



Shepherd
OF THE PRAIRIE
LUTHERAN CHURCH

Annual Report

January 26, 2020

*“Caring for God’s Children of all ages, by growing disciples
who make disciples.”*

Shepherd of the Prairie Lutheran Church

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Shepherd of the Prairie Lutheran Church Evangelical Lutheran Church in America Annual Meeting January 26, 2020

I. Call to Order

II. Quorum Call

III. Opening Prayer

IV. Looking Back

1. Approval of Minutes from January 25, 2019
2. Approval of Committee and Ministry Reports
3. Approval of 2019 Financial Reports
4. Recognition of Outgoing Council Member

V. Looking Ahead

1. Purpose Statement, Guiding Principles and Strategic Directions
2. Staffing Introductions
3. 2019-2020 Ministry Initiatives

VII. Elections

Election of Voting Members to the Northern IL Synod Assembly
(June 19-20, Augustana College, Rock Island, IL)

Jessica Buesing, Mike Huston

Election of New Council Members

Michael Luecht, Ellen Nissen, Christa Serpe

VIII. Approval of 2020 Budget

IX. Closing Prayer

X. Adjournment

Statement of Purpose

*"We care for God's children of all ages
by growing disciples who make disciples"*

Guiding Principles

We do our best when we...

Listen to God,

*Commit your work to the Lord, and your plans
will be established*

—Proverbs 16:3

Welcome enthusiastically,

Anyone who welcomes you welcomes me.

—Matthew 10:40

Teach the life and love of Jesus

"They begged him just to let them touch his clothes, and they were healed"

—Matthew 14:36

Encourage and equip everyone to make a difference in God's world

"And now you are living stones that being used to build a spiritual house.

—1 Peter 2:5

STRATEGIC DIRECTION AT SHEPHERD OF THE PRAIRIE

In order to participate in God's work, the priorities of SOTP are to:

1. **Be a catalyst for creating community partnerships** that provide increased care for people in need.
2. **Promote the wellbeing of area children, youth and young adults** through identification and facilitation of community programming.
3. **Invite people into life giving participation** in the community of faith.
4. **Encourage spiritual growth** that changes lives and raises up leaders for the church and for the world.

Commitments for Disciples at Shepherd of the Prairie

Responding to the radical love of Jesus we equip people to serve. —Ephesians 4:12-13

- I have**, by faith become a follower of Jesus Christ and have been baptized as a visible way of demonstrating that commitment
- I will**, with God's help, seek to maintain my consistent disciplines of prayer, Bible study, quietness with God, and attendance at worship services.
- I will** neither criticize nor listen to criticism concerning any member of this body and will, when personally offended, speak directly and lovingly with those involved.
- I will** financially support the ministries of Shepherd of the Prairie by faithfully giving back to the Lord a biblical portion of God's blessings in my life.

Shepherd of the Prairie Lutheran Church
Evangelical Lutheran Church in America

Annual Meeting Minutes

January 27, 2019

- Called to order – 11:57 am by Bud Hansen, Council President
 - Quorum required is 81; Met with 110+
 - Tellers –Mark Frendreis, Cliff Dungey
 - Parliamentarian – Jessica Panella
- Opening Prayer: Pastor Mark
- Looking Back
 - Motion to approve minutes from January 28, 2018 annual meeting made by Adam Adams, seconded by Sandy Hupert. Voted on and approved.
 - Motion to approve 2018 committee and ministry reports made by Donna Kelly. Seconded by Mike Yndestad. Voted on and approved.
 - Review of 2018 financial reports (Dan Wentzloff)
 - Financial process review- thorough and careful process
 - Fund Review
 - Successful year- General Fund ended with \$35,000 surplus
 - Building Fund: \$432,908 in donations
 - Building on Faith donations: \$126,000
 - Donation review

2019 Budget: Addresses ministry and mission of church

- Highlights
 - Doubled size of church- inside and out- increases cost of operating cost
 - Children and Family Minister to address up to grade 5
 - Add hours to Lay Minister to increase small group ministries
 - Custodian
- Motion to approve 2018 financial reports made by Donna Allen. Seconded by Sandy Hupert. Voted on and approved.
- Looking Ahead
 - Purpose Statement, Guiding Principles, ROCKS and Commitments as Disciples
 - Caring for God's Children of all ages by growing disciples who make disciples.
 - Review of ELCA Review
 - ROCKS
 - Increase community engagement
 - Recognized as a leader in the community
 - 1,498 baptized people
 - Worship 440 people in a weekend average
 - Increased leadership
 - Raise up leaders in the 25-45 range
 - Huddle Groups- raise up next generation

- Membership Engagement: Create small group ministries
 - Children and Family Ministries
 - Milestone Ministries
- Staffing Introductions
 - Pastor Bill Waxenberg, Jill Gillming, Tyler Greene, Donna Kelly, Daryl Laird, Dennis Lilla, Jane McMullen, Michelle Rankin, Dave Shotick, Greg Dowell
 - Building Team Recognitions: Deb Hansen (Team Leader), Cliff Dungey, Bob Malm, Larry Newbanks, Chris Trodahl, Mark Frendreis, Don Schneider, Joyce Shotick
 - Prayer
- Elections
 - Audit Team Members
 - Andy Patel
 - Motion to elect Audit Team Member made by Sandy Hupert. Seconded by Barb Pagano. Voted on and approved.
 - Election of 2019 Nominating Team
 - Adam Adams, Amy Brittain, Jenn Huston, Melissa Juergensen, Tim Torkelson
 - Motion to elect Nominating Team Members made by Sheri Ott. Seconded by Barb Pagano. Voted on and approved.
 - Election of Voting Members to the Northern Illinois Synod Assembly (June 14th- 15th. 2018)
 - Ron Mudge, Lisa Adams
 - Motion to elect Voting Members of NI Synod Assembly by Melissa Juergensen, Mike Yndestad. Voted on and approved.
 - Election of Council Members to serve a three year term ending January 2022
 - Bud Hansen (second term)
 - Carla Elam, Sarah Wolfe (first term)
 - Motion to approve council members by Judie Symbal . Seconded by John Boehler. Voted on and approved.
 - Motion to ratify constitution by Carl Hupert, Seconded Sandy Stewart. Voted on and approved
- 2019 Budget Highlights (Jim Henley)
 - Recognition of Finance Team
 - Review of footnotes from 2019 Budget
 - A motion to approve the 2019 budget made by Chris Trodahl, seconded by Adam Adams. Voted on and approved.

Closing Prayer: Pastor Mark

Meeting adjourned – 12:48 pm

Pastor's Report to the Congregation

John 17:6-19

Dear sister and brothers sharing in the ministry of Shepherd of the Prairie Lutheran Church, grace be unto you and peace, from our Lord Jesus Christ. Amen

I invite you read the above text in preparation for reading my remarks regarding our shared life together at SOTP.

Shepherd of the Prairie ROCKS (Luke 19:40)

Guiding Ministry Directives

1. Increase Community Engagement and Presence

- a. Convene collaborative community partnership impacting Huntley.
- b. Make facilities/space available to community. Invite in.
- c. Move into the community. Don't wait for them to come to us. Meet them where they are.

2. Increased and effective Leadership

- a. Staff and Lay Leaders training/Business skills, communication, team building, goal attainment and change management.
- b. Discipleship training for Staff and Lay Leaders.
- c. Succession Plan for Leaders – who will be my replacement?
- d. Leadership advances/Huddles 3-4 times per year.

3. Membership Engagement

- a. Multiplication of small groups is a top priority.
- b. All members/visitors involved in some type of small group.
- c. What happened with inactive membership?

4. Children/Youth & Family Ministries

Must have seamless ministries, for relationship development, of children and parents, from Birth, to Confirmation, to High School, to Adults.

- a. Hire Children & Family Ministry Director

5. Develop clear plans to implement for Children and Family Ministry.

- a. Review/modify Youth and Family Ministries vision and plan.
- b. Develop a Young Adult Ministry plan for the post high school age young adults.

The above statements represent our working ministry directives guiding the ministry at SOTP. As you read through this Annual Report it is my hope you will see how these directives have affected our vision for ministry and the good work being done by God through his people here.

This year for my report to the congregation I would like to offer a prayer in response to the challenges which presents itself to us as we seek to be in God will and discover the Spirit's guidance as a Great Commission Church (Matthew 28:19-20).

In the latter part of John's gospel (the 17th Chapter) Jesus prays for his followers, the church. He prays for oneness in ministry and mission. He prays for his followers to be strong in relationship to God and seek goodness in their relationships with one another.

With these things in mind, I invite us to pray together...

Pastor's Report to the Congregation (*cont*)

Jesus asks you, his heavenly Father, the very Creator of this Universe, that we might be one with him, as he is one with you. We realize this is the very foundation of his ministry, and yet, we sometimes wonder if we, his church, truly grasp and understand the importance of his prayer for us.

For to be one with Jesus, and to be one with you, not only assures us of your adoption of us as your own, not only assures us we participate in Jesus' victory over sin and death, but it also calls us to be at one with Jesus in his ministry, the ministry to which you sent him to this earth to accomplish.

By the power of your Holy Spirit, move among each of us here at Shepherd of the Prairie, and inspire us to envision ways we might reach out to others with the saving grace with which your Son reached out to those of his day. Help us envision new avenues of ministry, so we don't just talk about the ills of our society, but actively invest our time and energy and resources to do something to meet the challenges of our day.

Help us to realize we now stand at a crossroads in our ministry. Guide us by your Spirit's power to take the necessary steps to move forward faithfully. As you send more and more to come and see, create in us a deep desire to provide necessary programs and opportunities for these new sisters and brothers to not only feel welcomed, but also be inspired to grow as disciplined followers of yours. Help us be innovative in our approach to ministry through small groups.

Inspire us through your Holy Spirit, to seek new ways to become more dynamic in helping our youth grow in faith. Your Spirit has led us to improve our confirmation program, but there is more to be done. With all of the pressures of this world that tug and pull at the faith of our youth, open our hearts and minds to find ways to support them.

Help us to realize we might not be able to meet this challenge on our own, that we might need to engage others with special skills to assist us.

We have seen the enthusiasm and excitement generated in the lives of our youth as they prepare for time away during summer mission trips. Bless our youth and their leaders as they prepare once again to go and even more especially bless them in their return. May what is done be a touchstone to inspire their lives of living service to you and the people you call on them to bless with your grace.

Oh Lord, help us become more dynamic in our ministry to our youth. Help us to envision and develop programing that will be exciting for them to attend, within the context of our own faith tradition. And grant us the courage to see it through.

And dear Lord, enable us to envision new ways of supporting our parents to nurture their own faith, as well as assisting them to fulfill their vows to raise their children to affirm the faith of their baptism. To be a parent is an awesome responsibility, especially in this time, when so many outside influences in our world would undermine our parental leadership, as well as the fabric of the relationship between husbands and wives.

In his prayer, Oh Lord, Jesus asked that we not be taken out of the world, but that we might be protected from evil. He asked this of you through the assurance of having given us your word. Inspire us, Lord, to find new and exciting ways of proclaiming your word, that it might strengthen the bonds between husbands and wives, parents and children.

To this end, may our worship not only become more dynamic, but may we also seek to provide other activities that will increase fellowship and support among our families. For your word, is a dynamic word, which encounters us in a variety of ways and in a variety of activities. Grant us opportunity to bring families together in your presence, that we might come to grow in fellowship and support of each other.

Pastor's Report to the Congregation (*cont*)

And grant that we might find ever increasing ways to support our senior members to enjoy fellowship in your presence, and to share their faith and experience with others. Over the years, oh Lord, I have discovered the richness of your grace ever present in the lives of those who have lived their lives in faith. They have been an inspiration to me, as I myself have grown in faith.

Grant us your vision, oh Lord, to find new ways to support these persons of faith, and to encourage them to share their experiences in ways that create deeper faith in us all. I have heard of programs that pair youth preparing for confirmation with senior members of the congregation, in which relationships have been formed that deepen the faith, not only of the youth, but also the senior. Help us to discern ways in which we might also support our senior members and encourage their witness.

Oh God, Jesus prayed that we might be one, as he was one with you. So unite us through the power of your Holy Spirit, that we might embrace the ministry that you set before us. We do not claim to know all of the ways in which we might achieve this. We are only your humble servants, who seek your guidance and trusts in you to help lead us do what we are able, to further your kingdom. Grant us the courage and inspiration to do what we can, and the wisdom to realize limitations and seek the expertise of others to do what we can not do.

And finally, Lord, Jesus prayed that you might sanctify us in the truth, that your word is truth. And then he assured you that he has sent us into the world, just as you had sent him into the world. So, help us raise up bold new leaders to serve.

We echo Jesus prayer, oh God. We pray through your Holy Spirit, you would sanctify Shepherd of the Prairie Lutheran Church. Give us clarity in the midst of an ever-increasing secular world of the richness of what it means to be distinctively Lutheran in living out our faith. We pray you would make us holy – not in the sense of being devoid of sin, but in the sense of being about the business to which you have consecrated us to carry forth.

Inspire in us a renewed sense of mission, centered in your word, which we might embrace with enthusiasm. Help us to realize that you have blessed us with this facility in order to use it to proclaim your word, to deepen the faith of each other, and to reach out to our community with your grace. Grant us a renewed vision of our purpose, which might unite us as a people dedicated to the ministry your Son initiated.

Where our vision is limited, open us to see new opportunity. Where we need help, grant us the courage to seek it. When we fail, grant us your forgiveness and the ability to try again. Never let us tire of embracing your ministry, as you never tire of embracing us with your grace. Protect us from the evil of this world, especially the evil of indifference and hopelessness. Rather, inspire us to care about making a difference in the lives of those around us, and grant us the means to do so.

Sanctify us Lord. Make us holy. Make us your church. Amen (Let it be so)

What a privilege it is of mine to serve alongside of you...

—*Pastor Mark*

Director of Adult Education

*“...and they shall name him Emmanuel, which means ‘God is with us.’”
“...I am with you always to the end of the age.”
Matthew 1:23 and 28:20*

These two verses form the bookends for Matthew’s Gospel. They are incredible promises, reminding us of the God who accompanies us along life’s journey. “God with us.”

Along that way, we pause to read, reflect, and study the words of this God-among-us. It’s called adult education, or life-long learning, or better—faith formation. That’s what 2019 has been about.

We opened the year inquiring into Luke’s Gospel because Luke was the primary Gospel for this past year. Then, during Lent, we explored the Ten Commandments in a new way, combining the Commandments together with common themes. Following Easter, we looked at the Inter-testamental period, the years between the last writings of the Old Testament and the coming of Jesus. What was happening during these years? What significant writings were written, and how did they shape the Jesus story?

After a summer break, we began fall by delving into the Wisdom Literature of the Old Testament, those odd writings that are so different from the rest of the Hebrew Scriptures: a few of the psalms, Proverbs, Ecclesiastes, Job, and Song of Songs. Then came the Gospel according to Matthew since the first writing in the New Testament is the primary Gospel for 2020.

We also offered Bible 101 for the fourth time in the last two years. This one-day, four-hour event has (hopefully) benefited the 230 people that have attended.

This next year we’ll begin by asking, “What does being a ‘God-with-us’ people mean for living life in the present moment?” This will be followed by a study of the book of Exodus during Lent, the Old Testament story of redemption that parallels our own journey to the Cross.

Summer will bring a time for examining the Oberammergau Passion Play and the land of Luther in preparation for our trip to Germany in September.

Once again, it’s been a joy to be with the folks who are so faithful week after week as we meet to wrestle with the Scriptures on Sunday and Wednesday. And it’s been a blessing to work with a wonderful staff here at SOTP. Thank you for giving me the opportunity to be among you.

—*Pastor Bill Waxenberg*
Director of Adult Education

Connections Facilitator

Annual report 2020

This has been a busy year. We hosted four New Member gatherings in February, May, August, and November where we welcomed 67 adults and 20 children. Many of these new members have become involved in the life of Shepherd of the Prairie and have become friends and fellow ministers in God's kingdom.

We have continued our Grief Journey Group this year and it has been heartwarming to see people connect with others who are grieving to offer and receive comfort, support and insight. A special joy this year was that we are not only reaching people here at SOTP, but in the community around us as well. Several people who are/were not members of SOTP attended the group. In December we held a Blue Christmas Service and shared our loves and losses. We invited the Huntley community to share in this special service with us.

Our Barnabas Caregiving Ministry took off during the summer of 2018 and is doing well, with another training session planned for some time in 2020. This is a program to train people in how to come alongside those with various struggles and challenges in life to listen, encourage, and be, as Luther said, "little Christs" to our fellow sojourners.

We have created a Connections Team to find ways to follow up with members, both new and existing to make sure they are connected in some way to programs and ministries here at SOTP.

Our goal for 2020 is to get Small Groups in place and thriving. We will hold a leadership training session on Jan 12th and will be launching our Small Group program the first week in February. Our initial program will be an 8-week commitment and take us through most of Lent. We will be holding a all-group get together at the end of the 8 weeks to celebrate our groups.

It has been very gratifying to serve God and this congregation as we work together to bring his kingdom and will "on earth as it is in heaven". Thank you for the opportunity to serve in this capacity!

Grace & Peace,

—*Donna Kelly*

Connections Facilitator

Business Administrator

Dear Congregation Members,

Thank you for the privilege of allowing me to serve as your Business Administrator throughout 2019. This past year continued to be one, of ongoing change, in the Business, Human Resources and Operations areas, of Shepherd of the Prairie Lutheran Church. In 2019, following Shepherd of the Prairie's prior year, of physical growth and expansion, our valued staff, Congregation members, Ministry leads and dedicated Council members and volunteers all set about performing the continuous mission, of aligning SOTP operations, to a changing environment. The aforementioned was accomplished, under Pastor Mark Boster and the Council's leadership and ongoing openness, to support future changes, while balancing the same, with respect, for traditional Church liturgical values and foundations.

In Human Resources, we clarified policies and procedures to better serve and protect Shepherd of the Prairie Church's legal interests and compliance requirements. Focusing on reviewing, revising and clarifying internal practices, policies and procedures, we streamlined processes, where needed, and made sure that the same were being administered fairly and consistently. For example, with our increased number of staff, SOTP is now required, by law, to comply with additional Federal and/or State of Illinois regulations, with respect, to employment practices, insurance, facility management, safety and security and other operational requirements. It is, with everyone's cooperation and dedication, that we have been able to progress forward during 2019's past year of change.

Strengthening SOTP policies, compliance and operations, included initiatives such as implementing SOTP's Child Protection Policy which entailed us making sure that all employees and/or volunteers, who work, with children, under the age, of 18, have undergone a criminal background check and received Child Protection training. To ensure excellence, in how SOTP manages this policy, the content, of our Child Protection Policy and training, was aligned with the State of Illinois's Department of Children and Family Services (DCFS) laws and procedures for mandated reporters.

Many meetings and discussions transpired, throughout 2019, on the above mentioned and numerous other topics, including sensitive and confidential matters, that required review, analysis and open dialogue. As you know, change is not always easy. We were all required, to not just review and apply policies and/or to comply, with legal compliance drivers, but to also reexamine SOTP's core values and, often times, our own hearts, when defining and implementing policy, administration and operational changes. Collectively, we all strived to balance policy and compliance, with caring and compassion, toward those affected by the changes.

In 2020, I'm looking forward to coaching our SOTP team, with aligning our everyday work performance, in ways, that will continue to serve and support our Congregation and Church. Please join Pastor Mark, our Council, the SOTP team and myself as we plan and offer new and exciting services, missions and ministries to serve you in 2020! Thank you for all your past support in 2019!

Respectfully,

—*Daryl Laird*

Youth and Family

The Youth Leadership Team was created in March 2019 to support our Youth and Family Minister Greg Dowell. The intent of this group is to initiate, plan and execute events for our 6th – 12th grade students in order to help foster relationships with God, other students and themselves.

Events this team worked on during 2019 are listed below:

- **High School student led Confirmation Class** in April and October where students from our re:fresh Youth Group planned the lesson, activities, led the large group session and helped to facilitate conversations within the small group time period
- **Re:refresh Youth Group** meeting times changed from Thursday nights to Sunday following 2nd service.
- **Welcome to re:refresh / end of school year ‘bash’**, held May 19: New confirmands and all HS students were invited to attend to celebrate their recent confirmation and the end of the school year.
- **Lifest Recycling, July 11 – 14 / Oshkosh, WI**: Students and leaders spent 3 days at Lifest recycling plastic bottles and helping to keep these out of landfills.
- **Food Pantry Collection**: Confirmation Students and Leaders are assisting with collection of Food Pantry donations each month as well as helping to unload the donations at the Grafton Food Pantry
- **Fall Fest, Oct 20**: Youth and parents were invited to join the team for lunch, pumpkin bowling, pumpkin putt putt as well as pumpkin carving and painting.
- **Green Trees Service Project, Oct 27**: A large group of students and confirmation leaders helped with fall clean-up. We trimmed bushes and branches, planted shrubs, raked leaves and spread mulch in addition to cleaning the grounds of loose branches, etc.
- **Operation Christmas Child**: Throughout October and November students distributed empty boxes, led discussions with confirmation small groups, collected donations and filled boxes. We then held a packing party on Nov 17th where we packed **189 boxes** to send to children worldwide.
- **Friendsgiving 11/24**: A great afternoon of food, fun and fellowship was had by all who attended. A HUGE thank you to the Greene family for hosting.
- **Bowling @ Bowlero 12/8**: a fun afternoon with 2 hours of bowling, food, arcade games and Lazer Tag.
- **Culver’s night 12/9**: Thank you to all who came out to support the youth group as they started their fund raising efforts for the 2020 Mission Trip. Through your support of the dinner and the 50/50 raffle we raised close to \$800!
- **Christmas Progressive Dinner and Lock-in Jan 3 & 4**: The team held a progressive dinner on 1/3 with a stop for snacks/appetizers and drinks followed by a stop for dinner and finally back to SOTP for dessert, white elephant gift exchange and a night of fun activities, movies and fellowship

As we look forward into 2020, we’re already working on events and activities for the youth. Below is a sample of events upcoming:

- Confirmation & re:refresh service event at Northern Illinois Food Bank to be held 2/1
- Trivia Night: Sunday April 19
- Culver’s Night: Monday May 4
- 2020 Mission Trip: June 6 – 14.

Our team consists of Melissa Juergensen, Tracy Allison, Adam Adams, Barb Pagano, Matt Greene, Melissa Bala, Chelsea Greene, Jacob Fiandalo and Tyler Greene. We look forward to the exciting events upcoming and our continued work to help make Christ known to the youth of SOTP.

Respectfully submitted,

—*Bob McDuffee*
Youth Team Leader

Congregational Council Report

Three Leadership Retreats were held in 2019, attended by the Council, Staff and Key Ministry Leaders.

During these retreats, we discussed Shepherd of the Prairie's Rocks,

2019 SOTP ROCKS

Increase Community engagement and presence.

- Convene collaborative Community partnership impacting Huntley.
- Make facilities/space available to Community. Invite our neighbors in.
- Move into the Community, don't wait for them to come to us. Meet them where they are
- During 2019 SOTP began sponsorship of BSA Troop 200 with them using our facilities for their meetings and events.

The Artist Series Committee hosted musical events and speakers open to the community and Christmas Eve Caroling on the Square in collaboration with 3 other churches. SOTP continues activities such as Green Trees Restoration, Huntley Expo, Barnabas Ministry, Huntley Farmers Markets and PADS ministry to name a few.

Increased and effective Leadership.

- Staff and Lay leaders training - Improve communication, teambuilding, goal attainment and change management skills.
- Discipleship training for Staff and Lay leaders.
- Succession plan for leaders – who will be my replacement?
- Leadership Advance /Huddles – 3 to 4 times per year.

Three Leadership Huddles were held in 2019 reviewing our ROCKS. Staff training has begun with Dave Daubert leading discussion. Also, additional training to include Council and Key Ministry Leaders in 2020.

Membership engagement.

- Multiplication of small groups is a top priority.
- All members / visitors involved in some type of small group.
- What happened with inactive membership?

Donna Kelly has put much effort into the membership engagement area during 2019 and will be launching our new Small Groups Ministry in January 2020.

Children/Youth and Family Ministries. – Must have seamless ministries for relationship development of children and parents from Birth to Confirmation to High School to Adults.

- Hire Children and Family Minister – completed in 2019.
- Develop clear plans to implement for Children and Family Ministry.

Milestones – Baptism – 2 yrs. Parents engagement

- 3 yrs. – Begin Sunday School
- 5 yrs. - Kindergarten Blessing
- 2nd Grade – Bible Presentation
- 5th Grade - First Communion
- 6th Grade - Begin Confirmation
- 8th Grade – Affirmation of Baptism
- 9th Grade – Faith Partner Blessing
- 10th Grade - Blessing of Driver's License
- 12th Grade – Graduation “Blanketing with Blessings Ceremony”

- Review / Modify Youth and Family Ministries vision and plan.
- Develop a Young Adult Ministry plan for post high school ages.

During 2019 a full-time Children and Family Director was added to staff and this has strengthened the Ministry for our children and their parents from birth to 5th grade.

Also a Young Adult Ministry Team has been established to lead 6th grade and above.

Various activities were held throughout the year providing youth engagement.

The **2019 SOTP ROCKS** will be the Staff's and Congregational Council's guide for the year 2020. SOTP will strive to be an integral part in leading and helping the Huntley community with life's social events.

Ongoing improvements and key elements identified within our congregation as we go forward:

- An internal audit team has completed an audit of our financial operations, transactions and procedures and have shared their recommendations with Council.

Shepherd of the Prairie is truly blessed to have such a committed and caring congregation that continues to focus on

“Caring for God’s children of all ages by growing disciples who make disciples”

Respectfully submitted,

—*Bud Hansen*

Congregational Council President

Finance Team

The Finance Team is responsible for overseeing the daily, monthly, and year-end financial activities of the Church. Our 2019 Team members were Don Schneider, Devin Burg, Rich Juergensen, Jim Henley, Bob Mollis, Church Treasurer Dan Wentzloff and Dave Shotick Accounting Administrator.

Your Finance Team monitors all financial activities and meets monthly to review the Church's financial reports. We report monthly to the Church Council with our analysis of the Church's financial position as well as with any financial recommendations we think appropriate. We are responsible for the preparation of the annual budget and the monitoring of our actual financial activities against that budget. Financial policy and procedure recommendations are submitted to Business Manager and Council for approval to improve cost control and financial processes.

We are also responsible for managing the Church's mortgage service fund, maintaining adequate reserves for the maintenance of our building, periodically reviewing the insurance coverage and policies, reviewing contracts for services, being alert to compliance issues, and assisting with an audit of the Church's accounting records.

In 2019, total General Fund contributions increased by \$35,818 over 2018. It did not increase at the pace budgeted for, in order to accomplish all our ministry goals in 2019. The total General Fund contributions were \$757,401 compared to a budget projection of \$799,873. This income short fall was offset with Council and staff controlling cost for a total expense decrease of \$54,269 against budget. This leaves a positive year to date balance of \$11,796.83 to carry forward to 2020.

You will find our 2019 Financial Reports and 2020 Budget enclosed elsewhere in this Annual Report.

Please join us in thanking Dave Shotick for his dedication, service, and knowledge in his role as Accounting Administrator. Dave is retiring from his SOTP position effective 01/31/2020. Best wishes Dave.

Respectfully submitted,

—*Bob Mollis*

Finance Team Chairman

2019 Year End Treasurer's Report

It has been an honor and a pleasure to serve you for the past three years as your Church Treasurer and Council Member. The Church Treasurer is responsible for general oversight of all SOTP finances including income, expenditures, signing checks, and reporting to Church Council on the overall financial condition of the church. It was also an honor to serve as the Administrator of the Fund Drive for the new Sanctuary.

Our Congregation was again faithful and generous in providing resources in 2019 for our Ministry and activities including the addition our new staff member the Director of Children & Family Ministry. The General Fund Balance was \$194,421 an increase of \$11,797 over the prior year.

Accounting Administrator Dave Shotick deserves the credit for his effort and exacting detail which made exceptional financial records possible over the past few years. He made my activity as Treasurer very straightforward and simple. Thank you Dave!

As of the end of the year our Fund Balances are as follows:

<u>Fund Name</u>	<u>2019 Amt.</u>	<u>2018 Amt.</u>	<u>Increase</u>
General Fund	\$194,421	\$182,624	\$ 11,797
Restricted Reserves	\$138,969	\$135,316	\$ 3,653
Temporary Restricted	\$162,763	\$148,792	\$ 13,971
Endowment	\$ 12,062	\$ 11,982	\$ 80
Mortgage Services	\$ 87,473	NEW	

Operating Budget for 2020

The Finance Team prepared a very thorough and conservative 2020 Budget which the Council approved and is submitting for your review and approval. It does not include some desired expenditures to support our Ministry, however, it does stay within the expected member contributions.

Respectfully Submitted,

—*Daniel L. Wentzloff*
Church Council Treasurer

2019 Financial Reports

Shepherd of the Prairie - Huntley IL Balance Sheet as of December 31, 2019

Saturday, January 4, 2020

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Account #	Account Name	YTD Balance	Period Activity	Previous Year Balance
Assets				
Current Assets				
1.100.000	Heartland Bank Checking	452,279.48	33,427.49	408,136.09
1.200.000	Mission Plus Building Fund Checking	87,473.09	10,518.18	92,887.79
1.250.000	HBT/LPL Investment Account	422.35	0.00	341.87
1.260.000	Village of Huntley Compliance Bond	0.00	0.00	1,350.00
	Total Current Assets	\$540,174.92	\$43,945.67	\$502,715.75
Fixed Assets				
1.300.000	Building & Grounds	7,203,136.61	0.00	7,201,136.61
	Total Fixed Assets	\$7,203,136.61	\$0.00	\$7,201,136.61
	Total Assets	\$7,743,311.53	\$43,945.67	\$7,703,852.36
Liabilities				
Current Liabilities				
2.000.000	Accounts Payable/Vendors	0.00	(74.21)	0.00
2.100.000	Prepaid General Fund Pledges	24,570.00	9,868.75	19,500.00
2.110.000	Prepaid Mortgage Service Pledges	7,388.00	5,700.00	4,500.00
	Total Current Liabilities	\$31,958.00	\$15,494.54	\$24,000.00
Long Term Liabilities				
2.200.200	MIF Commercial Loan Payable	3,587,245.53	(8,101.30)	3,721,271.78
	Total Long Term Liabilities	\$3,587,245.53	(\$8,101.30)	\$3,721,271.78
	Total Liabilities	\$3,619,203.53	\$7,393.24	\$3,745,271.78
Fund Balances & Equity				
Unrestricted Fund Balances				
3.100.000	General Fund Balance	194,421.65	14,130.33	182,624.82
	Total Unrestricted Fund Balances	\$194,421.65	\$14,130.33	\$182,624.82
Temporary Restricted Fund Balances				
3.170.000	Special Services Fund Balance	8,054.99	3,799.24	5,594.50
3.175.000	Memorial Fund Balance	5,510.20	333.80	0.00
3.180.000	Grafton Food Pantry Fund Balance	255.00	(161.25)	340.00
3.200.000	Heifer Fund Balance	6.50	0.00	6.50
3.250.000	Good Samaritan Fund Balance	9,588.94	0.00	4,935.04
3.260.000	Community Outreach Fund Balance	3,603.37	(1,427.88)	2,061.34
3.270.000	Holiday Flowers Balance	(293.75)	(45.75)	(259.00)
3.300.000	<i>Music Ministry Fund Balance</i>			
3.330.000	Adult Music Ministry Fund Balance	8,001.14	3,508.18	815.95
3.331.000	Dedication Anthem Balance	0.00	0.00	125.00
3.332.000	Artist Series Balance	13,173.24	1,720.00	360.00
3.333.000	Organ Balance	0.00	0.00	373.91
3.345.000	Childrens Music Ministry Fund Balance	0.00	0.00	489.09
	<i>Total Music Ministry Fund Balance</i>	<i>\$21,174.38</i>	<i>\$5,228.18</i>	<i>2,163.95</i>
3.350.000	Prairie Crafters Fund Balance	0.00	(5,521.25)	3,638.50
3.380.000	Continuing Education Fund Balance	1,000.00	0.00	1,000.00
3.400.000	<i>Youth Ministry Fund Balance</i>			
3.415.000	Youth Ministry Balance	1,801.58	0.00	1,396.49
3.417.000	Youth Mission Trips Balance	3,349.80	200.00	3,818.18
3.421.000	Youth Scholarship Balance	763.01	0.00	763.01
3.422.000	Operation Christmas Child Balance	157.28	(252.00)	240.10
3.423.000	Confirmation Retreat Fund Balance	(450.00)	0.00	0.00
	<i>Total Youth Ministry Fund Balance</i>	<i>\$5,621.67</i>	<i>(\$52.00)</i>	<i>6,217.78</i>
3.500.000	Little Lambs Fund Balance	6,849.70	68.53	6,557.75

2019 Financial Reports *(cont)*

Shepherd of the Prairie - Huntley IL Balance Sheet as of December 31, 2019

Saturday, January 4, 2020

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Account #	Account Name	YTD Balance	Period Activity	Previous Year Balance
3.600.000	Prayer Shawl Ministry Fund Balance	284.76	0.00	234.76
3.650.000	Quilters Ministry Fund Balance	1,622.97	0.00	1,600.69
3.675.000	Memory Garden Balance	1,500.00	0.00	1,500.00
3.700.000	Disaster Relief Fund Balance	215.00	0.00	520.91
3.725.000	Miscellaneous Outside Charities Balance	210.00	0.00	110.00
3.750.000	Seminary Scholarship Fund Balance	6,270.00	0.00	6,270.00
	Total	\$71,473.73	\$2,221.62	\$42,492.72
3.125.000	Building Fund Balance	0.00	0.00	33,269.07
3.140.000	Mortgage Service Balance	87,473.09	10,518.18	0.00
3.165.000	Building on Faith Balance	3,817.08	0.00	12,061.94
3.166.000	Music/Educ Wing Completion/Build-out Balance	0.00	0.00	60,968.72
	Total Temporary Restricted Fund Balances	\$162,763.90	\$12,739.80	\$148,792.45
Reserves				
3.950.000	Barnabas Reserves Fund Balance	2,653.63	63.00	2,847.84
3.960.000	Outreach Reserves Fund Balance	0.00	0.00	9,068.75
3.971.000	Roof Repairs/Replacement Balance	39,000.00	250.00	36,000.00
3.972.000	Playground Maintenance Reserves Balance	2,845.00	0.00	4,615.00
3.973.000	Parking Lot Seal/Repair Reserves Balance	11,912.00	213.00	13,356.00
3.974.000	Lawn & Landscaping Reserves Balance	11,246.00	229.00	8,498.00
3.975.000	Maintenance Reserves Balance	13,504.00	292.00	10,000.00
3.976.000	Carpeting Crossroads/Hallways Reserves Balance	3,302.00	0.00	3,302.00
3.977.000	Carpeting MP Room/Classrooms Balance	19,000.00	250.00	16,000.00
3.978.000	Security Lock System Reserves Balance	10,000.00	0.00	10,000.00
3.980.000	Equipment Reserves Balance	8,887.42	263.00	5,261.57
3.981.000	Bells Maintenance Reserves Balance	1,986.11	21.00	1,734.11
3.985.000	Sabbatical Reserves Balance	8,775.89	0.00	8,775.89
3.988.000	Payroll Tax Reserves Balance	5,857.32	0.00	5,857.32
	Total Reserves	\$138,969.37	\$1,581.00	\$135,316.48
Permanently Restricted Funds				
3.940.000	Endowment Fund Balance	12,062.00	0.00	11,982.00
	Total Permanently Restricted Funds	\$12,062.00	\$0.00	\$11,982.00
3.130.000	Building & Grounds Equity	3,615,891.08	8,101.30	3,479,864.83
	Total Equity	\$3,615,891.08	\$8,101.30	\$3,479,864.83
	Total Fund Balances & Equity	\$4,124,108.00	\$36,552.43	\$3,958,580.58
	Total Liabilities and Fund Balances & Equity	\$7,743,311.53	\$43,945.67	\$7,703,852.36

If the accounts in the subtotals have changed or if ledger (marked with "***") and subsidiary account attributes have changed, Previous YTD totals may not represent a valid comparison.

2019 Financial Reports *(cont)*

Shepherd of the Prairie - Huntley IL Treasurer's Report as of December 2019 for General Fund

Saturday, January 4, 2020

Page 1 of 4

Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Annual Budget
Income						
4.100.000	Member Contributions	79,902.89	63,841.00	725,263.07	766,136.00	766,136.00
4.150.000	Loose Plate and Growth	3,752.31	2,632.00	30,428.73	31,650.00	31,650.00
4.200.000	Miscellaneous Income	0.00	91.00	80.16	1,158.00	1,158.00
4.250.000	Flower Income	50.00	56.00	1,450.00*	705.00	705.00
4.300.000	Interest Income (Heartland Bank)	15.57	15.00	179.35	224.00	224.00
	Total Income	\$83,720.77	\$66,635.00	\$757,401.31	\$799,873.00	\$799,873.00
Expenses						
Lay Ministry						
5.150.300	Lay Ministry Expenses	239.93	57.00	839.96*	750.00	750.00
	Lay Ministry	\$239.93	\$57.00	\$839.96*	\$750.00	\$750.00
Mission Ministry						
5.100.110	ELCA NI Synod	8,676.00	6,379.00	72,526.00	76,614.00	76,614.00
5.100.112	Local Mission	3,257.01	643.00	7,327.11	7,661.00	7,661.00
5.100.113	Mission Ministry - Other	0.00		0.00		
	Mission Ministry	\$11,933.01	\$7,022.00	\$79,853.11	\$84,275.00	\$84,275.00
Outreach Ministry						
5.150.100	Community Outreach Team	0.00	0.00	0.00	0.00	0.00
5.150.150	Advertising	0.00	212.00	1,922.00	2,500.00	2,500.00
5.150.250	Community Outreach Ministry - Other	0.00		0.00		
	Outreach Ministry	\$0.00	\$212.00	\$1,922.00	\$2,500.00	\$2,500.00
Adult Education Ministry						
5.200.000	Adult Ed Books/Reimbursements	0.00		0.00		
5.200.300	Adult Ed Curriculum	0.00	38.00	360.52	500.00	500.00
5.200.350	Retreats Expenses	0.00	0.00	0.00	0.00	0.00
5.200.400	Adult Ed - Other	0.00	38.00	0.00	500.00	500.00
5.200.450	Home Devotional Guides	15.00	25.00	300.80*	300.00	300.00
	Adult Education Ministry	\$15.00	\$101.00	\$661.32	\$1,300.00	\$1,300.00
Youth and Education Ministry						
5.250.100	Youth Resources	0.00	163.00	1,579.05	2,000.00	2,000.00
5.250.150	Youth Curriculum	0.00	38.00	1,025.34*	500.00	500.00
5.250.200	Mission Trip Expenses	0.00	0.00	0.00	0.00	0.00
5.250.250	Youth Events Expense	0.00	112.00	746.43	1,300.00	1,300.00
5.250.275	Software/Subscriptions	327.75	212.00	2,060.46	2,500.00	2,500.00
5.250.280	Confirmation Expenses	56.56	350.00	1,888.39	4,200.00	4,200.00
5.250.300	Other Youth Expenses	0.00	0.00	0.00	0.00	0.00
	Youth and Education Ministry	\$384.31	\$875.00	\$7,299.67	\$10,500.00	\$10,500.00

2019 Financial Reports (cont)

Shepherd of the Prairie - Huntley IL Treasurer's Report as of December 2019 for General Fund

Saturday, January 4, 2020

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Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Annual Budget
Children and Family Ministry						
5.250.285	Sunday School Expenses	72.94	125.00	841.46	1,500.00	1,500.00
5.250.290	VBS Expenses	0.00	250.00	2,385.18	3,000.00	3,000.00
5.250.350	Children & Family Ministry	538.41	125.00	2,033.14*	1,500.00	1,500.00
	Children and Family Ministry	\$611.35	\$500.00	\$5,259.78	\$6,000.00	\$6,000.00
Music Ministry						
5.300.100	Choral Expenses	217.26	163.00	1,996.33	2,000.00	2,000.00
5.300.161	Organ/Piano Supply	0.00	37.00	1,550.00*	400.00	400.00
5.300.175	Bells Expenses	0.00	125.00	652.87	1,500.00	1,500.00
5.300.350	Band Expenses	0.00	163.00	324.15	2,000.00	2,000.00
5.300.400	Piano/Organ Maintenance	150.00	75.00	350.00	900.00	900.00
5.300.450	Bell Maintenance	0.00		0.00		
5.300.500	Licensing Fees	0.00	69.00	692.00	850.00	850.00
5.300.550	Music Resources Expenses	0.00	38.00	562.08*	500.00	500.00
	Music Ministry	\$367.26	\$670.00	\$6,127.43	\$8,150.00	\$8,150.00
Worship Ministry						
5.350.100	Audio Visual Ministry	343.50	265.00	3,931.29*	3,180.00	3,180.00
5.350.150	Flowers	336.28	163.00	2,455.48*	2,000.00	2,000.00
5.350.200	Altar Guild	15.99	62.00	607.64	700.00	700.00
5.350.250	Pastoral Assistance	0.00	163.00	1,050.00	2,000.00	2,000.00
5.350.300	Worship Supplies	27.95	38.00	222.94	500.00	500.00
5.350.350	Misc. Worship Expenses	60.00	0.00	1,176.19*	0.00	0.00
	Worship Ministry	\$783.72	\$691.00	\$9,443.54*	\$8,380.00	\$8,380.00
Facilities						
5.400.100	Cleaning Service	1,150.00	1,213.00	13,800.00	14,600.00	14,600.00
5.400.150	Utilities	2,426.63	2,441.00	22,423.15	29,259.00	29,259.00
5.400.200	Waste Removal	163.32	95.00	1,319.09*	1,140.00	1,140.00
5.400.250	Grounds Maintenance	0.00	0.00	4,865.00	6,134.00	6,134.00
5.400.255	Snow Removal	2,225.00	2,000.00	9,800.00	11,300.00	11,300.00
5.400.300	Maint./Cleaning Supplies	0.00	100.00	1,088.55	1,200.00	1,200.00
5.400.350	Outside Contract Services	1,986.40	910.00	10,029.22	10,964.00	10,964.00
5.400.400	Misc. Facilities expense	250.00	307.00	3,752.65*	3,706.00	3,706.00
	Facilities	\$8,201.35	\$7,066.00	\$67,077.66	\$78,303.00	\$78,303.00
Office Expenses						
5.450.100	Office Supplies	405.84	288.00	4,283.12*	3,500.00	3,500.00
5.450.150	Office Equipment	0.00	87.00	362.02	1,000.00	1,000.00
5.450.200	Web/Software Expenses	477.39	350.00	4,613.07*	4,200.00	4,200.00

2019 Financial Reports *(cont)*

Shepherd of the Prairie - Huntley IL Treasurer's Report as of December 2019 for General Fund

Saturday, January 4, 2020							Page 3 of 4
Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Annual Budget	
5.450.225	High Speed Internet	149.95	163.00	1,669.45	2,000.00	2,000.00	
5.450.250	Telephone	194.88	138.00	2,314.04*	1,700.00	1,700.00	
5.450.275	Wireless Phone	96.53	213.00	1,426.02	2,600.00	2,600.00	
5.450.300	Postage	307.20	163.00	2,583.08*	2,000.00	2,000.00	
5.450.350	Dues & Subscriptions	0.00	13.00	175.00	200.00	200.00	
5.450.400	Equipment Rental	1,337.83	1,337.00	15,831.80	16,000.00	16,000.00	
5.450.450	Misc. Office Expenses	0.00	19.00	21.97	250.00	250.00	
	Office Expenses	\$2,969.62	\$2,771.00	\$33,279.57	\$33,450.00	\$33,450.00	
Staffing Ministry							
5.500.100	Pastor Salary	5,649.58	5,634.00	67,552.74	67,553.00	67,553.00	
5.500.150	Pastor Housing Allowance	2,666.74	2,663.00	32,000.00	32,000.00	32,000.00	
5.500.200	Lay Ministry Coord.	3,014.10	2,913.00	35,184.04*	35,000.00	35,000.00	
5.500.225	Director of Children & Family Ministry	2,833.34	2,182.00	19,833.38	26,250.00	26,250.00	
5.500.250	Youth Ministry Coord.	0.00	3,606.00	32,462.25	43,316.00	43,316.00	
5.500.300	Director of Music	3,557.80	3,551.00	42,234.20	42,590.00	42,590.00	
5.500.350	Organist	1,629.58	1,797.00	16,277.90	21,575.00	21,575.00	
5.500.375	Contemp. Worship Coordinator	1,042.88	897.00	11,770.06*	10,797.00	10,797.00	
5.500.400	Tech. Support Manager	2,504.27	2,500.00	29,978.32*	29,978.00	29,978.00	
5.500.425	Business Administrator	4,291.66	4,231.00	51,374.92*	50,750.00	50,750.00	
5.500.450	Office Manager	1,657.70	1,571.00	20,448.21*	18,830.00	18,830.00	
5.500.460	Custodian	0.00	780.00	0.00	9,360.00	9,360.00	
5.500.475	Accounting Administrator	549.07	485.00	6,299.41*	5,886.00	5,886.00	
5.500.500	Director of Adult Education	2,220.26	2,214.00	26,978.46*	26,579.00	26,579.00	
5.500.525	AV Coordinator	1,340.00	693.00	9,318.28*	8,327.00	8,327.00	
5.500.550	Continuing Education/Training	115.14	663.00	6,916.88	8,000.00	8,000.00	
5.500.600	Staff Social Security	1,873.49	2,095.00	22,790.50	25,107.00	25,107.00	
5.500.650	Pastor SS/Ins/Retirement	4,696.65	4,755.00	56,360.56	57,027.00	57,027.00	
5.500.700	Misc. Staff expenses	244.84	87.00	1,079.31*	1,000.00	1,000.00	
5.500.725	Staffing for Growth	0.00	0.00	0.00	0.00	0.00	
	Staffing Ministry	\$39,887.10	\$43,317.00	\$488,859.42	\$519,925.00	\$519,925.00	
Other Church Expenses							
5.550.100	Scholarships	0.00		0.00			
5.550.110	Kitchen Supplies	77.77	163.00	978.62	2,000.00	2,000.00	
5.550.115	Coffee Service	145.84	63.00	893.10*	800.00	800.00	
5.550.125	Church Events Expense	196.74	0.00	130.51*	0.00	0.00	
5.550.150	Committee Expenses	0.00	87.00	383.94	1,000.00	1,000.00	
5.550.175	Synod Assembly Expense	0.00	38.00	720.91*	500.00	500.00	
5.550.200	Church Insurance	1,164.35	1,270.00	14,645.63	15,240.00	15,240.00	

2019 Financial Reports *(cont)*

Shepherd of the Prairie - Huntley IL Treasurer's Report as of December 2019 for General Fund

Saturday, January 4, 2020							Page 4 of 4
Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Annual Budget	
5.550.250	Automobile Expense	375.84	462.00	5,275.52	5,500.00	5,500.00	
5.550.300	Human Resources	584.49	87.00	1,322.52*	1,000.00	1,000.00	
5.550.350	Bank/Legal Expenses	155.27	100.00	2,494.97*	1,200.00	1,200.00	
5.550.351	Stock Sale Costs	0.00		(520.06)			
5.550.400	Misc. Expenses	0.00	25.00	0.00	300.00	300.00	
5.550.450	Misc. Non-construction New Building Costs	0.00		0.00			
5.555.015	Offering Envelopes	12.49	0.00	835.36	1,000.00	1,000.00	
	Other Church Expenses	\$2,712.79	\$2,295.00	\$27,161.02	\$28,540.00	\$28,540.00	
<i>Providing for the Future</i>							
5.600.100	Provision for Outreach	0.00	0.00	0.00	0.00	0.00	
5.600.150	Provision for Barnabas	63.00	57.00	756.00*	750.00	750.00	
5.600.200	Provision for Equipment	167.00	163.00	2,004.00*	2,000.00	2,000.00	
5.600.210	Provision for Roof Repairs/Replacement	250.00	250.00	3,000.00	3,000.00	3,000.00	
5.600.220	Provision for Parking Lot Seal/Repair	213.00	207.00	2,556.00*	2,550.00	2,550.00	
5.600.230	Provision for Lawn & Landscaping	229.00	231.00	2,748.00	2,750.00	2,750.00	
5.600.250	Provision for Maintenance	292.00	288.00	3,504.00*	3,500.00	3,500.00	
5.600.260	Provision for Carpeting Crossroads/Hallways	0.00	0.00	0.00	0.00	0.00	
5.600.270	Provision for Carpeting MP Room/Classrooms	250.00	250.00	3,000.00	3,000.00	3,000.00	
5.600.310	Provision for Bells Maintenance	21.00	19.00	252.00*	250.00	250.00	
5.600.350	Provision for Sabbatical	0.00	0.00	0.00	0.00	0.00	
	Providing for the Future	\$1,485.00	\$1,465.00	\$17,820.00*	\$17,800.00	\$17,800.00	
	Total Expenses	\$69,590.44	\$67,042.00	\$745,604.48	\$799,873.00	\$799,873.00	
	Difference	<u>\$14,130.33</u>	<u>(\$407.00)</u>	<u>\$11,796.83</u>	<u>\$0.00</u>	<u>\$0.00</u>	

* = Income/Expense exceeds amount budgeted to date

2019 Financial Reports *(cont)*

Shepherd of the Prairie - Huntley IL Detailed Fund Activity Report as of 12/31/2019

Saturday, January 4, 2020

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Account #	Account Name	Current Activity	YTD Activity
3.130.000 Building & Grounds Equity			
	Beginning Fund Balance	3,607,789.78	3,479,864.83
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	8,101.30	136,026.25
	Total Journal Entries	<u>\$8,101.30</u>	<u>\$136,026.25</u>
	Ending Fund Balance	\$3,615,891.08	\$3,615,891.08
3.140.000 Mortgage Service Balance			
	Beginning Fund Balance	76,954.91	0.00
<i>Income</i>			
4.140.000	Mortgage Service Donations	24,182.57	355,419.98
4.141.000	Mortgage Service Debt Reduction Donations	5,815.07	9,503.57
4.701.000	MIF Checking Interest Income	56.54	890.16
	Total Income	<u>\$30,054.18</u>	<u>\$365,813.71</u>
<i>Expenses</i>			
5.140.000	Mortgage Service Principal Payments	8,101.30	92,117.63
5.141.000	Mortgage Service Interest Payments	11,434.70	142,314.37
5.142.000	Mortgage Service Principal Only Payments	0.00	41,908.62
	Total Expenses	<u>\$19,536.00</u>	<u>\$276,340.62</u>
	Journal Entry Debits	0.00	(2,000.00)
	Journal Entry Credits	0.00	0.00
	Total Journal Entries	<u>\$0.00</u>	<u>(\$2,000.00)</u>
	Ending Fund Balance	\$87,473.09	\$87,473.09
3.165.000 Building on Faith Balance			
	Beginning Fund Balance	3,817.08	12,061.94
<i>Expenses</i>			
5.165.000	Building on Faith Expenses	0.00	8,244.86
	Total Expenses	<u>\$0.00</u>	<u>\$8,244.86</u>
	Ending Fund Balance	\$3,817.08	\$3,817.08
3.170.000 Special Services Fund Balance			
	Beginning Fund Balance	4,255.75	5,594.50
<i>Income</i>			
4.170.000	Special Services Donations	8,079.24	18,215.49
	Total Income	<u>\$8,079.24</u>	<u>\$18,215.49</u>
<i>Expenses</i>			
5.170.000	Special Services Expense	4,280.00	15,755.00
	Total Expenses	<u>\$4,280.00</u>	<u>\$15,755.00</u>
	Ending Fund Balance	\$8,054.99	\$8,054.99
3.175.000 Memorial Fund Balance			
	Beginning Fund Balance	5,176.40	0.00
<i>Income</i>			
4.175.000	Memorial Donations	665.00	6,260.00
	Total Income	<u>\$665.00</u>	<u>\$6,260.00</u>

2019 Financial Reports *(cont)*

Shepherd of the Prairie - Huntley IL Detailed Fund Activity Report as of 12/31/2019

Saturday, January 4, 2020

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Account #	Account Name	Current Activity	YTD Activity
Expenses			
5.175.000	Memorial Expense	331.20	749.80
	Total Expenses	<u>\$331.20</u>	<u>\$749.80</u>
	Ending Fund Balance	\$5,510.20	\$5,510.20
3.180.000	Grafton Food Pantry Fund Balance		
	Beginning Fund Balance	416.25	340.00
Income			
4.190.000	Grafton Food Pantry Donations	255.00	3,052.25
	Total Income	<u>\$255.00</u>	<u>\$3,052.25</u>
Expenses			
5.190.000	Grafton Food Pantry Expense	416.25	3,137.25
	Total Expenses	<u>\$416.25</u>	<u>\$3,137.25</u>
	Ending Fund Balance	\$255.00	\$255.00
3.200.000	Heifer Fund Balance		
	Beginning Fund Balance	6.50	6.50
	Ending Fund Balance	\$6.50	\$6.50
3.250.000	Good Samaritan Fund Balance		
	Beginning Fund Balance	9,588.94	4,935.04
Income			
4.325.000	Good Samaritan Donations	0.00	7,705.81
	Total Income	<u>\$0.00</u>	<u>\$7,705.81</u>
Expenses			
5.625.000	Good Samaritan Expense	0.00	3,051.91
	Total Expenses	<u>\$0.00</u>	<u>\$3,051.91</u>
	Ending Fund Balance	\$9,588.94	\$9,588.94
3.260.000	Community Outreach Fund Balance		
	Beginning Fund Balance	5,031.25	2,061.34
Income			
4.260.000	Community Outreach Donations	230.00	6,706.25
4.260.100	LSSI Donations	0.00	100.00
4.260.110	ELCA World Hunger Donations	50.00	100.00
	Total Income	<u>\$280.00</u>	<u>\$6,906.25</u>
Expenses			
Outreach Ministry			
5.260.000	Community Outreach Expense	1,707.88	5,364.22
	Outreach Ministry	1,707.88	5,364.22
	Total Expenses	<u>\$1,707.88</u>	<u>\$5,364.22</u>
	Ending Fund Balance	\$3,603.37	\$3,603.37
3.270.000	Holiday Flowers Balance		
	Beginning Fund Balance	(248.00)	(259.00)
Income			
4.270.000	Holiday Flowers Income	488.00	2,109.00

2019 Financial Reports (cont)

Shepherd of the Prairie - Huntley IL Detailed Fund Activity Report as of 12/31/2019

Saturday, January 4, 2020

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Account #	Account Name	Current Activity	YTD Activity
	Total Income	<u>\$488.00</u>	<u>\$2,109.00</u>
	<i>Expenses</i>		
5.270.000	Holiday Flowers Expense	533.75	2,143.75
	Total Expenses	<u>\$533.75</u>	<u>\$2,143.75</u>
	Ending Fund Balance	(\$293.75)	(\$293.75)
3.300.000	Music Ministry Fund Balance		
	Beginning Fund Balance	15,946.20	2,163.95
3.330.000	Adult Music Ministry Fund Balance		
	Beginning Sub Fund Balance	4,492.96	815.95
	<i>Income</i>		
4.330.000	Adult Music Ministry Donations	3,888.54	8,815.08
	Total Income	<u>\$3,888.54</u>	<u>\$8,815.08</u>
	<i>Expenses</i>		
5.330.000	Adult Music Ministry Expense	380.36	1,629.89
	Total Expenses	<u>\$380.36</u>	<u>\$1,629.89</u>
	Ending Sub Fund Balance	\$8,001.14	\$8,001.14
3.332.000	Artist Series Balance		
	Beginning Sub Fund Balance	11,453.24	360.00
	<i>Income</i>		
4.332.000	Artist Series Income	1,970.00	16,013.21
	Total Income	<u>\$1,970.00</u>	<u>\$16,013.21</u>
	<i>Expenses</i>		
5.332.000	Artist Series Expense	250.00	3,199.97
	Total Expenses	<u>\$250.00</u>	<u>\$3,199.97</u>
	Ending Sub Fund Balance	\$13,173.24	\$13,173.24
	Ending Fund Balance	\$21,174.38	\$21,174.38
3.350.000	Prairie Crafters Fund Balance		
	Beginning Fund Balance	5,521.25	3,638.50
	<i>Income</i>		
4.355.000	Prairie Crafters Income	293.82	5,855.07
	Total Income	<u>\$293.82</u>	<u>\$5,855.07</u>
	<i>Expenses</i>		
5.355.000	Prairie Crafters Expense	5,815.07	9,493.57
	Total Expenses	<u>\$5,815.07</u>	<u>\$9,493.57</u>
	Ending Fund Balance	\$0.00	\$0.00
3.380.000	Continuing Education Fund Balance		
	Beginning Fund Balance	1,000.00	1,000.00
	Ending Fund Balance	\$1,000.00	\$1,000.00
3.400.000	Youth Ministry Fund Balance		
	Beginning Fund Balance	5,673.67	6,217.78
3.415.000	Youth Ministry Balance		
	Beginning Sub Fund Balance	1,801.58	1,396.49
	<i>Income</i>		

2019 Financial Reports *(cont)*

Shepherd of the Prairie - Huntley IL Detailed Fund Activity Report as of 12/31/2019

Saturday, January 4, 2020

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Account #	Account Name	Current Activity	YTD Activity
4.415.100	Youth Ministry Income	0.00	630.00
	Total Income	\$0.00	\$630.00
	<i>Expenses</i>		
5.415.100	Youth Ministry Expense	0.00	224.91
	Total Expenses	\$0.00	\$224.91
	Ending Sub Fund Balance	\$1,801.58	\$1,801.58
3.417.000	Youth Mission Trips Balance		
	Beginning Sub Fund Balance	3,149.80	3,818.18
	<i>Income</i>		
4.417.000	Youth Mission Trips Income	200.00	2,377.19
	Total Income	\$200.00	\$2,377.19
	<i>Expenses</i>		
5.417.000	Youth Mission Trips Expense	0.00	2,845.57
	Total Expenses	\$0.00	\$2,845.57
	Ending Sub Fund Balance	\$3,349.80	\$3,349.80
3.421.000	Youth Scholarship Balance		
	Beginning Sub Fund Balance	763.01	763.01
	Ending Sub Fund Balance	\$763.01	\$763.01
3.422.000	Operation Christmas Child Balance		
	Beginning Sub Fund Balance	409.28	240.10
	<i>Income</i>		
4.418.000	Operation Christmas Child Income	48.00	348.00
	Total Income	\$48.00	\$348.00
	<i>Expenses</i>		
5.518.000	Operation Christmas Child Expense	300.00	430.82
	Total Expenses	\$300.00	\$430.82
	Ending Sub Fund Balance	\$157.28	\$157.28
3.423.000	Confirmation Retreat Fund Balance		
	Beginning Sub Fund Balance	(450.00)	0.00
	<i>Income</i>		
4.423.000	Confirmation Retreat Income	0.00	3,030.00
	Total Income	\$0.00	\$3,030.00
	<i>Expenses</i>		
5.423.000	Confirmation Retreat Expense	0.00	3,480.00
	Total Expenses	\$0.00	\$3,480.00
	Ending Sub Fund Balance	(\$450.00)	(\$450.00)
	Ending Fund Balance	\$5,621.67	\$5,621.67
3.500.000	Little Lambs Fund Balance		
	Beginning Fund Balance	6,781.17	6,557.75
	<i>Income</i>		
4.500.100	Little Lambs Tuition	1,535.00	17,760.00
	Total Income	<u>\$1,535.00</u>	<u>\$17,760.00</u>
	<i>Expenses</i>		
5.700.100	Little Lambs Salary	1,466.47	17,175.86

2019 Financial Reports *(cont)*

Shepherd of the Prairie - Huntley IL Detailed Fund Activity Report as of 12/31/2019

Saturday, January 4, 2020

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Account #	Account Name	Current Activity	YTD Activity
5.700.110	Little Lambs Expenses	0.00	292.19
	Total Expenses	<u>\$1,466.47</u>	<u>\$17,468.05</u>
	Ending Fund Balance	\$6,849.70	\$6,849.70
3.600.000	Prayer Shawl Ministry Fund Balance		
	Beginning Fund Balance	284.76	234.76
<i>Income</i>			
4.600.000	Prayer Shawl Ministry Donations	0.00	50.00
	Total Income	<u>\$0.00</u>	<u>\$50.00</u>
	Ending Fund Balance	\$284.76	\$284.76
3.650.000	Quilters Ministry Fund Balance		
	Beginning Fund Balance	1,622.97	1,600.69
<i>Income</i>			
4.650.000	Quilters Income & Donations	0.00	725.01
	Total Income	<u>\$0.00</u>	<u>\$725.01</u>
<i>Expenses</i>			
5.650.000	Quilters Expenses	0.00	702.73
	Total Expenses	<u>\$0.00</u>	<u>\$702.73</u>
	Ending Fund Balance	\$1,622.97	\$1,622.97
3.675.000	Memory Garden Balance		
	Beginning Fund Balance	1,500.00	1,500.00
	Ending Fund Balance	\$1,500.00	\$1,500.00
3.700.000	Disaster Relief Fund Balance		
	Beginning Fund Balance	215.00	520.91
<i>Income</i>			
4.710.000	Disaster Relief	0.00	215.00
	Total Income	<u>\$0.00</u>	<u>\$215.00</u>
<i>Expenses</i>			
5.710.000	Disaster Relief Fund	0.00	520.91
	Total Expenses	<u>\$0.00</u>	<u>\$520.91</u>
	Ending Fund Balance	\$215.00	\$215.00
3.725.000	Miscellaneous Outside Charities Balance		
	Beginning Fund Balance	210.00	110.00
<i>Income</i>			
4.725.000	Misc. Outside Charities Income	0.00	250.00
	Total Income	<u>\$0.00</u>	<u>\$250.00</u>
<i>Expenses</i>			
5.725.000	Misc Outside Charities Expense	0.00	150.00
	Total Expenses	<u>\$0.00</u>	<u>\$150.00</u>
	Ending Fund Balance	\$210.00	\$210.00
3.750.000	Seminary Scholarship Fund Balance		
	Beginning Fund Balance	6,270.00	6,270.00

2019 Financial Reports (cont)

Shepherd of the Prairie - Huntley IL Detailed Fund Activity Report as of 12/31/2019

Saturday, January 4, 2020

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Account #	Account Name	Current Activity	YTD Activity
	Ending Fund Balance	\$6,270.00	\$6,270.00
3.940.000	Endowment Fund Balance		
	Beginning Fund Balance	12,062.00	11,982.00
	<i>Income</i>		
4.940.000	Endowment Income	0.00	80.00
	Total Income	<u>\$0.00</u>	<u>\$80.00</u>
	Ending Fund Balance	\$12,062.00	\$12,062.00
3.950.000	Barnabas Reserves Fund Balance		
	Beginning Fund Balance	2,590.63	2,847.84
	<i>Expenses</i>		
5.950.000	Barnabas Reserves Expense	0.00	950.21
	Total Expenses	<u>\$0.00</u>	<u>\$950.21</u>
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	63.00	756.00
	Total Journal Entries	<u>\$63.00</u>	<u>\$756.00</u>
	Ending Fund Balance	\$2,653.63	\$2,653.63
3.971.000	Roof Repairs/Replacement Balance		
	Beginning Fund Balance	38,750.00	36,000.00
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	250.00	3,000.00
	Total Journal Entries	<u>\$250.00</u>	<u>\$3,000.00</u>
	Ending Fund Balance	\$39,000.00	\$39,000.00
3.972.000	Playground Maintenance Reserves Balance		
	Beginning Fund Balance	2,845.00	4,615.00
	<i>Expenses</i>		
5.972.000	Playground Maintenance Reserves Expense	0.00	1,770.00
	Total Expenses	<u>\$0.00</u>	<u>\$1,770.00</u>
	Ending Fund Balance	\$2,845.00	\$2,845.00
3.973.000	Parking Lot Seal/Repair Reserves Balance		
	Beginning Fund Balance	11,699.00	13,356.00
	<i>Expenses</i>		
5.973.000	Parking Lot Seal/Repair Expense	0.00	4,000.00
	Total Expenses	<u>\$0.00</u>	<u>\$4,000.00</u>
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	213.00	2,556.00
	Total Journal Entries	<u>\$213.00</u>	<u>\$2,556.00</u>
	Ending Fund Balance	\$11,912.00	\$11,912.00
3.974.000	Lawn & Landscaping Reserves Balance		
	Beginning Fund Balance	11,017.00	8,498.00
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	229.00	2,748.00
	Total Journal Entries	<u>\$229.00</u>	<u>\$2,748.00</u>
	Ending Fund Balance	\$11,246.00	\$11,246.00

2019 Financial Reports *(cont)*

Shepherd of the Prairie - Huntley IL
Detailed Fund Activity Report as of 12/31/2019

Saturday, January 4, 2020

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Account #	Account Name	Current Activity	YTD Activity
3.975.000 Maintenance Reserves Balance			
	Beginning Fund Balance	13,212.00	10,000.00
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	292.00	3,504.00
	Total Journal Entries	<u>\$292.00</u>	<u>\$3,504.00</u>
	Ending Fund Balance	\$13,504.00	\$13,504.00
3.976.000 Carpeting Crossroads/Hallways Reserves Balance			
	Beginning Fund Balance	3,302.00	3,302.00
	Ending Fund Balance	\$3,302.00	\$3,302.00
3.977.000 Carpeting MP Room/Classrooms Balance			
	Beginning Fund Balance	18,750.00	16,000.00
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	250.00	3,000.00
	Total Journal Entries	<u>\$250.00</u>	<u>\$3,000.00</u>
	Ending Fund Balance	\$19,000.00	\$19,000.00
3.978.000 Security Lock System Reserves Balance			
	Beginning Fund Balance	10,000.00	10,000.00
	Ending Fund Balance	\$10,000.00	\$10,000.00
3.980.000 Equipment Reserves Balance			
	Beginning Fund Balance	8,624.42	5,261.57
Income			
4.980.000	Equipment Reserves Income	96.00	5,283.00
	Total Income	<u>\$96.00</u>	<u>\$5,283.00</u>
Expenses			
5.980.000	Equipment Reserves Expense	0.00	3,661.15
	Total Expenses	<u>\$0.00</u>	<u>\$3,661.15</u>
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	167.00	2,004.00
	Total Journal Entries	<u>\$167.00</u>	<u>\$2,004.00</u>
	Ending Fund Balance	\$8,887.42	\$8,887.42
3.981.000 Bells Maintenance Reserves Balance			
	Beginning Fund Balance	1,965.11	1,734.11
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	21.00	252.00
	Total Journal Entries	<u>\$21.00</u>	<u>\$252.00</u>
	Ending Fund Balance	\$1,986.11	\$1,986.11
3.985.000 Sabbatical Reserves Balance			
	Beginning Fund Balance	8,775.89	8,775.89
	Ending Fund Balance	\$8,775.89	\$8,775.89
3.988.000 Payroll Tax Reserves Balance			
	Beginning Fund Balance	5,857.32	5,857.32
	Ending Fund Balance	\$5,857.32	\$5,857.32



ANNUAL MINISTRY REPORTS

Community Outreach Ministry

In 2019 we renamed the OUTREACH ministry to Community Outreach to reflect our focus bonding with the Huntley community. In March we participated in the Huntley Home, Business & Wellness Expo. We used the SOTP Ministry Moments video at our 2019 event booth at the Expo to help tell our story.

Throughout the year, the Community Outreach ministry partnered with the SOTP Crafters to support the booth set up for the Farmers Market in downtown Huntley on selected dates as well as the craft show at Huntley High school. our committee also partnered with the Youth and Family, as well as, the Artist Series to help promote and advertise events at the church. We placed several advertisements in local papers along with digital ads on community bulletin boards. The Community Outreach team will continue to work closely with other ministries in 2020. Our goal is to help host more community wide activities at our church and we will also help with table and canopy set up for any community shows that Shepherd of the Prairie is present for in 2020. We will supply SOTP with items promoting the church as well as half sheet advertisements for upcoming events that can be handed out during the shows or community events when possible.

With help from the members of SOTP, we assembled a float for the Huntley Memorial Day Parade. We provided each congregation parade participant from our church with a “God’s Work, our Hands” t-shirt. We featured a LIVE praise band on our float with a supporting audio system. In doing so, we created a mobile concert and handed out candy and promotional Shepard of the Prairie materials, as we shared our Love for Jesus by inviting the community to attend SOTP worship services and activities. This event was a great opportunity for our church family to work together to spread the Good News of Jesus’ Love to our community.

Fall Fest, in September, was rained out in 2019. We encourage all church members to consider helping to host our booth next year.

In 2020 we will continue advertising selected SOTP events in local papers. We will once again be utilizing opportunities with papers and digital bulletin boards that provide free listings and announcements for the community. We will be also trying to utilize more social media platforms to help creat awareness of SOTP activities in the community. New giveaways will be distributed through the Huntley new resident totes as well as other community events that we participate in 2020. The Shepherd of the Prairie Community Outreach ministry will continue participating in Huntley annual events supported by members of the church.

This year at the welcome center we counted over 30 completed membership cards for 2019. Out of those, over half became members. Besides obtaining information from our visitors, engage them in conversation, provided them with a folder that tells them about all areas of our church and send them a postcard. And, of course, we mug them before they leave. We handed out insulated grocery bags to every family at our Christmas Eve services. We will continue to provide welcome mugs to all visitors at our regular service times.

Once again, the Huntley community has seen what a great church family we have as we work together to tell others about Jesus and continue to invite people to our church. We also continue to greet guests that come to visit. Our mission has been to continue spreading the Love and the Good News of the resurrection of Jesus, while creating more recognizable branding for Shepard of the Prairie. We will continue feature reflex blue as our primary color for giveaway items that we purchase to help promote the church, as well as, display items for community events that we participate in. This year we purchased matching blue table cloths that pair nicely with our branded canopies, displaying the church logo on them, along with logoed walls and half walls for the canopies.

Overall the Shepherd of the Prairie Community Outreach ministry was more amply supported in 2019. We were able to add three new members but the ministry is currently in need of more planners, event hosts, and volunteers to support events that SOTP participates in with the Huntley community. Please consider joining this important community ministry.

Thank you to all who have supported the SOTP COMMUNITY OUTREACH ministry.

—*Mike Yndestad*,
Outreach Chairman

Children & Family Ministries

This has been a busy year for the Children and Family Ministries Program. I came on board as the Director of Children and Family Ministries starting in June, and we jumped into planning for the upcoming Vacation Bible School (VBS) right away. The remainder of 2019, there was a focus on where SOTP had come from, where they have been and where they want to go as far as a Children's program and as a church as a whole. There was a focus on the ROCKS in regard to Children and their families, and the beginning stages of creating a solid foundation for this program.

Our theme for VBS was "Roar", and we had a wonderful outcome of students as well as volunteers! We had record-breaking number of almost 60 volunteers topping previous years' volunteer count. The children who attended were able to learn about how in all circumstances, God is Good! It was a wonderful week-long event and a great way to begin my job at SOTP.

From there, we had a Bible Receiving ceremony for all our kids from 3rd to 5th grade who had not received one yet, and it was a great joy to be able to provide an amazing tool in these children's faith journey! Pastor Mark provided the honors of blessing the bibles during both our services, and I was given the gift of being able to hand them out to our kids! It was a blessing to be able to pray over these bibles and the children receiving them in hopes they would be used as integral tools throughout their lives.

In October, we had such fun hosting our first ever Trunk or Treat. This event was originally supposed to be held in our parking lot but the weather had other plans for us! Last minute, we were able to pull off our Trunk or Treat in our Crossroads, and it was a blast! We had over 15 "trunks" decorate and set up booths for kids to trick or treat at! The place was packed and full of fun and fellowship! We had families join us, not only from our congregation, but from all over. It was a great success! At the end of the night, the fun continued and we voted on the top three best trunks for prizes. Overall, it was a great event that we hope to continue and adapt for years to come.

November was a season of Giving Thanks and our Missions Team led our SOTP Family in serving at Feed My Starving Children in Schaumburg. The Children and Family Ministry encouraged our families to join in this effort and serve as a family alongside many others. It was a wonderful church effort, and it was great way to have other ministries work with one another.

December brought the season of Advent, and our children learned so much about the awaiting birth of our Savior. On December 8th, we held our first Christmas Festival! We gathered together to participate in Christmas Activities such as Cookie Decorating, Ornament Making, Caroling, Christmas Stories, and lastly, Carriage Rides! Families were able to enjoy festive Carriage Rides around our Parking Lot and take pictures with the horse and carriage. It was a great site to see and a tradition we hope to carry on in the following years.

As I said, it was a very busy year but a great year! We would not have been able to do all that we did without the Lord's faithfulness and the help of our volunteers! It is a great gift to serve this ministry program and to help in the growth of it in the coming years!

—Tessa DeLong

Children & Family Ministries (cont)

LITTLE LAMBS

Our Little Lambs Pre-school Program is celebrating its 11th year!!!

Our "End of the Year Celebration" was a huge success!!! The students sang songs to their families and then everyone came together in the Crossroads to enjoy some sweet treats. We even had some special guests join us ;)

This year we started out our new year with an Open House. We had all the students and families come the Thursday night before we started school. It was nice to be able to meet and talk with the parents of the students that work full time and don't get to see our classroom in action.

Classes meet from 9:00 am - noon on Tuesday, Wednesday, Thursday. During this time we enjoy circle time, math/language lessons, letter and letter sound recognition, Bible stories, crafts, music, snack, free play and more! These activities help children develop Kindergarten readiness skills, a love for Bible stories and the knowledge that God loves us all!

We will be starting early enrollment for the 2020-2021 school year in January. Children between the ages of 2 and 4 yrs. (by Sept. 1st) are accepted into our program. Students do not need to be potty trained and do not need to be members of SOTP. Enrollment is limited, so, if you are interested in signing up your child, or, if you know someone who is, please contact us at littlelambs@sotpmail.com.

We see the smiling faces on our students and parents, every week, and feel the program has been a great success! With God's blessing, we'd like to see the program continue to grow!

—*Jill Gillming, Jeni McCann, Emily Schoenberger*

Mission Ministries

ANNUAL REPORT 2019 MISSION TEAM OF SOTP

The Mission Team is to encourage, enlighten and equip our congregation of mission opportunities beyond the doors of our church.

“In as much as you have done it unto the least of these you have done it unto me”

LORD when were you in PRISON and SOTP visited you?

LSSI Prison & Family Ministries Hygiene Kits
Justice for our 4 Neighbors (Northern IL prevention)

LORD when were you SICK and SOTP cared for you?

Life Source Blood Drives
McHenry County Pioneer Center
Senior Care Volunteers Network

LORD when were you HUNGRY and SOTP fed you?

Crop Walk
Feed My Starving Children
Public Action to Distribute Shelter
ELCA World Hunger
Northern Illinois Food Bank
Grafton Food Pantry

LORD when were you NAKED and SOTP clothed you?

PADS
Giving Tree – (Grafton & Turning Point)
Love in a Glove Box bags

LORD when were you HOMELESS and SOTP gave you shelter?

AARK Gardens – Hebron IL
Elgin Community Crisis Center
Turning Point – Woodstock IL
PADS – Crystal Lake IL
Home of the Sparrow - Woodstock IL
Green Trees Housing, Landscaping - Huntley
Habitat for Humanity Re-Store
Habitat for Humanity New Hope Partnership
Lutheran World Relief
EXODUS – Welcome Packs
ELCA Disaster Relief Funds

LORD, we know it's important to grow disciples so in addition to the above, SOTP helped sponsor through ELCA Missionaries, Cynthia Holden Rich & Mark Rich, Theology Instructors at Makumira, Lutheran University in Tanzania Africa.

The Mission Team (Vik Bekeris, Mark Bidinger, Jill Brown, Becky Hennessey, Carl Hupert, Marty Jacobson, Steve Legel, Nancy Ottinger, Hazel Peckels, Annette Petersen, Jules Pelka, Sharon Stangle, Mary Trodahl, Darren Walloch) all wish to **THANK YOU SOTP, you have been very generous!** Financially with the Mission Team budget and the Holiday Special Offerings we have donated more than \$18,000.00 to those outside our church doors.

Respectfully submitted,

—*Sandy Hupert*
Mission Team Leader

PLEASE THINK ABOUT JOINING OUR TEAM, WE NEED YOU!

Mission Ministries (cont)

PRAIRIE POINT QUILTERS

Our quilters had their last meeting on December 17th followed by a Christmas luncheon at Biaggi's.

This was, again, a very productive year for the quilters. For those in need we made 134 quilts dedicated on October 26th and 27th in a lovely service by Pastor Mark. Our grand total was 140 quilts. We boxed and sent 118 quilts to World Relief, 16 to Home of the Sparrow, and 3 for Exodus. One of our quilters, Bev Kenney, designed and made a lovely quilt that was donated to Lutheran Outdoor Ministries where Bev's quilt earned the most money for their auction held in October.

Our thanks to all those who donated fabric, sheets, and their time and money that will be used to buy batting. Our special thanks to Thrivent for gift cards that let us buy much needed supplies. They are a blessing to us. We want to thank the congregation for their most generous donations in our "Quarters for Quilts" campaign. We will have much needed money to purchase sheets and fabric, as well as, keep our machines in good working order.

We have added a few new members and lost a few for various reasons. We thank all our dedicated ladies and look forward to meeting our next new quilters. We hope anyone that has some time on the first and third Tuesday mornings of each month at 9 AM until noon will come join us.

—*Nancy Morbeck*

PRAYER SHAWL MINISTRY

The Prayer Shawl Ministry is based on a very old idea...that those experiencing rough times, physically, emotionally or spiritually, are comforted with the presence of a warm shawl.

We give these shawls for both joyful events such as the birth of a child, or for those sad times when someone needs a little comfort. Shawls are available to all, we also donate them to Northwestern Medicine and Transition Hospice.

The group provides the baptismal blankets, and our dear Alice also creates blankets for the graduating seniors.

We gratefully receive donations for yarn from Thrivent and other donors.

This is a very rewarding ministry and new knitters and/or crocheters are always welcome. If you're a beginner, an experienced needlemeister, or willing to learn, come Shawl with us!

—*Alice Hallett and Jeanne Henley*

Worship Ministries

WORSHIP TEAM

As 2019 ends there are many people to thank for making worship special here at Shepherd of the Prairie Lutheran Church. It takes a huge and giving family to handle the multitude of “jobs” to provide the church community with meaningful worship. There are the babysitters to watch the children, the greeters, the ushers, the communion bread bakers, the altar guild that provides bread and wine at each service, the folks that make the bulletins and Flourish, the readers, the communion helpers, the choirs, the bells, and audio-visual group, the drama, the flowers and banners. This is just a small list of roles that the church family plays in helping to provide SOTP with a wonderful worship experience. We are blessed with team leaders to head up the various “jobs”. Each one dedicates their time and talents toward making worship glorious.

Going forward into 2020, the worship team will continue to face new challenges. There is still an excitement of our new sanctuary!!! It is an amazing space with acoustics from heaven!!! A wonderful place to continue to worship and praise our awesome God!. We will continue to try different ideas and we ask for your patience in remembering that appointing our new sanctuary with banners, flowers, etc. , is a work in progress!! If helping with worship is your passion, please consider serving on our team. Please prayerfully consider a specific donation for new banners to adorn our large new Sanctuary.

Special thanks to all the people who helped decorate (and UN decorate) for Easter and Christmas, it is a big job and you all did a splendid job.

Heartfelt Thanks to our worship team leaders who continue to give their time and talents and work faithfully. Barb Pagano-flowers/decorating, Judy Symbal- communion preparation and bread baking, Andy Szekely-ushers, Dolly Cardashio-Greeters, Brigitte Pelka- Readers, Chris Solem-drama/support.

We welcomed Diane Mollis, Orv McElfresh, Doug Sandberg and Elaine Gillam to the team.

We have had two members step down as coordinators this year. Heartfelt thanks to Dolly Cardascio who has been our Greeter Coordinator, GREAT job for several years Dolly!! Also, GREAT thanks to Brigitte Pelka, who for many years has coordinated all our worship readers!! Thanks ladies for being so faithful and doing such an amazing job!!

With God’s continued grace and blessings, and your help, our worship team will continue to thrive and help provide inspirational worship for all who enter our SOTP doors!

Soli Deo Gloria (To God Alone be the Glory)

Respectfully submitted

—*Jane McMullen*

Director of Worship

ALTAR GUILD

We are very fortunate to have wonderful members who take great care in preparing the Eucharist for all worship services. Communion set up and take down members are trained in proper etiquette for set up and take down and cleaning of all the vessels. Altar paraments are changed to reflect the colors of the liturgical calendar. We assist the minister and Worship Planning committee with any special needs for all services.

The members work in teams of two or three each month for set -up. Bread for communion is baked by volunteers.

Our members set up for Baptisms. Each child baptized receives a personalized name banner made by Carol Kalbas and Elaine Neukirch, a white blanket knit by the Prayer Shawl Ministry, and a faith chest made by Chris Trodahl. A special thank you to all the above members for their talent in help. Baptism si a

Worship Ministries (cont)

very special time for each child. The Altar Guild has a budget each year. Supplies are purchased as needed; wine, grape juice, gluten-free wafers, and any other items as needed.

Membership in the communion set up and take down is open to all members of SOTP; we encourage you to consider serving in this important ministry.

Thank you to all who serve faithfully on Altar Guild.

—*Judie Symbal*

Chairperson

COMMUNION BREAD BAKING

It was my pleasure to schedule the communion bread bakers for the past four years. This position gave me an opportunity to correspond and meet so many wonderful people at SOTP. I am grateful for the special aspect you bring to each and every worship service. The communion bread is baked with love and prayer each week by someone who gives time from their busy weekly schedule. I thank each of you for being part of this group.

The worship ministry team appreciates your dedication and baking skills to deliver bread each week for our worship services. It has been a joy to work with all of you, thank you.

—*Judie Symbal*

FAITH CHEST MINISTRY

SHEPHERD OF THE PRAIRIE Faith Chest Ministry provides a handmade personalized wooden chest for each young person baptized into faith at our Shepherd of the Prairie Lutheran Church.

The Faith Chest is intended to be a place where documents, mementos & keepsakes of one's journey to faith and adulthood can be stored.

The Faith Chest is presented by Pastor Mark to the parents at the conclusion of the Baptismal Ceremony.

Currently the Faith Chests are being handcrafted from red oak by Chris Trodahl. Please feel free to contact Chris Trodahl at 815-893-0641 if you have any questions about the Faith Chest Ministry

—*Chris Trodahl*

GREETERS MINISTRY

The Greeting Ministry continues to be an effective ministry and a gratifying one, when one sees the look of surprise and pleasure on the faces of visitors and new members when they have been warmly greeted and welcomed. It's certain that we will see them again.

Our Sunday greeter list is extensive enough that each member might be called every second or third month and with the growing list of New Members and the successful Ministry Fair, we have added 9 new greeters over the past year. Unfortunately, for various reasons, we have lost that same number. Our Saturday list remains small and further dwindles during the winter months when our 'snow birds' leave, so new greeters are always welcome

Gratefully, our greeters are always eager to serve.

So far, I have found that calling our greeters each month is the most effective way of scheduling.

Respectfully Submitted,

—*Dolly Cardascio*

Music Ministries

SOTP MUSIC MINISTRY ANNUAL REPORT 2019

Cherub Choir Ages 3-6 Annette Boster, Director

The Cherub choir is our very youngest music choir at Shepherd of the Prairie that meets on Wednesdays from 5:00-5:30pm. The Cherub choir is composed of children ranging from 3 years old through kindergarten. Our rehearsals have grown to be a time where children gather to grow their love for Jesus and to celebrate His unconditional love for them. They just happen to do it through singing, dancing and playing instruments.

Music ignites all areas of child development: intellectual, social and emotional, motor, language, and overall literacy. It helps the body and the mind work together. Exposing children to music during early development helps them learn and memorize the sounds and meanings of words. Dancing to music helps children build motor skills while allowing them to practice self-expression. Probably most importantly, music brings joy. We are always recruiting new cherubs! All are welcome!

Blessings Musical Choir Annette Boster - Jane McMullen

Blessing's Choir continued to be a real joy at SOTP. We currently have 18 members in Blessing's. Choir We have presented music for worship each month beginning in September, with December being quite busy. We presented a Christmas Musical entitled "CAKE" (Christmas Acts of Kindness Experiment on December 7 and 8th for 2 services. Thanks to the awesome direction of Annette Boster, the kids looked great, and sounded even better as well as provided an amazing message about choosing kindness.

Youth Band Tyler Greene, leader

. These young people continue to lead worship several times a year and are a joy to participate in worship with. Tyler Greene is leading this group from the piano and has done an excellent job!

The Jubilate Ringers Beginning Handbells Jane McMullen, Director

Jubilate Ringers: The members this year total is 22. The children have been focusing on learning to read handbell music as a group as well as learning their individual parts. Most of the new players are partnered with a 'veteran' player so that they can get assistance on playing by being able to mimic their partner. The group has also been learning more than one song at a time with different tempos & time signatures to provide challenge and variety. They will continue to learn music reading as well as improving playing technique.

The Jubilate Ringers played on Christmas Eve at our 3 pm Worship service and added so much to our service!

Chime Choir Jane McMullen, Director

. The children have been learning correct chime techniques, focusing primarily on single notes and chords while being accompanied by piano and also playing with the children's choirs in worship. They will continue to focus on technique as well as learn music notes and values. This group has 11 ringers. We were able to move 4 children from this group up to beginning handbells. Heartfelt thanks to Christa Serpe who has assisted us in this group as well as the Jubilate ringers. Many thanks to all the parents who have supported our program so beautifully.

Prairie Ringers Handbell Choir Jane McMullen, Director

The Prairie Ringers continue to help lead worship services at SOTP in 2019. We rehearse on Tuesday evenings from 7:00 – 8:30 pm, in the sanctuary, September through May. We have played every month and for Easter and Christmas services.

Music Ministries (cont)

Rejoice Worship Band **Tyler Greene, worship leader**

We currently have several teams leading our contemporary worship service at 10:45am every Sunday. These teams work very hard to lead God's people in praise and worship, preparing 8 to 10 songs per Sunday. We currently are being led by vocalists, piano, guitars, drums, keyboard/synthesizer with the addition of violin, flute, saxophone and other instruments on occasion. We continue to present and lead current contemporary music along with many "old faithfuls" in worship. We are always looking for more team members! Please prayerfully consider joining the band if you have the gift of singing or instrumental music. Contact Tyler Greene if interested.

Shepherd's Voices Adult Choir **Jane McMullen, Director**

The adult choir is currently averaging 25 to 35 members in size. We welcomed several new members this year. Thanks to all singers who have faithfully come to rehearsals and given their best. We have sung great music with and without vocal and instrumental soloists, and enjoyed good fellowship together. We enjoyed a great Christmas party at the home of Ed and Pam Richard. Thanks to them for hosting the party complete with a white elephant game! Please prayerfully consider joining us, we welcome all new members enthusiastically!!

Special thanks to Carolyn Cuttle for handling all correspondence to Choir and bells for me throughout the year! This help is just invaluable to me!!!

Organist: In July we welcomed Erik Boehmke as our organist. What a blessing he has been as such an accomplished musician and willing participant on our music team!

What an incredible year! I am so thankful for the richness of our music programs at SOTP and excited to see where God will lead us in 2020. I am full of gratitude for all who have served and who continue in our mission to make Christ known and honor and praise God's Holy name.

Respectful Submission,

—*Jane McMullen*

Director of Music and Worship

Fellowship Ministries

FFAA (FUN FOR ALL AGES)

Fun For All Ages organized two events in 2019. 92 attended the church picnic in August. 68 enjoyed pie and coffee at Piefest in November.

Team members Tracy McDuffee, Kathy Pizarro and Neal & Shannon Mejdrich are wonderful blessings on this committee with me.

—*Sharon Little*
Chairperson

PRAIRIE CRAFTERS

I want to thank all the Crafters and all who have supported us over the last 17 years. This year we earned \$5,659.87. Over the last 17 years we earned \$118,035.72 and all that money has been turned over to the principle of our building fund. I wish you all the best and a huge hug for all you did to support our church.

God Bless You,

—*Alice Hallett*

SOTP SUPPER GROUPS

2019 was a successful year for the SOTP Supper Groups. It's such a fun way to get to know the people you attend service with. There were a total of 88 participants starting in the first trimester: January through April, then May through August, and finally September through December. Sandy Hupert, who has led this group for over 10 years, decided to step down as coordinator, and Marilyn Sauerberg and Sharon Stangle agreed to co-chair in her place. Many thanks to Sandy for all her hard work to get the supper groups started and working to increase participation through the years.

Respectfully Submitted,

—*Marilyn Sauerberg and Sharon Stangle*

—*Sandy Hupert*

Barnabas Caregiving Ministry

BARNABAS CAREGIVING MINISTRY

The Barnabas Ministry began in February 2017. Since then two workshops led by Pastor Chuck Olson guided a group of people to encourage and care for God's People through listening with a heart of caring. It's named after St. Barnabas, the Encourager Apostle first mentioned in the book of Acts 4:36-37.

Our primary mission is visiting shut-ins living at home or in assisted living facilities, the hospitalized, those with chronic health problems and those experiencing acute or chronic grieving.

Currently there are 21 active Barnabas Ministers. During visits we engage in conversation, laughter, memorable experiences, sing, administer communion, share news of the church or brighten a day. Hospital visits are shorter with prayer and a reminder Shepherd of the Prairie is praying for their recovery. The Prayer Chain often is the first prayer raised and continues its power as members continue to pray for that need. Four "Card Ladies" send monthly greeting to the shut-ins, another reminder of God's love from SOTP. Lastly, a vital Grief ministry with bi-weekly gatherings round out Barnabas Ministry.

After visits are made a brief note of the visit is placed in a drop box in the church office, later to be recorded in spread sheet data. One member faithfully records this information. If a visit deems more attention, we are encouraged to share immediately with Pastor Mark or Donna Kelly.

The group meets monthly on the 2nd Tuesday at 7pm or 10 am during the winter months. Pastor Mark or Donna Kelly assist in facilitating the meeting. Members lead in devotions and discussion using "Christian Caregiving Handbook" .

Our church is blessed and is a blessing to so many through Barnabas Caregiving Ministry.

—*Donna Sorensen, Donna Kelly*

CARING CARD

Carol Kalbas and I thank Linda Murphy, Renae Greene and Mary Tabatt for their help in sending Sympathy and Get Well cards to members of our congregation Carol Kalbas and I made 6 baptismal banners and Carol Spiller made the 1st Communion and Confirmation cards for our students. All new members joining our church received WELCOME cards and those students graduating from High School also were sent cards. Cards for Easter, Thanksgiving and Christmas were also sent to our Servicemen. Thanks also to Judie Symbal and Alice Hallett for all their help with the banners.

—*Elaine Neukirch*

HELPING HANDS/FUNERAL LUNCH

The funeral lunch is provided after the memorial service as our way of providing comfort and care to those going through the loss of a loved one. The "Sign-Up Genius" continues to be the best way to reach out to the entire congregation. Anyone can sign up to donate food or volunteer to help serve. When you receive the memorial notice, please click the "click here" if you are able to help.

We served 7 lunches this year. Thank you to all who donated a salad, hot dish or dessert; or who volunteered to serve. We couldn't do it without you!

—*Jeanne Henley*

Property Ministries

2019 was a year of growth and learning for the Property Team Members.

The property team has 6 new members to assist with our mission

- With the New systems in place to control the HVAC in the building The property team worked to make sure the the old HVAC units and the new HVAC units are programmed together for energy savings.
- Work continues to replace the older lighting fixtures with New energy saving LED units
- The new key system is in place to help and control entrance to the building and storage facilities
- Our team members are working with Daryl Laird & the Church Council to put in Place Life Safety Plans for SOTP
 1. Fire Drills
 2. Severe Weather Plans
 3. Intruder Drills

If you would like to join our team please contact Jerry Christopherson 847-460-2467 or Leave a note in the church office and we will get right back to you.

God Bless

—*Jerry Christopherson*
Leader, **Property Team**

MEMORY GARDEN COMMITTEE

At the August meeting, the church council gave the Memory Garden Committee (MGC) permission to apply for a permit from the Village of Huntley to construct a Memory Garden (MG) on the Church property. This will take several months. In the meantime, the MGC has been creating guidelines and regulations for the use of the columbarium. The MGC has decided the location for the MG will be outside the west doors of the Church. This will allow for the funeral flow to move from the sanctuary down the hallway to the MG where the urn will be interred in the columbarium. Following the interment, if there is a luncheon the mourners can return to the all-purpose room. There will also be easy access from the West parking lot to the MG. The sketch we received from Wilbert Monument Co. (on our web site) illustrates how they think the finished MG could look. The MGC will determine the style and quantity of niches we will start with. The major factor will be the number of niches that are presold. Each niche will hold up to two urns. After we receive the permit from the Village of Huntley, the MG design will be brought to the Congregation for approval. Once the congregation approves, we will be able to publish the guidelines, regulations, and cost for each niche. The MG will be self-sustaining. If you haven't already made your revocable reservation for one of the niches, contact Ralph Wehnes at 224-569-2808. If you have any questions fell free to contact one of the MGC members; Ellen Nissen, Evie Gniot, Gail Quam, Ron Knutson, Kathy Miller, Jim Rice, Pastor Mark, or Ralph Wehnes.

Administrative Support Ministries

SPECIAL GIFTS & MEMORIALS

The purpose of this committee is to record and acknowledge all gifts received from members and friends of SOTP. Unless otherwise specified all monies received are allocated to the Mortgage Service fund. Family wishes for other purposes will be considered. Gifts may be made to SOTP in memory of loved ones; in celebration of a special occasion; or to honor individuals.

In 2019 the church received memorials totaling over \$6,200.00.

The memorials were given in loving memory of the following:

Karen Maiman	Jack Hamilton
Jim Milford	Carol Roth
Richard Stashwick	Joy Warner
Kathryn Pugh	Jim Spiller
Morris Stunkel	Sister of Carol Forsythe
Sister of Patty Driscoll-Shaw	Norris Bretsen
Darrel Smith	Richard Schnell

In celebration of Chris & Mary Trodahl's 50th anniversary

—*Susan Wehnes*

Special Gifts and Memorials Committee

Congregation Support Ministries

STEWARDSHIP COMMITTEE

Thanks to our Stewardship committee members Ralph Wehnes, Warren Brody, Chris Brolsma, and Matt Green for their service, thoughts, and ideas in directing our stewardship efforts in 2019. Our committee works to include members at SOTP to engage in time, talent, and treasure opportunities within the Body. Our stewardship financial drive is a key focus and this year we began with our introduction to our campaign on Oct 5/6 followed by four temple talks that stressed the importance of our 4 Rocks in building up the mission and ministry programs at SOTP. Thanks to Darren Wolloch, Tessa DeLong, and Bob Malm for their presentations at the Saturday night and both Sunday worship services.

Results of our efforts for congregation members to fill out their Estimate of Giving Cards for Calendar Year 2020 totaled \$814,818.48 for both General Fund and Mortgage Service Funds. This was 4.55% less than the pledges made in 2018 for calendar 2019.

After several years of study, our Stewardship team recommended that SOTP accept credit card and debit card donations and our Church Council approved this plan. We can now receive donations made by smart phone (Vanco's GivePlus+ app) or on our SOTP.org web page. Thanks to Dennis Lilla for providing on-line instructions for how to make these donations. Current giving opportunities are for our General Fund, Mortgage Service Fund, and Memorials. We will consider expanding the donation categories once we gain experience in working with this donation option. We prayerfully ask that each giver that uses this means to donate click the box that agrees to cover SOTP's fee for this service which is 2.35% of the amount donated and \$.30/transaction. By clicking this box, you maximize your donation to SOTP, especially for donations \$100.00 and above.

Respectfully submitted,

—*Rick Miller*

Stewardship Chairman

Shepherd of the Prairie Lutheran Church 2020 Budget

Acct. No.	Account Name	2019 Budget	2019 Actual	2020 Budget
Income				
4.100.000	Member Contributions ¹	766,136.00	725,263.07	720,000.00
4.150.000	Loose Plate & Growth	31,650.00	30,428.73	35,480.00
4.200.000	Miscellaneous Income	1,158.00	80.16	-
4.250.000	Flower Income	705.00	1,450.00	2,000.00
4.300.000	Interest Income	224.00	179.35	200.00
Total Income		\$ 799,873.00	\$ 757,401.31	\$ 757,680.00

Expenses				
Mission Ministry				
5.100.110	ELCA N. Illinois Synod ²	76,614.00	72,526.00	72,000.00
5.100.112	Local Mission ³	7,661.00	7,327.11	7,200.00
5.100.113	Mission Ministry - Other	-	-	-
Total Misson Ministry		\$ 84,275.00	\$ 79,853.11	\$ 79,200.00

Outreach Ministry				
5.150.100	Outreach Team ⁴	-	-	6,000.00
5.150.150	Advertising	2,500.00	1,922.00	2,500.00
5.150.250	Miscellaneous Outreach	-	-	-
Total Outreach Ministry		\$ 2,500.00	\$ 1,922.00	\$ 8,500.00

Lay Ministry				
5.150.300	Lay Ministry Expenses	\$ 750.00	\$ 839.96	\$ 750.00

Adult Education Ministry				
5.200.300	Adult Ed Curriculum	500.00	360.52	500.00
5.200.350	Retreat Expense	-	-	-
5.200.400	Other Adult Education	500.00	-	500.00
5.200.450	Home Devotional Guides	300.00	300.80	300.00
Total Adult Education		\$ 1,300.00	\$ 661.32	\$ 1,300.00

Youth Education Ministry				
5.250.100	Youth Resources	2,000.00	1,579.05	2,000.00
5.250.150	Youth Curriculum	500.00	1,025.34	700.00
5.250.200	Mission Trip Expenses ⁵	-	-	-
5.250.250	Youth Events	1,300.00	746.43	-
5.250.275	Software/ Subscriptions	2,500.00	2,060.46	2,000.00
5.250.280	Confirmation Expenses	4,200.00	1,888.39	2,000.00
Total Youth Education		\$ 10,500.00	\$ 7,299.67	\$ 6,700.00

Children & Family Services				
5.250.285	Sunday School Expenses	1,500.00	841.46	1,000.00
5.250.290	VBS Expenses	3,000.00	2,385.18	2,500.00
5.250.350	Children & Family Service	1,500.00	2,033.14	1,200.00
Total Children & Family		\$ 6,000.00	\$ 5,259.78	\$ 4,700.00

Shepherd of the Prairie Lutheran Church

2020 Budget

Acct. No.	Account Name	2019 Budget	2019 Actual	2020 Budget
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	Music Ministry			
5.300.100	Choral Expenses	2,000.00	1,996.33	1,000.00
5.300.161	Organ/Piano Supply	400.00	1,550.00	400.00
5.300.175	Bells Expenses	1,500.00	652.87	1,000.00
5.300.350	Band Expenses	2,000.00	324.15	2,000.00
5.300.400	Piano/Organ Maintenance	900.00	350.00	900.00
5.300.500	Licensing Fees	850.00	692.00	500.00
5.300.550	Music Resources Expense	500.00	562.08	500.00
Total Music Ministry		\$ 8,150.00	\$ 6,127.43	6,300.00

	Worship Ministry			
5.350.100	Audio Visual Ministry	3,180.00	3,931.29	2,500.00
5.350.150	Flowers	2,000.00	2,455.48	1,500.00
5.350.200	Altar Guild	700.00	607.64	700.00
5.350.250	Pastoral Assistance	2,000.00	1,050.00	2,000.00
5.350.300	Worship Supplies	500.00	222.94	500.00
5.350.350	Misc. Worship Expense	-	1,176.19	500.00
Total Worship Ministry		\$ 8,380.00	\$ 9,443.54	\$ 7,700.00

	Office Expenses			
5.450.100	Office Supplies	3,500.00	4,283.12	3,600.00
5.450.150	Office Equipment	1,000.00	362.02	500.00
5.450.200	Web/Software Expense	4,200.00	4,613.07	4,500.00
5.450.225	High Speed Internet	2,000.00	1,669.45	1,800.00
5.450.250	Telephone	1,700.00	2,314.04	2,400.00
5.450.275	Wireless Phone	2,600.00	1,426.02	1,500.00
5.450.300	Postage	2,000.00	2,583.08	2,500.00
5.450.350	Dues & Subscriptions	200.00	175.00	200.00
5.450.400	Equipment Rental	16,000.00	15,831.80	16,000.00
5.450.450	Misc. Office Expense	250.00	21.97	250.00
Total Office Expense		\$ 33,450.00	\$ 33,279.57	\$ 33,250.00

	Facilities			
5.400.100	Cleaning Services	14,600.00	13,800.00	14,600.00
5.400.150	Utilities	29,259.00	22,423.15	25,335.00
5.400.200	Waste Removal	1,140.00	1,319.09	1,320.00
5.400.250	Grounds Maintenance	6,134.00	4,865.00	7,200.00
5.400.255	Snow Removal	11,300.00	9,800.00	11,125.00
5.400.300	Maint./Cleaning Supplies	1,200.00	1,088.55	1,200.00
5.400.350	Contract Services	10,964.00	10,029.22	11,663.00
5.400.400	Misc. Facilities Expens	3,706.00	3,752.65	3,500.00
Total Facilities		\$ 78,303.00	\$ 67,077.66	\$ 75,943.00

	Staffing Ministry			
5.500.100	Pastor Salary	67,553.00	67,552.74	67,795.00
5.500.150	Pastor Housing allowance	32,000.00	32,000.00	32,000.00
5.500.200	Lay Ministry Coordinator	35,000.00	35,184.04	36,169.00
5.500.225	Dir. of Children & Family Ministry	26,250.00	19,833.38	34,000.00
5.500.250	Youth Ministry Coordinator	43,316.00	32,462.25	25,329.00

Shepherd of the Prairie Lutheran Church

2020 Budget

Acct. No.	Account Name	2019	2019	2020
		Budget	Actual	Budget
5.500.300	Director of Music	42,590.00	42,234.20	42,694.00
5.500.350	Organist	21,575.00	16,277.90	19,555.00
5.500.375	Contemporary Worship Leader	10,797.00	11,770.06	12,978.00
5.500.400	Technical Support Manager	29,978.00	29,978.32	30,051.00
5.500.425	Business Administrator	50,750.00	51,374.92	51,500.00
5.500.450	Office Manager	18,830.00	20,448.21	21,701.00
5.500.460	Custodian	9,360.00	-	-
5.500.475	Accounting Administrator	5,886.00	6,299.41	10,400.00
5.500.500	Director of Adult Education	26,579.00	26,978.46	26,643.00
5.500.525	Audio Visual Coordinator	8,327.00	9,318.28	9,600.00
5.500.550	Staff Training/Continuing Ed.	8,000.00	6,916.88	-
5.500.600	Staff Social Security	25,107.00	22,790.50	24,525.00
5.500.650	Pastor Insurance & Soc. Sec.	57,027.00	56,360.56	61,697.00
5.500.700	Misc. Staff Expense	1,000.00	1,079.31	1,000.00
5.500.725	Staffing for Growth ⁶	-	-	-
Total Staffing Ministry		519,925.00	\$ 488,859.42	507,637.00

	Other Church Expenses			
5.550.110	Kitchen Supplies	2,000.00	978.62	1,200.00
5.550.115	Coffee Service	800.00	893.10	800.00
5.550.125	Church Events Expense	-	130.51	-
5.550.150	Committee Expenses	1,000.00	383.94	500.00
5.550.175	Synod Assembly Expense	500.00	720.91	500.00
5.550.200	Church Insurance	15,240.00	14,645.63	14,000.00
5.550.250	Automobile Expense	5,500.00	5,275.52	5,500.00
5.550.300	Human Resources	1,000.00	1,322.52	500.00
5.550.350	Bank/Legal Expenses	1,200.00	2,494.97	1,500.00
5.550.351	Stock Sales Costs	-	(520.06)	-
5.550.400	Misc. Expenses	300.00	-	300.00
5.550.450	Non-Construction New Bldg.	-	-	-
5.550.155	Offering Envelopes	1,000.00	835.36	900.00
Total Other Expenses		\$ 28,540.00	\$ 27,161.02	25,700.00

	Providing for the Future ⁷			
5.600.100	Provision for Outreach	-	-	-
5.600.150	Provision for Barnabas Ministry	750.00	756.00	-
5.600.200	Provision for Equipment	2,000.00	2,004.00	-
5.600.210	Provision for Roof Repairs	3,000.00	3,000.00	-
5.600.220	Provision for Parking Lot	2,550.00	2,556.00	-
5.600.230	Provision for Lawn/Landscape	2,750.00	2,748.00	-
5.600.250	Provision for Building Maint. ⁸	3,500.00	3,504.00	-
5.600.260	Provision for Carpeting Crossroads	-	-	-
5.600.270	Provision for Carpeting M/P Room	3,000.00	3,000.00	-
6.600.310	Provision for Bells Maint.	250.00	252.00	-
5.600.350	Provision for Sabatical	-	-	-
Total Future Provisions		17,800.00	17,820.00	\$ -

	Total Expenses	\$ 799,873.00	\$ 745,604.48	\$ 757,680.00
	Surplus or (Deficit)	\$0.00	\$ 11,796.83	\$0.00

(Please See Footnotes on Page 4)

Shepherd of the Prairie Lutheran Church 2020 Budget

Acct. No.	Account Name	2019	2019	2020
		Budget	Actual	Budget

Footnotes:

1. Calendar Year (CY) 2020 Estimates of Giving were 4.76% less than those received in CY-2019. Member Contributions for CY-2020 are budgeted to be essentially equivalent to Member Contributions received in CY-2019.
2. SOTP's contribution to the ELCA Northern Synod is budgeted at 10% of expected Member Contributions and will be paid at 10% of Actual Member Contributions received during CY-2020.
3. SOTP's contribution to Local Mission is budgeted at 1% of expected Member Contributions and will be paid at 1% of Actual Member Contributions received during CY-2020.
4. In CY-2019 Outreach Ministry was funded by Outreach Reserve Funds. In CY-2020, and going forward, Outreach Ministry will be a budgeted expense.
5. The Youth Ministry Mission Trip will be self-funded.
6. In the past 18 months we have taken steps to Staff for Growth. We have added the positions of Business Administrator, Director of Children and Family Services, and have increased the hours for several other positions. In CY-2020 SOTP Staffing Ministry will remain flat by holding compensation at CY-2019 levels and eliminating the budgets for Staffing for Growth and Custodian.
7. In CY-2020 we are not budgeting to fund Provisions for the Future (Reserves). Based on current estimates, we were unable to fund these Provisions and present a balanced budget.