



SHEPHERD OF THE PRAIRIE

LUTHERAN CHURCH

A Growing Church for Growing People

Congregation Council
Shepherd of the Prairie
Monday January 19, 2026
6:00 PM

Shepherd of the Prairie Lutheran Church
Council Meeting Agenda
January 19, 2026 @ 6:00 P.M.

1. **Call to Order**
2. **Opening Prayer** – Pastor Mark
3. **Devotions – Jim P.**
4. **Reflections – Where have you seen God lately? – All**
 - a. Reminder to be prayerfully engaged and more if it moves you....
Community and Evangelism Engagement - Making Christ known by welcoming new neighbors and connecting God's story to ours. (Ellen and Jim S)
Children, Youth and Family Investment - Raising up the next generation of leaders. (Lisa, Bob and Jim P)
Congregation Celebration Events - Building community while experiencing joy in the company of others. (Kathy, Christa and George)
5. **Approval of Minutes**
 - a. *Recommendation: To approve the Congregation Council minutes December 15, 2025, as presented.*
6. **Congregation Council and Ministry Team Reports**
 - a. Finance and Treasurer Highlights - George
 - i. *Recommendation: To approve the December 2025 Treasurer and Financial Reports, as presented.*
7. **Current Business**
 - a. Children, Youth and Family Participation Update – Pastor Ryan
 - b. Benefits Update – Bob
 - c. Annual Meeting - Kathy
 - i. Discussion – timing and needs
 - ii. 2026 Council Officer Election meeting January 25, 2026, directly after annual meeting in Garden room.
8. **Other Business**
 - a. Thank you to Ellen and Christa!!
 - b. Next Council Meeting February 16, 2026 @ 6:00 PM (devotion – Lisa W.)
- 9.
10. **Unfinished/Tabled Business**
 - a. Memory Garden Proforma and Fee Review – Finance Team
 - b. SOTP Constitution update, tabled until January 2025 to be in line with the Synod
 - c. ½ day workshop with Dave Daubert – Postponed until next Fiscal Year Feb
11. **Closing Prayer** – Pastor Ryan
12. **Adjournment**

January 19, 2026

Table of Contents

<u>Agenda #</u>	<u>Description</u>	
5.	Approval of December Minutes	1
6.	Congregation Council and Ministry Teams	
	Reports	
	a. Treasurers Report Dec 2025 and Year end	2
	b. Finance Team Report	4
	c. Operations Manager Report	11
	d. Children, Youth and Family Ministry Team Report	12
	e. Mission Team Report	15
	f. Worship Team Report	16
	g. Property Team Report	18
	h. Fellowship Team Report	20
	i. Youth attendance snapshots	21
	j. Community Outreach Team Report	NA
	k. Stewardship Team Report	NA

Shepherd of the Prairie Lutheran Church

Council Meeting Minutes

December 15, 2025 @ 6:00 P.M.

Present: K. McGuine, B. Mollis, Pastor Mark, C. Serpe, G. Attaway, J. Stancl, L. Wondriska, Pastor Ryan, J. Puls

Absent: E. Nissen

Council President Kathy McGuine called the meeting to order at 6:00 P.M.

Pastor Mark opened with Prayer.

George Attaway delivered devotions - Million Voices: Christmas Story - Season of Hope

All shared Monthly Ministry Reflections.

Pastor Mark moved to approve the Congregation Council minutes November 17, 2025, as presented, Jim Puls seconded; motion passed.

Jim Stancl moved to approve the November 2025 Treasurer and Financial Reports, as presented, Lisa Wondriska seconded; motion passed.

Lisa Wondriska moved to approve the motion to sign the charter agreement for Boy Scout troop 200 and pack 467 on behalf of Shepherd of the Prairie, as presented, Pastor Ryan seconded; motion passed.

Kathy McGuine updated the Council regarding the 2026 EOG.

George Attaway updated the Council regarding the 2026 Budget. Bob Mollis moved to approve the motion for the 2026 Budget, as presented, Lisa Wondriska seconded; motion passed.

Kathy McGuine updated the Council regarding the Nominating Committee.

Kathy McGuine updated the Council regarding the Annual meeting on January 25, 2026 at 12:15. George Attaway moved to approve the motion for the Annual meeting on January 25, 2026 at 12:15, as presented, Jim Puls seconded; motion passed.

Kathy McGuine updated the Council regarding the Property Team's Fire Suppression repairs.

Next Council meeting, Jan 19, 2026, @ 6:00 PM, (J. Puls has devotions)

Pastor Ryan closed in prayer.

7:01 P.M. Bob Mollis moved to adjourn; Jim Stancl seconded; motion passed.

Submitted by: Christa Serpe

**TREASURER'S REPORT SUMMARY
FOR THE PERIOD ENDING DECEMBER 31, 2025**

UNRESTRICTED GENERAL FUND

	MONTHLY	MONTHLY	MONTHLY ACTUAL	YEAR TO DATE	YEAR TO DATE	YTD ACTUAL	ANNUAL	YTD PERCENT	YTD PERCENT
	ACTUAL	BUDGET	VS. MONTHLY BUDGET	ACTUAL	BUDGET	VS. YTD BUDGET	BUDGET	RECEIVED	EXPENDED
December 1, 2025 Beginning Balance	\$ 398,393.95								
Monthly Income	89,483.91	105,640.00	\$ (16,156.09)	991,910.84	1,008,800.00	\$ (16,889.16)	\$ 1,008,800.00	98.33%	
Monthly Expenses	91,207.79	81,334.00	\$ 9,873.79	975,095.97	1,008,800.00	\$ (33,704.03)	\$ 1,008,800.00		96.66%
Income vs. Expenditures	(1,723.88)	24,306.00		16,814.87	-				
December 31, 2025 Ending Balance	\$ 396,670.07								
Average Monthly Expenses (Budgeted)	\$ 84,066.67								
Approx. Months Covered by Fund Balance	4.72								

MORTGAGE SERVICE FUND

	MONTHLY	MONTHLY	MONTHLY ACTUAL	YEAR TO DATE	YEAR TO DATE	YTD ACTUAL	ANNUAL	YTD PERCENT	YTD PERCENT
	ACTUAL	BUDGET	VS. MONTHLY BUDGET	ACTUAL	BUDGET	VS. YTD BUDGET	BUDGET	RECEIVED	EXPENDED
December 1, 2025 Beginning Balance	\$ 63,654.33								
Monthly Income	17,822.89	18,807.00	\$ (984.11)	258,896.45	225,684.00	\$ 33,212.45	\$ 225,684.00	114.72%	
Monthly Expenses	18,807.00	18,807.00	\$ -	232,323.57	225,684.00	\$ 6,639.57	\$ 225,684.00		102.94%
Income vs. Expenditures	(984.11)	-		26,572.88	-				
December 31, 2025 Ending Balance	\$ 62,670.22								
Average Monthly Expenses	\$ 18,807.00								
Approx. Months Covered by Fund Balance	3.33								

TEMPORARY RESTRICTED FUNDS

	MONTHLY
	ACTUAL
December 1, 2025 Beginning Balance	\$ 294,294.32
Monthly Accounts + Activity	12,781.22
Monthly Accounts (-) Activity	22,991.19
Net Monthly Accounts Activity	(10,209.97)
December 31, 2025 Ending Balance	\$ 284,084.35

RESERVE FUNDS

	MONTHLY
	ACTUAL
December 1, 2025 Beginning Balance	\$ 209,727.24
Monthly Accounts + Activity	2,763.49
Monthly Accounts (-) Activity	-
Net Monthly Accounts Activity	2,763.49
December 31, 2025 Ending Balance	\$ 212,490.73

PERMANENTLY RESTRICTED FUNDS

	MONTHLY
	ACTUAL
December 1, 2025 Beginning Balance	\$ 14,540.91
Monthly Accounts + Activity	-
Monthly Accounts (-) Activity	-
Net Monthly Accounts Activity	-
December 31, 2025 Ending Balance	\$ 14,540.91

December 31, 2025 Total Ending Balance ALL FUNDS	\$ 970,456.28
Prepaid Pledges	26,335.00
Total Current Assets	\$ 996,791.28

Respectfully submitted,

George Attaway, Treasurer

**TREASURER'S REPORT SUMMARY
FOR FISCAL YEAR 2025**

UNRESTRICTED GENERAL FUND

	FY 2025 ACTUAL	FY 2025 BUDGET	FY 2025 ACTUAL VS. FY 2025 BUDGET	YTD PERCENT RECEIVED	YTD PERCENT EXPENDED
January 1, 2025 Beginning Balance	\$ 379,855.20				
Total Annual Income	991,910.84	\$ 1,008,800.00	\$ (16,889.16)	98.33%	
Total Annual Expenses	975,095.97	\$ 1,008,800.00	\$ (33,704.03)		96.66%
Income vs. Expenditures	16,814.87	-			
December 31, 2025 Ending Balance	\$ 396,670.07				
Average Monthly Expenses (Budgeted)	\$ 84,066.67				
Approx. Months Covered by Fund Balance	4.72				

MORTGAGE SERVICE FUND

	FY 2025 ACTUAL	FY 2025 BUDGET	FY 2025 ACTUAL VS. FY 2025 BUDGET	YTD PERCENT RECEIVED	YTD PERCENT EXPENDED
January 1, 2025 Beginning Balance	\$ 36,097.34				
Total Annual Income	258,896.45	225,684.00	\$ 33,212.45	114.72%	
Total Annual Expenses	232,323.57	225,684.00	\$ 6,639.57		102.94%
Income vs. Expenditures	26,572.88	-			
December 31, 2025 Ending Balance	\$ 62,670.22				
Average Monthly Expenses	\$ 18,807.00				
Approx. Months Covered by Fund Balance	3.33				

Respectfully Submitted,
George Attaway, Treasurer

SOTP FINANCE TEAM
DRAFT Monthly Minutes
January 12, 2025

Members: George Attaway, Devin Burg, Cliff Dungey, Dave Shotick, Joe Anderson, Bill Ball

I. Without objection, the December Minutes were declared approved. It was noted that Sue Wehnes has retired from the Team as well Bruce Rosborough who is moving his membership from SOTP to a congregation closer to his home in Woodstock. Thank you to both for their dedicated service.

II. Accounting Administrator's Report

- a. Income/Expenses through December 31, 2025
 - i. December GF income of \$89,484 was \$16,156 less than the budgeted amount of \$105,640
 - ii. December GF expenses of \$91,208 were \$9,874 more than the budgeted amount \$81,334.
 - iii. Overall, GF 2025 Performance: YTD Revenues exceed YTD expenses by \$16,815 compared to the breakeven budget. Thus, a small surplus was generated in 2025 to carry into 2026.
- b. Balance Sheet through December 31, 2025
 - i. Total Current Assets \$996,791
 - ii. Total Fixed Assets \$7,333,907
 - iii. Total Assets \$8,330,699
 - iv. Total Current Liabilities \$26,335 (Pre-paid 2026 pledges)
- c. Highlighted Restricted Funds Detail Review through December 31, 2025
 - i. Account 3.140.000 Mortgage Service Fund is \$62,670
 - ii. Account 3.175.000 Memorial Fund balance is \$30,372
 - iii. Account 3.250.000 Good Samaritan Fund balance is \$4,199
 - iv. Account 3.330.000 Adult Music Ministry Fund balance is \$55,652
 - v. Account 3.332.000 Artist Series Fund balance is \$30,270
 - vi. Account 3.417.000 Youth Mission Trip Fund balance is \$10,653
 - vii. Account 3.675.000 Memory Garden Fund Donation balance \$12,338
 - viii. Account 3.676.000 Memory Garden Fund Brick Donation balance is \$4,102
 - ix. Account 3.677.000 Memory Garden Fund Niche Agreement balance is \$ 81,282
- d. General Comments
 - i. December 2025 GF Member Contributions of \$78,828 were \$15,682 less than the 2025 Budget.
 - 1. 2025 Contributions were \$931,337 compared to the budget of \$945,000 for 2025 but exceed both 2024 Contributions (\$919,667) and 2023 YTD Contributions (\$905,558).
 - ii. December Mortgage Service Fund contribution income was less than budget: \$17,823 vs. the \$18,807 monthly payment.
 - 1. 2025 MSF contribution revenue (\$258,896) exceeds YTD payments (\$232,324) and 2024 YTD Revenue (\$218,652).
 - iii. SOTP had a strong year financially in 2025. As we journeyed through 2025, the watch words were "thoughtful caution". We expected that - with the usual changes in the

giving capacity of the Congregation - the 2025 budget would be challenging. This was the case as member contributions came in marginally below budget (\$13,663). However, expenses came in well below budget with the consequence that SOTP had a small surplus for 2025. Notwithstanding that 2025 contributions trailed budget marginally(1.5%) in 2025, the budget for member contributions for 2026 appears achievable based on received estimates of giving and recent giving trends. The MSF for 2025 was a significant turn-around and the first time in several years there was a surplus available to increase the MSF reserve.

III. Treasurer's Report (as of December 30, 2025) of Activity & Council Actions/Discussions

- a. GF balance is \$396,670 which is approximately 4.72 months of reserves.
- b. MSF balance is \$62,670 which is approximately 3.33 months of reserves.

IV. Recommendations to Council

V. Old Business

- a. 2025 stewardship and giving trends as well as 2026 stewardship EOGs were reviewed.
- b. The Endowment Fund continues to seek SOTP members to constitute the initial Fund Committee.

VI. New Business

- a. The agenda for the Finance Team for 2026 was discussed.
- b. Next Finance Team Meeting will be Tuesday, February 10, 2025 @ 7:30 PM on Zoom.

VII. The meeting was adjourned at 8:50p without objection and with prayer.

Respectfully submitted,
Bill Ball, Chair

Shepherd of the Prairie Lutheran Church - Huntley IL
Balance Sheet as of December 31, 2025

Monday, January 5, 2026

Page 1 of 2

Account #	Account Name	YTD Balance	Period Activity	Previous Period Balance
Assets				
Current Assets				
1.100.000	Heartland Bank Checking	156,894.47	(41,023.08)	197,917.55
1.200.000	Mission Plus Building Fund Checking	507.05	0.17	506.88
1.200.100	Mission Investment Fixed Term	10,000.00	0.00	10,000.00
1.210.000	Fidelity Investments	821,272.30	40,430.34	780,841.96
1.250.000	HBT/LPL Investment Account	425.67	0.00	425.67
1.500.000	Donations Holding Account	1,601.21	(501.24)	2,102.45
1.600.000	FNBO Checking Boy Scout Troop 200	6,090.58	(6,560.66)	12,651.24
	Total Current Assets	\$996,791.28	(\$7,654.47)	\$1,004,445.75
Fixed Assets				
1.300.000	Building & Grounds	7,203,136.61	0.00	7,203,136.61
1.300.100	Garage Building	41,717.68	0.00	41,717.68
1.300.200	Memory Garden	89,052.93	0.00	89,052.93
	Total Fixed Assets	\$7,333,907.22	\$0.00	\$7,333,907.22
	Total Assets	\$8,330,698.50	(\$7,654.47)	\$8,338,352.97
Liabilities				
Current Liabilities				
2.100.000	Prepaid General Fund Pledges	22,376.25	2,000.00	20,376.25
2.110.000	Prepaid Mortgage Service Pledges	3,958.75	500.00	3,458.75
	Total Current Liabilities	\$26,335.00	\$2,500.00	\$23,835.00
Long Term Liabilities				
2.200.200	MIF Commercial Loan Payable	2,900,916.62	(9,535.46)	2,910,452.08
	Total Long Term Liabilities	\$2,900,916.62	(\$9,535.46)	\$2,910,452.08
	Total Liabilities	\$2,927,251.62	(\$7,035.46)	\$2,934,287.08
Fund Balances & Equity				
Unrestricted Fund Balances				
3.100.000	General Fund Balance	396,670.07	(1,723.88)	398,393.95
	Total Unrestricted Fund Balances	\$396,670.07	(\$1,723.88)	\$398,393.95
Temporary Restricted Fund Balances				
3.170.000	Special Services Fund Balance	8,226.75	6,336.72	1,890.03
3.175.000	Memorial Fund Balance	30,372.46	(1,029.50)	31,401.96
3.180.000	Grafton Food Pantry Fund Balance	1,411.08	(1,075.00)	2,486.08
3.220.000	AV Ministry Fund Balance	39.53	(921.00)	960.53
3.250.000	Good Samaritan Fund Balance	4,198.99	(500.00)	4,698.99
3.260.000	Community Outreach Fund Balance	3,394.96	155.00	3,239.96
3.270.000	Holiday Flowers Balance	57.96	(364.49)	422.45
3.300.000	<i>Music Ministry Fund Balance</i>			
3.330.000	Adult Music Ministry Fund Balance	55,652.00	(11,977.93)	67,629.93
3.345.000	Childrens Music Ministry Fund Balance	5,592.13	(119.96)	5,712.09
	<i>Total Music Ministry Fund Balance</i>	<i>\$61,244.13</i>	<i>(\$12,097.89)</i>	<i>73,342.02</i>
3.340.000	Artist Series Balance	30,269.73	4,075.82	26,193.91
3.350.000	Prairie Crafters Fund Balance	575.79	174.00	401.79
3.380.000	Continuing Education Fund Balance	1,706.24	0.00	1,706.24
3.390.000	Children & Family Ministry Balance	678.94	0.00	678.94
3.400.000	<i>Youth Ministry Fund Balance</i>			
3.410.000	Youth Leader Programs Balance	12,500.00	0.00	12,500.00
3.415.000	Youth Ministry Balance	256.55	100.00	156.55
3.417.000	Youth Mission Trips Balance	10,652.96	0.00	10,652.96
3.423.000	Confirmation Retreat Fund Balance	0.00	(130.00)	130.00

Shepherd of the Prairie Lutheran Church - Huntley IL
Balance Sheet as of December 31, 2025

Monday, January 5, 2026

Page 2 of 2

Account #	Account Name	YTD Balance	Period Activity	Previous Period Balance
<i>Total Youth Ministry Fund Balance</i>		\$23,409.51	(\$30.00)	23,439.51
3.500.000	Little Lambs Fund Balance	5,132.92	(207.15)	5,340.07
3.600.000	Prayer Shawl Ministry Fund Balance	152.95	0.00	152.95
3.650.000	Quilters Ministry Fund Balance	1,960.02	0.00	1,960.02
3.675.000	Memory Garden Fund Balance	12,338.34	0.00	12,338.34
3.676.000	Memory Garden Bricks Fund Balance	4,101.57	0.00	4,101.57
3.677.000	Memory Garden Niche Fund Balance	81,281.65	0.00	81,281.65
3.700.000	Church Events - Funded Balance	0.00	1,939.68	(1,939.68)
3.720.000	Disaster Relief Fund Balance	(50.00)	0.00	(50.00)
3.725.000	Miscellaneous Outside Charities Fund Balance	100.00	0.00	100.00
3.730.000	ELCA World Hunger Fund Balance	120.25	(105.50)	225.75
3.750.000	Seminary Scholarship Fund Balance	7,270.00	0.00	7,270.00
3.800.000	Boy Scout Troop 200 Fund Balance	6,090.58	(6,560.66)	12,651.24
	Total	\$284,084.35	(\$10,209.97)	\$294,294.32
3.140.000	Mortgage Service Fund Balance	62,670.22	(984.11)	63,654.33
	Total Temporary Restricted Fund Balances	\$346,754.57	(\$11,194.08)	\$357,948.65
Reserves				
3.950.000	Barnabas Reserves Balance	3,683.80	0.00	3,683.80
3.971.000	Roof Repairs/Replacement Balance	66,650.04	575.00	66,075.04
3.972.000	Playground Maintenance Reserves Balance	2,605.00	0.00	2,605.00
3.973.000	Parking Lot Seal/Repair Reserves Balance	15,661.28	650.00	15,011.28
3.974.000	Lawn & Landscaping Reserves Balance	14,566.35	333.33	14,233.02
3.975.000	Maintenance Reserves Balance	14,987.52	250.00	14,737.52
3.976.000	Carpeting Crossroads/Hallways Reserves Balance	3,302.00	0.00	3,302.00
3.977.000	Carpeting MP Room/Classrooms Balance	32,059.96	133.33	31,926.63
3.979.000	Outside Audit Reserve Balance	5,000.04	250.00	4,750.04
3.980.000	Equipment Reserves Balance	21,537.31	551.00	20,986.31
3.981.000	Bells Maintenance Reserves Balance	2,486.54	20.83	2,465.71
3.985.000	Sabbatical Reserves Balance	9,950.89	0.00	9,950.89
3.990.000	Future Staffing Reserves Balance	20,000.00	0.00	20,000.00
	Total Reserves	\$212,490.73	\$2,763.49	\$209,727.24
Permanently Restricted Funds				
3.940.000	Endowment Fund Balance	14,540.91	0.00	14,540.91
	Total Permanently Restricted Funds	\$14,540.91	\$0.00	\$14,540.91
3.130.000	Building & Grounds Equity	4,302,219.99	9,535.46	4,292,684.53
3.300.100	Garage Building Equity Balance	41,717.68	0.00	41,717.68
3.300.200	Memory Garden Equity Balance	89,052.93	0.00	89,052.93
	Total Equity	\$4,432,990.60	\$9,535.46	\$4,423,455.14
	Total Fund Balances & Equity	\$5,403,446.88	(\$619.01)	\$5,404,065.89
	Total Liabilities and Fund Balances & Equity	\$8,330,698.50	(\$7,654.47)	\$8,338,352.97

**Shepherd of the Prairie Lutheran Church - Huntley IL
Treasurer's Report as of December 2025 for General Fund**

Monday, January 5, 2026

Page 1 of 2

Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Over/Under YTD+(-)	Annual Budget
<i>Income</i>							
4.100.000	Member Contributions	78,827.86	94,510.00	931,337.06	945,000.00	(13,662.94)	945,000.00
4.150.000	Loose Plate and Growth	5,115.00	4,930.00	24,156.02	30,000.00	(5,843.98)	30,000.00
4.155.000	Other Donation Income	0.00	38.00	748.46	500.00	248.46	500.00
4.200.000	Fees and Registrations	15.00	212.00	2,745.00	2,500.00	245.00	2,500.00
4.250.000	Flower Income	52.00	113.00	862.00	1,400.00	(538.00)	1,400.00
4.300.000	Interest Income Heartland Bank	43.71	37.00	498.64	400.00	98.64	400.00
4.310.000	Investment Income Fidelity	5,430.34	5,800.00	31,563.66	29,000.00	2,563.66	29,000.00
	Total Income	\$89,483.91	\$105,640.00	\$991,910.84	\$1,008,800.00	(\$16,889.16)	\$1,008,800.00
<i>Expenses</i>							
<i>Connections Ministry</i>							
	Connections Ministry	\$0.00	\$49.00	\$751.73	\$500.00	\$251.73	\$500.00
<i>Mission Ministry</i>							
	Mission Ministry	\$12,322.16	\$8,657.00	\$103,132.41	\$103,950.00	(\$817.59)	\$103,950.00
<i>Outreach Ministry</i>							
	Outreach Ministry	\$0.00	\$726.00	\$4,500.00	\$8,800.00	(\$4,300.00)	\$8,800.00
<i>Fellowship Ministry</i>							
	Fellowship Ministry	\$0.00	\$163.00	\$875.15	\$2,000.00	(\$1,124.85)	\$2,000.00
<i>Adult Education Ministry</i>							
	Adult Education Ministry	\$0.00	\$140.00	\$1,048.28	\$1,680.00	(\$631.72)	\$1,680.00
<i>Youth and Education Ministry</i>							
	Youth and Education Ministry	\$590.00	\$724.00	\$5,765.93	\$8,600.00	(\$2,834.07)	\$8,600.00
<i>Children and Family Ministry</i>							
	Children and Family Ministry	\$194.80	\$425.00	\$6,530.65	\$7,400.00	(\$869.35)	\$7,400.00
<i>Music Ministry</i>							
	Music Ministry	\$154.64	\$169.00	\$1,636.73	\$2,050.00	(\$413.27)	\$2,050.00
<i>Worship Ministry</i>							
	Worship Ministry	\$876.42	\$639.00	\$4,984.34	\$7,800.00	(\$2,815.66)	\$7,800.00
<i>Audio Visual</i>							
	Audio Visual	\$2,651.29	\$1,993.00	\$18,453.44	\$23,850.00	(\$5,396.56)	\$23,850.00
<i>Facilities</i>							
	Facilities	\$13,326.03	\$9,070.00	\$103,916.02	\$103,339.00	\$577.02	\$103,339.00
<i>Office Expenses</i>							
	Office Expenses	\$3,469.75	\$3,088.00	\$37,139.07	\$37,122.00	\$17.07	\$37,122.00
<i>Staffing Ministry</i>							

**Shepherd of the Prairie Lutheran Church - Huntley IL
Treasurer's Report as of December 2025 for General Fund**

Monday, January 5, 2026

Page 2 of 2

Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Over/Under YTD+(-)	Annual Budget
<hr/>							
<i>Spiritual Ministry Staff</i>							
	Spiritual Ministry Staff	\$35,228.80	\$36,086.00	\$450,274.43	\$461,542.00	(\$11,267.57)	\$461,542.00
<i>Support Ministry Staff</i>							
	Support Ministry Staff	\$11,329.04	\$10,102.00	\$133,085.05	\$131,309.00	\$1,776.05	\$131,309.00
<i>Shared Staff Expense</i>							
	Shared Staff Expense	\$2,251.07	\$2,452.00	\$26,102.05	\$31,308.00	(\$5,205.95)	\$31,308.00
	Staffing Ministry	\$48,808.91	\$48,640.00	\$609,461.53	\$624,159.00	(\$14,697.47)	\$624,159.00
<i>Other Church Expenses</i>							
	Other Church Expenses	\$6,351.30	\$4,383.00	\$47,350.81	\$48,000.00	(\$649.19)	\$48,000.00
<i>Providing for the Future</i>							
	Providing for the Future	\$2,462.49	\$2,468.00	\$29,549.88	\$29,550.00	(\$0.12)	\$29,550.00
	Total Expenses	\$91,207.79	\$81,334.00	\$975,095.97	\$1,008,800.00	(\$33,704.03)	\$1,008,800.00
	Difference	(\$1,723.88)	\$24,306.00	\$16,814.87	\$0.00		\$0.00

**Shepherd of the Prairie
General Fund Giving**

	2021	YTD	2022	YTD	2023	YTD	2024	YTD	2025	YTD	'25 vs '24 YTD
January	68,053	68,053	110,130	110,130	108,149	108,149	103,930	103,930	115,331	115,331	11%
February	69,321	137,374	67,528	177,658	60,799	168,948	63,895	167,825	60,614	175,945	5%
March	56,713	194,087	64,999	242,657	77,926	246,874	75,564	243,389	82,438	258,382	6%
April	52,721	246,808	65,407	308,064	68,959	315,833	75,752	319,141	85,886	344,268	8%
May	72,538	319,346	67,639	375,703	59,978	375,811	57,567	376,709	54,423	398,691	6%
June	57,228	376,574	89,038	464,741	73,629	449,440	77,665	454,374	70,172	468,864	3%
July	55,226	431,800	72,011	536,752	64,756	514,196	76,549	530,924	78,167	547,031	3%
August	64,459	496,259	63,162	599,914	89,060	603,256	65,087	596,011	61,573	608,604	2%
September	53,586	549,845	59,793	659,707	64,574	667,830	70,412	666,422	84,808	693,412	4%
October	56,516	606,361	75,583	735,290	78,457	746,286	91,563	757,985	66,631	760,043	0%
November	57,144	663,505	64,402	799,691	70,048	816,335	77,377	835,362	92,466	852,509	2%
December	77,552	741,057	83,809	883,500	89,223	905,558	84,315	919,677	78,828	931,337	1%



SHEPHERD OF THE PRAIRIE

LUTHERAN CHURCH

Operations Report January 2026

Facility

- Sign team
 - Outdoor sign will start to get more consideration after and will most likely need to be budgeted for 2026
 - We met on 10/16 and are working on cleaning up all 3 proposals to be similar so we can compare each more accurately
 - Still in process
- Property Team
 - Fixing/Replacing all cabinets in Willow Room soon
 - Fixed
 - Fire system was looked at and some areas will need replacing
 - Garden Room is being designed by Donna
 - Heat has been fixed in Willow, Youth, Donna's Office and Jill's office

HR

- No hire candidates in the works for Youth Coordinator currently
 - Pastor Ryan says he plans to dig into this topic more this year.
- Matt has been working with Linda and Cliff Dungey on how to transition the Contributions Secretary role when they are finished in December. He has also sat in with counters to evaluate their process
 - Transition is just about complete and Matt is in the process daily
- Reviews will begin early January

Branding/Website/Apparel/Social Media

- N/A

Planning Center / Canva

- N/A

SOTP Youth, and Family Team Meeting

January 12, 2026

Meeting Start Time: 7:05pm

Present: Dan Wichtendahl, Pastor Ryan

Guest:

Absent: Marisa Wielgos, Tim Torkelson

Meeting End Time: 8:02pm

Purpose

From SOTP Constitution: C13.07.I20. Youth and Family Ministry Team is to help grow and nurture the faith of our children and their families. Ministries include guidance of our intermediate and high school students while they receive Confirmation instruction and Affirmation of Baptism; assist students as they create their Faith Statement; and coordinate re:refresh which is a gathering time for our high school students.

Old Business

- n/a (initial meeting)

New Business

- Review of purpose
 - a. Cast a vision for the work of this team
 - i. Service and Fellowship
 1. Habitat for Humanity
 2. Helping Seniors
 3. Host a Homework Night
 - a. Once per month, see if SOTP teachers would be available to help with homework
 - ii. Fundraisers
 - b. How can we come alongside the work Marisa Wielgos is doing with the youth group?
 - c. This team's relationship with confirmation program
 - d. Ideas for future ministries.opportunities with 18-40(+)
- Event Planning for 2026

Brief Ministry Check-in

- Confirmation
 - Need support/creativity in developing service projects for Servant Events (next event not until '26-'27 year)
- Youth Group
 - Marisa is developing an activity plan for 2026, will primarily lead Thursday nights with a few extra events sporadically throughout the year
 - Trip for 2026?
- Momentum
 - Progress on Momentum stalled over the holidays. Will restart it this month

Upcoming Events

-

Ideas for Future Events

-

SOTP Children and Family Team Meeting January 12, 2026

Meeting Start Time: 7:05pm

Present: [Lisa Wondriska](#), [Amy Brittain](#), [Jill Gillming](#)

Absent: [Amy Stech](#), Jen Powe

Meeting End Time: 7:58pm

Old Business

- Additional visibility ideas

Update existing picture collages in hallway

- Lisa Wondriska will take the lead after the school year is over - will need to get her
- access to photos. Contact [Matt](#)
- [Morrison](#)

*Event Planning for 2026

- a. January-Bingo Jan. 23rd 7-8pm
- a. February - Uno Tournament and Potluck (Collab with Fellowship Team) Feb 1st noon
- a. March - Family Lock-In March 13th 7pm
- a. April- Easter Egg Hunt April 4th
- a. May
- a. June - Ice Cream Social/Car Show June 12th
- a. July - VBS Should we do it July 13-17?
- a. August- Church Picnic
- a. September- Rally Day
- a. October - Trunk-or-Treat Oct 24th
- a. November-
- a. December - Family Christmas Caroling at a nursing home

New Business

Event Planning for 2026

- a. January-Bingo Jan. 23rd 7-8pm
 - Bingo Dots, tear off Bingo sheets, popcorn, cookies, Lemonade, hot chocolate, water
 - 20-Prizes candy boxes, gift cards, help fill our prize table with your white elephant gift from Christmas
- a. February - Trivia Night and Potluck (Collab with Fellowship Team)
 - Uno Tournament instead of Trivia
- a. March - Family Lock-In March 13th 7pm
- a. April- Easter Egg Hunt April 4th
- a. May
- a. June - Ice Cream Social/Car Show June 12th
- a. July - VBS Should we do it July 13-17
- a. August- Church Picnic
- a. September- Rally Day

- a. October - Trunk-or-Treat Oct 24th
- a. November- Feed My Starving Children????
- a. December - Family Christmas Caroling at a nursing home

Brief Ministry Check-in

- Kids Connect
 - send out monthly recap with pictures?
- Adventure Club

Future Ideas:

- **Some type of new Fellowship to involve families (sports, softball, Baggo?)**
 - Fishing Derby (morning activity, donuts)
 - Bowling Bowl High - November?

Jill Gillming
Director of Children and Family Ministry
Shepherd of the Prairie Lutheran Church
jill@sotpmail.com

Mission Team Meeting
Jan.12,2026

Attendance: John Witt, Patti Witt, Becky Wright, Valerie Ulmer, Shirley Ulmer, Sandy Hupert, Vik Berkeris, Stephanie Mondello, Elizabeth Trout, Annette Petersen, Rick Miller and Steve Legel.
Guest was Carrie Gundersen.

John opened the meeting with a reading from Gal. 6:9-10 and a prayer.

Old Business

1. Approval of Minutes: Becky moved and Sandy seconded motion to approve Dec. minutes. Motion carried.
2. ELCA World Hunger/Disaster Relief: Becky retiring as chairperson of Synod World Hunger and Disaster Relief Committee. CRE Congregational Resource Conference will be held March 7th. at Sauk Valley Comm. Collage.
3. Grafton Food Pantry: There was a mid-Dec. food distribution. 165 families took part. Thank You note received.
4. WARP Corp: No report.
5. AARK Garden: Buying seed at present. Should be good produce this year.
6. Homeless Meals/PADS: We will do lunch meal in March. Possibly have volunteers bring casseroles. Vik reports that a lot more families are showing up. There is a need for jackets, shoes, and blankets. May want to let congregation know of these needs. Possibly could use Thrivent funds for this project. Jan.30th training session for PADS at Crystal Lake Willow Creek Church. Vik also mentioned that Woodstock is closing down the "tent city" within their jurisdiction.
7. Northern ILL. Food Bank: Elizabeth volunteered at Rockford facility but feels it would not be a good fit for us mainly due to distance.
8. Exodus: Stephanie and Sandy have not visited Venezuelan family due to sickness in family but Sandy and Elizabeth delivered a 'baby care kit' to another Venezuelan family in Aurora, Illinois. Received Thank You letter.
9. Habitat for Humanity: All volunteer spots covered in spite of sickness and vacations.
10. Turning Point: No report.
11. LSSI: 15 kit for women and 25 kits for men were delivered to prison project. Have left over supplies which Vik can use at PADS.
12. Feed My Starving Children: John will set up May or June date.
13. Missionary Support: Received another newsletter. Due to increased violence in Tanzania and bordering countries, Daudi appears to not be going out on missions quite as much. Arusha Medical Center having financial problems. Do not think the Lutheran Medical School of Nursing is connected to this. Will get note or article in our newsletter.
14. Joshua Project: Thank You letter received. Rick will see if can get Susan Bartsch, the CEO of Joshua Project to speak at March meeting.
15. Other: There were 139 gift cards (28 to Turning Point & 111 to Grafton Food Pantry) donated to the "Giving Tree". The Thanksgiving offering was \$1291.18 of which \$430.39 each went to Grafton Food Pantry, Northern ILL. Food Bank and Hampshire Food Bank.

New Business

1. Awaiting the total of Christmas offering.
2. Prayers of joys and concerns lead by Rick.
3. Motion to Adjourn;: Vik moved and Rick seconded motion to adjourn. Motion carried.

Steve Legel, Secretary

WORSHIP SUPPORT TEAM MINUTES FROM JANUARY 12

In attendance: Judy Symbal, Eileen Gerald, Sandy Scolise, Jane McMullen

REVIEW OF CHRISTMAS

- We had a great team to set up the church with Christmas décor.
-
- We need to get different boxes for the Christmas trees as mice got into them and destroyed on tree. Ed and Carolyn and Joyce will attempt to place all trees in plastic boxes during the summer.
-
- We need to make sure that all of our decorations are in plastic boxes or containers due to storage in the garage outside.
-
- Plans kept changing with decorations. I think that the corner near the coffee service in narthex needs some decoration. In the past we had a large tree (it got destroyed with the mice). It was supposed to be the location for family pictures but that was relocated. Still think that we need something there. Judy will check on large tree for coffee shop We have had an offer from a member to give it to us
-
- Might want to consider larger poinsettia plants. I know we used the 6.5 size due to cost because the 7.5 size was almost twice as much. When viewing online, the poinsettias looked small. We will go with larger ones next year.
-
- Might suggest that next year there is a published deadline to pick up poinsettias after Christmas. We have seen that in other churches. We will provide a deadline to pick up flowers next year

++FEB. 16 10 AM DECORATE FOR ASH WEDNESDAY/LENT

++MONDAY, MARCH 30 DECORATE FOR LIVING LAST SUPPER

++We have questions about stripping the altar at the conclusion of Maundy Thursday service Jane will talk to Pastors

WOODEN CROSS WILL GO OUTSIDE FRONT DOORS THIS YEAR

ON EASTER A DRAPING OF LILLIES WILL GO ON IT Sandy Scolise will go to Platt and order, she has a good friend that will help us there

Property Team meeting – January 12, 2026

The meeting was called to order by Mark Frendreis (Chair) at 7:04 pm at Shepherd of the Prairie Church, Huntley, IL

Attendees: Mark Frendreis, Rich Paeth, Jessica Panella, and Chris Trodahl

Absent: Tom Polzin and Rick Wright

Note: Property Team mailbox address is SOTPProperty@gmail.com

Old Business

- Indoor maintenance
 - Outlet labeling in old building
 - Thursday Jan 15, 8:00am
 - Carpet in Willow room and Matt's office
 - Not a priority at this time
 - Lights
 - Switches on the east end of the gathering area (new building)
 - Sacristy light
 - Sanctuary flickering lights
 - Chris will call Huntley Electric to get a quote
 - Music room ceiling tile issue
 - There are some tiles which are stained
 - Rich will call the roofer to get an estimate
 - Jill is looking for a paper towel holder in the women's restroom by little lamps
 - Mark will make a call
 - Need to fix the quilter's cabinets
 - This was completed 12/11/25
 - The Library will now be called the Garden Room
 - The signs are up except the soffit
 - The south east quadrant of the old building heater
 - The heater is fixed
- Outdoor maintenance
 - There is an Eagle scout looking for a project and he was given the idea to work on the playground where rubber pellets would be placed rather than mulch
 - The scout is not ready to present the project quite yet
 - Two parking lot lights are out and one bulb looks like it has dropped in the West parking lot
 - Looking for an electrician
 - Lights by the old building may be on a timer what needs adjusting. Mark will look at this
 - We need to get magnesium melt for the walkways and 4 buckets
 - Chris completed this
- General Maintenance
 - Fire Inspection
 - Passed but may need a couple of other lights changed
 - Chris will order them

- Sign/Monitor updates
 - No update
- Electronics recycling on cart
 - Still need to get rid of this
- Sprinkler compressor is cycling and needs maintenance immediately
 - The pipe has been replaced

New business

- Indoor maintenance
 - Who will cover the walkthrough in February?
 - Chris
 - Heat in the new building was out and Mark worked with Trane to get it corrected
 - Monitor in the Willow room needed
 - Because the projector and screen were taken down, a new monitor will be added on the east wall
- Outdoor maintenance
- General
 - Nelbud – Rich is waiting on a call back on the following:
 - When they checked the fire suppression system in September they found a valve which needed replacing. Still waiting on the work to be completed.
 - Replace all pipes in the building – waiting on a quote
 - Nitrogen generator to replace the compressor waiting on a quote
 - Village of Huntley doesn't have the fire inspector report from 2025
 - Trane has changed the access to remotely logging into the system and we need to update the access. Mark will call them.
 - In the Spring we will clean the garage

The meeting was adjourned at 7:40 pm

Submitted by:
Jessica Panella

FELLOWSHIP TEAM MINUTES

January 12, 2026

Present: Judy Below, Susan Blumer, Cheryl Lorenzin, Anne Malandrucolo, Diane Mollis. Not present: Monika, Wicktendahl, Maryanne Andes, Pam Perrott, Doreen Brangenberg, Linda Wright, Tim Bueschel,

We discussed the Winter Potluck to be held on Feb 1st at noon. It was decided to make Sloppy Joes to go along with the other dishes. Each member will make 2# of ground beef into sloppy joes, and we will combine them to serve. We have invited people to bring board games and Children and Family Team is going to host a UNO Tournament.

We then discussed Lenten Dinner Church which will begin on Feb 25th. All of the publicity and signups have been requested. We decided who was in charge of which item to bring:

Gluten free bread – Donna

Crackers – Linda

Ice – Anne

Buns – request from Chris Brittain

We will use wine and grape juice purchased by the Worship Support Team

All duties were assigned to team members.

Respectfully submitted,

Donna Kelly

Team Leader

Children, Youth, and Family Ministry Attendance Snapshot

Week Starting	Kids Connect	Adventure Club	Confirmation	Youth Group	
8/31/25				4	
9/7/25			26	7	Start of Confirmation
9/14/25	21	9	24	No Gathering	Start of Kids Connect + Advent. Club
9/21/25	4	9	25	5	
September Average	13	9	25	5	
9/28/25	9	10	20	6	
10/5/25	9	9	26	5	
10/12/25	7	8	27	5	
10/19/25	7	10	20	No Gathering	
10/26/25	4	10	24	2	
October Average	7	9	23	5	
11/2/25	15	9	27	6	
11/9/25	5	9	22	2	
11/16/25	8	10	20	No Gathering	No YG - Sound of Music at HHS
11/23/25	3	No Gathering	No Gathering	No Gathering	Thanksgiving Week
November Average	8	9	23	4	
11/30/25	5	9	25	3	
12/7/25	1	6	21	No Gathering	No YG - Blue Christmas+No Marisa
12/14/25	4	9	22	3	Children's Christmas Program
12/21/25	2	No Gathering	No Gathering	No Gathering	Christmas
December Average	3	8	23	3	
12/28/25	No Gathering	No Gathering	No Gathering	5	New Year's Eve - H.S. Lock-In 1/2/26
1/4/26	6	11	19	3	
1/11/26	7	8	17	5	
1/18/26					
1/25/26					
January Average	7	10	18	4	
2/1/26					
2/8/26					
2/15/26		No Gathering	No Gathering		Week of Ash Wednesday
2/22/26					
February Average	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
3/1/26					
3/8/26					
3/15/26					
3/22/26		No Gathering	No Gathering	No Gathering	Spring Break
March Average	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
3/29/26					Palm Sunday / Holy Week
4/5/26					Easter
4/12/26					
4/19/26					
4/26/26					Year End - Confirmation + Adventure Club
April Average	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
5/3/26					
5/10/26					
5/17/26					
5/24/26					
May Average	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
School Year Average	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	

Children, Youth, and Family Ministry Attendance Snapshot - Year Over Year Comparison

MONTH	Kids Connect			Adventure Club Average			Confirmation Average			Youth Group Average		
	23-24	24-25	25-26	23-24	24-25	25-26	23-24	24-25	25-26	23-24	24-25	25-26
September	16	11	13	5	7	9	20	26	25	8	3	5
October	19	13	7	7	8	9	21	26	23	8	5	5
November	22	9	8	7	7	9	21	23	23	6	5	4
December	13	12	3	6	9	8	20	22	23	6	5	3
January	13	11		4	7		17	23		8	4	
February	14	14		7	6		22	23		10	3	
March	16	11		Lent	Lent		20	19		8	4	
April	15	18		7	6		16	21		5	5	
May	12	10		8	6		14	24		2	5	
June										4	6	
July										4	6	
August										4	5	
School Year Average	16	12	8	6	7	9	19	23	24	6	5	4
							# of Youth Registered					
							29	31	29			