



# **SHEPHERD OF THE PRAIRIE**

## **LUTHERAN CHURCH**

---

*A Growing Church for Growing People*

---

**Congregation Council**  
**Shepherd of the Prairie**  
**Monday February 16, 2026**  
**6:00 PM**

# Shepherd of the Prairie Lutheran Church

## Council Meeting Agenda

### February 16, 2026 @ 6:00 P.M.

---

1. **Call to Order**
2. **Opening Prayer** – Pastor Mark
3. **Devotions** – Lisa Wondriska
4. **Welcoming Church** – discussion – creating a place where all are welcome. Living our statement of purpose – Jim Puls
5. **Approval of Minutes**
  - a. *Recommendation: To approve the Congregation Council minutes January 19, 2026, as presented.*
  - b. *Recommendation: To Approve the Election minutes from January 25, 2026, as presented.*
6. **Congregation Council and Ministry Team Reports**
  - a. Finance and Treasurer Highlights - Bob
    - i. *Review and Receipt of the January 2026 Treasurer and Financial Reports.*
    - ii. The refinancing of the mortgage, Update
    - iii. Financial Audit/Review for 2025. Update
    - iv. The A/V ministry team’s sanctuary equipment upgrade
7. **Current Business**
  - a. Children, Youth and Family Participation Update – Pastor Ryan
  - b. The Congregational Resourcing Event on March 7, 2026, at Sauk Valley Community College in Dixon, Illinois. Come gather with people from across our synod as we share ideas and inspiration for all the great ways we can go deeper in faith as we share the love of Jesus in our congregations and in our communities. [CRE | Northern Illinois Synod](#)
8. **Other Business**
  - a. Next Council Meeting March 16, 2026 @ 6:00 PM (devotion – Pastor Ryan.)
- 9.
10. **Unfinished/Tabled Business**
  - a. Memory Garden Proforma and Fee Review – Finance Team
  - b. SOTP Constitution update, tabled until January 2026 to be in line with the Synod
  - c. HR Handbook 2026 review / update
11. **Closing Prayer** – Pastor Ryan
12. **Adjournment**

# February 16, 2026

---

## Table of Contents

<u>Agenda #</u>	<u>Description</u>	
5.	Approval of January Minutes	1
6.	Approval of Election Minutes	3
7.	<b>Congregation Council and Ministry Teams</b>	
	<b>Reports</b>	
	a. Treasurers Report Jan 2026	4
	b. Finance Team Report	5
	c. Operations Manager Report	12
	d. Children and Family Ministry Team Report	NA
	e. Youth and Family Ministry Team Report	13
	f. Mission Team Report	15
	g. Worship Team Report	20
	h. Property Team Report	17
	i. Fellowship Team Report	19
	j. Community Outreach Team Report	20
	k. Stewardship Team Report	NA

# Shepherd of the Prairie Council Minutes

## January 19, 2026 @ 6:00 P.M.

Present: K.McGuine, B. Mollis, Pastor Mark, C. Serpe, G. Attaway, J. Stancl, L. Wondriska, Pastor Ryan, J. Puls, E. Nissen

1. **Call to Order Meeting called to order 6:03pm**
2. **Opening Prayer** – Pastor Mark
3. **Devotions – Jim P.**
4. **Reflections – Where have you seen God lately? .....** – All
5. Reminder to be prayerfully engaged and more if it moves you....
  - Community and Evangelism Engagement** - Making Christ known by welcoming new neighbors and connecting God's story to ours. (Ellen and Jim S)
  - Children, Youth and Family Investment** - Raising up the next generation of leaders. (Lisa, Bob and Jim P)
  - Congregation Celebration Events** - Building community while experiencing joy in the company of others. (Kathy, Christa and George)
6. **Approval of Minutes**
  - Recommendation: To approve the Congregation Council minutes December 15, 2025, as presented.*
  - Motion made by George A to approve the minutes. Motion 2nd by JimS. Minutes approved.
7. **Congregation Council and Ministry Team Reports**
  - Finance and Treasurer Highlights - George
    - Recommendation: To approve the December 2025 Treasurer and Financial Reports, as presented.* Bob M. made a motion to approve the December 2025 Treasurer and Financial Reports. Jim P 2nd the motion. Reports were approved.
8. **Current Business**
  - Children, Youth and Family Participation Update – Pastor Ryan
  - Benefits Update – Bob
  - Annual Meeting - Kathy
    - Discussion – timing and needs
    - 2026 Council Officer Election meeting January 25, 2026, directly after annual meeting in Garden room.
9. **Other Business**
  - Thank you to Ellen and Christa!!
  - Next Council Meeting February 16, 2026 @ 6:00 PM (devotion – Lisa W.)
10. **Unfinished/Tabled Business**
  - Memory Garden Proforma and Fee Review – Finance Team
  - SOTP Constitution update, tabled until January 2025 to be in line with the Synod
  - ½ day workshop with Dave Daubert – Postponed until next Fiscal Year Feb
11. **Closing Prayer** – Pastor Ryan

**12. Adjournment -Jim P motioned to adjourn meeting. Ellen N 2nd meeting adjourned at 7:09pm.**

January 25, 2026  
Post Annual Congregation Meeting  
Congregation Council Officer Election Meeting Minutes

Call to Order at 1:07 PM

Congregational Council Attendees:

Online: Jim Puls

In Person: Pastor Ryan Mackey, Pastor Mark Boster, Kathy McGuine, George Attaway, Lisa Wondriska, Jim Stancl, Carrie McCabe, Susan Sroka, Bob Mollis

Opening Prayer – Pastor Mark

The purpose of the meeting was to elect new Congregation Council Officers for the year 2026.

Resulting officer election with unanimous vote of the 2026 Congregation Council:

President – Kathy McGuine

Vice President – Jim Puls

Treasurer – Bob Mollis

Secretary – Lisa Wondriska

Other Business:

Next Council meeting: February 16, 2026 @ 6:00 PM

Closing Prayer – Pastor Ryan

Adjournment at 1:23 PM

Respectfully submitted,  
Bob Mollis

**TREASURER'S REPORT SUMMARY  
FOR THE PERIOD ENDING JANUARY 31, 2026**

**UNRESTRICTED GENERAL FUND**

	MONTHLY	MONTHLY	MONTHLY ACTUAL	YEAR TO DATE	YEAR TO DATE	YTD ACTUAL	ANNUAL	YTD PERCENT	YTD PERCENT
	ACTUAL	BUDGET	VS. MONTHLY BUDGET	ACTUAL	BUDGET	VS. YTD BUDGET	BUDGET	RECEIVED	EXPENDED
January 1, 2026 Beginning Balance	\$ 396,670.07								
Monthly Income	\$ 128,316.20	\$ 121,733.00	\$ 6,583.20	\$ 128,316.20	\$ 121,733.00	\$ 6,583.20	\$ 1,059,057.00	12.12%	
Monthly Expenses	\$ 87,792.64	\$ 87,540.00	\$ 252.64	\$ 87,792.64	\$ 87,540.00	\$ 252.64	\$ 1,059,057.00		8.29%
Income vs. Expenditures	\$ 40,523.56	\$ 34,193.00		\$ 40,523.56	\$ 34,193.00				
January 31, 2026 Ending Balance	\$ 437,193.63								
Average Monthly Expenses (Budgeted)	\$ 88,254.75								
Approx. Months Covered by Fund Balance	4.95								

**MORTGAGE SERVICE FUND**

	MONTHLY	MONTHLY	MONTHLY ACTUAL	YEAR TO DATE	YEAR TO DATE	YTD ACTUAL	ANNUAL	YTD PERCENT	YTD PERCENT
	ACTUAL	BUDGET	VS. MONTHLY BUDGET	ACTUAL	BUDGET	VS. YTD BUDGET	BUDGET	RECEIVED	EXPENDED
January 1, 2026 Beginning Balance	\$ 62,670.22								
Monthly Income	\$ 36,003.57	\$ 18,807.00	\$ 17,196.57	\$ 36,003.57	\$ 18,807.00	\$ 17,196.57	\$ 225,684.00	15.95%	
Monthly Expenses	\$ 18,807.00	\$ 18,807.00	\$ 18,807.00	\$ 18,807.00	\$ 18,807.00	\$ -	\$ 225,684.00		8.33%
Income vs. Expenditures	\$ 17,196.57	\$ -		\$ 17,196.57	\$ -				
January 31, 2026 Ending Balance	\$ 79,866.79								
Average Monthly Expenses	\$ 18,807.00								
Approx. Months Covered by Fund Balance	4.25								

**TEMPORARY RESTRICTED FUNDS**

	MONTHLY ACTUAL
January 1, 2026 Beginning Balance	\$ 284,084.35
Monthly Accounts + Activity	\$ 14,854.10
Monthly Accounts (-) Activity	\$ 3,685.35
Net Monthly Accounts Activity	\$ 11,168.75
January 31, 2026 Ending Balance	\$ 295,253.10

**RESERVE FUNDS**

	MONTHLY ACTUAL
January 1, 2026 Beginning Balance	\$ 212,490.73
Monthly Accounts + Activity	\$ 3,450.49
Monthly Accounts (-) Activity	\$ -
Net Monthly Accounts Activity	\$ 3,450.49
January 31, 2026 Ending Balance	\$ 215,941.22

**PERMANENTLY RESTRICTED FUNDS**

	MONTHLY ACTUAL
January 1, 2026 Beginning Balance	\$ 14,540.91
Monthly Accounts + Activity	\$ 111.56
Monthly Accounts (-) Activity	\$ -
Net Monthly Accounts Activity	\$ 111.56
January 31, 2026 Ending Balance	\$ 14,652.47

January 31, 2026 Total Ending Balance ALL FUNDS	\$ 1,042,907.21
Prepaid Pledges	\$ -
Total Current Assets	\$ 1,042,907.21

Respectfully submitted, Robert Mollis, Treasurer

**SOTP FINANCE TEAM**  
**DRAFT Monthly Minutes**  
**February 10, 2026**

Members Present: Bob Mollis, Devin Burg, Cliff Dungey, Bill Ball

Members Excused: Dave Shotick, Joe Anderson,

**I. Without objection, the January Minutes were declared approved.**

**II. Accounting Administrator's Report**

- a. Income/Expenses through January 31, 2026
  - i. January GF income of \$128,316 was \$6,583 more than the budgeted amount of \$121,733
  - ii. January GF expenses of \$87,793 were \$253 more than the budgeted amount \$87,540.
  - iii. Overall, GF 2026 Performance: YTD Revenues exceed YTD expenses by \$40,524 compared to the breakeven budget.
- b. Balance Sheet through January 31, 2026
  - i. Total Current Assets \$1,042,907
  - ii. Total Fixed Assets \$7,333,907
  - iii. Total Assets \$8,376,814
  - iv. Total Current Liabilities \$0
- c. Highlighted Restricted Funds Detail Review through January 31, 2026
  - i. Account 3.140.000 Mortgage Service Fund is \$79,867
  - ii. Account 3.175.000 Memorial Fund balance is \$30,030
  - iii. Account 3.250.000 Good Samaritan Fund balance is \$5,199
  - iv. Account 3.330.000 Adult Music Ministry Fund balance is \$61,397
  - v. Account 3.332.000 Artist Series Fund balance is \$33,705
  - vi. Account 3.417.000 Youth Mission Trip Fund balance is \$10,653
  - vii. Account 3.675.000 Memory Garden Fund Donation balance \$12,338
  - viii. Account 3.676.000 Memory Garden Fund Brick Donation balance is \$4,102
  - ix. Account 3.677.000 Memory Garden Fund Niche Agreement balance is \$ 81,282
- d. General Comments
  - i. January 2026 GF Member Contributions were \$125,820 compared to the budget of \$119,583 for January 2026 exceeding both January 2024 Contributions (\$103,930) and January 2025 Contributions (\$115,331).
  - ii. January Mortgage Service Fund contribution income was greater than budget: \$36,004 vs. the \$18,807 monthly payment. This compares to \$34,398 in January 2025 and \$31,398 in January of 2024
  - iii. SOTP has had a strong start to 2026. This owes in part to 2026 pledges that were prepaid in late 2025 being taken into income in January. It also owes to the decision of several members to make Qualified Charitable Distributions (QCDs) at the start of the calendar year rather than waiting. (Both of these developments are anticipated in the January budget number.) Necessarily, we should expect that the next several months will reflect more normal/modest giving trends. As we journey through 2026, the watch words continue to be "thoughtful caution". The 2026 budget is challenging but should be achievable given the generosity of the Congregation as

evidenced by the submitted EOGs for 2026 and recent giving trends. The January MSF also reflects the effects of prepaid pledges as well as QCDs. Nevertheless, it is a hopeful indication that the giving to the MSF will again meet the annual mortgage service budget as it did in 2025 for the first time in several years.

**III. Treasurer's Report (as of January 30, 2026) of Activity & Council Actions/Discussions**

- a. GF balance is \$437,194 which is approximately 4.9 months of reserves.
- b. MSF balance is \$79,867 which is approximately 4.2 months of reserves.

**IV. Recommendations to Council**

**V. Old Business**

- a. The Team discussed at length the scheduled March 2027 mortgage reset.
- b. 2026 stewardship and giving trends as well as 2026 stewardship EOGs were reviewed.
- c. The Endowment Fund continues to seek SOTP members to constitute the initial Fund Committee.

**VI. New Business**

- a. The Team discussed the most recent efforts to identify a CPA firm with which SOTP might develop an audit relationship with a focus on CapinCrouse, a division of Carr, Riggs & Ingram (a top 25 US accounting firm). CapinCrouse serves nonprofits exclusively and has over 500 church clients.
- b. The next Finance Team Meeting will be Monday, March 9, 2026 @ 7:30 PM on Zoom.

**VII. The meeting was adjourned at 8:35p without objection and with prayer.**

Respectfully submitted,  
Bill Ball, Chair

**Shepherd of the Prairie Lutheran Church - Huntley IL**  
**Balance Sheet as of January 31, 2026**

Wednesday, February 4, 2026

Page 1 of 2

Account #	Account Name	YTD Balance	Period Activity	Previous Period Balance
<b>Assets</b>				
<b>Current Assets</b>				
1.100.000	Heartland Bank Checking	199,424.33	42,529.86	156,894.47
1.200.000	Mission Plus Building Fund Checking	618.79	111.74	507.05
1.200.100	Mission Investment Fixed Term	10,000.00	0.00	10,000.00
1.210.000	Fidelity Investments	822,215.59	943.29	821,272.30
1.250.000	HBT/LPL Investment Account	425.69	0.02	425.67
1.500.000	Donations Holding Account	233.83	(1,367.38)	1,601.21
1.600.000	FNBO Checking Boy Scout Troop 200	9,988.98	3,898.40	6,090.58
	<b>Total Current Assets</b>	<b>\$1,042,907.21</b>	<b>\$46,115.93</b>	<b>\$996,791.28</b>
<b>Fixed Assets</b>				
1.300.000	Building & Grounds	7,203,136.61	0.00	7,203,136.61
1.300.100	Garage Building	41,717.68	0.00	41,717.68
1.300.200	Memory Garden	89,052.93	0.00	89,052.93
	<b>Total Fixed Assets</b>	<b>\$7,333,907.22</b>	<b>\$0.00</b>	<b>\$7,333,907.22</b>
	<b>Total Assets</b>	<b>\$8,376,814.43</b>	<b>\$46,115.93</b>	<b>\$8,330,698.50</b>
<b>Liabilities</b>				
<b>Current Liabilities</b>				
2.100.000	Prepaid General Fund Pledges	0.00	(22,376.25)	22,376.25
2.110.000	Prepaid Mortgage Service Pledges	0.00	(3,958.75)	3,958.75
	<b>Total Current Liabilities</b>	<b>\$0.00</b>	<b>(\$26,335.00)</b>	<b>\$26,335.00</b>
<b>Long Term Liabilities</b>				
2.200.200	MIF Commercial Loan Payable	2,891,656.81	(9,259.81)	2,900,916.62
	<b>Total Long Term Liabilities</b>	<b>\$2,891,656.81</b>	<b>(\$9,259.81)</b>	<b>\$2,900,916.62</b>
	<b>Total Liabilities</b>	<b>\$2,891,656.81</b>	<b>(\$35,594.81)</b>	<b>\$2,927,251.62</b>
<b>Fund Balances &amp; Equity</b>				
<b>Unrestricted Fund Balances</b>				
3.100.000	General Fund Balance	437,193.63	40,523.56	396,670.07
	<b>Total Unrestricted Fund Balances</b>	<b>\$437,193.63</b>	<b>\$40,523.56</b>	<b>\$396,670.07</b>
<b>Temporary Restricted Fund Balances</b>				
3.170.000	Special Services Fund Balance	8,108.68	(118.07)	8,226.75
3.175.000	Memorial Fund Balance	30,030.23	(342.23)	30,372.46
3.180.000	Grafton Food Pantry Fund Balance	1,351.08	(60.00)	1,411.08
3.220.000	AV Ministry Fund Balance	39.53	0.00	39.53
3.250.000	Good Samaritan Fund Balance	5,198.99	1,000.00	4,198.99
3.260.000	Community Outreach Fund Balance	2,999.96	(395.00)	3,394.96
3.270.000	Holiday Flowers Balance	57.96	0.00	57.96
3.300.000	<i>Music Ministry Fund Balance</i>			
3.330.000	Adult Music Ministry Fund Balance	61,396.74	5,744.74	55,652.00
3.345.000	Childrens Music Ministry Fund Balance	5,592.13	0.00	5,592.13
	<i>Total Music Ministry Fund Balance</i>	<i>\$66,988.87</i>	<i>\$5,744.74</i>	<i>61,244.13</i>
3.340.000	Artist Series Balance	33,704.73	3,435.00	30,269.73
3.350.000	Prairie Crafters Fund Balance	575.79	0.00	575.79
3.380.000	Continuing Education Fund Balance	1,706.24	0.00	1,706.24
3.390.000	Children & Family Ministry Balance	678.94	0.00	678.94
3.400.000	<i>Youth Ministry Fund Balance</i>			
3.410.000	Youth Leader Programs Balance	12,500.00	0.00	12,500.00
3.415.000	Youth Ministry Balance	256.55	0.00	256.55
3.417.000	Youth Mission Trips Balance	10,652.96	0.00	10,652.96
	<i>Total Youth Ministry Fund Balance</i>	<i>\$23,409.51</i>	<i>\$0.00</i>	<i>23,409.51</i>

**Shepherd of the Prairie Lutheran Church - Huntley IL**  
**Balance Sheet as of January 31, 2026**

Wednesday, February 4, 2026

Page 2 of 2

Account #	Account Name	YTD Balance	Period Activity	Previous Period Balance
3.500.000	Little Lambs Fund Balance	5,838.63	705.71	5,132.92
3.600.000	Prayer Shawl Ministry Fund Balance	152.95	0.00	152.95
3.650.000	Quilters Ministry Fund Balance	1,980.02	20.00	1,960.02
3.675.000	Memory Garden Fund Balance	12,338.34	0.00	12,338.34
3.676.000	Memory Garden Bricks Fund Balance	4,101.57	0.00	4,101.57
3.677.000	Memory Garden Niche Fund Balance	81,281.65	0.00	81,281.65
3.700.000	Church Events - Funded Balance	(2,770.05)	(2,770.05)	0.00
3.720.000	Disaster Relief Fund Balance	(50.00)	0.00	(50.00)
3.725.000	Miscellaneous Outside Charities Fund Balance	100.00	0.00	100.00
3.730.000	ELCA World Hunger Fund Balance	170.50	50.25	120.25
3.750.000	Seminary Scholarship Fund Balance	7,270.00	0.00	7,270.00
3.800.000	Boy Scout Troop 200 Fund Balance	9,988.98	3,898.40	6,090.58
	<b>Total</b>	<b>\$295,253.10</b>	<b>\$11,168.75</b>	<b>\$284,084.35</b>
3.140.000	Mortgage Service Fund Balance	79,866.79	17,196.57	62,670.22
	<b>Total Temporary Restricted Fund Balances</b>	<b>\$375,119.89</b>	<b>\$28,365.32</b>	<b>\$346,754.57</b>
<b>Reserves</b>				
3.950.000	Barnabas Reserves Balance	3,683.80	0.00	3,683.80
3.971.000	Roof Repairs/Replacement Balance	67,225.04	575.00	66,650.04
3.972.000	Playground Maintenance Reserves Balance	2,605.00	0.00	2,605.00
3.973.000	Parking Lot Seal/Repair Reserves Balance	16,311.28	650.00	15,661.28
3.974.000	Lawn & Landscaping Reserves Balance	14,899.68	333.33	14,566.35
3.975.000	Maintenance Reserves Balance	15,237.52	250.00	14,987.52
3.976.000	Carpeting Crossroads/Hallways Reserves Balance	3,302.00	0.00	3,302.00
3.977.000	Carpeting MP Room/Classrooms Balance	32,193.29	133.33	32,059.96
3.979.000	Outside Audit Reserve Balance	5,600.04	600.00	5,000.04
3.980.000	Equipment Reserves Balance	22,425.31	888.00	21,537.31
3.981.000	Bells Maintenance Reserves Balance	2,507.37	20.83	2,486.54
3.985.000	Sabbatical Reserves Balance	9,950.89	0.00	9,950.89
3.990.000	Future Staffing Reserves Balance	20,000.00	0.00	20,000.00
	<b>Total Reserves</b>	<b>\$215,941.22</b>	<b>\$3,450.49</b>	<b>\$212,490.73</b>
<b>Permanently Restricted Funds</b>				
3.940.000	Endowment Fund Balance	14,652.47	111.56	14,540.91
	<b>Total Permanently Restricted Funds</b>	<b>\$14,652.47</b>	<b>\$111.56</b>	<b>\$14,540.91</b>
3.130.000	Building & Grounds Equity	4,311,479.80	9,259.81	4,302,219.99
3.300.100	Garage Building Equity Balance	41,717.68	0.00	41,717.68
3.300.200	Memory Garden Equity Balance	89,052.93	0.00	89,052.93
	<b>Total Equity</b>	<b>\$4,442,250.41</b>	<b>\$9,259.81</b>	<b>\$4,432,990.60</b>
	<b>Total Fund Balances &amp; Equity</b>	<b>\$5,485,157.62</b>	<b>\$81,710.74</b>	<b>\$5,403,446.88</b>
	<b>Total Liabilities and Fund Balances &amp; Equity</b>	<b>\$8,376,814.43</b>	<b>\$46,115.93</b>	<b>\$8,330,698.50</b>

**Shepherd of the Prairie Lutheran Church - Huntley IL  
Treasurer's Report as of January 2026 for General Fund**

Wednesday, February 4, 2026

Page 1 of 2

Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Over/Under YTD+(-)	Annual Budget
<b><i>Income</i></b>							
4.100.000	Member Contributions	125,819.85	119,583.00	125,819.85	119,583.00	6,236.85	994,613.00
4.150.000	Loose Plate and Growth	1,355.00	1,238.00	1,355.00	1,238.00	117.00	30,000.00
4.155.000	Other Donation Income	0.00	43.00	0.00	43.00	(43.00)	515.00
4.200.000	Fees and Registrations	155.00	215.00	155.00	215.00	(60.00)	2,575.00
4.250.000	Flower Income	0.00	120.00	0.00	120.00	(120.00)	1,442.00
4.300.000	Interest Income Heartland Bank	43.06	34.00	43.06	34.00	9.06	412.00
4.310.000	Investment Income Fidelity	943.29	500.00	943.29	500.00	443.29	29,500.00
	<b>Total Income</b>	<b>\$128,316.20</b>	<b>\$121,733.00</b>	<b>\$128,316.20</b>	<b>\$121,733.00</b>	<b>\$6,583.20</b>	<b>\$1,059,057.00</b>
<b><i>Expenses</i></b>							
<b><i>Connections Ministry</i></b>							
	<b>Connections Ministry</b>	<b>\$30.30</b>	<b>\$41.00</b>	<b>\$30.30</b>	<b>\$41.00</b>	<b>(\$10.70)</b>	<b>\$500.00</b>
<b><i>Mission Ministry</i></b>							
	<b>Mission Ministry</b>	<b>\$7,882.79</b>	<b>\$9,118.00</b>	<b>\$7,882.79</b>	<b>\$9,118.00</b>	<b>(\$1,235.21)</b>	<b>\$109,408.00</b>
<b><i>Outreach Ministry</i></b>							
	<b>Outreach Ministry</b>	<b>\$1,500.00</b>	<b>\$734.00</b>	<b>\$1,500.00</b>	<b>\$734.00</b>	<b>\$766.00</b>	<b>\$8,800.00</b>
<b><i>Fellowship Ministry</i></b>							
	<b>Fellowship Ministry</b>	<b>\$0.00</b>	<b>\$167.00</b>	<b>\$0.00</b>	<b>\$167.00</b>	<b>(\$167.00)</b>	<b>\$2,000.00</b>
<b><i>Adult Education Ministry</i></b>							
	<b>Adult Education Ministry</b>	<b>\$30.00</b>	<b>\$140.00</b>	<b>\$30.00</b>	<b>\$140.00</b>	<b>(\$110.00)</b>	<b>\$1,680.00</b>
<b><i>Youth and Education Ministry</i></b>							
	<b>Youth and Education Ministry</b>	<b>\$220.36</b>	<b>\$758.00</b>	<b>\$220.36</b>	<b>\$758.00</b>	<b>(\$537.64)</b>	<b>\$9,100.00</b>
<b><i>Children and Family Ministry</i></b>							
	<b>Children and Family Ministry</b>	<b>\$84.15</b>	<b>\$425.00</b>	<b>\$84.15</b>	<b>\$425.00</b>	<b>(\$340.85)</b>	<b>\$7,400.00</b>
<b><i>Music Ministry</i></b>							
	<b>Music Ministry</b>	<b>\$0.00</b>	<b>\$171.00</b>	<b>\$0.00</b>	<b>\$171.00</b>	<b>(\$171.00)</b>	<b>\$2,050.00</b>
<b><i>Worship Ministry</i></b>							
	<b>Worship Ministry</b>	<b>\$150.14</b>	<b>\$651.00</b>	<b>\$150.14</b>	<b>\$651.00</b>	<b>(\$500.86)</b>	<b>\$7,800.00</b>
<b><i>Audio Visual</i></b>							
	<b>Audio Visual</b>	<b>\$2,058.86</b>	<b>\$2,179.00</b>	<b>\$2,058.86</b>	<b>\$2,179.00</b>	<b>(\$120.14)</b>	<b>\$26,150.00</b>
<b><i>Facilities</i></b>							
	<b>Facilities</b>	<b>\$15,398.02</b>	<b>\$10,781.00</b>	<b>\$15,398.02</b>	<b>\$10,781.00</b>	<b>\$4,617.02</b>	<b>\$107,024.00</b>
<b><i>Office Expenses</i></b>							
	<b>Office Expenses</b>	<b>\$4,433.96</b>	<b>\$3,131.00</b>	<b>\$4,433.96</b>	<b>\$3,131.00</b>	<b>\$1,302.96</b>	<b>\$37,575.00</b>
<b><i>Staffing Ministry</i></b>							

**Shepherd of the Prairie Lutheran Church - Huntley IL  
Treasurer's Report as of January 2026 for General Fund**

Wednesday, February 4, 2026

Page 2 of 2

Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Over/Under YTD+(-)	Annual Budget
<hr/>							
<i>Spiritual Ministry Staff</i>							
	Spiritual Ministry Staff	\$34,636.80	\$37,303.00	\$34,636.80	\$37,303.00	(\$2,666.20)	\$477,165.00
<i>Support Ministry Staff</i>							
	Support Ministry Staff	\$10,988.89	\$11,761.00	\$10,988.89	\$11,761.00	(\$772.11)	\$152,872.00
<i>Shared Staff Expense</i>							
	Shared Staff Expense	\$2,712.81	\$2,506.00	\$2,712.81	\$2,506.00	\$206.81	\$32,060.00
	Staffing Ministry	\$48,338.50	\$51,570.00	\$48,338.50	\$51,570.00	(\$3,231.50)	\$662,097.00
<i>Other Church Expenses</i>							
	Other Church Expenses	\$4,853.07	\$4,862.00	\$4,853.07	\$4,862.00	(\$8.93)	\$52,938.00
<i>Providing for the Future</i>							
	Providing for the Future	\$2,812.49	\$2,812.00	\$2,812.49	\$2,812.00	\$0.49	\$33,750.00
	<b>Total Expenses</b>	<b>\$87,792.64</b>	<b>\$87,540.00</b>	<b>\$87,792.64</b>	<b>\$87,540.00</b>	<b>\$252.64</b>	<b>\$1,068,272.00</b>
	<b>Difference</b>	<b>\$40,523.56</b>	<b>\$34,193.00</b>	<b>\$40,523.56</b>	<b>\$34,193.00</b>	<b></b>	<b>(\$9,215.00)</b>



# SHEPHERD OF THE PRAIRIE

LUTHERAN CHURCH

## Operations Report February 2026

### Facility

- Sign team
  - On pause for now
- Property Team
  - Fire system was looked at and some areas will need replacing
  - Garden Room is being designed by Donna
    - Done
  - Heat has been fixed in Willow, Youth, Donna's Office and Jill's office
    - Thermostat went out but is now fixed
  - We are reorganizing the music/ed room along with the music office to optimize space needed

### HR

- No hire candidates in the works for Youth Coordinator currently
  - Pastor Ryan says he plans to dig into this topic more this year.
    - Pastor Ryan at a job fair today 2/13.
- Reviews will begin early January
  - Complete

### Branding/Website/Apparel/Social Media

- Michelle to start working on Website improvement

### Planning Center / Canva

- We are looking at texting options through Planning Center
- We are looking at Member Directory as well

# SOTP Youth, and Family Team Meeting

## February 9, 2026

Meeting Start Time: 7:05 pm

Present: Dan Wichtendahl, Pastor Ryan, Jessica Panella, Tim Torkelson

Guest:

Absent: Marisa Wielgos

Meeting End Time: 8:30 pm

### Old Business

- Fundraisers
  - Culver's - John Witt will help us make the connection
  - Portillo's
  - Chipotle
- Event Planning / Ideas for 2026
  - Youth Group Trip – Camp Trip in July – Marisa and Pastor Ryan to lead.
  - Schaumburg Boomers – Church wide event (also a fundraiser) with possibility of youth team tickets.
  - Trivia Night (also a fundraiser)
    - Pick a date?
    - Reach out to sponsors – handled by - last time Ellen Nissen, Stan and Laura Crissman, Casey Coats, and Allison Womac helped
    - Pub Trivia USA – Host Ryan (\$350 cost)
  - Middle School Lock In
    - Possible Dates
      - 3/6-3/7
      - 4/10-4/11
      - 4/24-4/25
    - Volunteers
  - Youth Sunday
    - We reviewed current practices
    - 2026 Dates
      - 3/29
      - 5/31
      - 8/30
      - 11/29? - Should we change this as it is the weekend after Thanksgiving?
  - Service events for middle and high school age
    - Habitat for humanity
      - Participate in a build - must be 16 or older, so may not be a possibility
  - Senior Day
    - Help with tech, etc.
    - Games
  - Volunteer Recruitment

### New Business

- Youth Group Open House
  - Maybe a couple of times per year - include Adventure Club, Confirmation, Kids Connect?

## **Brief Ministry Check-in**

- Confirmation
  - Need support/creativity in developing service projects for Servant Events (next event not until '26-'27 year)
- Youth Group
  - Marisa is developing an activity plan for 2026, will primarily lead Thursday nights with a few extra events sporadically throughout the year
  - Trip for 2026?
- Momentum
  -

## **Upcoming Events**

- 

## **Ideas for Future Events**

-

# Mission Team Minutes

## February 9, 2026

Attendance: John Witt, Patti Witt, Becky Wright, Marty Jacobson, Shirley Ulmer, Valerie Ulmer, Vik Berkeris, Carl Hupert, Sandy Hupert, Annette Petersen, Stephanie Mondello, Carrie Gundersen and Steve Legel.

John Opened the meeting with a reading from Corinthians 15:58 and a prayer.

### Old Business

1. Approval of Minutes: Vik moved and Sandy seconded motion to approve January minutes. Motion carried.
2. ELCA Word Hunger/ Disaster Relief: Synod has been rewarded with 9 Daily Bread Matching Grants.
3. Grafton Food Pantry: There is a need in winter months for trucks to collect food and supplies from store and other donating sources. Received a Thank You letter from Grafton Food Pantry and also from Burlington-Hampshire Food Pantry. for donation.
4. WARP Corp: No report.
5. AARK Garden: No report.
6. Homeless Meals: We are doing a lunch in March. Will plan for 120 meals. A sub-committee of donor cooks will meet after this meeting to decide on menu.
7. Northern ILL. Food Bank: John and Patti Witt will schedule for April or May for volunteer project. Received Thank You letter for donation.
8. Exodus: Sandy and Stephanie will visit Venezuelan family for another 3 months.
9. Habitat for Humanity: Two teams going to ReStore is working out OK. Two new churches have joined New Hope Partnership.
10. Turning Point: Marty wants to start a drive to provide personal items for both men and women who stay at Turning Point. Will plan for this in May. Thank You letter received for donations from "Giving Tree".
11. LSSI: There is a program to provide transportation for relatives to visit incarcerated persons. Shirley and Valerie will look into this for possible donation.
12. Feed My Starving Children: Plan to schedule for June and Nov.
13. Missionary Support: Steve moved and Becky seconded motion to fulfill our 2 year covenant with Daudi and Kellen Msseemaa with a donation of \$1500.00. Motion carried.
14. Joshua Project: Volunteers are in Jamaica now. Still planning to have Susan Bartsch speak to Mission Team.
15. Budget/ Christmas Update: Local Missions budget for 2026 is \$9,946. Total Christmas giving was \$7,658.44. This was decided equally between Arusha Lutheran Medical School of Nursing, Elgin Crisis Center, McHenry Co. Schroeder Home and McHenry PADS Shelter.

### New Business

1. Lenten Offering/ Easter Allocations: Becky moved and Carl seconded motion to divide Lenten offerings equally between Mercy Ships and LSSI. Motion failed ( More information needed on transportation of relatives-see #11 in Old Business ).  
Annette moved and Becky seconded motion to divide Lenten offerings equally between Mercy Ships, Feed My Starving Children and Habitat for Humanity and to divide the Easter offering equally between Turning Point, Exodus and LSSI. Motion carried.
2. Prayers of Joys and Concerns lead by John.
3. Motion to Adjourn: Vik moved and Annette second motion to adjourn . Motion carried.

Steve Legel, Secretary

Mission Team Minutes  
February 9, 2026

## 2/9/26 property team meeting Minutes

### OLD BUSINESS

- Carpet cleaning- Willow room and Matt's room -plan ?
- Carpet in Willow room possibly replace plan - Mark
- Monthly Progress on monitors in building and signage- Rich
  - Waiting for new council members before preliminary proposal to council on new exterior sign

### NEW BUSINESS

Who's covering March walkthrough? **Rick**

- Who has what phones? Team members' phones reviewed to make sure everyone can get the property team emails. **COMPLETE**
- Swap keys with Jess **COMPLETE**
- Progress on finding electrician, looking for reputable companies for quotes to rewire light in stairwell to switchable, fix sanctuary lights - **Chris**
- Classroom/music room ceiling tile stain issue - **Rich**
  - Roofer applied a temporary patch. Will replace ceiling tiles to confirm no leak then the roofer will do a permanent fix.
- Heat issue with SE wing thermostat - Mark installed a new thermostat **COMPLETE**
- Paper towel dispenser for little lambs bathroom and hall bathrooms – **Mark**
- Electric recycling on cart , **Chris** will take to Goodwill or Savers
- New signs – All internal signs **COMPLETE**. Library signs changes to Garden room. **COMPLETE**
- Getting quote for all sprinkler pipe and nitrogen generator to prevent further damage -**Rich**
  - Vendor is very slow getting quotes. Will investigate finding a new vendor
- Garage clean out in spring-- Date to be determined- **Mark**
- Monitor installed in Willow room. **Rich** will create a shelf to place under the monitor to prevent anyone from walking into the monitor
- Pianos available- **Mark**
- Sign at the east exit damages by snow plow. Needs to be replaced with new post in the spring. **Rich**
- Two pictures and a cross mounted in the Garden room. **COMPLETE**
- Rest room door handle next to Matt's office needs repair,

- o **Chris** is contacting the original installer for help
- Meeting adjourned at 8:02

Fellowship Team

Meeting Feb 9, 2026

Present: Jeff Eckhart, Roz Eckhart, Sue Blumer, Cheryl Lorenzo, Ann Malandruccolo, Linda Wright, Donna Kelly.

We finished plans for Dinner Church which begins Feb 25.

Decided to order oyster crackers in individual packages to avoid waste.

We will meet at 5pm each week to set up tables.

Tables will be set up by Matt Morrison, Donna and God's Girls after their Wednesday Bible Study.

Respectfully submitted by Donna Kelly

Attendees: Tara Mackey  
Bob Malm  
Luann Munneke

- 1) Expo – March 14<sup>th</sup>
  - a. Make up bags with swag in them
    - i. LuAnn and Bob to meet and fill
    - ii. Tara to look into bigger stickers for the bags
  - b. Include welcome brochure, pen, pad of paper, chip clip, Artist series brochure, Easter flyer, upcoming events ½ sheet, possible VBS info
  - c. Tara to make a sign advertising online and in person services
  
- 2) Luncheon for Chamber – 3/18
  - a. There are 4 employees
  - b. LuAnn will help load car/pick up food
  - c. Need to make thank you sign
  
- 3) Dennis' Nature show
  - a. Tara will reach out to him and see if a Saturday in May will work
  - b. More details to follow

**Monday, February 16 10 am decorate for Ash Wednesday**

**Monday, March 30 decorate for living Last Supper**

**Thursday, April 2 Maundy Thursday strip altar—after worship get ready for Good Friday**

**Saturday, April 4 9:30 am decorate for Easter**

**EASTER FLOWERS 1 triple Lilly in front of altar**

**2 tall sprays in vases for pillars by stone wall**

**Azaleas, tulips and hydrangea for short pillars( speaker boxes) X 2**

**Sandy Scalise and Jane McMullen will order Easter flowers**