



# Council Report

**January 18, 2021**

*“Caring for God’s Children of all ages, by growing disciples who make disciples.”*

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## **Shepherd of the Prairie Lutheran Church**

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## Shepherd of the Prairie January 18, 2021 Council Agenda

- **Devotions** – Cliff Dungey
- **Review and approve December Council Minutes**
- **Other Business**
  - a. 2021 Budget review update and approve – Cliff
  - b. Constitution Congregation vote update – Cliff
  - c. Annual Meeting discussion, Zoom meeting 1/31/2021
  - d. Covid-19 / In House services discussion
  - e. Garage update – Cliff / Bud
  - f. A/V Ministry discussion Proposals
  - g. Vision Path Statement – Critical next steps.
- **Ministry Team Updates**
  - a. Review updates.
- **Finance Review** – Cliff Dungey
  - Treasurer Report of Activity.
- **Devotions for February meeting -**
- **Next Meeting**
  - February 15, 2021

Shepherd of the Prairie-Council Meeting  
December 21, 2020  
Minutes

Present: Pastor Mark Boster, Bud Hansen, Mike Luecht, Kathy McGuine, Cliff Dungey, Christa Serpe, Ellen Nissen, Sarah Wolf

Absent:

1. Devotions-Ellen Nissen
2. Review and approve November Council Minutes
  - a. Approved by Mike Luecht. Second by Ellen Nissen
3. Other Business
  - a. 2021 Budget Review-Cliff
    - i. Discussion held on 2021 budget.
    - ii. Approved by Cliff Dungey. Second by Pastor Mark
  - b. Annual Meeting Discussion (Zoom, Date, etc.)
    - i. Discussion on upcoming annual meeting and how it will be conducted on Zoom.
    - ii. Motion to have the annual meeting on 1/31/21. Approved by Mike Luecht. Second by Kathy McGuine
  - c. Nominating Committee-Pastor Mark
    - i. Nominations discussed for council members
  - d. Constitution Congregation Approval-Cliff
    - i. Announcement/Discussion on changes to the Constitution will be made on December 27, 2020.
    - ii. Meeting to approve changes to the Constitution: January 16 at 4:00 p.m. and January 17 after both worship services
  - e. Garage Update-Cliff/Bud
    - i. Update provided on garage.
  - f. Call for Second Pastor
    - i. Mike McCann is leading the call committee. In the process of adding one additional person to this committee.
  - g. Vision Path Statement-Critical next steps
    - i. Operations Manager position was posted approximately two weeks ago.
4. Ministry Team Updates
  - a. Review Updates
5. Finance Review-Cliff
  - a. Treasurer Report of Activity
  - b. Motion made by Bud to leave money with AdventureServe after their trips were cancelled this year. Second by Christa Serpe.
  - c. Motion made by Mike Luecht to move payroll tax reserve to general fund. Second by Kathy McGuine.
  - d. Motion by Bud Hansen to move \$2500 from general fund to pay for piano. Second by Mike Luecht.

6. Devotions for January Meeting-Cliff Dungey
7. Next Meeting
  - a. January 18, 2021

# SOTP FINANCE TEAM

## Meeting Minutes

January 11, 2021

Attending: Cliff Dungey, Melanie Chesny, Devin Burg, Bill Nesta, John Throckmorton, Bud Hansen, Bob Mollis  
Excused: Don Schneider Guest: Mike Yndestad

Meeting called to order at 7:16 PM

- I. Approval of December 14, 2020 Meeting Minutes as presented
- II. Accounting Administrator's Report
  - A. Balance Sheet as of December 31, 2020
    - i. Total Current Assets \$590,618
    - ii. Total Fixed Assets \$7,204,964
    - iii. Total Liabilities \$3,433,748 (short and long term)
    - iv. Assets include \$95,000 from the SBA Paycheck Protection Program received on April 24, 2020 and recorded in restricted Account 3.191.000. Expected to be forgiven at end of program. The SBA Paycheck Protection Program is a Short-Term liability on the Balance Sheet until this loan is forgiven.
  - B. Income/Expenses through December 31, 2020
    - i. December GF income of \$63,639 was \$510 more than budgeted amount.
    - ii. December GF YTD income was \$27,173 less than YTD budgeted amount.
    - iii. December GF expenses of \$59,049 was \$4,743 less than budgeted amount.
    - iv. December GF YTD expenses were \$46,734 less than YTD budgeted amount.
  - C. Restricted Funds Detail Review through December 31, 2020
    - i. Account 3.175.000 Memorial Fund Balance is \$2,591.85.
    - ii. Account 3.250.000 Good Samaritan Fund Balance is \$9,588.94
    - iii. Account 3.192.000 Sanctuary Piano Fund Balance is \$3,150.01. Concern expressed where the final two months payments will get funded from.
  - D. General Comments
    - i. General Fund Giving showed a decline of 1% compared to 2019.
    - ii. Year end 2020 Treasures report shows a \$19,561.64 surplus moving into 2021. It needs to be noted that a \$6,251 2020 ELCA Benevolence payment is needed to complete our 10% commitment. This will lower the GF surplus carried forward to \$13,311.
    - iii. Discussion on Organist compensation being almost \$4,450 over budget.
    - iv. Melanie to revise the MIF Heartland Reconciliation worksheet. Backdate the transfer check to December so the spreadsheet reflects the movement of cash between the two checking accounts before year end.
- III. Treasurer's Report of Activity & Council Actions/Discussions
  - i. December Treasure's report supported the Accounting Administrator's reports.
  - ii. Discussion around the General Fund and Mortgage Service Fund being below 4 months of reserve as we go into 2021.
  - iii. Discussion around several Ministries requesting funding for projects during 2021. Total estimate project cost around \$65,000.

- IV. Old Business
  - A. Mike Yndestad reviewed with the committee the need for additional funding for AV ministries.
    - i. Replacement of aging AV equipment
    - ii. Additional cameras and lighting for Sanctuary and Worship service streaming.
    - iii. Additional equipment for AV Media Studio for video productions.
  - B. Status of Paycheck Protection Program – Still waiting for Heartland Bank to provide us with the required forms to request forgiveness of the SBA PPP loan.
  - C. Status of Sanctuary Piano fund, invoice and remaining financing term. Looks like GF will need to cover February and March payments.
  - D. Status Cyber Liability Insurance Quote from Guide One. Policy has been updated and the annual premium will increase by \$367.
  - E. Status of On-line Giving updated form. We will be going to a seasonal form where accounts will come on and off the form during the year, managed by Michelle. Review tabled for next meeting.
  - F. Review of Final 2021 Budget Worksheet. Updated to show Council's request to provide 1.5% compensation increase for lay staff, no increase for pastors and difference added to the Loose Offering income for a balanced budget. Budget updated and provided to Dennis for the Annual Report.
  - G. Cliff reminded the team that January was the last month as SOTP Treasure and thanked everyone on the Finance Team for their work throughout the year.
- V. New Business
  - A. Next Finance Team meeting will be February 8, 2021, at 7:15 PM over Zoom.
  - B. No other new business was presented.
- VI. Adjourned 8:46 PM

## **Treasurer's Report as of December 31, 2020**

Our congregation was generous especially during this year of Covid-19.

First I would like to thank Sue Wehnes for her over 15 years of service as Contribution Secretary; she has devoted many hours to ensuring that your donations and memorials are correctly accounted. I would like to thank our Accounting Administrator, Melanie Chesny for keeping our Financial Records accurate this year. In addition to the Covid-19, she has accurately accounted for the Paycheck Protection Program and the new Giving Plus (Credit Card) program.

Assets include \$95,000 from the SBA Paycheck Protection Program received on April 24, 2020. These funds are expected to be forgiven at the end of the program. This does not affect the year to date Operating Fund.

**General Fund Report** The General Fund Balance is \$196,796. Income for the month was \$63,638 and Expenses for the month were \$59,048.

**Mortgage Service Fund Report** The Mortgage Service Fund Balance is \$63,048. Income for the month was \$22,190. The monthly mortgage payment is \$19,536.

	<b><u>This Month</u></b>		
<b><u>General Fund</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Difference</u></b>
Income:	\$ 63,638	\$ 63,129	\$ 509
Expenses:	\$ 59,048	\$ 63,792	\$ 4,744

	<b><u>Year-to-Date</u></b>		
<b><u>General Fund</u></b>	<b><u>YTD Actual</u></b>	<b><u>YTD Budget</u></b>	<b><u>Difference</u></b>
Income:	\$ 730,507	\$ 757,680	\$ (27,173)
Expenses:	\$ 710,945	\$ 757,680	\$ 46,735

<b><u>Mortgage Service Fund</u></b>	
Income for month:	\$ 22,190
Fund Balance:	\$ 63,048

Respectfully Submitted,

**Cliff Dungey**  
Congregation Treasurer



**Shepherd of the Prairie - Huntley IL**  
**Balance Sheet as of December 31, 2020**

**Wednesday, January 6, 2021**

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Account #	Account Name	YTD Balance	Period Activity	Previous Year Balance
<b>Assets</b>				
<b>Current Assets</b>				
1.100.000	Heartland Bank Checking	549,521.57	55,974.74	452,279.48
1.200.000	Mission Plus Building Fund Checking	40,674.41	(59,481.46)	87,473.09
1.250.000	HBT/LPL Investment Account	422.38	0.00	422.35
	<b>Total Current Assets</b>	<b>\$590,618.36</b>	<b>(\$3,506.72)</b>	<b>\$540,174.92</b>
<b>Fixed Assets</b>				
1.300.000	Building & Grounds	7,203,136.61	0.00	7,203,136.61
1.500.000	Donations Holding Account	1,827.35	824.65	N/A
	<b>Total Fixed Assets</b>	<b>\$7,204,963.96</b>	<b>\$824.65</b>	<b>\$7,203,136.61</b>
	<b>Total Assets</b>	<b>\$7,795,582.32</b>	<b>(\$2,682.07)</b>	<b>\$7,743,311.53</b>
<b>Liabilities</b>				
<b>Current Liabilities</b>				
2.000.000	Accounts Payable/Vendors	1,677.12	(7,646.39)	0.00
2.000.100	SBA Loan Liability	95,000.00	0.00	N/A
2.000.200	Sanctuary Piano	7,232.51	(2,410.83)	N/A
2.100.000	Prepaid General Fund Pledges	6,050.00	0.00	24,570.00
2.110.000	Prepaid Mortgage Service Pledges	1,889.25	125.00	7,388.00
	<b>Total Current Liabilities</b>	<b>\$111,848.88</b>	<b>(\$9,932.22)</b>	<b>\$31,958.00</b>
<b>Long Term Liabilities</b>				
2.200.200	MIF Commercial Loan Payable	3,433,747.69	(8,520.93)	3,587,245.53
	<b>Total Long Term Liabilities</b>	<b>\$3,433,747.69</b>	<b>(\$8,520.93)</b>	<b>\$3,587,245.53</b>
	<b>Total Liabilities</b>	<b>\$3,545,596.57</b>	<b>(\$18,453.15)</b>	<b>\$3,619,203.53</b>
<b>Fund Balances &amp; Equity</b>				
<b>Unrestricted Fund Balances</b>				
3.100.000	General Fund Balance	196,796.11	10,358.16	194,421.65
	<b>Total Unrestricted Fund Balances</b>	<b>\$196,796.11</b>	<b>\$10,358.16</b>	<b>\$194,421.65</b>
<b>Temporary Restricted Fund Balances</b>				
3.170.000	Special Services Fund Balance	7,002.75	4,580.00	8,054.99
3.175.000	Memorial Fund Balance	2,591.85	750.00	5,510.20
3.180.000	Grafton Food Pantry Fund Balance	855.00	15.00	255.00
3.200.000	Heifer Fund Balance	0.00	0.00	6.50
3.250.000	Good Samaritan Fund Balance	9,736.95	400.00	9,588.94
3.260.000	Community Outreach Fund Balance	3,720.95	(543.06)	3,603.37
3.270.000	Holiday Flowers Balance	(470.10)	(622.00)	(293.75)
3.300.000	Music Ministry Fund Balance			
3.330.000	Adult Music Ministry Fund Balance	4,572.31	(4,404.00)	8,001.14
3.332.000	Artist Series Balance	12,179.36	368.25	13,173.24
3.335.000	Bells Ministry Fund Balance	(104.37)	0.00	0.00
	<b>Total Music Ministry Fund Balance</b>	<b>\$16,647.30</b>	<b>(\$4,035.75)</b>	<b>21,174.38</b>
3.350.000	Prairie Crafters Fund Balance	296.00	0.00	0.00
3.360.000	Miscellaneous Fund Balance	225.00	225.00	0.00
3.380.000	Continuing Education Fund Balance	925.00	0.00	1,000.00
3.400.000	Youth Ministry Fund Balance			
3.415.000	Youth Ministry Balance	1,124.79	(385.70)	1,801.58
3.417.000	Youth Mission Trips Balance	7,198.84	0.00	3,349.80
3.421.000	Youth Scholarship Balance	763.01	0.00	763.01
3.422.000	Operation Christmas Child Balance	157.28	0.00	157.28
3.423.000	Confirmation Retreat Fund Balance	(450.00)	0.00	(450.00)
	<b>Total Youth Ministry Fund Balance</b>	<b>\$8,793.92</b>	<b>(\$385.70)</b>	<b>5,621.67</b>

**Shepherd of the Prairie - Huntley IL**  
**Balance Sheet as of December 31, 2020**

**Wednesday, January 6, 2021**

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Account #	Account Name	YTD Balance	Period Activity	Previous Year Balance
3.500.000	Little Lambs Fund Balance	4,788.21	(174.39)	6,849.70
3.600.000	Prayer Shawl Ministry Fund Balance	284.76	0.00	284.76
3.650.000	Quilters Ministry Fund Balance	1,647.97	0.00	1,622.97
3.675.000	Memory Garden Balance	13,586.50	0.00	1,500.00
3.700.000	Disaster Relief Fund Balance	315.00	0.00	215.00
3.725.000	Miscellaneous Outside Charities Balance	360.00	0.00	210.00
3.750.000	Seminary Scholarship Fund Balance	6,270.00	0.00	6,270.00
	<b>Total</b>	<b>\$77,577.06</b>	<b>\$209.10</b>	<b>\$71,473.73</b>
3.140.000	Mortgage Service Balance	63,048.50	2,654.04	87,473.09
3.165.000	Building on Faith Balance	3,817.08	0.00	3,817.08
3.192.000	Sanctuary Piano Balance	3,150.01	1,184.17	N/A
	<b>Total Temporary Restricted Fund Balances</b>	<b>\$147,592.65</b>	<b>\$4,047.31</b>	<b>\$162,763.90</b>
<b>Reserves</b>				
3.950.000	Barnabas Reserves Fund Balance	2,245.48	0.00	2,653.63
3.971.000	Roof Repairs/Replacement Balance	39,000.00	0.00	39,000.00
3.972.000	Playground Maintenance Reserves Balance	2,845.00	0.00	2,845.00
3.973.000	Parking Lot Seal/Repair Reserves Balance	11,912.00	0.00	11,912.00
3.974.000	Lawn & Landscaping Reserves Balance	9,871.00	(1,375.00)	11,246.00
3.975.000	Maintenance Reserves Balance	11,754.00	0.00	13,504.00
3.976.000	Carpeting Crossroads/Hallways Reserves Balance	3,302.00	0.00	3,302.00
3.977.000	Carpeting MP Room/Classrooms Balance	19,000.00	0.00	19,000.00
3.978.000	Security Lock System Reserves Balance	10,000.00	0.00	10,000.00
3.980.000	Equipment Reserves Balance	3,454.59	77.00	8,887.42
3.981.000	Bells Maintenance Reserves Balance	1,986.11	0.00	1,986.11
3.985.000	Sabbatical Reserves Balance	8,775.89	0.00	8,775.89
3.988.000	Payroll Tax Reserves Balance	0.00	(5,857.32)	5,857.32
	<b>Total Reserves</b>	<b>\$124,146.07</b>	<b>(\$7,155.32)</b>	<b>\$138,969.37</b>
<b>Permanently Restricted Funds</b>				
3.940.000	Endowment Fund Balance	12,062.00	0.00	12,062.00
	<b>Total Permanently Restricted Funds</b>	<b>\$12,062.00</b>	<b>\$0.00</b>	<b>\$12,062.00</b>
3.130.000	Building & Grounds Equity	3,769,388.92	8,520.93	3,615,891.08
	<b>Total Equity</b>	<b>\$3,769,388.92</b>	<b>\$8,520.93</b>	<b>\$3,615,891.08</b>
	<b>Total Fund Balances &amp; Equity</b>	<b>\$4,249,985.75</b>	<b>\$15,771.08</b>	<b>\$4,124,108.00</b>
	<b>Total Liabilities and Fund Balances &amp; Equity</b>	<b><u>\$7,795,582.32</u></b>	<b><u>(\$2,682.07)</u></b>	<b><u>\$7,743,311.53</u></b>

If the accounts in the subtotals have changed or if ledger (marked with "\*\*") and subsidiary account attributes have changed, Previous YTD totals may not represent a valid comparison.

**Shepherd of the Prairie - Huntley IL**  
**Treasurer's Report as of December 2020 for General Fund**

**Wednesday, January 6, 2021**

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Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Annual Budget
<b><i>Income</i></b>						
4.100.000	Member Contributions	62,511.17	60,000.00	718,270.89	720,000.00	720,000.00
4.150.000	Loose Plate and Growth	917.99	2,953.00	10,748.41	35,480.00	35,480.00
4.200.000	Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
4.250.000	Flower Income	200.00	163.00	1,341.00	2,000.00	2,000.00
4.300.000	Interest Income (Heartland Bank)	9.51	13.00	146.90	200.00	200.00
	<b>Total Income</b>	<b>\$63,638.67</b>	<b>\$63,129.00</b>	<b>\$730,507.20</b>	<b>\$757,680.00</b>	<b>\$757,680.00</b>
<b><i>Expenses</i></b>						
<b><i>Lay Ministry</i></b>						
5.150.300	Lay Ministry Expenses	16.97	57.00	620.87	750.00	750.00
	<b>Lay Ministry</b>	<b>\$16.97</b>	<b>\$57.00</b>	<b>\$620.87</b>	<b>\$750.00</b>	<b>\$750.00</b>
<b><i>Mission Ministry</i></b>						
5.100.110	ELCA NI Synod	4,532.86	6,000.00	65,575.97	72,000.00	72,000.00
5.100.112	Local Mission	1,700.00	600.00	7,078.40	7,200.00	7,200.00
	<b>Mission Ministry</b>	<b>\$6,232.86</b>	<b>\$6,600.00</b>	<b>\$72,654.37</b>	<b>\$79,200.00</b>	<b>\$79,200.00</b>
<b><i>Outreach Ministry</i></b>						
5.150.100	Community Outreach Team	1,677.12	500.00	1,757.10	6,000.00	6,000.00
5.150.150	Advertising	0.00	212.00	671.50	2,500.00	2,500.00
	<b>Outreach Ministry</b>	<b>\$1,677.12</b>	<b>\$712.00</b>	<b>\$2,428.60</b>	<b>\$8,500.00</b>	<b>\$8,500.00</b>
<b><i>Adult Education Ministry</i></b>						
5.200.300	Adult Ed Curriculum	0.00	38.00	0.00	500.00	500.00
5.200.350	Retreats Expenses	0.00	0.00	0.00	0.00	0.00
5.200.400	Adult Ed - Other	0.00	38.00	0.00	500.00	500.00
5.200.450	Home Devotional Guides	0.00	25.00	71.00	300.00	300.00
	<b>Adult Education Ministry</b>	<b>\$0.00</b>	<b>\$101.00</b>	<b>\$71.00</b>	<b>\$1,300.00</b>	<b>\$1,300.00</b>
<b><i>Youth and Education Ministry</i></b>						
5.250.100	Youth Resources	0.00	163.00	0.00	2,000.00	2,000.00
5.250.150	Youth Curriculum	0.00	62.00	0.00	700.00	700.00
5.250.200	Mission Trip Expenses	0.00	0.00	0.00	0.00	0.00
5.250.250	Youth Events Expense	0.00	0.00	0.00	0.00	0.00
5.250.275	Software/Subscriptions	0.00	163.00	440.25	2,000.00	2,000.00
5.250.280	Confirmation Expenses	0.00	163.00	1,054.24	2,000.00	2,000.00
5.250.300	Other Youth Expenses	0.00	0.00	0.00	0.00	0.00
	<b>Youth and Education Ministry</b>	<b>\$0.00</b>	<b>\$551.00</b>	<b>\$1,494.49</b>	<b>\$6,700.00</b>	<b>\$6,700.00</b>

**Shepherd of the Prairie - Huntley IL**  
**Treasurer's Report as of December 2020 for General Fund**

**Wednesday, January 6, 2021**

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Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Annual Budget
<b><i>Children and Family Ministry</i></b>						
5.250.285	Sunday School Expenses	0.00	87.00	535.82	1,000.00	1,000.00
5.250.290	VBS Expenses	0.00	212.00	657.29	2,500.00	2,500.00
5.250.350	Children & Family Ministry	629.93	100.00	940.61	1,200.00	1,200.00
	<b>Children and Family Ministry</b>	<b>\$629.93</b>	<b>\$399.00</b>	<b>\$2,133.72</b>	<b>\$4,700.00</b>	<b>\$4,700.00</b>
<b><i>Music Ministry</i></b>						
5.300.100	Choral Expenses	7.79	87.00	1,260.66*	1,000.00	1,000.00
5.300.161	Organ/Piano Supply	0.00	37.00	0.00	400.00	400.00
5.300.175	Bells Expenses	0.00	87.00	103.89	1,000.00	1,000.00
5.300.350	Band Expenses	0.00	163.00	1,228.41	2,000.00	2,000.00
5.300.400	Piano/Organ Maintenance	235.00	75.00	590.00	900.00	900.00
5.300.500	Licensing Fees	0.00	38.00	887.00*	500.00	500.00
5.300.550	Music Resources Expenses	0.00	38.00	65.89	500.00	500.00
	<b>Music Ministry</b>	<b>\$242.79</b>	<b>\$525.00</b>	<b>\$4,135.85</b>	<b>\$6,300.00</b>	<b>\$6,300.00</b>
<b><i>Worship Ministry</i></b>						
5.350.100	Audio Visual Ministry	0.00	212.00	1,266.81	2,500.00	2,500.00
5.350.150	Flowers	210.00	125.00	2,001.89*	1,500.00	1,500.00
5.350.200	Altar Guild	43.95	62.00	535.87	700.00	700.00
5.350.250	Pastoral Assistance	1,000.00	163.00	1,800.00	2,000.00	2,000.00
5.350.300	Worship Supplies	60.00	38.00	1,599.98*	500.00	500.00
5.350.350	Misc. Worship Expenses	29.99	38.00	1,023.36*	500.00	500.00
	<b>Worship Ministry</b>	<b>\$1,343.94</b>	<b>\$638.00</b>	<b>\$8,227.91*</b>	<b>\$7,700.00</b>	<b>\$7,700.00</b>
<b><i>Facilities</i></b>						
5.400.100	Cleaning Service	1,150.00	1,213.00	10,250.00	14,600.00	14,600.00
5.400.150	Utilities	1,632.37	2,114.00	18,100.14	25,335.00	25,335.00
5.400.200	Waste Removal	116.26	110.00	1,349.98*	1,320.00	1,320.00
5.400.250	Grounds Maintenance	0.00	800.00	5,625.00	7,200.00	7,200.00
5.400.255	Snow Removal	2,225.00	1,484.00	11,125.00	11,125.00	11,125.00
5.400.300	Maint./Cleaning Supplies	0.00	100.00	517.48	1,200.00	1,200.00
5.400.350	Outside Contract Services	2,038.32	971.00	7,211.88	11,663.00	11,663.00
5.400.400	Misc. Facilities expense	0.00	291.00	2,924.00	3,500.00	3,500.00
	<b>Facilities</b>	<b>\$7,161.95</b>	<b>\$7,083.00</b>	<b>\$57,103.48</b>	<b>\$75,943.00</b>	<b>\$75,943.00</b>
<b><i>Office Expenses</i></b>						
5.450.100	Office Supplies	333.13	300.00	3,044.21	3,600.00	3,600.00
5.450.150	Office Equipment	0.00	41.00	237.89	500.00	500.00

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Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Annual Budget
5.450.200	Web/Software Expenses	520.05	375.00	7,581.46*	4,500.00	4,500.00
5.450.225	High Speed Internet	0.00	150.00	1,799.40	1,800.00	1,800.00
5.450.250	Telephone	183.96	200.00	2,230.84	2,400.00	2,400.00
5.450.275	Wireless Phone	105.62	125.00	1,179.59	1,500.00	1,500.00
5.450.300	Postage	0.00	209.00	2,079.27	2,500.00	2,500.00
5.450.350	Dues & Subscriptions	0.00	13.00	244.00*	200.00	200.00
5.450.400	Equipment Rental	1,400.21	1,337.00	16,178.72*	16,000.00	16,000.00
5.450.450	Misc. Office Expenses	0.00	19.00	0.00	250.00	250.00
	<b>Office Expenses</b>	<b>\$2,542.97</b>	<b>\$2,769.00</b>	<b>\$34,575.38*</b>	<b>\$33,250.00</b>	<b>\$33,250.00</b>
<b>Staffing Ministry</b>						
5.500.100	Pastor Salary	5,649.58	5,645.00	67,794.96	67,795.00	67,795.00
5.500.150	Pastor Housing Allowance	2,679.64	2,663.00	32,012.90*	32,000.00	32,000.00
5.500.200	Lay Ministry Coord.	3,014.10	3,015.00	36,169.20*	36,169.00	36,169.00
5.500.225	Director of Children & Family Ministry	2,833.34	2,834.00	34,000.08*	34,000.00	34,000.00
5.500.250	Youth Ministry Coord.	910.00	2,111.00	3,110.00	25,329.00	25,329.00
5.500.300	Director of Music	3,557.80	3,558.00	42,693.60	42,694.00	42,694.00
5.500.350	Organist	2,279.58	1,625.00	24,004.96*	19,555.00	19,555.00
5.500.375	Contemp. Worship Coordinator	900.00	1,081.00	11,220.40	12,978.00	12,978.00
5.500.400	Tech. Support Manager	2,504.29	2,504.00	30,043.29	30,051.00	30,051.00
5.500.425	Business Administrator	0.00	4,291.00	60,908.60*	51,500.00	51,500.00
5.500.450	Office Manager	1,733.05	1,808.00	19,289.60	21,701.00	21,701.00
5.500.460	Custodian	0.00	0.00	0.00	0.00	0.00
5.500.475	Accounting Administrator	1,070.00	866.00	12,808.53*	10,400.00	10,400.00
5.500.500	Director of Adult Education	1,620.26	2,223.00	26,643.12*	26,643.00	26,643.00
5.500.525	AV Coordinator	1,820.00	800.00	16,116.40*	9,600.00	9,600.00
5.500.550	Continuing Education/Training	0.00	0.00	1,475.83*	0.00	0.00
5.500.600	Staff Social Security	1,716.83	2,044.00	23,885.20	24,525.00	24,525.00
5.500.650	Pastor SS/Ins/Retirement	4,800.49	5,141.00	58,007.58	61,697.00	61,697.00
5.500.700	Misc. Staff expenses	704.35	87.00	3,092.32*	1,000.00	1,000.00
5.500.725	Staffing for Growth	0.00	0.00	0.00	0.00	0.00
	<b>Staffing Ministry</b>	<b>\$37,793.31</b>	<b>\$42,296.00</b>	<b>\$503,276.57</b>	<b>\$507,637.00</b>	<b>\$507,637.00</b>
<b>Other Church Expenses</b>						
5.550.110	Kitchen Supplies	0.00	100.00	484.94	1,200.00	1,200.00
5.550.115	Coffee Service	0.00	63.00	234.00	800.00	800.00
5.550.125	Church Events Expense	0.00	0.00	34.35*	0.00	0.00

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Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Annual Budget
5.550.150	Committee Expenses	15.98	41.00	324.36	500.00	500.00
5.550.175	Synod Assembly Expense	0.00	38.00	0.00	500.00	500.00
5.550.200	Church Insurance	1,144.41	1,166.00	13,994.59	14,000.00	14,000.00
5.550.250	Automobile Expense	0.00	462.00	2,125.13	5,500.00	5,500.00
5.550.300	Human Resources	0.00	41.00	78.99	500.00	500.00
5.550.340	Credit Card Fees	148.53	0.00	2,248.91*	0.00	0.00
5.550.350	Bank/Legal Expenses	97.90	125.00	3,215.94*	1,500.00	1,500.00
5.550.351	Stock Sale Costs	0.00	0.00	665.72*	0.00	0.00
5.550.400	Misc. Expenses	0.00	25.00	0.00	300.00	300.00
5.555.015	Offering Envelopes	0.00	0.00	816.39	900.00	900.00
	<b>Other Church Expenses</b>	<b>\$1,406.82</b>	<b>\$2,061.00</b>	<b>\$24,223.32</b>	<b>\$25,700.00</b>	<b>\$25,700.00</b>
<b><i>Providing for the Future</i></b>						
5.600.100	Provision for Outreach	0.00	0.00	0.00	0.00	0.00
5.600.150	Provision for Barnabas	0.00	0.00	0.00	0.00	0.00
5.600.200	Provision for Equipment	0.00	0.00	0.00	0.00	0.00
5.600.210	Provision for Roof Repairs/Replacement	0.00	0.00	0.00	0.00	0.00
5.600.220	Provision for Parking Lot Seal/Repair	0.00	0.00	0.00	0.00	0.00
5.600.230	Provision for Lawn & Landscaping	0.00	0.00	0.00	0.00	0.00
5.600.250	Provision for Maintenance	0.00	0.00	0.00	0.00	0.00
5.600.260	Provision for Carpeting Crossroads/Hallways	0.00	0.00	0.00	0.00	0.00
5.600.270	Provision for Carpeting MP Room/Classrooms	0.00	0.00	0.00	0.00	0.00
5.600.310	Provision for Bells Maintenance	0.00	0.00	0.00	0.00	0.00
5.600.350	Provision for Sabbatical	0.00	0.00	0.00	0.00	0.00
	<b>Providing for the Future</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
	<b>Total Expenses</b>	<b>\$59,048.66</b>	<b>\$63,792.00</b>	<b>\$710,945.56</b>	<b>\$757,680.00</b>	<b>\$757,680.00</b>
	<b>Difference</b>	<b><u>\$4,590.01</u></b>	<b><u>(\$663.00)</u></b>	<b><u>\$19,561.64</u></b>	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>

\* = Income/Expense exceeds amount budgeted to date

**Shepherd of the Prairie - Huntley IL**  
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Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Annual Budget
<b><i>Income</i></b>						
4.100.000	Member Contributions	62,511.17	60,000.00	718,270.89	720,000.00	720,000.00
4.150.000	Loose Plate and Growth	917.99	2,953.00	10,748.41	35,480.00	35,480.00
4.200.000	Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
4.250.000	Flower Income	200.00	163.00	1,341.00	2,000.00	2,000.00
4.300.000	Interest Income (Heartland Bank)	9.51	13.00	146.90	200.00	200.00
	<b>Total Income</b>	<b>\$63,638.67</b>	<b>\$63,129.00</b>	<b>\$730,507.20</b>	<b>\$757,680.00</b>	<b>\$757,680.00</b>
<b><i>Expenses</i></b>						
<b><i>Lay Ministry</i></b>						
	<b>Lay Ministry</b>	<b>\$16.97</b>	<b>\$57.00</b>	<b>\$620.87</b>	<b>\$750.00</b>	<b>\$750.00</b>
<b><i>Mission Ministry</i></b>						
	<b>Mission Ministry</b>	<b>\$6,232.86</b>	<b>\$6,600.00</b>	<b>\$72,654.37</b>	<b>\$79,200.00</b>	<b>\$79,200.00</b>
<b><i>Outreach Ministry</i></b>						
	<b>Outreach Ministry</b>	<b>\$1,677.12</b>	<b>\$712.00</b>	<b>\$2,428.60</b>	<b>\$8,500.00</b>	<b>\$8,500.00</b>
<b><i>Adult Education Ministry</i></b>						
	<b>Adult Education Ministry</b>	<b>\$0.00</b>	<b>\$101.00</b>	<b>\$71.00</b>	<b>\$1,300.00</b>	<b>\$1,300.00</b>
<b><i>Youth and Education Ministry</i></b>						
	<b>Youth and Education Ministry</b>	<b>\$0.00</b>	<b>\$551.00</b>	<b>\$1,494.49</b>	<b>\$6,700.00</b>	<b>\$6,700.00</b>
<b><i>Children and Family Ministry</i></b>						
	<b>Children and Family Ministry</b>	<b>\$629.93</b>	<b>\$399.00</b>	<b>\$2,133.72</b>	<b>\$4,700.00</b>	<b>\$4,700.00</b>
<b><i>Music Ministry</i></b>						
	<b>Music Ministry</b>	<b>\$242.79</b>	<b>\$525.00</b>	<b>\$4,135.85</b>	<b>\$6,300.00</b>	<b>\$6,300.00</b>
<b><i>Worship Ministry</i></b>						
	<b>Worship Ministry</b>	<b>\$1,343.94</b>	<b>\$638.00</b>	<b>\$8,227.91*</b>	<b>\$7,700.00</b>	<b>\$7,700.00</b>
<b><i>Facilities</i></b>						
	<b>Facilities</b>	<b>\$7,161.95</b>	<b>\$7,083.00</b>	<b>\$57,103.48</b>	<b>\$75,943.00</b>	<b>\$75,943.00</b>
<b><i>Office Expenses</i></b>						
	<b>Office Expenses</b>	<b>\$2,542.97</b>	<b>\$2,769.00</b>	<b>\$34,575.38*</b>	<b>\$33,250.00</b>	<b>\$33,250.00</b>
<b><i>Staffing Ministry</i></b>						
	<b>Staffing Ministry</b>	<b>\$37,793.31</b>	<b>\$42,296.00</b>	<b>\$503,276.57</b>	<b>\$507,637.00</b>	<b>\$507,637.00</b>
<b><i>Other Church Expenses</i></b>						
	<b>Other Church Expenses</b>	<b>\$1,406.82</b>	<b>\$2,061.00</b>	<b>\$24,223.32</b>	<b>\$25,700.00</b>	<b>\$25,700.00</b>
<b><i>Providing for the Future</i></b>						

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Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Annual Budget
	<b>Providing for the Future</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
	<b>Total Expenses</b>	<b>\$59,048.66</b>	<b>\$63,792.00</b>	<b>\$710,945.56</b>	<b>\$757,680.00</b>	<b>\$757,680.00</b>
<b>Difference</b>		<b><u>\$4,590.01</u></b>	<b><u>(\$663.00)</u></b>	<b><u>\$19,561.64</u></b>	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>

\* = Income/Expense exceeds amount budgeted to date



Heartland Checking/MIF Checking Reconciliation

	31-Dec-19	31-Jan-20	29-Feb-20	31-Mar-20	30-Apr-20	31-May-20	30-Jun-20	31-Jul-20	31-Aug-20	30-Sep-20	31-Oct-20	30-Nov-20	31-Dec-20
Heartland Checking Balance	452,279.48	474,521.65	450,568.15	459,909.99	599,679.00	600,904.30	596,594.16	576,982.16	581,792.53	543,927.07	550,156.76	550,579.33	527,147.48
Heartland Deposits in Transit								-	1,500.00	2,365.98	1,808.89	1,002.70	1,827.35
HBT/LPL Account	422.35	422.35	422.35	422.35	422.35	422.35	422.35	422.35	422.38	422.38	422.38	422.38	422.38
<b>Total</b>	<b>452,701.83</b>	<b>474,944.00</b>	<b>450,990.50</b>	<b>460,332.34</b>	<b>600,101.35</b>	<b>601,326.65</b>	<b>597,016.51</b>	<b>577,404.51</b>	<b>583,714.91</b>	<b>546,715.43</b>	<b>552,388.03</b>	<b>552,004.41</b>	<b>529,397.21</b>
General Fund Balance	194,421.65	218,918.52	210,538.84	215,503.85	260,162.71	320,013.22	345,838.80	239,138.95	234,950.54	206,100.02	192,341.43	186,043.39	196,796.11
A/P Liabilities	-	-	-	1,183.14	986.95	747.45	338.18	149.95	194.55	680.35	149.95	9,323.51	1,677.12
SBA Loan Liability								95,000.00	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00
Sanctuary Piano										4,335.00	12,054.17	9,643.34	7,232.51
Prepaid Pledges	31,958.00	-	-	-	-	-	-	-	-		4,214.25	7,814.25	7,939.25
Restricted Funds Balance	75,290.81	74,525.06	66,336.37	78,280.34	81,839.27	82,075.42	86,066.29	77,965.89	83,445.45	78,316.53	83,877.44	83,150.88	84,544.15
Reserves Balance	138,969.37	136,739.38	135,972.76	134,479.78	137,218.19	135,883.20	133,459.20	132,336.94	132,793.94	132,947.94	131,175.70	131,695.95	124,146.07
SBA Reserves Balance					83,205.41	29,920.29	-	-	-	-	-	-	-
Endowment Fund Balance	12,062.00	12,062.00	12,062.00	12,062.00	12,062.00	12,062.00	12,062.00	12,062.00	12,062.00	12,062.00	12,062.00	12,062.00	12,062.00
<b>Sub-Total</b>	<b>452,701.83</b>	<b>442,244.96</b>	<b>424,909.97</b>	<b>441,509.11</b>	<b>575,474.53</b>	<b>580,701.58</b>	<b>577,764.47</b>	<b>556,653.73</b>	<b>558,446.48</b>	<b>529,441.84</b>	<b>530,874.94</b>	<b>534,733.32</b>	<b>529,397.21</b>
<b>Difference to Transfer</b>	<b>-</b>	<b>32,699.04</b>	<b>26,080.53</b>	<b>18,823.23</b>	<b>24,626.82</b>	<b>20,625.07</b>	<b>19,252.04</b>	<b>20,750.78</b>	<b>25,268.43</b>	<b>17,273.59</b>	<b>21,513.09</b>	<b>17,271.09</b>	<b>-</b>
Building Fund Balance - Mort Service	87,473.09	94,885.54	101,487.96	100,857.50	106,009.61	107,178.24	106,962.47	97,617.50	103,429.57	101,003.68	62,820.49	60,394.46	63,048.50
Building Fund Balance - Music/Ed Wing	-	-	-	-	-	-	-	-	-	-	-	-	-
Add back accrued interest adjustment **													
Village of Huntley Compliance Bond	-	-	-	-	-	-	-	-	-	-	-	-	-
MIF Checking Balance	87,473.09	62,186.50	75,407.43	82,034.27	81,382.79	86,553.17	87,710.43	76,866.72	78,161.14	83,730.09	41,307.40	43,123.37	63,048.50
<b>Difference</b>	<b>-</b>	<b>32,699.04</b>	<b>26,080.53</b>	<b>18,823.23</b>	<b>24,626.82</b>	<b>20,625.07</b>	<b>19,252.04</b>	<b>20,750.78</b>	<b>25,268.43</b>	<b>17,273.59</b>	<b>21,513.09</b>	<b>17,271.09</b>	<b>-</b>
Debt Reduction Donations	5,815.07							10,627.40		40,000.00			
Music Education Wing Donations													
Forward in Faith Donations													
Mortgage Service Donations	24,182.57	32,699.04	26,080.53	17,023.23	24,626.82	20,625.07	19,253.45	20,752.19	25,029.84	17,035.00	21,274.50	17,032.50	22,135.50
FORWARD Donations	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers from Building on Faith	-	-	-	-	-	-	-	-	-	-	-	-	-
Monthly Total	29,997.64	32,699.04	26,080.53	17,023.23	24,626.82	20,625.07	19,253.45	31,379.59	25,029.84	57,035.00	21,274.50	17,032.50	22,135.50
Adjustments *				1,800.00								-	238.59
<b>Running Total</b>	<b>2,732,586.03</b>	<b>2,732,586.03</b>	<b>2,732,586.03</b>	<b>2,734,386.03</b>	<b>2,734,386.03</b>	<b>2,734,386.03</b>	<b>2,734,386.03</b>	<b>2,745,013.43</b>	<b>2,745,013.43</b>	<b>2,785,013.43</b>	<b>2,785,013.43</b>	<b>2,785,013.43</b>	<b>2,785,252.02</b>
Transfers Made	29,997.64	32,699.04	26,080.53	18,823.23	24,626.82	20,625.07	19,253.45	31,379.59	25,029.84	57,035.00	21,274.50	17,032.50	22,374.09
<b>Running Total to Transfer</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
* Note: An adjustment is required when expenses for the Building Fund are paid with funds fr				3538.59									
								-1.41	1.41	238.59	238.59	238.59	238.59
												40000	40000
<b>New Donations Balances as of 12.10.2020</b>		34499.04	26080.53	17023.23	24626.82	20625.07	19252.04	20752.19	25269.84	17035	21274.5	17032.5	17032.5
<b>Difference</b>		(1,800.00)	-	1,800.00	-	-	1.41	10,627.40	(240.00)	40,000.00	-	-	5,341.59

**Shepherd of the Prairie - Huntley IL**  
**Detailed Fund Activity Report as of 12/31/2020**

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Account #	Account Name	Current Activity	YTD Activity
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**3.140.000 Mortgage Service Balance**

	<b>Beginning Fund Balance</b>	<b>60,394.46</b>	<b>87,473.09</b>
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***Income***

4.140.000	Mortgage Service Donations	22,135.50	265,606.26
4.701.000	MIF Checking Interest Income	54.54	843.62

	<b>Total Income</b>	<b><u>\$22,190.04</u></b>	<b><u>\$266,449.88</u></b>
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***Expenses***

5.140.000	Mortgage Service Principal Payments	8,520.93	97,055.37
5.141.000	Mortgage Service Interest Payments	11,015.07	137,376.63
5.142.000	Mortgage Service Principal Only Payments	0.00	56,442.47

	<b>Total Expenses</b>	<b><u>\$19,536.00</u></b>	<b><u>\$290,874.47</u></b>
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	<b>Ending Fund Balance</b>	<b>\$63,048.50</b>	<b>\$63,048.50</b>
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**3.165.000 Building on Faith Balance**

	<b>Beginning Fund Balance</b>	<b>3,817.08</b>	<b>3,817.08</b>
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	<b>Ending Fund Balance</b>	<b>\$3,817.08</b>	<b>\$3,817.08</b>
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**3.170.000 Special Services Fund Balance**

	<b>Beginning Fund Balance</b>	<b>2,422.75</b>	<b>8,054.99</b>
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***Income***

4.170.000	Special Services Donations	7,485.00	14,142.00
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	<b>Total Income</b>	<b><u>\$7,485.00</u></b>	<b><u>\$14,142.00</u></b>
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***Expenses***

5.170.000	Special Services Expense	2,905.00	15,194.24
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	<b>Total Expenses</b>	<b><u>\$2,905.00</u></b>	<b><u>\$15,194.24</u></b>
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	<b>Ending Fund Balance</b>	<b>\$7,002.75</b>	<b>\$7,002.75</b>
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**3.175.000 Memorial Fund Balance**

	<b>Beginning Fund Balance</b>	<b>1,841.85</b>	<b>5,510.20</b>
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***Income***

4.175.000	Memorial Donations	750.00	8,043.00
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	<b>Total Income</b>	<b><u>\$750.00</u></b>	<b><u>\$8,043.00</u></b>
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***Expenses***

5.175.000	Memorial Expense	0.00	10,961.35
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	<b>Total Expenses</b>	<b><u>\$0.00</u></b>	<b><u>\$10,961.35</u></b>
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	<b>Ending Fund Balance</b>	<b>\$2,591.85</b>	<b>\$2,591.85</b>
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**3.180.000 Grafton Food Pantry Fund Balance**

	<b>Beginning Fund Balance</b>	<b>840.00</b>	<b>255.00</b>
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***Income***

4.190.000	Grafton Food Pantry Donations	855.00	4,782.00
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	<b>Total Income</b>	<b><u>\$855.00</u></b>	<b><u>\$4,782.00</u></b>
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***Expenses***

5.190.000	Grafton Food Pantry Expense	840.00	4,182.00
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	<b>Total Expenses</b>	<b><u>\$840.00</u></b>	<b><u>\$4,182.00</u></b>
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	<b>Ending Fund Balance</b>	<b>\$855.00</b>	<b>\$855.00</b>
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**3.192.000 Sanctuary Piano Balance**

	<b>Beginning Fund Balance</b>	<b>1,965.84</b>	<b>0.00</b>
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***Income***

4.192.000	Sanctuary Grand Piano Income	3,595.00	31,347.50
	<b>Total Income</b>	<b><u>\$3,595.00</u></b>	<b><u>\$31,347.50</u></b>

***Expenses***

5.192.000	Sanctuary Grand Piano Expense	2,410.83	28,197.49
	<b>Total Expenses</b>	<b><u>\$2,410.83</u></b>	<b><u>\$28,197.49</u></b>

	<b>Ending Fund Balance</b>	<b>\$3,150.01</b>	<b>\$3,150.01</b>
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**3.250.000 Good Samaritan Fund Balance**

	<b>Beginning Fund Balance</b>	<b>9,336.95</b>	<b>9,588.94</b>
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***Income***

4.325.000	Good Samaritan Donations	400.00	4,414.00
	<b>Total Income</b>	<b><u>\$400.00</u></b>	<b><u>\$4,414.00</u></b>

***Expenses***

5.625.000	Good Samaritan Expense	0.00	4,265.99
	<b>Total Expenses</b>	<b><u>\$0.00</u></b>	<b><u>\$4,265.99</u></b>

	<b>Ending Fund Balance</b>	<b>\$9,736.95</b>	<b>\$9,736.95</b>
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**3.260.000 Community Outreach Fund Balance**

	<b>Beginning Fund Balance</b>	<b>4,264.01</b>	<b>3,603.37</b>
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***Income***

4.260.000	Community Outreach Donations	30.00	840.00
4.260.100	LSSI Donations	0.00	200.00
4.260.110	ELCA World Hunger Donations	50.00	1,100.00
	<b>Total Income</b>	<b><u>\$80.00</u></b>	<b><u>\$2,140.00</u></b>

***Expenses***

***Outreach Ministry***

5.260.000	Community Outreach Expense	623.06	2,022.42
	<b>Outreach Ministry</b>	<b>623.06</b>	<b>2,022.42</b>
	<b>Total Expenses</b>	<b><u>\$623.06</u></b>	<b><u>\$2,022.42</u></b>

	<b>Ending Fund Balance</b>	<b>\$3,720.95</b>	<b>\$3,720.95</b>
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**3.270.000 Holiday Flowers Balance**

	<b>Beginning Fund Balance</b>	<b>151.90</b>	<b>(293.75)</b>
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***Income***

4.270.000	Holiday Flowers Income	33.00	550.00
	<b>Total Income</b>	<b><u>\$33.00</u></b>	<b><u>\$550.00</u></b>

***Expenses***

5.270.000	Holiday Flowers Expense	655.00	726.35
	<b>Total Expenses</b>	<b><u>\$655.00</u></b>	<b><u>\$726.35</u></b>

	<b>Ending Fund Balance</b>	<b>(\$470.10)</b>	<b>(\$470.10)</b>
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**3.300.000 Music Ministry Fund Balance**

	<b>Beginning Fund Balance</b>	<b>20,683.05</b>	<b>21,174.38</b>
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3.330.000	Adult Music Ministry Fund Balance		
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<b>Beginning Sub Fund Balance</b>		<b>8,976.31</b>	<b>8,001.14</b>
<i>Income</i>			
4.330.000	Adult Music Ministry Donations	0.00	3,988.54
<b>Total Income</b>		<b>\$0.00</b>	<b>\$3,988.54</b>
<i>Expenses</i>			
5.330.000	Adult Music Ministry Expense	4,404.00	7,417.37
<b>Total Expenses</b>		<b>\$4,404.00</b>	<b>\$7,417.37</b>
<b>Ending Sub Fund Balance</b>		<b>\$4,572.31</b>	<b>\$4,572.31</b>
3.332.000	Artist Series Balance		
<b>Beginning Sub Fund Balance</b>		<b>11,811.11</b>	<b>13,173.24</b>
<i>Income</i>			
4.332.000	Artist Series Income	1,390.00	11,429.00
<b>Total Income</b>		<b>\$1,390.00</b>	<b>\$11,429.00</b>
<i>Expenses</i>			
5.332.000	Artist Series Expense	1,021.75	12,422.88
<b>Total Expenses</b>		<b>\$1,021.75</b>	<b>\$12,422.88</b>
Journal Entry Debits		0.00	(1,200.00)
Journal Entry Credits		0.00	1,200.00
<b>Total Journal Entries</b>		<b>\$0.00</b>	<b>\$0.00</b>
<b>Ending Sub Fund Balance</b>		<b>\$12,179.36</b>	<b>\$12,179.36</b>
3.335.000	Bells Ministry Fund Balance		
<b>Beginning Sub Fund Balance</b>		<b>(104.37)</b>	<b>0.00</b>
<i>Income</i>			
4.410.000	Bells Music Ministry Donations	0.00	74.00
<b>Total Income</b>		<b>\$0.00</b>	<b>\$74.00</b>
<i>Expenses</i>			
5.410.000	Bells Music Ministry Expense	0.00	178.37
<b>Total Expenses</b>		<b>\$0.00</b>	<b>\$178.37</b>
<b>Ending Sub Fund Balance</b>		<b>(\$104.37)</b>	<b>(\$104.37)</b>
<b>Ending Fund Balance</b>		<b>\$16,647.30</b>	<b>\$16,647.30</b>
3.350.000	Prairie Crafters Fund Balance		
<b>Beginning Fund Balance</b>		<b>296.00</b>	<b>0.00</b>
<i>Income</i>			
4.355.000	Prairie Crafters Income	0.00	296.00
<b>Total Income</b>		<b>\$0.00</b>	<b>\$296.00</b>
<b>Ending Fund Balance</b>		<b>\$296.00</b>	<b>\$296.00</b>
3.360.000	Miscellaneous Fund Balance		
<b>Beginning Fund Balance</b>		<b>0.00</b>	<b>0.00</b>
<i>Income</i>			
4.360.000	Miscellaneous Fund Income	225.00	325.00
<b>Total Income</b>		<b>\$225.00</b>	<b>\$325.00</b>
<i>Expenses</i>			
5.360.000	Miscellaneous Fund Expense	0.00	100.00
<b>Total Expenses</b>		<b>\$0.00</b>	<b>\$100.00</b>
<b>Ending Fund Balance</b>		<b>\$225.00</b>	<b>\$225.00</b>

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**3.380.000 Continuing Education Fund Balance**

	<b>Beginning Fund Balance</b>	<b>925.00</b>	<b>1,000.00</b>
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*Expenses*

5.380.000	Continuing Education Expenses	0.00	75.00
	<b>Total Expenses</b>	<b><u>\$0.00</u></b>	<b><u>\$75.00</u></b>

	<b>Ending Fund Balance</b>	<b>\$925.00</b>	<b>\$925.00</b>
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**3.400.000 Youth Ministry Fund Balance**

	<b>Beginning Fund Balance</b>	<b>9,179.62</b>	<b>5,621.67</b>
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3.415.000 Youth Ministry Balance

	<b>Beginning Sub Fund Balance</b>	<b>1,510.49</b>	<b>1,801.58</b>
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*Income*

4.415.100	Youth Ministry Income	0.00	25.00
	<b>Total Income</b>	<b>\$0.00</b>	<b>\$25.00</b>

*Expenses*

5.415.100	Youth Ministry Expense	385.70	701.79
	<b>Total Expenses</b>	<b>\$385.70</b>	<b>\$701.79</b>

	<b>Ending Sub Fund Balance</b>	<b>\$1,124.79</b>	<b>\$1,124.79</b>
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3.417.000 Youth Mission Trips Balance

	<b>Beginning Sub Fund Balance</b>	<b>7,198.84</b>	<b>3,349.80</b>
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*Income*

4.417.000	Youth Mission Trips Income	0.00	6,681.73
	<b>Total Income</b>	<b>\$0.00</b>	<b>\$6,681.73</b>

*Expenses*

5.417.000	Youth Mission Trips Expense	0.00	5,832.69
	<b>Total Expenses</b>	<b>\$0.00</b>	<b>\$5,832.69</b>

Journal Entry Debits	0.00	0.00
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Journal Entry Credits	0.00	3,000.00
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	<b>Total Journal Entries</b>	<b><u>\$0.00</u></b>	<b><u>\$3,000.00</u></b>
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	<b>Ending Sub Fund Balance</b>	<b>\$7,198.84</b>	<b>\$7,198.84</b>
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3.421.000 Youth Scholarship Balance

	<b>Beginning Sub Fund Balance</b>	<b>763.01</b>	<b>763.01</b>
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	<b>Ending Sub Fund Balance</b>	<b>\$763.01</b>	<b>\$763.01</b>
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3.422.000 Operation Christmas Child Balance

	<b>Beginning Sub Fund Balance</b>	<b>157.28</b>	<b>157.28</b>
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	<b>Ending Sub Fund Balance</b>	<b>\$157.28</b>	<b>\$157.28</b>
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3.423.000 Confirmation Retreat Fund Balance

	<b>Beginning Sub Fund Balance</b>	<b>(450.00)</b>	<b>(450.00)</b>
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	<b>Ending Sub Fund Balance</b>	<b>(\$450.00)</b>	<b>(\$450.00)</b>
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	<b>Ending Fund Balance</b>	<b>\$8,793.92</b>	<b>\$8,793.92</b>
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**3.500.000 Little Lambs Fund Balance**

	<b>Beginning Fund Balance</b>	<b>4,962.60</b>	<b>6,849.70</b>
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*Income*

4.500.100	Little Lambs Tuition	0.00	12,994.49
	<b>Total Income</b>	<b><u>\$0.00</u></b>	<b><u>\$12,994.49</u></b>

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**Expenses**

5.700.100	Little Lambs Salary	174.39	11,064.26
5.700.110	Little Lambs Expenses	0.00	3,991.72

	<b>Total Expenses</b>	<b><u>\$174.39</u></b>	<b><u>\$15,055.98</u></b>
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	<b>Ending Fund Balance</b>	<b>\$4,788.21</b>	<b>\$4,788.21</b>
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**3.600.000 Prayer Shawl Ministry Fund Balance**

	<b>Beginning Fund Balance</b>	<b>284.76</b>	<b>284.76</b>
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	<b>Ending Fund Balance</b>	<b>\$284.76</b>	<b>\$284.76</b>
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**3.650.000 Quilters Ministry Fund Balance**

	<b>Beginning Fund Balance</b>	<b>1,647.97</b>	<b>1,622.97</b>
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**Income**

4.650.000	Quilters Income & Donations	0.00	25.00
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	<b>Total Income</b>	<b><u>\$0.00</u></b>	<b><u>\$25.00</u></b>
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	<b>Ending Fund Balance</b>	<b>\$1,647.97</b>	<b>\$1,647.97</b>
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**3.675.000 Memory Garden Balance**

	<b>Beginning Fund Balance</b>	<b>13,586.50</b>	<b>1,500.00</b>
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**Income**

4.675.000	Memory Garden Income	0.00	16,411.50
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	<b>Total Income</b>	<b><u>\$0.00</u></b>	<b><u>\$16,411.50</u></b>
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**Expenses**

5.675.000	Memory Garden Expense	0.00	4,325.00
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	<b>Total Expenses</b>	<b><u>\$0.00</u></b>	<b><u>\$4,325.00</u></b>
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	<b>Ending Fund Balance</b>	<b>\$13,586.50</b>	<b>\$13,586.50</b>
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**3.700.000 Disaster Relief Fund Balance**

	<b>Beginning Fund Balance</b>	<b>315.00</b>	<b>215.00</b>
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**Income**

4.710.000	Disaster Relief	0.00	100.00
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	<b>Total Income</b>	<b><u>\$0.00</u></b>	<b><u>\$100.00</u></b>
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	<b>Ending Fund Balance</b>	<b>\$315.00</b>	<b>\$315.00</b>
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**3.725.000 Miscellaneous Outside Charities Balance**

	<b>Beginning Fund Balance</b>	<b>360.00</b>	<b>210.00</b>
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**Income**

4.725.000	Misc. Outside Charities Income	0.00	150.00
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	<b>Total Income</b>	<b><u>\$0.00</u></b>	<b><u>\$150.00</u></b>
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	<b>Ending Fund Balance</b>	<b>\$360.00</b>	<b>\$360.00</b>
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**3.750.000 Seminary Scholarship Fund Balance**

	<b>Beginning Fund Balance</b>	<b>6,270.00</b>	<b>6,270.00</b>
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	<b>Ending Fund Balance</b>	<b>\$6,270.00</b>	<b>\$6,270.00</b>
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**3.940.000 Endowment Fund Balance**

	<b>Beginning Fund Balance</b>	<b>12,062.00</b>	<b>12,062.00</b>
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	<b>Ending Fund Balance</b>	<b>\$12,062.00</b>	<b>\$12,062.00</b>
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<b>3.950.000</b>	<b>Barnabas Reserves Fund Balance</b>		
	Beginning Fund Balance	2,245.48	2,653.63
<i>Expenses</i>			
5.950.000	Barnabas Reserves Expense	0.00	408.15
	Total Expenses	<u>\$0.00</u>	<u>\$408.15</u>
	Ending Fund Balance	\$2,245.48	\$2,245.48
<b>3.971.000</b>	<b>Roof Repairs/Replacement Balance</b>		
	Beginning Fund Balance	39,000.00	39,000.00
	Ending Fund Balance	\$39,000.00	\$39,000.00
<b>3.972.000</b>	<b>Playground Maintenance Reserves Balance</b>		
	Beginning Fund Balance	2,845.00	2,845.00
	Ending Fund Balance	\$2,845.00	\$2,845.00
<b>3.973.000</b>	<b>Parking Lot Seal/Repair Reserves Balance</b>		
	Beginning Fund Balance	11,912.00	11,912.00
	Ending Fund Balance	\$11,912.00	\$11,912.00
<b>3.974.000</b>	<b>Lawn &amp; Landscaping Reserves Balance</b>		
	Beginning Fund Balance	11,246.00	11,246.00
<i>Expenses</i>			
5.974.000	Lawn & Landscaping Expense	1,375.00	1,375.00
	Total Expenses	<u>\$1,375.00</u>	<u>\$1,375.00</u>
	Ending Fund Balance	\$9,871.00	\$9,871.00
<b>3.975.000</b>	<b>Maintenance Reserves Balance</b>		
	Beginning Fund Balance	11,754.00	13,504.00
<i>Expenses</i>			
5.975.000	Maintenance Reserves Expense	0.00	1,750.00
	Total Expenses	<u>\$0.00</u>	<u>\$1,750.00</u>
	Ending Fund Balance	\$11,754.00	\$11,754.00
<b>3.976.000</b>	<b>Carpeting Crossroads/Hallways Reserves Balance</b>		
	Beginning Fund Balance	3,302.00	3,302.00
	Ending Fund Balance	\$3,302.00	\$3,302.00
<b>3.977.000</b>	<b>Carpeting MP Room/Classrooms Balance</b>		
	Beginning Fund Balance	19,000.00	19,000.00
	Ending Fund Balance	\$19,000.00	\$19,000.00
<b>3.978.000</b>	<b>Security Lock System Reserves Balance</b>		
	Beginning Fund Balance	10,000.00	10,000.00
	Ending Fund Balance	\$10,000.00	\$10,000.00
<b>3.980.000</b>	<b>Equipment Reserves Balance</b>		
	Beginning Fund Balance	3,377.59	8,887.42
<i>Income</i>			
4.980.000	Equipment Reserves Income	77.00	4,711.00
	Total Income	<u>\$77.00</u>	<u>\$4,711.00</u>

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***Expenses***

5.980.000	Equipment Reserves Expense	0.00	10,143.83
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	<b>Total Expenses</b>	<b><u>\$0.00</u></b>	<b><u>\$10,143.83</u></b>
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	<b>Ending Fund Balance</b>	<b>\$3,454.59</b>	<b>\$3,454.59</b>
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**3.981.000 Bells Maintenance Reserves Balance**

	<b>Beginning Fund Balance</b>	<b>1,986.11</b>	<b>1,986.11</b>
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	<b>Ending Fund Balance</b>	<b>\$1,986.11</b>	<b>\$1,986.11</b>
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**3.985.000 Sabbatical Reserves Balance**

	<b>Beginning Fund Balance</b>	<b>8,775.89</b>	<b>8,775.89</b>
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	<b>Ending Fund Balance</b>	<b>\$8,775.89</b>	<b>\$8,775.89</b>
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**3.988.000 Payroll Tax Reserves Balance**

	<b>Beginning Fund Balance</b>	<b>5,857.32</b>	<b>5,857.32</b>
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***Expenses***

5.988.000	Payroll Tax Reserves Expense	5,857.32	5,857.32
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	<b>Total Expenses</b>	<b><u>\$5,857.32</u></b>	<b><u>\$5,857.32</u></b>
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	<b>Ending Fund Balance</b>	<b>\$0.00</b>	<b>\$0.00</b>
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## **Worship Committee**

### **Monday, January 11, 2021**

The Worship Committee met Monday, January 11, 2021 via Zoom. Attending the meeting were Judie Symbol, Carolyn Cuttle, Diane Mollis, Kathy McGuine, Orv McElfresh, Elaine Gilliam, Barb Pagano, Chris Solem and Jane McMullen.

Orv started the meeting at 7pm with a prayer.

Following the agenda, the group discussed Advent and Christmas.

- Next year we hope there will be people in church.
- Thought the decorations were lovely including the candles on the ledge under the cross.
- More red ornaments needed on the two Christmas trees.
- Problem with the 11pm live stream service as it shut off at midnight and the viewers did not get communion or “Silent Night” candles. Jane will speak with Mike I. about this.

Liturgical Changes coming up.

January 17 – February 7 Green for Epiphany

February 14 – White for Transfiguration of our Lord

February 15 or 16 – Chris Solem (asking Cliff Dungey as well) to change banners for LENT/PURPLE

February 17 – Lent Begins Barb will go with the dead sticks!!!

- Monday, 2/15 at 930am Decorate for Lent Banners and Plantings. Diane said that she would help. I am not sure but thought that Judy and Elaine might help as well.

March 27 – Decorate for Palm Sunday RED

- Barb Pagano will check with Countryside about renting Palms for the service. She will also discuss with Carolyn
- There was discussion about whether the church would be open for service. That will affect how we decorate. We will follow up on this in February once we know more about COVID-19 regulations.
- Handing out palms - We will need to follow up with Pastor Mark as to how he sees this working. Suggestion was made to have a drive by on Saturday to hand out Palms for Sunday morning.
- Also discussed having Worship committee in the church (if we are still closed) to wave palms for the service and give the illusion of Palm Sunday.
- Andrew – we will have to get back with you about the palms hand out. Could you keep this Saturday open?
- Jane prefers the palm branches for everyone but concern that it is too expensive.
- Suggested that Ed Cuttle do a video with Dennis H. to show how to make the palm from cross. He does an excellent job, and he is willing to do that. Need to speak with Pastor Mark and Dennis. Tessa might like to use it as well.
- Carolyn and Ed will be back from Florida for Palm Sunday and Easter so will be there to help with changing banners and decorating.

Maundy Thursday – Purple 7pm service

- Jane would like to have the Worship Committee Strip the Altar the correct way. More to follow on this in February.

Good Friday – Change banner

April 3 – Decorate for Easter

## **Stewardship Committee meeting Tuesday, January 12. .**

In attendance at Zoom meeting: Rick Miller, Mike McCann, Larry Newbanks, Chris Brolsma

- Miller opened with prayer
- Introduced our newest committee member, Larry Newbanks to the group
- Introduced Mike McCann as our new committee chair
- Reviewed our February Stewardship Newsletter article
- Reviewed our final CY 2021 EOG financial campaign results
- We will discuss ways to engage our congregation to share their Time & Talents in upcoming monthly meetings
- We will follow up with the data collected by Donna Kelly on peoples interests and talents that Ed Cuttle has prograded into a spreadsheet
- Mike will send out a memo before the meeting to solicit agenda topics for next meeting on 2nd Monday in February

- There was discussion about the amount of decorating that will be done. If we are still closed, then we will follow the decorations from Christmas. If the church is open, then there will be more decorating to be done including the baptismal area.
- The initial discussion was to limit flower purchases of Easter Lilies to just Easter lilies. It is beautiful and much easier the account for purchases.
- There was discussion how pretty the spring flowers are, but Jane suggested that we use the spring flowers for after Easter. The idea was well received.
- Barb will check with Countryside to get the deadline for orders.

The meeting had a few loose ends to cover.

Barb will talk with Melanie about an invoice that was her personal invoice but charged to SOTP.

Barb will talk with Melanie about the invoice.

Judy was asked about money from the communion budget for communion kits. She indicated that Pastor Mark handled that, and she had no idea which budget was charged with it.

Elaine was asked about greeters but as we are not having services, there was nothing to report.

Carolyn was asked to send out reminders about dates that we need to follow.

With less than one minute on our Zoom time, the meeting was adjourned to GO IN PEACE.

Respectfully submitted,

Carolyn Cuttle

# Mission Team Minutes

Jan.11,2021

Attendance: Sandy Hupert, Becky Wright, Donna Stricken, Carl Huppert, Annette Petersen, Steve Legel and Donna Kelly ( New Member and Lay Member Coordinator )

Sandy opened the meeting with a reading from Luke 12:48 and a prayer.

## Old Business

1. Approval of Minutes: Carl moved and Becky seconded the motion to approve the Dec. minutes. Motion carried.

2. ELCA World Hunger: Becky will be attending leadership meeting on world hunger. A new Advocacy for Young Adults is available on the ELCA website.

3. Habitat for Humanity: No report.

4. NIFB: Pop-up markets are a new project for NiFB. They set up their own distribution locations for people in need. Multiple locations are selected. Need to reevaluate how can work with NIFB in future. Will table this till next meeting.

5. SCVN: No report.

6. Grafton Food Pantry: Bob Malm will coordinate the next “drive-thru” food collection at the church on Feb. 20th.

7. Missionary Support: Three missionary candidates were suggested by ELCA Global Mission. The profiles were presented to the team but would like more information. Steve will try to get the missionaries’ newsletters to the team for further evaluation. A decision as to whether we support our present missionaries or pursue support of a new missionary should be made in the next month or two.

8. FMSC: No report.

9. Blood Drive: No report.

10. Social Awareness: No report.

11. Exodus: No report.

12. Christmas Offering was \$6400.00. Becky moved and Carl seconded and motion carried to donate the following:

PADS-\$1000

Feed my Starving Children-\$800

Home of the Sparrow-\$1000

AARK-\$800

Turning Point-\$1000

Lutheran Outdoor Ministry -\$400

LSSI Addiction Center-\$1000

Lutherdale-\$400

13. Balance of 2020 available funds were disbursed as directed in last meeting.

14. AARK & PADS: No report.

## New Business

1. Table Month at a Glance till next month.

2. Sharing of joys and concerns; closing prayer

3. Next meeting scheduled for Feb 8, 2021

4. Steve moved and Annette seconded to adjourn. Motion carried.

Steve Legel, Secretary

## Shepherd of the Prairie Lutheran Church General Fund Offering Chart

