



Shepherd
OF THE PRAIRIE
LUTHERAN CHURCH

Council Report

March 15, 2021

"A Growing Church for Growing People"

Shepherd of the Prairie Lutheran Church

Tel. 847-669-9448

10805 Main Street
Huntley, IL 60142

www.sotp.org
pastormark@sotpmail.com

Shepherd of the Prairie Council Meeting Agenda

March 15, 2021

- 1. Call to Order**
- 2. Devotions – Sarah Wolf**
- 3. Approval of Minutes**
 - a. *Recommendation: To approve the Congregation Council minutes for February 15, 2021, as presented.*
- 4. Congregation Committees/Ministry Teams**
 - a. *Recommendation: To approve the Property Team entering into a construction contract with Neil Concrete Construction, Inc., as presented.*
- 5. Congregation Council 2021 Goals**
- 6. Working Groups to Execute Vision/Strategy**
- 7. Other**
 - a. *Internal Systems*
- 8. Unfinished Business**
- 9. Adjourn**

The Next Meeting is April 19, 2021

Shepherd of the Prairie-Council Meeting
February 15, 2021
Minutes

Present: Mark Boster, Bob Mollis, Ellen Nissen, Christa Serpe, Sarah Wolf, Cheryl Adams, Mike Luecht, Kathy McGuine, Joyce Shotick, Bud Hansen

Absent:

1. Call to Order
2. Devotions-Pastor Mark Boster
3. Introductions
4. Approval of Minutes
 - a. To approve the Congregation Council minutes for January 18, 2021, as presented.
 - i. Motion-Ellen Nissen, Second-Sarah Wolf (Approved)
 - b. To approve the Congregation Council minutes of the Election of Officers for January 31, 2021, as presented.
 - i. Motion-Cheryl Adams, Second-Pastor Mark Boster (Approved)
5. Congregation Committees/Ministry Teams
 - a. Discuss optimal communication between Congregation Council/Ministry Teams and Council
 - i. Discussion held on how council members can provide support to the ministry leaders.
 - ii. Important to ensure that council members receive monthly reports from each ministry.
 - b. To approve the Mission Team entering into a two-year contract with ELCA Global Mission, as presented.
 - i. Motion to make a \$3,000 commitment-Cheryl Adams, Second-Bob Mollis (Approved)
 - c. To approve the final documents for Shepherd of the Prairie Memory Garden, as presented.
 - i. Lawyer has reviewed the revised contract.
 - ii. Motion-Bob Mollis, Second-Ellen Nissen (Approved)
6. Vision & Strategy Document Review
 - a. Review of minor changes made to Vision & Strategy document
7. Congregation Council 2021 Goals
 - a. Key items for the Council to focus on during 2021 were reviewed and discussed.
 - b. Cheryl Adams volunteered to serve on the HR committee.
 - c. Social opportunities to engage church members were discussed (church holding two to three events per year).
8. Unfinished Business
 - a. A/V Team is working on a forward strategy. Council's strategy needs to merge with the A/V Team and a meeting will occur soon to discuss a collaborative

approach going forward. Kathy McGuine and Mike Luecht will work with A/V Team on this.

9. Adjourn
 - a. Next meeting is March 15, 2021

Treasurer's Report as of February 28, 2021

General Fund Report: The General Fund Balance is \$198,908. Income for the month was \$69,955 and Expenses for the month was \$62,987. Approximately 3 months of GF reserves.

Mortgage Service Fund Report: The Mortgage Service Fund Balance is \$74,220. Income for the month was \$20,265. The month mortgage payment was \$19,536. Approximately 3.8 months of MS reserves.

This Month

<u>General Fund</u>	<u>Actual</u>	<u>Budget</u>	<u>Difference</u>
Income:	\$69,955	\$65,115	\$4,840
Expenses:	\$62,987	\$65,624	(\$2,637)

Year-to-Date

<u>General Fund</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Difference</u>
Income:	\$138,130	\$130,230	\$7,900
Expense:	\$119,843	\$133,004	(\$13,161)

Mortgage Service Fund

Income for Month:	\$20,265
Fund Balance:	\$74,220

Respectfully Submitted

Robert C. Mollis

Congregation Treasurer

SOTP FINANCE TEAM

Meeting Minutes

March 8, 2021

Attending: Bill Nesta, Melanie Chesny, Devin Burg, John Throckmorton, Sue Wehnes, Bob Mollis, Excused: Cliff Dungey

Meeting called to order at 7:15 PM

- I. Approval of February 8, 2021 Meeting Minutes as presented
- II. Accounting Administrator's Report
 - A. Balance Sheet as of February 28, 2021
 - i. Total Current Assets \$604,293
 - ii. Total Fixed Assets \$7,212,052
 - iii. Total Liabilities \$3,417,271 (short and long term)
 - iv. Assets include \$95,000 from the SBA Paycheck Protection Program received on April 24, 2020 and recorded in restricted Account 3.191.000. Expected to be forgiven at end of program. The SBA Paycheck Protection Program is a Short-Term liability on the Balance Sheet until this loan is forgiven.
 - B. Income/Expenses through February 28, 2021
 - i. February GF income of \$69,955 was \$4,840 more than budgeted amount.
 - ii. February GF YTD income was \$7,900 more than YTD budgeted amount.
 - iii. February GF expenses of \$62,087 was \$2,637 less than budgeted amount.
 - iv. February GF YTD expenses were \$13,161 less than YTD budgeted amount.
 - C. Restricted Funds Detail Review through February 28, 2021
 - i. Account 3.175.000 Memorial Fund Balance is \$4,011.85.
 - ii. Account 3.250.000 Good Samaritan Fund Balance is \$9,956.95
 - iii. Account 3.192.000 Sanctuary Piano Fund Balance is \$0.00. \$1,666.65 of GF reserves was moved into this account to pay the February monthly installment payment. SOTP Sanctuary Piano March and final installment payment is \$2,410.83. Finance team will continue to advertise in the Friday Flourish the need for final donations to this fund during the month of March to help defray GF subsidy.
 - iv. Per donor's request, the remaining Building on Faith Balance (acct. 3.165.000) of \$3,817.08 has been moved to the Memory Garden Fund (acct. 3.675.000). Building on Faith account balance is now \$0.00
 - D. General Comments
 - i. General Fund Giving showed an increase of 2% compared to 2020.
 - ii. Noted that YTD GF Loose Plate offerings are \$637 compared to a budget of \$3,862 (16% of budget).
 - iii. Expressed concern and request for review of Organist compensation at 36% over YTD budget and AV Coordinator compensation at 29% over YTD budget.
 - iv. Request made for a trending report on credit card processing fees for credit card donations.
 - v. Request made for trending reports on member donations actual versus pledged.
- III. Treasurer's Report of Activity & Council Actions/Discussions
 - A. Treasurer Report presented and reconciled with Accounting Administrator's report
 - i. GF is setting at approximately 3 months of reserves. We should be between 4 to 6 months of reserves.

- ii. Mortgage Services setting at approximately 3.8 months of reserves. Goal is 4 months of reserves.
 - B. Announced Matt Morrison started at SOTP today as the Operations Manager.
- IV. Old Business
- A. Status of Paycheck Protection Program – Heartland Bank has confirmed that they have received our Forgiveness Applications Forms, which were sent in on January 27, 2021. They have indicated that SBA has 90 days to get back to Heartland Bank with their results and at that time Heartland Bank will contact us with next steps.
 - B. Status of Sanctuary Piano fund, invoice and remaining financing term. Looks like GF will need to cover February and March payments (approximately \$4100 short). Finance Team will continue to report in the Friday Flourish for the month of March. Noting the need and encouraging members to make their final donations to the fund if they had planned to contribute.
 - C. Status of Memory Garden Contract review. Reported that there has been attorney review of all documents and that the Memory Garden team has been given the final approval to present and accept applicants and start timeline for construction and completion of the Memory Garden. Finance team needs to start a Memory Garden budget review, timeline review, cash flow review and insurance coverage review meeting with the Memory Garden team. **Melanie and Bob to drive these initial review meetings and may add other Finance team members.**
 - D. Status of Audit Team review. Discussion around process. Devin supplied the ELCA guideline booklet for the Audit review Team. **Melanie and Bob to setup initial meetings with Audit Team chair Nick Wolf.**
- V. New Business
- A. Review Credit Card donation trends and transaction fees. Melanie supplying Credit Card charges and trending information. **Finance Team needs to discuss these trends to see if these fees are getting too large and if SOTP should charge a convenience fee when a credit card is being used for a donation.**
 - B. Office copy machine lease is coming up for renewal at the end of this year. Michelle collecting three new proposals. Since Don Schneider was involved in past years, Bob has asked Don to participate in reviewing the proposals along with Bob, Matt Morrison (Operations Manager) and Michelle. **This sub-team will decide on best feature, function, and pricing, then request the written lease from the vendor for the Finance Team to review, approve and recommend to Council.**
 - C. Discussion around need to review and update the Financial Policies. Devin has supplied the ELCA guidelines for our review. **Sub-team of Melanie, Bill Nesta and Bob to start the initial discussion and process for creating the SOTP Financial Team Guidelines.**
 - D. Next Finance Team meeting will be April 12, 2021, at 7:15 PM over Zoom.
 - E. No other new business
- VI. Adjourned 8:19 PM

Shepherd of the Prairie - Huntley IL
Balance Sheet as of February 28, 2021

Wednesday, March 3, 2021

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Account #	Account Name	YTD Balance	Period Activity	Previous Year Balance
Assets				
Current Assets				
1.100.000	Heartland Bank Checking	529,650.47	10,682.25	450,568.15
1.200.000	Mission Plus Building Fund Checking	74,220.42	728.52	75,407.43
1.250.000	HBT/LPL Investment Account	422.38	0.00	422.35
	Total Current Assets	\$604,293.27	\$11,410.77	\$526,397.93
Fixed Assets				
1.300.000	Building & Grounds	7,203,136.61	0.00	7,203,136.61
1.500.000	Donations Holding Account	8,915.59	182.30	0.00
	Total Fixed Assets	\$7,212,052.20	\$182.30	\$7,203,136.61
	Total Assets	\$7,816,345.47	\$11,593.07	\$7,729,534.54
Liabilities				
Current Liabilities				
2.000.100	SBA Loan Liability	95,000.00	0.00	0.00
2.000.200	Sanctuary Piano	2,410.85	(2,410.83)	0.00
	Total Current Liabilities	\$97,410.85	(\$2,410.83)	\$0.00
Long Term Liabilities				
2.200.200	MIF Commercial Loan Payable	3,417,270.95	(8,276.51)	3,565,946.64
	Total Long Term Liabilities	\$3,417,270.95	(\$8,276.51)	\$3,565,946.64
	Total Liabilities	\$3,514,681.80	(\$10,687.34)	\$3,565,946.64
Fund Balances & Equity				
Unrestricted Fund Balances				
3.100.000	General Fund Balance	198,908.29	7,881.90	208,738.84
	Total Unrestricted Fund Balances	\$198,908.29	\$7,881.90	\$208,738.84
Temporary Restricted Fund Balances				
3.170.000	Special Services Fund Balance	1,979.75	(5,045.00)	80.75
3.175.000	Memorial Fund Balance	4,011.85	1,345.00	6,764.40
3.180.000	Grafton Food Pantry Fund Balance	170.00	(105.00)	215.00
3.220.000	AV Ministry Fund Balance	4,500.00	0.00	0.00
3.250.000	Good Samaritan Fund Balance	9,956.95	420.00	7,288.94
3.260.000	Community Outreach Fund Balance	2,630.95	(1,170.00)	3,524.98
3.270.000	Holiday Flowers Balance	(365.10)	105.00	(365.10)
3.300.000	<i>Music Ministry Fund Balance</i>			
3.330.000	Adult Music Ministry Fund Balance	4,046.79	(208.37)	7,926.14
3.332.000	Artist Series Balance	13,141.61	500.00	11,971.89
3.335.000	Bells Ministry Fund Balance	0.00	104.37	0.00
3.345.000	Childrens Music Ministry Fund Balance	50.00	50.00	0.00
	<i>Total Music Ministry Fund Balance</i>	<i>\$17,238.40</i>	<i>\$446.00</i>	<i>19,898.03</i>
3.350.000	Prairie Crafters Fund Balance	296.00	0.00	0.00
3.360.000	Miscellaneous Fund Balance	225.00	0.00	0.00
3.380.000	Continuing Education Fund Balance	1,891.00	966.00	1,000.00
3.400.000	<i>Youth Ministry Fund Balance</i>			
3.415.000	Youth Ministry Balance	1,124.79	0.00	1,801.58
3.417.000	Youth Mission Trips Balance	7,198.84	0.00	3,088.87
3.421.000	Youth Scholarship Balance	763.01	0.00	763.01
3.422.000	Operation Christmas Child Balance	157.28	0.00	157.28
3.423.000	Confirmation Retreat Fund Balance	(450.00)	0.00	(450.00)
	<i>Total Youth Ministry Fund Balance</i>	<i>\$8,793.92</i>	<i>\$0.00</i>	<i>5,360.74</i>
3.500.000	Little Lambs Fund Balance	4,434.20	(216.34)	8,148.82
3.600.000	Prayer Shawl Ministry Fund Balance	284.76	0.00	284.76

Shepherd of the Prairie - Huntley IL
Balance Sheet as of February 28, 2021

Wednesday, March 3, 2021

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Account #	Account Name	YTD Balance	Period Activity	Previous Year Balance
3.650.000	Quilters Ministry Fund Balance	1,647.97	0.00	1,622.97
3.675.000	Memory Garden Balance	22,528.58	8,917.08	2,000.00
3.676.000	Memory Garden Bricks Balance	830.00	830.00	N/A
3.700.000	Disaster Relief Fund Balance	315.00	0.00	215.00
3.725.000	Miscellaneous Outside Charities Balance	360.00	0.00	210.00
3.750.000	Seminary Scholarship Fund Balance	6,270.00	0.00	6,270.00
	Total	\$87,999.23	\$6,492.74	\$62,519.29
3.140.000	Mortgage Service Balance	74,220.42	728.52	103,287.96
3.165.000	Building on Faith Balance	0.00	(3,817.08)	3,817.08
3.192.000	Sanctuary Piano Balance	0.00	(744.18)	0.00
	Total Temporary Restricted Fund Balances	\$162,219.65	\$2,660.00	\$169,624.33
Reserves				
3.950.000	Barnabas Reserves Fund Balance	2,371.48	126.00	2,653.63
3.971.000	Roof Repairs/Replacement Balance	39,500.00	500.00	39,000.00
3.972.000	Playground Maintenance Reserves Balance	2,845.00	0.00	2,845.00
3.973.000	Parking Lot Seal/Repair Reserves Balance	12,338.00	426.00	11,912.00
3.974.000	Lawn & Landscaping Reserves Balance	10,329.00	458.00	11,246.00
3.975.000	Maintenance Reserves Balance	27,338.00	584.00	11,754.00
3.976.000	Carpeting Crossroads/Hallways Reserves Balance	3,302.00	0.00	3,302.00
3.977.000	Carpeting MP Room/Classrooms Balance	19,500.00	500.00	19,000.00
3.978.000	Security Lock System Reserves Balance	10,000.00	0.00	10,000.00
3.980.000	Equipment Reserves Balance	4,080.59	626.00	7,640.81
3.981.000	Bells Maintenance Reserves Balance	2,028.11	42.00	1,986.11
3.985.000	Sabbatical Reserves Balance	8,975.89	200.00	8,775.89
3.988.000	Payroll Tax Reserves Balance	0.00	0.00	5,857.32
	Total Reserves	\$142,608.07	\$3,462.00	\$135,972.76
Permanently Restricted Funds				
3.940.000	Endowment Fund Balance	12,062.00	0.00	12,062.00
	Total Permanently Restricted Funds	\$12,062.00	\$0.00	\$12,062.00
3.130.000	Building & Grounds Equity	3,785,865.66	8,276.51	3,637,189.97
	Total Equity	\$3,785,865.66	\$8,276.51	\$3,637,189.97
	Total Fund Balances & Equity	\$4,301,663.67	\$22,280.41	\$4,163,587.90
	Total Liabilities and Fund Balances & Equity	\$7,816,345.47	\$11,593.07	\$7,729,534.54

If the accounts in the subtotals have changed or if ledger (marked with "**") and subsidiary account attributes have changed, Previous YTD totals may not represent a valid comparison.

Shepherd of the Prairie - Huntley IL
Treasurer's Report as of February 2021 for General Fund

Wednesday, March 3, 2021

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Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Annual Budget
<i>Income</i>						
4.100.000	Member Contributions	69,320.92	63,000.00	137,374.42*	126,000.00	756,000.00
4.150.000	Loose Plate and Growth	575.06	1,931.00	637.06	3,862.00	23,169.00
4.200.000	Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
4.250.000	Flower Income	50.00	167.00	100.00	334.00	2,000.00
4.300.000	Interest Income (Heartland Bank)	8.82	17.00	18.81	34.00	200.00
	Total Income	\$69,954.80	\$65,115.00	\$138,130.29*	\$130,230.00	\$781,369.00
<i>Expenses</i>						
<i>Lay Ministry</i>						
	Lay Ministry	\$0.00	\$83.00	\$48.76	\$166.00	\$1,000.00
<i>Mission Ministry</i>						
	Mission Ministry	\$8,525.35	\$6,930.00	\$15,046.47*	\$13,860.00	\$83,160.00
<i>Outreach Ministry</i>						
	Outreach Ministry	\$0.00	\$625.00	\$274.00	\$1,250.00	\$7,500.00
<i>Adult Education Ministry</i>						
	Adult Education Ministry	\$112.03	\$109.00	\$112.03	\$218.00	\$1,300.00
<i>Youth and Education Ministry</i>						
	Youth and Education Ministry	\$12.00	\$833.00	\$12.00	\$1,666.00	\$10,000.00
<i>Children and Family Ministry</i>						
	Children and Family Ministry	\$50.00	\$391.00	\$50.00	\$782.00	\$4,700.00
<i>Music Ministry</i>						
	Music Ministry	\$0.00	\$546.00	\$57.31	\$1,092.00	\$6,550.00
<i>Worship Ministry</i>						
	Worship Ministry	\$462.10	\$704.00	\$856.04	\$1,408.00	\$8,450.00
<i>Facilities</i>						
	Facilities	\$6,678.60	\$6,853.00	\$12,495.89	\$15,462.00	\$76,140.00
<i>Office Expenses</i>						
	Office Expenses	\$3,227.13	\$3,087.00	\$6,437.61*	\$6,174.00	\$37,061.00
<i>Staffing Ministry</i>						
	Staffing Ministry	\$39,003.96	\$41,486.00	\$77,223.99	\$82,972.00	\$497,810.00
<i>Other Church Expenses</i>						
	Other Church Expenses	\$1,745.90	\$2,392.00	\$4,059.01	\$4,784.00	\$28,700.00
<i>Providing for the Future</i>						
	Providing for the Future	\$3,170.00	\$1,585.00	\$3,170.00	\$3,170.00	\$19,000.00
	Total Expenses	\$62,987.07	\$65,624.00	\$119,843.11	\$133,004.00	\$781,371.00
	Difference	<u>\$6,967.73</u>	<u>(\$509.00)</u>	<u>\$18,287.18</u>	<u>(\$2,774.00)</u>	<u>(\$2.00)</u>

Shepherd of the Prairie - Huntley IL
Treasurer's Report as of February 2021 for General Fund

Wednesday, March 3, 2021

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Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Annual Budget
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* = Income/Expense exceeds amount budgeted to date

Heartland Checking/MIF Checking Reconciliation
Updated 02/28/2021

	31-Dec-20	31-Jan-21	28-Feb-21
Heartland Checking Balance	527,147.48	518,968.22	529,650.47
Heartland Deposits in Transit	1,827.35	8,733.29	8,915.59
HBT/LPL Account	422.38	422.38	422.38
Total	529,397.21	528,123.89	538,988.44
General Fund Balance	196,796.11	191,026.39	198,908.29
A/P Liabilities	1,677.12	-	-
SBA Loan Liability	95,000.00	95,000.00	95,000.00
Sanctuary Piano	7,232.51	4,821.68	2,410.85
Prepaid Pledges	7,939.25	-	-
Restricted Funds Balance	84,544.15	86,067.75	87,999.23
Reserves Balance	124,146.07	139,146.07	142,608.07
SBA Reserves Balance	-	-	-
Endowment Fund Balance	12,062.00	12,062.00	12,062.00
Sub-Total	529,397.21	528,123.89	538,988.44
Difference to Transfer	-	-	-
Building Fund Balance - Mort Service	63,048.50	73,491.90	74,220.42
Building Fund Balance - Music/Ed Wing	-	-	-
Add back accrued interest adjustment **	-	-	-
Village of Huntley Compliance Bond	-	-	-
MIF Checking Balance	63,048.50	73,491.90	74,220.42
Difference	-	-	-
Debt Reduction Donations			
Music Education Wing Donations			
Forward in Faith Donations			
Mortgage Service Donations	22,135.50	29,951.04	20,226.75
FORWARD Donations			
Transfers from Building on Faith	-	-	-
Monthly Total	22,135.50	29,951.04	20,226.75
Adjustments *	238.59	-	-
Running Total	2,785,252.02	2,785,252.02	2,785,252.02
Transfers Made	22,374.09	29,951.04	20,226.75
Running Total to Transfer	-	-	-

Shepherd of the Prairie - Huntley IL
Detailed Fund Activity Report as of 02/28/2021

Wednesday, March 3, 2021

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Account #	Account Name	Current Activity	YTD Activity
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3.140.000 Mortgage Service Balance

	Beginning Fund Balance	73,491.90	63,048.50
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Income

4.140.000	Mortgage Service Donations	20,226.75	50,177.79
4.701.000	MIF Checking Interest Income	37.77	66.13

	Total Income	<u>\$20,264.52</u>	<u>\$50,243.92</u>
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Expenses

5.140.000	Mortgage Service Principal Payments	8,276.51	16,476.74
5.141.000	Mortgage Service Interest Payments	11,259.49	22,595.26

	Total Expenses	<u>\$19,536.00</u>	<u>\$39,072.00</u>
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	Ending Fund Balance	\$74,220.42	\$74,220.42
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3.165.000 Building on Faith Balance

	Beginning Fund Balance	3,817.08	3,817.08
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Expenses

5.165.000	Building on Faith Expenses	3,817.08	3,817.08
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	Total Expenses	<u>\$3,817.08</u>	<u>\$3,817.08</u>
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	Ending Fund Balance	\$0.00	\$0.00
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3.170.000 Special Services Fund Balance

	Beginning Fund Balance	7,024.75	7,002.75
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Income

4.170.000	Special Services Donations	1,135.00	1,157.00
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	Total Income	<u>\$1,135.00</u>	<u>\$1,157.00</u>
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Expenses

5.170.000	Special Services Expense	6,180.00	6,180.00
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	Total Expenses	<u>\$6,180.00</u>	<u>\$6,180.00</u>
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	Ending Fund Balance	\$1,979.75	\$1,979.75
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3.175.000 Memorial Fund Balance

	Beginning Fund Balance	2,666.85	2,591.85
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Income

4.175.000	Memorial Donations	1,345.00	1,420.00
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	Total Income	<u>\$1,345.00</u>	<u>\$1,420.00</u>
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	Ending Fund Balance	\$4,011.85	\$4,011.85
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3.180.000 Grafton Food Pantry Fund Balance

	Beginning Fund Balance	275.00	855.00
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Income

4.190.000	Grafton Food Pantry Donations	170.00	445.00
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	Total Income	<u>\$170.00</u>	<u>\$445.00</u>
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Expenses

5.190.000	Grafton Food Pantry Expense	275.00	1,130.00
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	Total Expenses	<u>\$275.00</u>	<u>\$1,130.00</u>
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	Ending Fund Balance	\$170.00	\$170.00
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3.192.000 Sanctuary Piano Balance

Shepherd of the Prairie - Huntley IL
Detailed Fund Activity Report as of 02/28/2021

Wednesday, March 3, 2021

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Account #	Account Name	Current Activity	YTD Activity
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Beginning Fund Balance		744.18	3,150.01
 <i>Income</i>			
4.192.000	Sanctuary Grand Piano Income	1,666.66	1,671.66
Total Income		<u>\$1,666.66</u>	<u>\$1,671.66</u>
 <i>Expenses</i>			
5.192.000	Sanctuary Grand Piano Expense	2,410.84	4,821.67
Total Expenses		<u>\$2,410.84</u>	<u>\$4,821.67</u>
Ending Fund Balance		\$0.00	\$0.00
 3.220.000 AV Ministry Fund Balance			
Beginning Fund Balance		4,500.00	0.00
 <i>Income</i>			
4.220.000	AV Ministry Fund Donations	0.00	4,500.00
Total Income		<u>\$0.00</u>	<u>\$4,500.00</u>
Ending Fund Balance		\$4,500.00	\$4,500.00
 3.250.000 Good Samaritan Fund Balance			
Beginning Fund Balance		9,536.95	9,736.95
 <i>Income</i>			
4.325.000	Good Samaritan Donations	420.00	720.00
Total Income		<u>\$420.00</u>	<u>\$720.00</u>
 <i>Expenses</i>			
5.625.000	Good Samaritan Expense	0.00	500.00
Total Expenses		<u>\$0.00</u>	<u>\$500.00</u>
Ending Fund Balance		\$9,956.95	\$9,956.95
 3.260.000 Community Outreach Fund Balance			
Beginning Fund Balance		3,800.95	3,720.95
 <i>Income</i>			
4.260.000	Community Outreach Donations	30.00	60.00
4.260.110	ELCA World Hunger Donations	50.00	100.00
Total Income		<u>\$80.00</u>	<u>\$160.00</u>
 <i>Expenses</i>			
<i>Outreach Ministry</i>			
5.260.000	Community Outreach Expense	1,250.00	1,250.00
Outreach Ministry		<u>1,250.00</u>	<u>1,250.00</u>
Total Expenses		<u>\$1,250.00</u>	<u>\$1,250.00</u>
Ending Fund Balance		\$2,630.95	\$2,630.95
 3.270.000 Holiday Flowers Balance			
Beginning Fund Balance		(470.10)	(470.10)
 <i>Income</i>			
4.270.000	Holiday Flowers Income	105.00	105.00
Total Income		<u>\$105.00</u>	<u>\$105.00</u>
Ending Fund Balance		(\$365.10)	(\$365.10)
 3.300.000 Music Ministry Fund Balance			

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Detailed Fund Activity Report as of 02/28/2021

Wednesday, March 3, 2021

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Account #	Account Name	Current Activity	YTD Activity
	Beginning Fund Balance	16,792.40	16,647.30
3.330.000	Adult Music Ministry Fund Balance		
	Beginning Sub Fund Balance	4,255.16	4,572.31
	<i>Expenses</i>		
5.330.000	Adult Music Ministry Expense	208.37	525.52
	Total Expenses	\$208.37	\$525.52
	Ending Sub Fund Balance	\$4,046.79	\$4,046.79
3.332.000	Artist Series Balance		
	Beginning Sub Fund Balance	12,641.61	12,179.36
	<i>Income</i>		
4.332.000	Artist Series Income	500.00	1,000.00
	Total Income	\$500.00	\$1,000.00
	<i>Expenses</i>		
5.332.000	Artist Series Expense	0.00	37.75
	Total Expenses	\$0.00	\$37.75
	Ending Sub Fund Balance	\$13,141.61	\$13,141.61
3.335.000	Bells Ministry Fund Balance		
	Beginning Sub Fund Balance	(104.37)	(104.37)
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	104.37	104.37
	Total Journal Entries	<u>\$104.37</u>	<u>\$104.37</u>
	Ending Sub Fund Balance	\$0.00	\$0.00
3.345.000	Childrens Music Ministry Fund Balance		
	Beginning Sub Fund Balance	0.00	0.00
	<i>Income</i>		
4.345.000	Childrens Music Ministry Donations	50.00	50.00
	Total Income	\$50.00	\$50.00
	Ending Sub Fund Balance	\$50.00	\$50.00
	Ending Fund Balance	\$17,238.40	\$17,238.40
3.350.000	Prairie Crafters Fund Balance		
	Beginning Fund Balance	296.00	296.00
	Ending Fund Balance	\$296.00	\$296.00
3.360.000	Miscellaneous Fund Balance		
	Beginning Fund Balance	225.00	225.00
	Ending Fund Balance	\$225.00	\$225.00
3.380.000	Continuing Education Fund Balance		
	Beginning Fund Balance	925.00	925.00
	<i>Income</i>		
4.380.000	Continuing Education Donations	966.00	966.00
	Total Income	<u>\$966.00</u>	<u>\$966.00</u>
	Ending Fund Balance	\$1,891.00	\$1,891.00
3.400.000	Youth Ministry Fund Balance		
	Beginning Fund Balance	8,793.92	8,793.92

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Account #	Account Name	Current Activity	YTD Activity
3.415.000	Youth Ministry Balance		
	Beginning Sub Fund Balance	1,124.79	1,124.79
	Ending Sub Fund Balance	\$1,124.79	\$1,124.79
3.417.000	Youth Mission Trips Balance		
	Beginning Sub Fund Balance	7,198.84	7,198.84
	Ending Sub Fund Balance	\$7,198.84	\$7,198.84
3.421.000	Youth Scholarship Balance		
	Beginning Sub Fund Balance	763.01	763.01
	Ending Sub Fund Balance	\$763.01	\$763.01
3.422.000	Operation Christmas Child Balance		
	Beginning Sub Fund Balance	157.28	157.28
	Ending Sub Fund Balance	\$157.28	\$157.28
3.423.000	Confirmation Retreat Fund Balance		
	Beginning Sub Fund Balance	(450.00)	(450.00)
	Ending Sub Fund Balance	(\$450.00)	(\$450.00)
	Ending Fund Balance	\$8,793.92	\$8,793.92
3.500.000	Little Lambs Fund Balance		
	Beginning Fund Balance	4,650.54	4,788.21
<i>Expenses</i>			
5.700.100	Little Lambs Salary	216.34	354.01
	Total Expenses	<u>\$216.34</u>	<u>\$354.01</u>
	Ending Fund Balance	\$4,434.20	\$4,434.20
3.600.000	Prayer Shawl Ministry Fund Balance		
	Beginning Fund Balance	284.76	284.76
	Ending Fund Balance	\$284.76	\$284.76
3.650.000	Quilters Ministry Fund Balance		
	Beginning Fund Balance	1,647.97	1,647.97
	Ending Fund Balance	\$1,647.97	\$1,647.97
3.675.000	Memory Garden Balance		
	Beginning Fund Balance	13,611.50	13,586.50
<i>Income</i>			
4.675.000	Memory Garden Income	8,917.08	8,942.08
	Total Income	<u>\$8,917.08</u>	<u>\$8,942.08</u>
	Ending Fund Balance	\$22,528.58	\$22,528.58
3.676.000	Memory Garden Bricks Balance		
	Beginning Fund Balance	0.00	0.00
<i>Income</i>			
4.676.000	Memory Garden Brick Income	830.00	830.00
	Total Income	<u>\$830.00</u>	<u>\$830.00</u>
	Ending Fund Balance	\$830.00	\$830.00
3.700.000	Disaster Relief Fund Balance		

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Account #	Account Name	Current Activity	YTD Activity
	Beginning Fund Balance	315.00	315.00
	Ending Fund Balance	\$315.00	\$315.00
3.725.000	Miscellaneous Outside Charities Balance		
	Beginning Fund Balance	360.00	360.00
	Ending Fund Balance	\$360.00	\$360.00
3.750.000	Seminary Scholarship Fund Balance		
	Beginning Fund Balance	6,270.00	6,270.00
	Ending Fund Balance	\$6,270.00	\$6,270.00
3.940.000	Endowment Fund Balance		
	Beginning Fund Balance	12,062.00	12,062.00
	Ending Fund Balance	\$12,062.00	\$12,062.00
3.950.000	Barnabas Reserves Fund Balance		
	Beginning Fund Balance	2,245.48	2,245.48
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	126.00	126.00
	Total Journal Entries	<u>\$126.00</u>	<u>\$126.00</u>
	Ending Fund Balance	\$2,371.48	\$2,371.48
3.971.000	Roof Repairs/Replacement Balance		
	Beginning Fund Balance	39,000.00	39,000.00
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	500.00	500.00
	Total Journal Entries	<u>\$500.00</u>	<u>\$500.00</u>
	Ending Fund Balance	\$39,500.00	\$39,500.00
3.972.000	Playground Maintenance Reserves Balance		
	Beginning Fund Balance	2,845.00	2,845.00
	Ending Fund Balance	\$2,845.00	\$2,845.00
3.973.000	Parking Lot Seal/Repair Reserves Balance		
	Beginning Fund Balance	11,912.00	11,912.00
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	426.00	426.00
	Total Journal Entries	<u>\$426.00</u>	<u>\$426.00</u>
	Ending Fund Balance	\$12,338.00	\$12,338.00
3.974.000	Lawn & Landscaping Reserves Balance		
	Beginning Fund Balance	9,871.00	9,871.00
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	458.00	458.00
	Total Journal Entries	<u>\$458.00</u>	<u>\$458.00</u>
	Ending Fund Balance	\$10,329.00	\$10,329.00
3.975.000	Maintenance Reserves Balance		
	Beginning Fund Balance	26,754.00	11,754.00
Income			
4.975.000	Maintenance Reserves Income	0.00	15,000.00
	Total Income	<u>\$0.00</u>	<u>\$15,000.00</u>

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Account #	Account Name	Current Activity	YTD Activity
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	584.00	584.00
	Total Journal Entries	<u>\$584.00</u>	<u>\$584.00</u>
	Ending Fund Balance	\$27,338.00	\$27,338.00
3.976.000	Carpeting Crossroads/Hallways Reserves Balance		
	Beginning Fund Balance	3,302.00	3,302.00
	Ending Fund Balance	\$3,302.00	\$3,302.00
3.977.000	Carpeting MP Room/Classrooms Balance		
	Beginning Fund Balance	19,000.00	19,000.00
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	500.00	500.00
	Total Journal Entries	<u>\$500.00</u>	<u>\$500.00</u>
	Ending Fund Balance	\$19,500.00	\$19,500.00
3.978.000	Security Lock System Reserves Balance		
	Beginning Fund Balance	10,000.00	10,000.00
	Ending Fund Balance	\$10,000.00	\$10,000.00
3.980.000	Equipment Reserves Balance		
	Beginning Fund Balance	3,454.59	3,454.59
Income			
4.980.000	Equipment Reserves Income	292.00	292.00
	Total Income	<u>\$292.00</u>	<u>\$292.00</u>
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	334.00	334.00
	Total Journal Entries	<u>\$334.00</u>	<u>\$334.00</u>
	Ending Fund Balance	\$4,080.59	\$4,080.59
3.981.000	Bells Maintenance Reserves Balance		
	Beginning Fund Balance	1,986.11	1,986.11
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	42.00	42.00
	Total Journal Entries	<u>\$42.00</u>	<u>\$42.00</u>
	Ending Fund Balance	\$2,028.11	\$2,028.11
3.985.000	Sabbatical Reserves Balance		
	Beginning Fund Balance	8,775.89	8,775.89
	Journal Entry Debits	0.00	0.00
	Journal Entry Credits	200.00	200.00
	Total Journal Entries	<u>\$200.00</u>	<u>\$200.00</u>
	Ending Fund Balance	\$8,975.89	\$8,975.89

Shepherd of the Prairie General Fund Giving

	2019	YTD	2020	YTD	2021	YTD	'20 vs '21
January	78,678	78,678	84,238	84,238	68,053	68,053	-19%
February	46,773	125,451	49,923	134,161	69,321	137,374	2%
March	63,915	189,366	66,819	200,980		137,374	-32%
April	67,399	256,765	95,815	296,795		137,374	-54%
May	56,239	313,004	63,400	360,195		137,374	-62%
June	57,184	370,188	53,470	413,665		137,374	-67%
July	48,046	418,234	45,901	459,566		137,374	-70%
August	51,864	470,098	47,919	507,485		137,374	-73%
September	57,780	527,878	52,271	559,757		137,374	-75%
October	57,182	585,060	52,934	612,691		137,374	-78%
November	60,299	645,359	45,869	658,560		137,374	-79%
December	79,903	725,262	62,511	721,071		137,374	-81%

Children and Family Ministry
3-8-21 Minutes

Present: Tessa DeLong, Jen Powe, Carla Elam, Jennie Daily, Christa Serpe, Amy Brittain

Sunday School

Fall start to in person class
Change to Group Curriculum
Considerations: class size, registration, cleaning

Easter

Kids craft for Good Friday Service/Easter- Take and make

VBS

Confirmed last week of July
Curriculum: Rocky Railway
Considerations: capacity, cleaning, restrictions at the time of VBS

Additional Family Activities

Outdoor Movie Night- June 12th, 8pm
team will review list of movies available for showing
Outdoor Family Game Event- Date TBD
Bags, ladder golf, parachute, can jam

Outreach Meeting Notes 03/08/2021

Attended:

Mike Yndestad

Bob Malm

Rachael Yndestad

Team considering if recurrence of meeting should be moved to Tuesday nights to accomodate schedules.

We need more people for this ministry. Explanation - Get involved in community events. Bob and Carol will get list of people to recruit and ask to be involved in ministry. Mike can gather the mission statement to describe the ministry and annual report. Rachael to type list of activities. Good to have data analytics - where we are getting response rates from Web site access. Location. Mike to talk with Dennis Lilla about this.

It has come to Mike Y.'s attention that some people don't know how to access website and launch the live stream for the service. We will request that Dennis Lilla creates an easy button on the websites to access Sunday worship services. Barnebus group - service to go and visit shut ins or people having a difficult time with Technology communications. Youth to help too? Yes, if we called it Barnebus and if we did it via phone call. Donna Kelly to talk with Donna Sorenson. Live event at church?

Pat has written:

02/12 article on food drive

02/20 Patch picture with kids and the cards

2/26 Notes and religion and food drive - Daily Herald article

Items for Pat to write about:

Easter - there will be 4 services. Can have up to 93 people in the church.

Should we involve community in gathering textiles for the Youth Savers? Mike to find out if there are other dates for this.

VBS and Artist Series Events could be written about.

New member meeting - 10 in person, 6 on zoom estimated by Mike.

We don't know who is in charge of put up the "You are now entering the Mission Feild" sign. Mark F. does not know. We will continue to investigate this.

Mike will work on developing a press release for the youth mission trip as well.

We will encourage the church to continue to have a food drive once a quarter.

Mission Team Minutes
March 9, 2021

Attendance: Sandy Hupert, Carl Hupert, Sharon Stangle, Annette Petersen, Tom Lafferty, Marty Jacobson, Vic Bekeris, Becky Wright, Donna Sticken.

Sandy opened the meeting with a reading and prayer.

Old Business

1. Approval of Minutes: Carl moved and Marty seconded a motion to approve the Feb. minutes. Motion carried.
2. Habitat for Humanity: No new report.
3. NIFB: Thinking about May date.
4. ELCA World Hunger: Becky will put information in our Newsletters, and Friday Flourish about Lutheran Disaster Relief-possibly a "Mission Corner". Many opportunities for involvement: Earth Day April 22, Domestic Hunger Grants, Community Diversity, Root Process of Hunger and others.
5. SCVN: Very little going on
6. Grafton Food Pantry: Michelle Rankin has volunteered to 'publish' a simple collection of recipes for the Food Pantry.
7. Missionary Support: Our donation check was sent to the new Missionary.
8. Social Awareness: Pastors have a Good Samaritan Fund to be used at Pastors discretion.
9. Exodus: Sandy will send the Invitation for the upcoming program in April.
10. Blood Drive: no new dates.
11. FMSC: Youth will be going this Spring. Perhaps we can schedule a congregational event in September for God's Work Our Hands.
12. AARK: Thank you for the donation. Hoping to relocate a Barn.

13. PADS: Still on hold.
14. Home of the Sparrow: Donna S. will meet next week and deliver the donation check.
15. Month at a Glance: Sandy will send out before April meeting for all of us to add ideas.
16. Fund raiser idea from last month: Other groups might make better use of this idea.
17. Lent and Easter Offering Decisions: Mercy Ships, Grafton Food Pantry, Hampshire Food Pantry and Exodus for Lenten Offerings. Suggestion for Easter Offering; Elgin Community Crisis Center, LSSI and ELCA Disaster Relief. Email vote passed.
18. Prison Ministry: Not getting response. Becky contact for information and possible speaker.

New Business: The Mercy Ships has TV program, perhaps we could do a Summer Education program.

Hope to meet in person in April.

Carl moved to adjourn, Marty seconded. Motion carried.

Annette Petersen for Steve Legel, Secretary.

Property Team meeting – March 8, 2021

The meeting was called to order by Mark Frendreis (Chair) at 7:15pm at Shepherd of the Prairie Church and on Zoom.

Attendees: Mark Frendreis, Rich Paeth, Jessica Panella, Chris Trodahl, Peter Walthers, Council President - Mike Luecht

Absent: Jerry Christopherson, Chuck Peterson, Tom Polzin, Dick Tabatt, Council Liaison - Ellen Nissen

Note: Property Team mailbox address is SOTPProperty@gmail.com

Old Business

- Update on replacing soap and hand sanitizer dispensers with manual -Tom
 - Tom was not in attendance
- Garage update -Rich
 - Neil concrete will create a contract and get it to Rich and Mark for review and forward to Mike for signature.
 - Peter is helping with the Garage
 - We will need to pick the contractor for the build in the near future
- Assign/Verify projects:
 - Touch up paint with correct color
 - Mark and Chris will go through all the paint and label the correct colors
 - Will contact the person with the tarps to get them back
 - Replace bulb by west hallway door - Chuck
 - When Chuck gets back into town
 - Fix sticky exterior door on west end w/Jim
 - Jim came and it did not stick. We will just watch it
 - Add water to ALL floor drains
 - Just a reminder
 - 3 Can lights out in fellowship hall - Chuck
 - When Chuck is back in town
- Any word on new fire inspection date after no-show -Chris
 - Chris will check on this
- Update on VAV in library and nursery not working- Mark
 - May be the same problem as the classroom
- AV Lab
 - Lock progress – Mark/Chris
 - Key assignment – Mark
 - The lock came in but it was not right. It is keyed for another room for now and secure
- Fellowship Hall
 - Reprogram fellowship hall lights – Peter/Jess
 - Still working on it
 - Sound booth renovation planned – Mark
 - Next week Mike Y and Mark are going to clean it up
 - Stage clean-up – Mark
 - Mark cleaned up all the adhesive cords
 - Plans for projector/screen usage for all – Mark
 - Part of the clean up

Property Team meeting – March 8, 2021 Minutes Continued

- Kitchen counters, serving area collection of trays and containers – Mark
 - Coffee people should be contacted to help clean up the kitchen area with the accumulation of “stuff”

New business

- Tessa moved, new operations manager desk info – Mark
 - Moved to Daryl’s office, her room is a classroom and Matt’s room (operations manager)
 - The room will be for adults, not the kids
 - The operations manager will be in charge of the running of the business of the building.
- 2 parking lights out – Chuck, Chris, Tom, Jerry?
 - 3+ bulbs out and we will rent the lift to change them
- Installing red “recording in progress” light in west hallway – Mark
 - P. Bill’s education will be streaming
 - Media room
- Need a better Internet source for the media room - Rich
 - Can run it from the youth room
- The clocks need to be changed next week – Rich
 - Rich will change the clocks
- Usage manual – Peter
 - Looking for the information to put the usage manual together for outside and internal people

The meeting was adjourned at 7:40pm.

Prayerfully submitted: Jessica Panella

Stewardship Committee

Meeting Minutes

2/8/21

Present: Mike McCann, Rick Miller, Chris Brolsma, Ralph Wehnes, Donna Kelly

Next meeting: 4/12/21

1. Fund raising possibilities

Bob Mollis mentioned the possible need for fund raising on certain items, ie. Memory Garden, Garage, Organ in the leadership meeting. Rick stated we have done this in the past then we can work with the Dungeys to include a line item for the

2. Ministry Engagement Opportunities with Donna Kelly

Donna mentioned there were opportunities where the Stewardship could assist with such as Barnabas and Ministry Fair. Donna also stated that new members are not currently signing up for ministry groups in the new member class but did emphasize the benefit of Ministry leaders reaching out to new members via email or phone to communicate their ministries in case the new members have any interest.

We also discussed the benefit of finding a portal or message board that allows members to see what Life Groups are available and if any members are interested starting a new group. Rick will investigate as to how some other churches are doing this activity.

3. Miscellaneous

There is a need for 10:45 Communion Stewards. Rick Miller offered his help.

Minutes completed by: Mike McCann, Chair of Stewardship Committee

Worship Committee Meeting

March 8, 2021

7pm Zoom

Attending the meeting: Jane, Carolyn, Judie, Chris S., Orv, Andy, Diane

Absent: Barb (could not get into computer), Elaine, Sandy S.

Orv opened the meeting with a prayer and song.

Following the agenda prepared by Jane.

1. Ushers – Andy
 - a. Coverage for Easter seems in place.
 - b. 3rd and 4th Sundays ushers are in place.
 - c. 1st and 2nd Sundays ushers are almost stabilized.
 - d. Vic fills in as needed
 - e. Barb Hoppensteadt also fills in as needed
2. Greeters – no report at this time
3. Sanitation – Tom Polzin

Andrew reported that Tom seems to have everything in place. We have sufficient supply of spray for the sanitizing gun until end of April. We have to buy the spray but the gun is on loan to us for as long as we need it.
4. Communion – Judie
 - a. Add extra tray for 9am service as we had about 70 people there.
 - b. Might need to add extra tray for 1045am service as they had 45 people there.
 - c. Need to coordinate communion with the third section of the sanctuary to flow in clockwise direction and not crossing in front of people. Andy will talk with the ushers or send out a note.
 - d. Ushers need to continue to watch spacing so there are not too many gathered in front for communion.

Lenten services seem to be going okay. Discussed the limited participation save for the confirmation class attendance. That still could be the COVID thing.

Easter Lilies – Diana reported that to date she only has 11 Easter Lilies ordered by the congregation.

Flowers and Decorating – It is understood that Barb has ordered “rent a palm” for Palm Sunday from Countryside. She has ordered the leafy palms for Palm Sunday distribution. Carolyn will check with Barb to make sure that some regular thin palms are available as Pastor Mark will be doing a special Wednesday message on how to make a cross from the palms with Ed Cuttle.

Decorating for Palm Sunday will be Saturday, March 27 at 930am. Afterwards Janae asked the Worship Committee to remain and practice the stripping of the sanctuary.

Worship Committee Meeting Minutes Continued

March 8, 2021

7pm Zoom

Holy Week

Maundy Thursday – 7pm Worship

Good Friday – 10am Children's Service

7pm Tenebrae Service

Saturday Service resumes

Easter Sunday – 8am Traditional service with trumpet

930am Traditional service with trumpet and bells

11am Contemporary service

Things to do –

Andy – ask ushers to remove tape on the tops of the pews. Signs about Do Not Sit in this row should remain.

Jane – ask pastor Mark to remark about social distancing after service in the gathering area?

Things not fully addressed-

Although it was brought up, there was no decision on what we should do for Easter if more than 120 people arrive for services.

YLT Meeting Minutes 3/8/21

1. Saver's FunDrive (collection dates 3/14, 4/10 and 4/11) – Youth Team continues to push the marketing of this fundraiser. Collections will take place at church from 9:45 – 11 AM on 3/14 and 4/11. Collection on 4/10 will be from 10 – 2 at church with an option to have students or members of the youth team picking up donations at donors' homes for this event. We are planning to work with the Outreach team to put out a press release / information about the donations prior to each event.
2. Feed My Starving Children service event (3/20 9 - 11 AM). 30 slots available, 14 already signed up – We've had a good response to this service event with over half the slots asked for. The team continues to invite confirmation and high school students with a deadline of 3/15 to get signed up. Communication about travel, etc. will be sent to families that have signed up early next week so they're aware of the process to check in once they arrive at FMSC.
3. Fundraising opportunities / events – The team held productive conversations about prospective fundraising ideas / campaigns provided we are approved to offer a Mission Trip to HS students this summer. Below is a recap of possible ideas and events
 1. Bags & Bingo parking lot event – SOTP has traditionally held one 'large' fundraiser to help raise funds for the Mission Trip. Due to Covid-19, a traditional Trivia Night is not a valid event. Thus, we've determined a parking lot event, such as this, would be an opportunity. We're moving forward with planning a Bags tournament and Bingo to be held May 15 of June 5. Bob will be reaching out to several congregation members to see if they can assist in putting this event together. We're planning to have raffle prizes, silent auction items, 50/50 raffle, etc. in addition to the entry fees to the event.
 2. Lou's pizzas – Bob to reach out to Lou's and order 100 coupons (initially) where we'll be offering these for sale between services, etc. We may also use some coupons to get frozen pizzas to sell between service for those that may not want to drive to Lou's and pick up.
 3. Culver's – Bob to contact Richard at Culver's and get on the calendar
 4. Garage Cleaning / Spring Yard Cleanup / Job Board – More information to follow as we finalize plans for the Mission Trip
 5. Portillo's – Bob to reach out for details
 6. McAllister's – Bob to reach out for details
 7. Taco Loco – Bob to reach out for details
 8. Student Letter Writing – More information to follow as we finalize plans for the Mission Trip
 9. Mission Trip Merchandise - More information to follow as we finalize plans for the Mission Trip
4. Mission Trip Update – Kurtis shared details of a potential Mission Trip with the team. Kurtis and Bob received a proposal from Adventure Serve Ministries Friday 3/5 which we're reviewing, proposing updates, asking questions, etc. We are expecting a response this week and will put details into a recap for the Youth Team, etc.
5. New Business – No new business was discussed / brought up.

Next Meeting April 12 @ 7:00 PM in the Youth Room

Meeting was adjourned at 8:00 PM.

Respectfully submitted,

Bob McDuffee