellence in caring for God’s children who are served by this congregation.” In 2016, the In Reach Committee continued to support and expand a variety of ministry programs to fulfill the statement of purpose.

The Ministers of Communion from the Assembly ministry serves those who are unable to attend community worship; both those who are unable on a temporary basis as well as for an extended time. To date, seventeen Ministers of Communion have been commissioned following extensive training in the history of the program, how to conduct the Communion Service, and in ways to deal with challenging situations that could arise. Communion from the Assembly occurs on the 2nd and 4th Sundays of the month.

Stemming from the Strategic Direction, “Promote the wellbeing of area children, youth and young adults through identification and facilitation of community programming,” the In Reach committee took on the challenge of creating a tutoring center to address student needs. This ministry is headed by Athena Hart and Kasandra Graf.

A new ministry was established to contact members by phone after they have been ill or hospitalized, This ministry is headed by Lynn Broederdorf.

The In Reach committee had an eventful year, supporting all of our ministries. In the upcoming year, the In Reach committee hopes to grow in ministry programs as well as lift up a leader to serve the committee.

CARING CARD

Caring cards are sent to members who are hospitalized, recuperating at home or a death in the family. Elaine & Carol K. purchase their own cards and stamps.

Baptismal banners are made by Elaine & Carol K. with the help of Alice Hallett who crochets the hangers and Judie Symbal who cuts out the letters for us. Baptismal cards are also sent to the family. We purchase our own cards. SOTP pays for the materials used in the banners.

Carol Spiller makes the First Communion and Confirmation cards for Elaine & Carol K. to be sent at the proper time.

Elaine & Carol K. send WELCOME CARDS to new members and their families.

We alternate the months. The cards are made by the SOTP office but we purchase our own stamps.

Elaine sends cards to those high school students graduating and also keeps a list of names of those who are in the military for Easter, Thanksgiving and Christmas cards. This list must be updated each year for new addresses. All APO must be sent at least 3 weeks prior to be delivered on time. These cards and stamps are purchased by Elaine.

—*Elaine Neukirch, Carol Kalbas, Judie Symbal, Carol Spiller, Alice Hallett*

Inreach Ministries (*cont*)

CARING CALLERS

Caring Callers is still a somewhat new ministry at SOTP. My group consists of Bonnie Vanaria, Deb Hansen and myself Lynn Broederdorf. We all take one week per month and work off the prayer requests sheet that is provided to us. We don't always know the reason we are calling, but we are very sensitive to each caller and so far that has worked out fine. We offer prayer, we listen, and we ask if there is anything that we or the church can do for them. If we do not reach the person, we leave a short message and tell the reason for our call. If they would like to return the call, we leave our number. We have received very positive feedback from our calls and I really believe everyone appreciates the call. Hopefully we are helping Pastor Mark, that was my intention when I started this group. As the church gets bigger I may need to add another person to our group to help with the calls. don't answer we simply give them our name and tell them to call if we can be of any help at this time.

—*Lynn Broederdorf*

FFAA (FUN FOR ALL AGES)

Fun For All Ages organized three events in 2017. Over 600 people attended the Five Lenten Soup Suppers. 150 attended the church picnic in August. 120 were served at Piefest in November.

My committee of Kathy Pizarro, Tracy McDuffee, Jodi Dowell, Neal and Shannon Mejdrich are wonderful blessings.

—*Sharon Little*

Chairperson

Outreach Ministry

Once again, the Huntley community has seen what a great church family we have as we work together to tell others about Jesus and continue to invite people to our church. At church, we continue to greet guests that come to visit. Our mission has been to continue spreading the Love and the Good News of resurrection of Jesus, while creating more recognizable branding for Shepard of the Prairie. We continued featuring reflex blue as our primary color for giveaway items that we purchase to help promote the church, as well as, display items for community events that we participate in. This year we purchased matching blue table cloths that would also display the church logo on them, along with logoed walls and half walls for our branded canopies. Fall Fest, in September, was once again, our biggest community event in 2017. We featured carnival style games and giveaways again this year with the addition of displaying the Ministry Moments video series at our two-booth space set up where the SOTP Crafters displayed and sold crafts for the church in one space and in the other space we featured games including a quarterback toss which was very popular. Prizes were distributed featuring the Shepherd of the Prairie logo as well as information about our church for booth visitors. We encourage all church members to consider helping to host our booth next year.

Throughout the year, the Outreach ministry partnered with the crafters to support the booth set up for the Farmers Market in downtown Huntley on selected dates as well as the craft show at Leggee Elementary school. Farmers Market support review: Alice Hallett reported earnings of almost \$2K. We need more assistance with set up in future. We found that we need more canopy accessories like walls and weights to deal with varying weather conditions. The Outreach committee will continue to work closely with the crafters and we will be helping with table and canopy set up for craft shows. We will supply the crafters with items promoting the church as well as half sheet advertisements for upcoming events that can be handed out during the craft shows.

With help from the members of SOTP, we assembled a float for the Huntley Memorial Day Parade in 2017. We presented each Outreach team member and each parade participant from our church with a “God’s Work, our Hands” t-shirt. We featured a LIVE praise band on our float with a supporting audio system. In doing so, we created a mobile concert and handed out sunglasses and beachballs along with promotional Shepard of the Prairie materials, as we shared our Love for Jesus by inviting the community to attend SOTP Vacation Bible School over the summer. This event was a great opportunity for our church family to work together to spread the Good News of Jesus’ Love to our community. In 2018 we will continue advertising some SOTP events in local papers with the help of the office staff. We will once again be utilizing opportunities with papers that provide free listings and announcements for the community. New giveaways will be distributed through the Huntley new resident totes as well as other events in 2018. The Shepherd of the Prairie Outreach ministry will continue participating in Huntley annual events supported by members of the church.

This year at the welcome center we counted over 50 completed membership cards for 2017. Out of those, over half became members. We handed out a Martin Luther Christmas Tree Ornament as well as pocket crosses to every family at our Christmas and New Year’s Eve services. We will continue to provide welcome mugs to all visitors at our regular service times.

Overall the Shepherd of the Prairie outreach ministry was more amply supported in 2017 but the ministry is currently in need of more planners and volunteers to support events that SOTP participates in with the Huntley community. Please consider joining this important community ministry.

Upcoming 2018 Projects:

- New SOTP pen purchase.
- Ministry Moments final video editing featuring SOTP ministry activities.
- March 3, 2018 Huntley Home, Biz & Wellness Expo.

We will use the above-mentioned video at our 2018 event booths.

Thank you to all who have supported the SOTP Outreach ministry and very special thanks to our core Outreach Ministry Members: Melissa Juergensen, Brian Rojas, Adam Adams, and Rachael Yndestad.

—*Mike Yndestad*
Outreach Chairman

Property Ministries

2017 has been an exciting year for the members of the property team. Team members have been involved with the planning of the new church facilities and also working with the construction managers as our building grows.

While the property team has a core group of dedicated individuals that work every day behind the scenes to make sure that when you arrive at church the walks are cleared of snow and everyone has a clean & safe worship experience

In 2017 Sandy Scalise retired from the property team. Sandy was the person who took care of the grounds, trimming of the shrubs & planting. Sandy's endless energy to keep our ground looking great will be hard to replace. Thank you Sandy for a job well done.

In 2018 The property team will be changing the parking lot lights to LED fixtures and installing a new key entrance system to help keep our buildings safe and secure.

Many exciting projects face us in the coming months and years, and we could use more team members. Please let us know what your talents are, Electrician? Plumbing? HVAC? Grounds or general handyman / women. We would love to have you join our team or add your name as a person we could call for your specific talent. If you are interested in joining the property team please call Jerry Christopherson at 630-730-0558 or leave your name at the church office and we will contact you.

God Bless

—*Jerry Christopherson*
Leader, Property Team

Administrative Support Ministries

SPECIAL GIFTS & MEMORIALS

The purpose of this committee is to record and acknowledge all gifts received from members and friends of SOTP. Unless otherwise specified all monies received are allocated to the Forward in Faith (building fund). Family wishes for other purposes will be considered. Gifts may be made to SOTP in memory of loved ones; in celebration of a special occasion; or to honor individuals.

In 2017 the church received memorials for building fund, music accounts and the endowment account. The combined totals were over \$10,700.

The memorials were given in loving memory of the following:

Mary Arneson	Joan Kimminau
Nancy Booth	Paula Meyer
Cathie Chidester (<i>Adele Wogstad daughter</i>)	Carol Mosby
Judy Gray (<i>Carol Gerhardt sister</i>)	Jim Mosby
June Hermes	Diane Olson (<i>Deb Hansen mother</i>)
Richard Hoffman	Lorraine Quam
Alex Hoppensteadt	Sister of Tom Noesen
Don Hoppensteadt	Richard Thompson

In celebration:

- Dave & Carol Langseth — 50th anniversary of ordination
- Jules & Brigitte Pelka — 50th wedding anniversary

—*Susan Wehnes & Renae Greene*
Special Gifts and Memorials Committee

MUTUAL MINISTRY

Mutual Ministry is a small group of people who meet regularly with the Pastor Mark to provide a safe and confidential environment for him to share new ideas, blessings and concerns he may have about his ministry at SOTP. This group also supports the pastor by making sure he has good work and family balance, he takes his vacation and is attending continuing education opportunities.

NEWSLETTER ASSEMBLY

Twelve issues of the SOTP Newsletter went out this year to church members and friends. Many go by email, but for those who prefer, copies are sent by post office. The latter are printed in the church office and assembled by volunteers usually on the last Friday of each month. . If you are interested in being a part of the assembly team, please call the church office.. Thanks to all volunteers in the past year and upcoming year in this much-needed ministry for keeping people informed.

Congregation Support Ministries

HUMAN RESOURCES

2017 was a busy year for Human Resources. We added Tyler Green to our staff as the “Contemporary Worship Leader” for Sunday’s second service. We also concluded updating the background checks for our staff and volunteers, ministry personnel, teachers and all leaders who interact with the youth of Shepherd of the Prairie Lutheran Church.

Our committee has watched our church grow rapidly not only in the congregation’s membership, but also in paid staff and the number of ministries and volunteers that serve our congregation so well. The time necessary to manage the day-to-day activities of all who serve this congregation has begun to force Pastor Mark to take time away from his Pastoral Duties in order to manage those daily tasks. In meeting with Pastor Mark we voiced our thoughts and concerns and he acknowledged the situation.

Earlier this year, this committee started to gather information from other Lutheran Churches, approximately our size, looking for any church that is currently using a layperson to help relieve their pastor of some of these duties. What we found was several of these churches do, indeed, have an “Office Manager” or “Business Administrator.” We also reached out to the Mutual Ministry committee to get their thoughts on the subject. We found that their ministry is having the same thoughts and had started looking at duties that could be done by a new, paid staff member.

Finally, this year the ELCA performed a Comprehensive Ministry Evaluation of Shepherd of the Prairie and posted the Affirmations of things we do well and Recommendations for things we can do better to keep our church on a path of steady incremental growth into the future.

Their NUMBER 1 recommendation follows:

“Shepherd of the Prairie is at a critical crossroads in its life cycle.

It’s imperative that the congregation’s leadership make *systemic and structural changes* to transition the congregation from functioning as a small program size congregation to a corporate, resource size ministry.”

Their NUMBER 2 recommendation was:

“Immediately implement a human resources review process of the congregation’s current staffing pattern/model, and make incremental adjustments to effectively staff for growth and effective mission and ministry as a corporate, resource size congregation.”

Top priority considerations are near future implementation of a Business Administrator and Director of Children & Family Ministries.

These recommendations fit well with the timeline of the ELCA and with the timeline Pastor Mark has outlined in his Staffing for Growth this year.

Congregation Support Ministries (*cont*)

THE PLAN:

As a result of building the new Sanctuary and anticipated growth in membership it is proposed to meet those increased demands for Pastoral and other services:

In 2018 add two positions

Business Administrator – This will remove many of the administrative duties from the Sr. Pastor so that he can perform pastoral duties as well as work closely with the proposed Children/Family staff person. Responsibilities would include oversight of all paid staff, management of contracts, work closely with the property team to insure proper building maintenance.

Children and Family Ministry

(Duties to be evaluated with the family ministry team, Sunday School and VBS and modification made accordingly.)

In 2019 add a Pastoral Intern (yearly term of training) for new pastors under Pastor Mark's tutelage and guidance. This will provide additional pastoral service for our congregation and a growth and learning opportunity for pastors in training.

In 2020 (Assessment) If the average worship attendance has grown to 475-525 per week, contact the Synod office in the first quarter of the year to begin the process of calling an Assistant Pastor. With the new 400 seat sanctuary it is anticipated that the congregation will grow and pastoral service needs will increase. We plan to reach out more into the community of Huntley, Hampshire and other surrounding communities.

“GOD’S WORK OUR HANDS”

—*John Boehler*

Human Resource Chair

FINANCE TEAM

The Finance Team is responsible for overseeing the day to day and month to month financial activities of the church. The 2016 Team members were Don Schneider, Devin Burg, Ralph Bergstrom, Rich Juergensen, our Church Treasurer Jim Henley who acts as our liaison to Council, and Dave Shotick our Accounting Administrator. Cheryl Adams will be joining our team in January 2017.

The Finance Team monitors financial activities throughout the month and meets monthly to review all financial reports. We report monthly to the Church Council with our analysis of the church's financial position as well as with any recommendations that we think appropriate. We are responsible for the preparation of the church's annual budget and the monitoring of our actual financial activities against that budget.

In addition to the above we are responsible for managing the church's building fund, periodically reviewing the church's insurance coverage and policies, reviewing contracts for services, being alert to compliance issues, and assisting with an audit of the church's accounting records.

In 2016 Dave Shotick was appointed Accounting Administrator. In this position Dave is responsible for all accounting functions including Accounts Payable and Payroll. This move allowed us to eliminate external payroll/tax filing costs and freed our Office Manager for more administrative related tasks.

Congregation Support Ministries (cont)

In 2016 the Team worked with the ELCA Mission Investment Fund (MIF) to restructure our existing building loan and to secure preliminary approval for a \$3.5M loan for our new construction project.

Other 2016 activities included renegotiation of our copy machine contract resulting in a new copy machine at a savings of \$5,000/year, replacement of our telephone system/service at a savings of over \$1,300/year and, in coordination with the Facilities Team, we have re-allocated our building related reserves to more clearly define and appropriate funds for our future needs.

You will find our 2016 Financial Reports and 2017 Budget enclosed elsewhere in this Annual Report.

Respectfully submitted,

—*Don Schneider*

Finance Team Chairman

STEWARDSHIP

Depending on the font that a person designates for the document, the Constitution and Bylaws of our congregation only use two lines in saying that: “*Stewardship – educates and encourages members to offer their time, talents and money for the church’s ministry.*”

As I looked at the “Church Ministries Action Chart” that was distributed in worship a couple months ago I noticed that “Offering Counter” was placed under Administrative Support, and that “Human Resources” is a separate committee under InReach, as a result of which the complexion of our team has changed a little. I appreciated Kathy Dahl’s insights ... but she resigned from our team in order to spend more time with Human Resources. I thought Warren Brody was our connection to the counters, but now I know that counter issues are dealt with by another team. Warren continues on our team just because he has good insights in stewardship. Last year’s stewardship report also included a comment about the endowment fund. My understanding is that a recommendation has been presented to the Congregation Council so our team is no longer studying that.

Ralph Wehnes continues to take care of all those behind the scenes issues related to ordering, distributing, and accounting for offering envelopes. Also behind the scenes, Dennis Lilla helps out.

Darren Walloch is a resource for us as a connection with the ELCA Churchwide Center; Matt Greene provides our link to our Congregation Council since he is the Vice President of our Congregation; and our newest team member, Rick Miller, provided the leadership for this year’s stewardship emphasis.

Last fall I started a “2nd Tuesday” series at 10:00AM on the second Tuesday of every month. One of the presenters was a colleague and friend for many years, Pastor Ken Pohlmann. From time to time, I’m going to call on Ken to share the information he prepared several years ago to help people realize that stewardship is “not for this life only.”

One of the new issues we have been looking at is the changing trends of how people give. “*The Spectacular Decline of Checks*” was a report in *The Atlantic* (2014) which reported that in the year 2000 checks were issued in more than 40 billion transactions while in the year 2012 the number was cut in half to less than 20 billion. The trend continues.

As I’m getting my financial information ready to talk with our tax person, I noticed that last year we only wrote 62 checks (mostly family gifts, vendors, or taxes.) We haven’t used our boxes of offering envelopes for years since we started using electronic fund transfer (EFT.) A good thing about EFT is that if we are sick, travelling, or simply unable to be in worship, our offering is always there!

Congregation Support Ministries (*cont*)

The survey conducted during worship a couple months ago indicated that there is not a great demand for the growing number of methods of generosity in our congregation YET, but we need to keep reviewing this. Recent reports are telling us that we are moving to a cashless and checkless. (If you understand what that means, please send an email to my address below!)

The late Rev. Ken Olsen and I served on the Metropolitan Chicago Synod Staff starting in 1988. He later became Bishop. When he visited congregations, he would often start his sermon with the words: “After you say ‘I believe,’ everything else you do or say is stewardship.”

Several years ago a stewardship consultant taught me that stewardship is not fund raising. Rather, stewardship is “picking the fruit of faith.”

—*Curt Gerald*

curtgerald61@gmail.com

Stewardship Committee Chairman

2018 Nominating Committee Report

2017 NOMINATING TEAM MEMBERS

- Kara Burg
- Jodi Dowell
- Jim Henley
- Melissa Juergensen
- Mike McCann
- Bob McDuffee

COUNCIL NOMINEES *(to be elected to serve a three year term ending January 2021)*

- Marlene Boehler
- Cliff Dungey
- Matt Greene

2018 NOMINATING COMMITTEE

- Lisa Adams
- Chris Brittain
- Steve Conway
- Carolyn Malm
- Ron Mudge
- Barb Pagano

AUDIT TEAM *(1 to be elected)*

- Nicholas Wolf

SYNOD ASSEMBLY VOTING MEMBERS *(1 female and 1 male to be elected, not from the same family) Synod Assembly to be held on June 15 and 16 2018 at Augustana College, Rock Island, IL*

- Female – Donna Kelly
- Male – Brian Ott

CURRENT COUNCIL MEMBERS AND TERMS

Ending Term	1 Year Remaining In Term	2 Years Remaining In Term
Marlene Boehler (1)	Adam Adams (2)	Sherri Ott (1)
Cliff Dungey (1)	Amy Brittain (2)	Nancy Ottinger (1)
Matt Greene (1)	Bud Hanson (1)	Dan Wentzloff (1)

The number next to members name indicates current term of service.

The length of council terms are three years and members are eligible to serve 2 consecutive terms.

2018 Budget

Shepherd of the Prairie Lutheran Church 2018 Budget

Acct. No.	Account Name	2017 Budget	2017 Actual	2018 Budget
Income				
4.100.000	Member Contributions ¹	586,000.00	624,774.58	660,000.00
4.150.000	Loose Plate & Growth	20,000.00	28,223.75	31,137.20
4.200.000	Miscellaneous Income	-	39.49	-
4.250.000	Flower Income	2,500.00	810.00	1,000.00
4.300.000	Interest Income	150.00	143.79	150.00
Total Income		\$ 608,650.00	\$ 653,991.61	\$ 692,287.20
Expenses				
Mission Ministry				
5.100.110	ELCA N. Illinois Synod ²	58,600.00	58,600.00	66,000.00
5.100.112	Local Mission ³	5,860.00	5,175.45	6,600.00
5.100.113	Mission Ministry - Other	-	-	-
Total Misson Ministry		\$ 64,460.00	\$ 63,775.45	\$ 72,600.00
Outreach Ministry				
5.150.100	Outreach Team	8,000.00	8,000.00	5,000.00
5.150.150	Advertising	2,500.00	1,768.00	3,000.00
5.150.250	Miscellaneous Outreach	-	76.29	-
5.150.300	Lay Ministry Expenses	500.00	770.32	650.00
Total Outreach Ministry		\$ 11,000.00	\$ 10,614.61	\$ 8,650.00
Adult Education Ministry				
5.200.300	Adult Ed Curriculum	1,000.00	685.25	1,000.00
5.200.350	Retreat Expense	100.00	-	100.00
5.200.450	Home Devotional Guides	200.00	246.00	200.00
Total Adult Education		\$ 1,300.00	\$ 931.25	\$ 1,300.00
Youth Education Ministry				
5.250.100	Youth Resources	1,500.00	1,979.17	1,500.00
5.250.150	Youth Curriculum	500.00	223.16	500.00
5.250.200	Youth Trip Expenses	3,000.00	504.39	3,000.00
5.250.250	Youth Retreats Expense	1,000.00	-	1,300.00
5.250.275	Software/ Subscriptions	2,500.00	2,234.80	2,500.00
5.250.280	Confirmation Expenses	4,200.00	1,445.86	4,200.00
5.250.285	Sunday School Expenses	1,500.00	1,239.17	1,500.00
5.250.290	VBS Expenses	3,000.00	1,574.31	3,000.00
5.250.300	Other Youth Expenses	1,046.00	798.48	1,000.00
5.???.	Children & Family Service	3,000.00	107.84	3,000.00
Total Youth Education		\$ 21,246.00	\$ 10,107.18	\$ 21,500.00
Music Ministry				
5.300.100	Choral Expenses	1,100.00	1,975.36	2,000.00
5.300.161	Organ/Piano Supply	900.00	250.00	400.00
5.300.175	Bells Expenses	1,300.00	1,573.24	1,000.00
5.300.350	Band Expenses	5,000.00	4,654.99	2,000.00

2018 Budget (cont)

Shepherd of the Prairie Lutheran Church 2018 Budget

Acct. No.	Account Name	2017 Budget	2017 Actual	2018 Budget
	Music Continued			
5.300.400	Piano/Organ Maintenance	800.00	862.35	900.00
5.300.500	Licensing Fees	850.00	858.00	850.00
5.300.550	Music Resources Expense	400.00	517.43	400.00
	Total Music Ministry	\$ 10,350.00	\$ 10,691.37	7,550.00
	Worship Ministry			
5.350.100	Audio Visual Ministry	1,500.00	2,423.10	1,500.00
5.350.150	Flowers	2,300.00	1,694.09	1,500.00
5.350.200	Altar Guild	700.00	425.36	700.00
5.350.250	Pastoral Assistance	2,000.00	500.00	2,000.00
5.350.300	Worship Supplies	750.00	29.27	500.00
5.350.350	Misc. Worship Expense	600.00	497.54	600.00
	Total Worship Ministry	\$ 7,850.00	\$ 5,569.36	\$ 6,800.00
	Office Expenses			
5.450.100	Office Supplies	3,000.00	2,644.58	3,500.00
5.450.150	Office Equipment	1,000.00	742.40	1,000.00
5.450.200	Web/Software Expense	4,300.00	4,284.14	4,400.00
5.450.250	Telephone	1,000.00	1,519.77	1,500.00
5.450.275	Wireless Phone	1,700.00	2,051.68	2,400.00
5.450.300	Postage	2,000.00	1,860.72	2,000.00
5.450.350	Dues & Subscriptions	150.00	274.00	200.00
5.450.400	Equipment Rental	14,400.00	14,828.20	14,500.00
5.450.450	Misc. Office Expense	250.00	16.00	250.00
	Total Office Expense	\$ 27,800.00	\$ 28,221.49	\$ 29,750.00
	Facilities			
5.400.100	Cleaning Services	8,000.00	7,480.00	9,480.00
5.400.150	Utilities	8,900.00	9,470.64	14,633.00
5.400.200	Waste Removal	1,800.00	1,546.92	1,728.00
5.400.250	Grounds Maintenance	5,700.00	5,500.00	5,425.00
5.400.255	Snow Removal	6,000.00	3,500.00	6,450.00
5.400.300	Maint./Cleaning Supplies	800.00	613.91	1,040.00
5.400.350	Contract Services	12,000.00	7,096.51	10,475.00
5.400.400	Misc. Facilities Expens	3,750.00	720.00	5,151.00
	Total Facilities	\$ 46,950.00	\$ 35,927.98	\$ 54,382.00
	Staffing Ministry ⁴			
5.500.100	Pastor Salary	61,838.00	61,838.08	64,653.14
5.500.150	Pastor Housing allowance	32,000.00	32,000.00	32,000.00
5.500.200	Lay Ministry Coordinator	21,256.00	21,356.44	21,893.68
5.500.250	Youth Ministry Coordinator	40,829.00	40,829.54	42,053.87
5.500.300	Director of Music	40,145.00	40,145.28	41,349.35
5.500.350	Organist	20,336.00	20,336.36	20,946.08
5.500.400	Technical Support Manager	28,349.00	29,069.89	29,199.47
5.500.450	Office Manager/ AP Admin.	13,602.00	17,830.80	18,540.00
5.500.500	Director of Adult Education	25,052.00	25,202.88	25,803.56
5.500.525	Audio Visual Coordinator	7,849.00	7,848.58	8,084.47

2018 Budget (cont)

Shepherd of the Prairie Lutheran Church 2018 Budget

Acct. No.	Account Name	2017 Budget	2017 Actual	2018 Budget
	Staffing Continued			
5.500.550	Staff Training/Continuing Ed.	7,000.00	3,536.63	7,000.00
5.500.600	Staff Social Security	14,671.00	15,190.14	16,153.58
5.500.650	Pastor Insurance & Soc. Sec.	51,038.00	56,227.97	53,352.53
5.500.700	Misc. Staff Expense	1,000.00	1,020.70	1,000.00
5.500.475	Staffing for Growth ⁵	8,920.00	2,085.00	50,000.00
5.500.725	Accounting Administrator	5,549.00	5,548.50	5,715.47
5.500.375	Contemp. Worship Coordinator ⁶	-	-	9,360.00
	Total Staffing Ministry	379,434.00	\$ 380,066.79	447,105.20
	Other Church Expenses			
5.550.100	Scholarships		-	-
5.550.110	Kitchen Supplies	1,000.00	792.00	1,500.00
5.550.125	Church Events Expense	1,500.00	218.19	500.00
5.550.150	Committee Expenses	1,500.00	3,798.67	500.00
5.550.175	Synod Assembly Expense	800.00	355.79	500.00
5.550.200	Church Insurance	-	10,694.68	12,450.00
5.550.250	Automobile Expense	5,000.00	5,312.99	5,500.00
5.550.300	Human Resources	1,000.00	204.00	500.00
5.550.350	Bank/Legal Expenses	800.00	1,442.99	1,200.00
5.550.400	Misc. Expenses	100.00	249.60	300.00
5.550.450	Non-Construction New Bldg. ⁷	-	5,511.48	-
5.550.155	Offering Envelopes	-	-	1,000.00
	Total Other Expenses	\$ 11,700.00	\$ 28,580.39	23,950.00
	Providing for the Future			
5.600.100	Provision for Outreach	1,000.00	1,000.00	1,000.00
5.600.150	Provision for Inreach	750.00	750.00	750.00
5.600.200	Provision for Equipment	2,000.00	2,000.00	2,000.00
5.600.210	Provision for Roof Repairs	3,000.00	3,000.00	3,000.00
5.600.220	Provision for Parking Lot	2,550.00	2,550.00	2,550.00
5.600.230	Provision for Lawn/Landscape	2,750.00	2,750.00	2,750.00
5.600.240	Provision for Security Locks	-	-	-
5.600.250	Provision for Building Maint.	1,000.00	1,000.00	1,000.00
5.600.260	Provision for Carpeting Crossroads	1,200.00	1,200.00	1,200.00
5.600.270	Provision for Carpeting M/P Room	3,000.00	3,000.00	3,000.00
6.600.310	Provision for Bells Maint.	250.00	250.00	250.00
5.600.350	Provision for Sabbatical	1,200.00	1,200.00	1,200.00
5.600.400	Provision for Payroll Taxes	-	-	-
	Total Future Provisions	18,700.00	18,700.00	\$ 18,700.00
	Total Expenses	\$ 600,790.00	\$ 593,185.87	\$ 692,287.20
	Surplus or (Deficit)	\$ 7,860.00	\$ 60,805.74	\$ -

Footnotes:

1. Member Contributions for 2017 exceeded budget by 6.5%. The budget for 2018 is a 5.8% increase over 2017 contributions.
2. We will donate 10% of budgeted Member Contributions to the Northern Illinois Synod (ELCA).
3. We will donate 1% of budgeted Member Contributions to Local Mission.
4. Staff Salaries have been budgeted with a 3% increase over 2017.
5. Staffing for Growth has increased to allow the addition of Administrative Staff at some point in 2018. Pastor Mark is working with the Congregational Council & the Human Resources Team to determine how to best provide him with the assistance he needs as our church continues to grow.
6. The position of Contemporary Worship Coordinator was added during 2017 and is fully funded for 2018.
7. Prior to the start of construction we incurred non-construction costs associated with appraisals & loan closing costs. These were funded from our General Fund.

2018 Budget (cont)

Footnotes to 2017 Budget

1. Based on the results of our 2017 General Fund Pledges we anticipate that Member Contributions will be essentially the same as in 2016.
2. ELCA Northern Illinois Synod Mission is 10% of member contributions.
3. Local Mission is 1% of member contributions. This does not include special offerings.
4. We contracted for a new copy machine in late 2016 at a reduced monthly cost.
5. Staffing Ministry Expenses reflect a 3% increase to all salaries.
6. As we are now processing Payroll and Taxes in house we saved \$4,047.24 in 2016 and will incur no cost for these services in 2017.
7. The Staffing for Growth budget will provide funds for future ministry opportunities.
8. We have re-allocated our building related reserves to more clearly define and appropriate funds for our future needs. Please see the chart below for more detail.

Shepherd of the Prairie - Reallocation of Reserve Accounts - 12/31/2016					
	Beginning Balance	Amount Added	Amount Reallocated	Ending Balance	2017 Budget
Inreach Reserves	2,297.28			2,297.28	750.00
Outreach Reserves	9,063.67			9,063.67	1,000.00
Playground Reserves	5,000.00			5,000.00	-
Sabbatical Reserves	6,375.89			6,375.89	1,200.00
Bells Maintenance	1,367.11			1,367.11	250.00
Payroll Tax Reserves	6,000.00			6,000.00	-
Equipment Reserves	10,615.14		(4,615.14)	6,000.00	2,000.00
Bldg & Grounds Reserves (Now Inactive)	35,508.14		(35,508.14)	-	-
Maintenance Reserves (Now Inactive)	30,933.80		(30,933.80)	-	-
Roof Repairs/Replacement (New Account)	-		30,000.00	30,000.00	3,000.00
Parking Lot Seal/Repair (New Account)	-		8,250.00	8,250.00	2,550.00
Lawn & Landscaping (New Account)	-		3,000.00	3,000.00	2,750.00
Carpeting Crossroads/Hallways (New Account)	-	12,192.92	(192.92)	12,000.00	1,200.00
Carpeting MP Room/Classrooms (New Account)	-		10,000.00	10,000.00	3,000.00
Building Maintenance (New Account)	-		10,000.00	10,000.00	1,000.00
Security Lock System (New Account)	-		10,000.00	10,000.00	-
Total	\$ 107,161.03	\$ 12,192.92	\$ -	\$ 119,353.95	\$ 18,700.00
Description of Accounts:					
Roof Repairs/Replacement - Based on 20 year life. Goal of \$60,000 by 2027.					
Parking Lot Seal/Repair - Goal of \$8,250 every 3 years. Next needed in 2019.					
Lawn & Landscaping - Includes mulch plus landscaping repair/replacement. Goal of \$8,250 every 3 years. Next needed in 2019.					
Carpeting Crossroads/Hallways - Goal of \$12,000 by 2017.					
Carpeting MP Room (old Sanctuary) and classrooms. Goal of \$25,000 by 2021.					
Building Maintenance - Includes Routine Electrical/Mechanical/Carpentry/Painting. Goal of \$10,000, replenished annually.					
Security Lock System - Currently \$6,404. Goal ?					
Equipment Reserves - To repair/replace moveable equipment such as computers, printers, A/V Equipment, office equipment.					