



SHEPHERD OF THE PRAIRIE

LUTHERAN CHURCH

A Growing Church for Growing People

Congregation Council
Shepherd of the Prairie
Monday April 20, 2026
6:00 PM

Shepherd of the Prairie Lutheran Church

Council Meeting Agenda

April 20, 2026 @ 6:00 P.M.

1. **Call to Order**
2. **Opening Prayer** – Pastor Mark
3. **Devotions** – Jim Stancel
4. **Welcoming Church** – discussion – creating a place where all are welcome. Living our statement of purpose – Jim Puls
5. **Discuss available dates for a retreat - Welcoming church**
6. **Approval of Minutes**
 - a. *Recommendation: To approve the Congregation Council minutes March 16, 2026, as presented.*
7. **Congregation Council and Ministry Team Reports**
 - a. Finance and Treasurer Highlights - Bob
 - i. *Review and Receipt of the March 2026 Treasurer and Financial Reports.*
8. **Current Business**
 - a. Children, Youth and Family Update – Pastor Ryan
 - b. Constitution update – Kathy
 - c. HR handbook update - Kathy
 - d. Holy Week update – general discussion - Consideration of suggested Service time Changes:
 - i. Allows for more time for Kids Connect
 - ii. More fellowship time between services
 - iii. Young families with additional commitments could be out before noon
 - iv. More time to set up contemporary service as it has grown substantially in music and setup
 - e. **Let the record show that a motion was made:** “ To approve entering into a 5-year copier contract with Konica Minolta at a monthly cost of \$620.25 with no overage charges for black-and-white or color copies, as recommended by staff, and authorize the appropriate officers to execute the agreement prior to March 31 in order to secure the offered financial incentives, including payment of the final month’s rental on the current copier and a \$3,600 rebate to SOTP. The motion was made by Bob Mollis, second by Lisa Wondriska and the motion passed via email vote.
 - f. The Finance Team has reviewed and approved and has recommended that Church Council approve the proposed contract to replace (not repair) a 17-year-old heating system that has failed and serves two rooms within the Church. Due to age, condition, and system failure, replacement is the most prudent and cost-effective solution. Cost to replace = \$4506.00. **Let the record show that a motion was made:** “To approve the proposed contract for the replacement of the failed 17-year-old heating system serving two church rooms, as presented, with the expense to be paid from the Maintenance Reserve Account. The motion was made by Jim Puls, second by Susan Sroka and the motion passed via email vote.
 - g. Per the constitution an Audit Committee that will consist of three voting members of the congregation will need to be formed for the next audit cycle. **Let the record show that a motion was made:** “To approve the formation of an Audit Committee composed of Mitchell Smith, Rich Dase, and Leslie Enders as voting members for the upcoming audit period. The motion was made by Susan Sroka, second by Carrie McCabe and the motion passed via email vote.
 - h. The Finance and Audit Team met at the end of March to review the Finance Team’s work in identifying an audit firm. This included an evaluation of the CapinCrouse proposal and the results of

reference checks. The Audit Team concluded that CapinCrouse is a strong and appropriate choice and supports the proposed phased approach to review and audit services. Initial quote \$8560 for a review as presented at the February 16th Council meeting. Final quotes to be received in April. **Let the record show that the motion was made:** “To approve moving forward with CapinCrouse as the selected external accounting firm, authorizing a financial review of the 2025 books, with the intent to conduct a full audit of the 2026 books in 2027, as recommended by the Audit Team. The motion was made by Carrie McCabe, second by Jim Stancl and the motion passed via email vote.

9. Other Business

- a. Next Council Meeting May 18, 2026 @ 6:00 PM (devotions – Pastor Mark)

10. Unfinished/Tabled Business

- a. Memory Garden Proforma and Fee Review – Finance Team

11. Closing Prayer – Pastor Ryan

April 20, 2026

Table of Contents

<u>Agenda #</u>	<u>Description</u>	
5.	Approval of March Minutes	1
6.	Congregation Council and Ministry Teams	
	Reports	
	a. Treasurers Report March 2026	3
	b. Finance Team Report	4
	c. Operations Manager Report	12
	d. Children and Family Ministry Team Report	13
	e. Youth and Family Ministry Team Report	NA
	f. Mission Team Report	15
	g. Worship Team Report	16
	h. Property Team Report	18
	i. Fellowship Team Report	NA
	j. Community Outreach Team Report	20
	k. Stewardship Team Report	NA

Shepherd of the Prairie Lutheran Church Council Meeting Minutes

March 16, 2026 @ 6:00 P.M.

Members present: Kathy McGuine, Jim Puls, Bob Mollis, Lisa Wondriska, George Attaway, Jim Stancl, Pastor Mark Boster, Pastor Ryan Mackey, Carrie McCabe, Sue Sroka

1. **Call to Order - 6:06 PM**
2. **Opening Prayer** – Pastor Ryan
3. **Devotions** – Pastor Ryan - Poems to help us think about the purpose of church
4. **Sign Team** – Presentation on New Monument sign – Joyce Shotick
5. **Welcoming Church** – discussion – creating a place where all are welcome. Living our statement of purpose – Jim Puls
6. **Approval of Minutes**
 - a. *Recommendation: To approve the Congregation Council minutes February 19, 2026, as presented.* Motion moved by Carrie McCabe. Seconded by Bob Mollis. Passed unanimously.
7. **Congregation Council and Ministry Team Reports**
 - a. Finance and Treasurer Highlights - Bob
 - i. *Review and Receipt of the February 2026 Treasurer and Financial Reports.*
 - ii. *Conversation regarding the formation of Audit team to work with the chosen audit firm*
 - iii. *Update to Capin Crouse outside Audit firm*
8. **Current Business**
 - a. Children, Youth and Family Job Fair Update – Pastor Ryan made some connections that will assist us with hopefully finding some candidates.
 - b. Let the record show that a motion was made “*To approve the installation of two new members Sarah and Christopher Mayes at the services the weekend of 2/21/2026.*” The motion was made by Carrie McCabe, second by Pastor Mark and the motion passed via email vote.
 - c. Let the record show that a motion was made “*To approve the A/V and Finance Teams recommendation to purchase the reconditioned Yamaha QL5 Soundboard and Yamaha Rio Dante 1608-D 16x8 Remote Stage box for a total not to exceed \$12.1K from vendor Church Gear, LLC, Franklin, TN. This reconditioned product comes with a 6-month warranty, and the expense will be charged against the Equipment Reserve fund 3.980.000.*” The motion was made by Carrie McCabe, second by Jim Stancl and the motion passed via email vote.
 - d. Let the record show that a motion was made “*To approve the Artist Series Concert Contract for Paddy Homan on Sunday March 1st. Expense of \$3k as presented in the attached agreement.*” The motion was made by Sue Sroka, second by Pastor Ryan and the motion passed via email vote.

9. Other Business

- a. Next Council Meeting April 20, 2026 @ 6:00 PM (devotion – Jim Stancl)
- b. Next meeting we will discuss moving Constitution update and HR handbook update into current business.

10. Unfinished/Tabled Business

- a. Memory Garden Proforma and Fee Review – Finance Team
- b. SOTP Constitution update, tabled until April 2026 to be in line with the Synod
- c. HR Handbook 2026 review / update

11. Closing Prayer – Pastor Mark

- 12. Adjournment** - Motion moved by Carrie McCabe to adjourn meeting at 7:53 PM.
Seconded by Jim Puls. Passed unanimously.

**TREASURER'S REPORT SUMMARY
FOR THE PERIOD ENDING March 31, 2026**

UNRESTRICTED GENERAL FUND

	MONTHLY	MONTHLY	MONTHLY ACTUAL	YEAR TO DATE	YEAR TO DATE	YTD ACTUAL	ANNUAL	YTD PERCENT	YTD PERCENT
	ACTUAL	BUDGET	VS. MONTHLY BUDGET	ACTUAL	BUDGET	VS. YTD BUDGET	BUDGET	RECEIVED	EXPENDED
March 1, 2026 Beginning Balance	\$ 441,329.90								
Monthly Income	\$ 65,899.66	\$ 85,361.00	\$ (19,461.34)	\$ 294,642.25	\$ 278,736.00	\$ 15,906.25	\$ 1,059,057.00	27.82%	
Monthly Expenses	\$ 74,463.05	\$ 87,054.00	\$ (12,590.95)	\$ 258,545.81	\$ 257,000.00	\$ 1,545.81	\$ 1,059,057.00		24.41%
Income vs. Expenditures	\$ (8,563.39)	\$ (1,693.00)		\$ 36,096.44	\$ 21,736.00				
March 31, 2026 Ending Balance	\$ 432,766.51								
Average Monthly Expenses (Budgeted)	\$ 88,254.75								
Approx. Months Covered by Fund Balance	4.90								

MORTGAGE SERVICE FUND

	MONTHLY	MONTHLY	MONTHLY ACTUAL	YEAR TO DATE	YEAR TO DATE	YTD ACTUAL	ANNUAL	YTD PERCENT	YTD PERCENT
	ACTUAL	BUDGET	VS. MONTHLY BUDGET	ACTUAL	BUDGET	VS. YTD BUDGET	BUDGET	RECEIVED	EXPENDED
March 1, 2026 Beginning Balance	\$ 85,852.18								
Monthly Income	\$ 14,906.23	\$ 18,807.00	\$ (3,900.77)	\$ 75,702.19	\$ 56,421.00	\$ 19,281.19	\$ 225,684.00	33.54%	
Monthly Expenses	\$ 18,807.00	\$ 18,807.00	\$ 18,807.00	\$ 56,421.00	\$ 56,421.00	\$ -	\$ 225,684.00		25.00%
Income vs. Expenditures	\$ (3,900.77)	\$ -		\$ 19,281.19	\$ -				
March 31, 2026 Ending Balance	\$ 81,951.41								
Average Monthly Expenses	\$ 18,807.00								
Approx. Months Covered by Fund Balance	4.36								

TEMPORARY RESTRICTED FUNDS

	MONTHLY ACTUAL
March 1, 2026 Beginning Balance	\$ 298,701.87
Monthly Accounts + Activity	\$ 6,843.62
Monthly Accounts (-) Activity	\$ 7,029.76
Net Monthly Accounts Activity	\$ (186.14)
March 31, 2026 Ending Balance	\$ 298,515.73

RESERVE FUNDS

	MONTHLY ACTUAL
March 1, 2026 Beginning Balance	\$ 206,349.72
Monthly Accounts + Activity	\$ 4,643.59
Monthly Accounts (-) Activity	\$ 8,859.88
Net Monthly Accounts Activity	\$ (4,216.29)
March 31, 2026 Ending Balance	\$ 202,133.43

PERMANENTLY RESTRICTED FUNDS

	MONTHLY ACTUAL
March 1, 2026 Beginning Balance	\$ 14,652.47
Monthly Accounts + Activity	\$ -
Monthly Accounts (-) Activity	\$ -
Net Monthly Accounts Activity	\$ -
March 31, 2026 Ending Balance	\$ 14,652.47

March 31, 2026 Total Ending Balance ALL FUNDS	\$ 1,030,019.55
Prepaid Pledges	\$ -
Total Current Assets	\$ 1,030,019.55

SOTP FINANCE TEAM
DRAFT Monthly Minutes
April 13, 2026

Members Present: Bob Mollis, Dave Shotick, Devin Burg, Joe Anderson, Cliff Dungey, Bill Ball
Members Excused:

I. Without objection, the March 2026 Minutes were declared approved.

II. Accounting Administrator's Report

- a. Income/Expenses through March 31, 2026
 - i. March GF income of \$65,900 was \$19,461 less than the budgeted amount of \$85,361
 - ii. March GF expenses of \$74,463 were \$12,591 less than the budgeted amount \$87,054.
 - iii. Overall, GF 2026 Performance: YTD Revenues exceed YTD expenses by \$36,096 compared to a budgeted surplus for March of \$21,736 and a breakeven budget for the year.
- b. Balance Sheet through March 31, 2026
 - i. Total Current Assets \$1,030,020
 - ii. Total Fixed Assets \$7,333,907
 - iii. Total Assets \$8,363,927
 - iv. Total Current Liabilities \$0
- c. Highlighted Restricted Funds Detail Review through March 31, 2026
 - i. Account 3.140.000 Mortgage Service Fund is \$81,951
 - ii. Account 3.175.000 Memorial Fund balance is \$36,213
 - iii. Account 3.250.000 Good Samaritan Fund balance is \$5,199
 - iv. Account 3.330.000 Adult Music Ministry Fund balance is \$55,894
 - v. Account 3.332.000 Artist Series Fund balance is \$33,518
 - vi. Account 3.417.000 Youth Mission Trip Fund balance is \$10,653
 - vii. Account 3.675.000 Memory Garden Fund Donation balance \$12,338
 - viii. Account 3.676.000 Memory Garden Fund Brick Donation balance is \$3,722
 - ix. Account 3.677.000 Memory Garden Fund Niche Agreement balance is \$81,282
- d. General Comments
 - i. March 2026 GF Member Contributions were \$63,769 compared to the budget of \$82,125 for March 2026 compared to March 2025 Contributions (\$82,438) and March 2024 Contributions (\$75,564).
 - ii. March Mortgage Service Fund contribution income was less than budget: \$14,906 vs. the \$18,807 monthly payment. YTD MSF Revenue exceeds YTD MSF expenses by \$19,281.
 - iii. The Congregation remains very generous and supportive of the SOTP ministries. The "watchword words" continue to be "thoughtful caution".

We all recognize that it is difficult at the start of the year to ascertain where the year is headed and 2026 is no exception. Unlike past years, contributions were very strong in January and February but are now weak in March. However, despite significant unbudgeted maintenance expenses, the 2026 fiscal year is not only in surplus but well ahead of the budgeted surplus.

The surplus to budget is likely due to the timing of QCD contributions. As we have discussed, with the use of IRA Qualified Charitable Distributions (QCD), monthly data is difficult to assess because QCD donors often donate multiple months or even a full year's contribution in a single month. Moreover, these donations can occur at any time in the year. There is evidence that this year we received QCD's ahead of when they have been contributed in the past. This then suggests continued caution in managing expenses and recalling that 2026 is budgeted as a breakeven year.

Encouragingly, the weak MSF revenue in March is tempered with the recognition that QCD's influence these funds as well. Importantly, the strong YTD surplus (from January and February surpluses) may be an indication that as in 2025, we will finish 2026 at breakeven or better.

III. Treasurer's Report (as of March 28, 2026) of Activity & Council Actions/Discussions

- a. GF balance is \$432,767 which is approximately 4.9 months of reserves.
- b. MSF balance is \$81,951 which is approximately 4.4 months of reserves.
- c. The Council has approved retaining CapinCrouse to conduct a financial review of the 2025 books with the expectation of conducting a full audit of the 2026 books in 2027. The relationship with CapinCrouse will be transitioned from the Finance Team to the newly designated Audit Team (which concurred in the recommendation that Council take the aforementioned action).

IV. Recommendations to Council

V. Old Business

- a. The Endowment Fund continues to seek SOTP members to constitute the initial Fund Committee.
- b. The principal 2026 issues were briefly reviewed : the March 2027 mortgage interest rate reset, the updating of the SOTP Financial Manual, an insurance review (which now has been initiated) and document retention policies.
- c. It was noted that since the start of 2026 the Finance Team has recommended by email voting between meetings the following items for Council approval:
 - i. Heater Replacement 3/31/2026
 - ii. New Copier Contract 3/22/2026
 - iii. Artist Series Contract for Paddy Holman 2/23/2026
 - iv. Refurbished Sound Board Purchase 2/18/2026

VI. New Business

- a. **Motion Adopted: To invest \$110,000 in a 12-month CD (maturing in April 2027, FDIC insured and non-callable) to be held at Fidelity in anticipation of the April, 2026 maturity of a 12-month CD.** Explanation: This investment is in anticipation of the maturing of the CD currently held at Fidelity and maturing in December 2025. Prior to the adoption of the motion the Team reviewed thoroughly SOTP's financial situation including but not limited to SOTP's current and future cash needs (Motion by Cliff Dungey)
- b. **Motion Adopted: To direct future donations from Thrivent to the Maintenance Reserves account (3.975.000) rather than the Equipment Reserve.** The Team considered the relative strength of each fund and also believes that this change is consistent with donor intent. (Motion by Bob Mollis)
- c. The next Finance Team meeting will be Monday, May 11, 2026 @ 7:30 PM on Zoom.

VII. The meeting was adjourned at 8:25p without objection and with prayer.

Respectfully submitted,
Bill Ball, Chair

Shepherd of the Prairie Lutheran Church - Huntley IL
Balance Sheet as of March 31, 2026

Tuesday, April 7, 2026

Page 1 of 2

Account #	Account Name	YTD Balance	Period Activity	Previous Period Balance
Assets				
Current Assets				
1.100.000	Heartland Bank Checking	137,718.07	(66,949.26)	204,667.33
1.200.000	Mission Plus Building Fund Checking	619.19	0.21	618.98
1.200.100	Mission Investment Fixed Term	10,000.00	0.00	10,000.00
1.210.000	Fidelity Investments	874,083.78	51,022.45	823,061.33
1.250.000	HBT/LPL Investment Account	425.69	0.00	425.69
1.500.000	Donations Holding Account	490.09	(761.70)	1,251.79
1.600.000	FNBO Checking Boy Scout Troop 200	6,682.73	(178.29)	6,861.02
	Total Current Assets	\$1,030,019.55	(\$16,866.59)	\$1,046,886.14
Fixed Assets				
1.300.000	Building & Grounds	7,203,136.61	0.00	7,203,136.61
1.300.100	Garage Building	41,717.68	0.00	41,717.68
1.300.200	Memory Garden	89,052.93	0.00	89,052.93
	Total Fixed Assets	\$7,333,907.22	\$0.00	\$7,333,907.22
	Total Assets	\$8,363,926.77	(\$16,866.59)	\$8,380,793.36
Liabilities				
Current Liabilities				
	Total Current Liabilities	\$0.00	\$0.00	\$0.00
Long Term Liabilities				
2.200.200	MIF Commercial Loan Payable	2,872,129.64	(10,237.88)	2,882,367.52
	Total Long Term Liabilities	\$2,872,129.64	(\$10,237.88)	\$2,882,367.52
	Total Liabilities	\$2,872,129.64	(\$10,237.88)	\$2,882,367.52
Fund Balances & Equity				
Unrestricted Fund Balances				
3.100.000	General Fund Balance	432,766.51	(8,563.39)	441,329.90
	Total Unrestricted Fund Balances	\$432,766.51	(\$8,563.39)	\$441,329.90
Temporary Restricted Fund Balances				
3.170.000	Special Services Fund Balance	5,775.28	1,034.02	4,741.26
3.175.000	Memorial Fund Balance	36,213.31	(1,283.58)	37,496.89
3.180.000	Grafton Food Pantry Fund Balance	1,469.91	713.83	756.08
3.220.000	AV Ministry Fund Balance	39.53	0.00	39.53
3.240.000	Facilities Fund Balance	3,000.00	0.00	3,000.00
3.250.000	Good Samaritan Fund Balance	5,198.99	0.00	5,198.99
3.260.000	Community Outreach Fund Balance	2,867.11	(262.85)	3,129.96
3.270.000	Holiday Flowers Balance	1,356.96	1,910.49	(553.53)
3.300.000	<i>Music Ministry Fund Balance</i>			
3.330.000	Adult Music Ministry Fund Balance	55,894.47	(4,825.04)	60,719.51
3.345.000	Childrens Music Ministry Fund Balance	5,592.13	0.00	5,592.13
	<i>Total Music Ministry Fund Balance</i>	<i>\$61,486.60</i>	<i>(\$4,825.04)</i>	<i>66,311.64</i>
3.340.000	Artist Series Balance	33,517.90	1,028.00	32,489.90
3.350.000	Prairie Crafters Fund Balance	586.07	10.28	575.79
3.380.000	Continuing Education Fund Balance	1,706.24	0.00	1,706.24
3.390.000	Children & Family Ministry Balance	793.94	0.00	793.94
3.400.000	<i>Youth Ministry Fund Balance</i>			
3.410.000	Youth Leader Programs Balance	12,500.00	0.00	12,500.00
3.415.000	Youth Ministry Balance	256.55	0.00	256.55
3.417.000	Youth Mission Trips Balance	10,652.96	0.00	10,652.96
	<i>Total Youth Ministry Fund Balance</i>	<i>\$23,409.51</i>	<i>\$0.00</i>	<i>23,409.51</i>
3.500.000	Little Lambs Fund Balance	8,911.11	1,960.39	6,950.72

Shepherd of the Prairie Lutheran Church - Huntley IL
Balance Sheet as of March 31, 2026

Tuesday, April 7, 2026

Page 2 of 2

Account #	Account Name	YTD Balance	Period Activity	Previous Period Balance
3.600.000	Prayer Shawl Ministry Fund Balance	252.95	0.00	252.95
3.650.000	Quilters Ministry Fund Balance	2,005.02	25.00	1,980.02
3.675.000	Memory Garden Fund Balance	12,338.34	0.00	12,338.34
3.676.000	Memory Garden Bricks Fund Balance	3,721.57	(380.00)	4,101.57
3.677.000	Memory Garden Niche Fund Balance	81,281.65	0.00	81,281.65
3.700.000	Church Events - Funded Balance	(1,714.99)	36.36	(1,751.35)
3.720.000	Disaster Relief Fund Balance	0.00	50.00	(50.00)
3.725.000	Miscellaneous Outside Charities Fund Balance	0.00	(100.00)	100.00
3.730.000	ELCA World Hunger Fund Balance	346.00	75.25	270.75
3.750.000	Seminary Scholarship Fund Balance	7,270.00	0.00	7,270.00
3.800.000	Boy Scout Troop 200 Fund Balance	6,682.73	(178.29)	6,861.02
	Total	\$298,515.73	(\$186.14)	\$298,701.87
3.140.000	Mortgage Service Fund Balance	81,951.41	(3,900.77)	85,852.18
	Total Temporary Restricted Fund Balances	\$380,467.14	(\$4,086.91)	\$384,554.05
Reserves				
3.950.000	Barnabas Reserves Balance	3,455.65	(228.15)	3,683.80
3.971.000	Roof Repairs/Replacement Balance	68,375.04	575.00	67,800.04
3.972.000	Playground Maintenance Reserves Balance	2,605.00	0.00	2,605.00
3.973.000	Parking Lot Seal/Repair Reserves Balance	17,611.28	650.00	16,961.28
3.974.000	Lawn & Landscaping Reserves Balance	15,566.34	333.33	15,233.01
3.975.000	Maintenance Reserves Balance	6,855.79	(8,631.73)	15,487.52
3.976.000	Carpeting Crossroads/Hallways Reserves Balance	3,302.00	0.00	3,302.00
3.977.000	Carpeting MP Room/Classrooms Balance	32,459.95	133.33	32,326.62
3.979.000	Outside Audit Reserve Balance	6,800.04	600.00	6,200.04
3.980.000	Equipment Reserves Balance	12,602.42	2,331.10	10,271.32
3.981.000	Bells Maintenance Reserves Balance	2,549.03	20.83	2,528.20
3.985.000	Sabbatical Reserves Balance	9,950.89	0.00	9,950.89
3.990.000	Future Staffing Reserves Balance	20,000.00	0.00	20,000.00
	Total Reserves	\$202,133.43	(\$4,216.29)	\$206,349.72
Permanently Restricted Funds				
3.940.000	Endowment Fund Balance	14,652.47	0.00	14,652.47
	Total Permanently Restricted Funds	\$14,652.47	\$0.00	\$14,652.47
3.130.000	Building & Grounds Equity	4,331,006.97	10,237.88	4,320,769.09
3.300.100	Garage Building Equity Balance	41,717.68	0.00	41,717.68
3.300.200	Memory Garden Equity Balance	89,052.93	0.00	89,052.93
	Total Equity	\$4,461,777.58	\$10,237.88	\$4,451,539.70
	Total Fund Balances & Equity	\$5,491,797.13	(\$6,628.71)	\$5,498,425.84
	Total Liabilities and Fund Balances & Equity	<u>\$8,363,926.77</u>	<u>(\$16,866.59)</u>	<u>\$8,380,793.36</u>

**Shepherd of the Prairie Lutheran Church - Huntley IL
Treasurer's Report as of March 2026 for General Fund**

Tuesday, April 7, 2026

Page 1 of 2

Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Over/Under YTD+(-)	Annual Budget
<i>Income</i>							
4.100.000	Member Contributions	63,769.18	82,125.00	286,861.62	270,866.00	15,995.62	994,613.00
4.150.000	Loose Plate and Growth	1,074.25	2,325.00	4,132.25	5,135.00	(1,002.75)	30,000.00
4.155.000	Other Donation Income	0.00	43.00	0.00	129.00	(129.00)	515.00
4.200.000	Fees and Registrations	0.00	214.00	715.00	644.00	71.00	2,575.00
4.250.000	Flower Income	0.00	120.00	0.00	360.00	(360.00)	1,442.00
4.300.000	Interest Income Heartland Bank	33.78	34.00	121.90	102.00	19.90	412.00
4.310.000	Investment Income Fidelity	1,022.45	500.00	2,811.48	1,500.00	1,311.48	29,500.00
	Total Income	\$65,899.66	\$85,361.00	\$294,642.25	\$278,736.00	\$15,906.25	\$1,059,057.00
<i>Expenses</i>							
<i>Connections Ministry</i>							
	Connections Ministry	\$32.56	\$41.00	\$62.86	\$123.00	(\$60.14)	\$500.00
<i>Mission Ministry</i>							
	Mission Ministry	\$11,227.26	\$9,118.00	\$31,692.05	\$27,354.00	\$4,338.05	\$109,408.00
<i>Outreach Ministry</i>							
	Outreach Ministry	\$0.00	\$734.00	\$1,500.00	\$2,202.00	(\$702.00)	\$8,800.00
<i>Fellowship Ministry</i>							
	Fellowship Ministry	\$0.00	\$167.00	\$0.00	\$501.00	(\$501.00)	\$2,000.00
<i>Adult Education Ministry</i>							
	Adult Education Ministry	\$82.60	\$140.00	\$112.60	\$420.00	(\$307.40)	\$1,680.00
<i>Youth and Education Ministry</i>							
	Youth and Education Ministry	\$337.06	\$758.00	\$1,642.03	\$2,274.00	(\$631.97)	\$9,100.00
<i>Children and Family Ministry</i>							
	Children and Family Ministry	\$577.87	\$425.00	\$967.57	\$1,275.00	(\$307.43)	\$7,400.00
<i>Music Ministry</i>							
	Music Ministry	\$96.94	\$171.00	\$220.89	\$513.00	(\$292.11)	\$2,050.00
<i>Worship Ministry</i>							
	Worship Ministry	\$206.34	\$651.00	\$1,124.19	\$1,953.00	(\$828.81)	\$7,800.00
<i>Audio Visual</i>							
	Audio Visual	\$1,069.60	\$2,179.00	\$4,357.18	\$6,537.00	(\$2,179.82)	\$26,150.00
<i>Facilities</i>							
	Facilities	\$1,346.85	\$11,474.00	\$36,179.55	\$30,262.00	\$5,917.55	\$107,024.00
<i>Office Expenses</i>							
	Office Expenses	\$2,728.81	\$3,131.00	\$10,367.61	\$9,393.00	\$974.61	\$37,575.00
<i>Staffing Ministry</i>							

**Shepherd of the Prairie Lutheran Church - Huntley IL
Treasurer's Report as of March 2026 for General Fund**

Tuesday, April 7, 2026

Page 2 of 2

Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Over/Under YTD+(-)	Annual Budget
<i>Spiritual Ministry Staff</i>							
	Spiritual Ministry Staff	\$36,189.28	\$36,167.00	\$107,528.65	\$108,499.00	(\$970.35)	\$469,335.00
<i>Support Ministry Staff</i>							
	Support Ministry Staff	\$11,262.83	\$11,718.00	\$34,173.58	\$35,154.00	(\$980.42)	\$151,488.00
<i>Shared Staff Expense</i>							
	Shared Staff Expense	\$2,255.54	\$2,506.00	\$7,521.93	\$7,518.00	\$3.93	\$32,059.00
	Staffing Ministry	\$49,707.65	\$50,391.00	\$149,224.16	\$151,171.00	(\$1,946.84)	\$652,882.00
<i>Other Church Expenses</i>							
	Other Church Expenses	\$4,237.02	\$4,862.00	\$12,657.65	\$14,586.00	(\$1,928.35)	\$52,938.00
<i>Providing for the Future</i>							
	Providing for the Future	\$2,812.49	\$2,812.00	\$8,437.47	\$8,436.00	\$1.47	\$33,750.00
	Total Expenses	\$74,463.05	\$87,054.00	\$258,545.81	\$257,000.00	\$1,545.81	\$1,059,057.00
	Difference	(\$8,563.39)	(\$1,693.00)	\$36,096.44	\$21,736.00		\$0.00

**Shepherd of the Prairie
General Fund Giving**

	2022	YTD	2023	YTD	2024	YTD	2025	YTD	2026	YTD	'26 vs '25 YTD
January	110,130	110,130	108,149	108,149	103,930	103,930	115,331	115,331	125,820	125,820	9%
February	67,528	177,658	60,799	168,948	63,895	167,825	60,614	175,945	97,273	223,092	27%
March	64,999	242,657	77,926	246,874	75,564	243,389	82,438	258,382	63,769	286,862	11%
April	65,407	308,064	68,959	315,833	75,752	319,141	85,886	344,268			
May	67,639	375,703	59,978	375,811	57,567	376,709	54,423	398,691			
June	89,038	464,741	73,629	449,440	77,665	454,374	70,172	468,864			
July	72,011	536,752	64,756	514,196	76,549	530,924	78,167	547,031			
August	63,162	599,914	89,060	603,256	65,087	596,011	61,573	608,604			
September	59,793	659,707	64,574	667,830	70,412	666,422	84,808	693,412			
October	75,583	735,290	78,457	746,286	91,563	757,985	66,631	760,043			
November	64,402	799,691	70,048	816,335	77,377	835,362	92,466	852,509			
December	83,809	883,500	89,223	905,558	84,315	919,677	78,828	931,337			



SHEPHERD OF THE PRAIRIE

LUTHERAN CHURCH

Operations Report April 2026

Facility

- Sign team
 - Added George Attaway to team
 - Joyce working with city on limitations
- Property Team
 - Fire system was looked at and some areas will need replacing
 - Heat has been fixed in Matt's office
 - We are reorganizing the music/ed room along with the music office to optimize space needed
 - Done, looking at storage now
 - Planning to move choir folder holder out of Music Ed room at some point

HR

- No hire candidates in the works for Youth Coordinator currently

Branding/Website/Apparel/Social Media

- Michelle to start working on Website improvement
 - Started with rotating slides

Planning Center / Canva

- We are looking at texting options through Planning Center
- We are looking at Member Directory as well
 - Tabled, too complex at the moment
- Michelle to begin looking at App creation

SOTP Children and Family Team Meeting

April 13, 2026

Meeting Start Time: 7:08pm

Present: [Amy Stech](#), Jen Powe, [Amy Brittain](#), [Jill Gillming](#)

Absent:

Meeting End Time: 7:55pm

● Old Business

- Additional visibility ideas
 - Update existing picture collages in hallway
 - Lisa Wondriska will take the lead after the school year is over - will need to get her access to photos. Contact [Matt Morrison](#)

*Event Planning for 2026

- a. January-Bingo Jan. 23rd 7-8pm
- b. February - Uno Tournament and Potluck (Collab with Fellowship Team) Feb 1st noon
- c. March - Family Lock-In March 13th 7pm
- d. April- Easter Egg Hunt April 4th
- e. May
- f. June - Ice Cream Social/Car Show June 12th
- g. July - VBS Should we do it July 13-17
- h. August- Church Picnic
- i. September- Rally Day
- j. October - Trunk-or-Treat Oct 24th
- k. November-
- l. December - Family Christmas Caroling at a nursing home

● New Business

- Event Planning for 2026
 - a. January-Bingo Jan. 23rd 7-8pm- was canceled because of a snow storm!
 - i. Bingo supplies were used during the February Potluck.
 - b. February - Trivia Night and Potluck (Collab with Fellowship Team)
 - i. Uno Tournament instead of Trivia- Bingo was played
 - c. March - Family Lock-In March 13th 7pm- canceled due to low registration, confirmation is planning a Lock-in on May 15th!
 - d. April- **Easter Egg Hunt** April 4th- **NEXT YEAR MARCH 20TH**
 - i. Weather was yucky but had a decent turnout. Next year should we maybe do the Egg Hunt the week before because we can't do it indoors the day before Easter!
 - ii. Got some really nice comments about the gifts that were handed out on Easter morning. We will definitely do that again. MAYBE CHRISTMAS???
 - e. May-
 - f. June - Ice Cream Social/Car Show June 12th
 - g. July - VBS July 13-17
 - i. Talk about crafts
 - h. August- Church Picnic
 - i. September- Rally Day/ Do we want to participate with the Outreach team for the Hootnanny? Yes, but will need help because everyone will already be participating.

- j. October - Trunk-or-Treat Oct 24th
- k. November- Feed My Starving Children????
- l. December - Family Christmas Caroling at a nursing home

Brief Ministry Check-in

- Kids Connect
 - Talk about next year's plans
 - send out monthly recap with pictures?
- Adventure Club

Future Ideas:

- **Some type of new Fellowship to involve families (sports, softball, Baggo?)**
 - Fishing Derby (morning activity, donuts)
 - Bowling Bowl High - November?

Mission Team Minutes

April 13, 2026

Attendance: John Witt, Patti Witt, Vik Berkeris, Carrie Gundersen, Carl Hupert, Sandy Hupert, Marty Jacobson, Elizabeth Trout, Stephanie Mondello, Annette Petersen, Steve Legel and Donna Kelly (Connections Minister).

John opened meeting with a reading from Hebrews 6:10 and a prayer.

Old Business

1. Approval of Minutes: Vik moved and Sandy seconded motion to approve March minutes. Motion carried.
2. ELCA World Hunger/ Disaster Relief: No report but donation deferred till later in meeting.
3. Grafton Food Pantry: Paper bags with handles and instructions will be distributed in Del Webb for the "Stamp Out Hunger" project a week or so before May 9th when postmen pick up donations for Grafton Food Pantry. Reminded to have ushers distribute plastic bags week before our food drive on first Sunday of month. Have a new system of distributing food to clients at pantry. Need nine volunteers to help. Will put in newsletter.
4. WARP Corp: Planning a canoe trip on Kishwaukee River for teens at beginning of June.
5. AARK Gardens: Vik is still collecting egg cartons, and plastic fruit and vegetable containers.
6. Homeless Meals: We will be preparing and serving lunch again June 26th. Willow Creek Church is collecting sleeping bags, pillows and blankets for homeless.
7. Northern IL. Food Bank: Volunteer session scheduled for May 16th, 9-12 PM. Have 5 volunteers so far.
8. Exodus: "Celebration of Hope" dinner and presentation on April 16th. Have not had contact with Venezuelans for about 3 weeks due to administrative problems.
9. Habitat for Humanity: Golf outing is May 29th. Will see if can generate interest with bringing to attention of Men's McDonald group that meets on Tuesdays.
10. Turning Point: Marty reports that two boxes have been set up for donations. Needed items listed on boxes and in "Friday Flourish".
11. LSSI: No report.
12. Feed My Starving Children: Light of Christ hosting mobile packing event on April 17th and 18th. Our volunteer event scheduled for June 13th from 12-2 PM.
13. Missionary Support: New newsletter received from Daudi. Will post on bulletin board.
14. Joshua Project: Susan and Greg Bartsch will visit us May 11th share what their charity is doing.
15. Budget Considerations: Carl moved to give \$700.00 from Special Mission to ELCA World Hunger/Disaster Relief for the crisis response in the Middle East. Seconded by Steve. Motion carried.

New Business

1. Carrie discussed the Gretchen S. Vapor Community Crisis Center in Elgin and opportunities available to serve and help. Vik moved and Elizabeth seconded motion to make the Crisis Center part of our business agenda in the future. Motion carried.
2. Vik discussed T-shirts and design for Mission Team. Will get quote. Mission Team would pay for this. Decision will be made at next meeting.
3. Prayers of Joys and Concerns: John led us in prayers.
4. Motion to Adjourn: Marty moved and Sandy seconded motion to adjourn. Motion carried.

Steve Legel, Secretary

April 13, 2026 – Worship Support Team Minutes

Attending the meeting: Jane, Jeff, Lorraine, Sandy, Eileen, Leslie, Judi, Carolyn, Pastor Mark
Absent and home sick: Ed

Jane asked Eileen to open with a prayer.

Altar Guild discussion – Judie expresses concern about the quality of our paraments (drop) and altar cloth (top). There is concern about stains and where they are at.

There was concern expressed about Judie retiring after many years of service with the altar Guild. Leslie Enders said that she would take over the leadership of Altar Guild. Judie and Leslie will meet to review the names of the participants. It was suggested that there be a full meeting of everyone who serves the Altar Guild with Pastor Mark/Ryan in attendance to introduce Leslie to the group. Leslie and Judie will meet to get this change underway.

Pastor Mark wanted feed back on the flowers. The majority of those attending seemed to favor the flowers although some were not in accord with the changes. Again, it was mentioned the Jeff has asthma and the Easter lily had to be removed so that he could breathe.

Pastor Mark wanted to know about the time change.

Jane felt there were several positives from the change of time

- Time change was minimal – only 30 minutes
- More times for Kids Connect
- More time for Band set up
- Late service was happier that they got out early and did not have to choose between church and kids sports
- There was mention that setting a time start on the half hour and not quarter hour was a good thing.
- Longer time for fellowship between services

Concern was expressed that the 830am time frame is harder for the older congregation to attend. Morning routines take longer as one gets older.

Jane said that the choir is a dedicated group and stepped up to the 730am call time for the 830am service.

Pastor Mark wanted to know about Maundy Thursday.

- Everyone liked the decorations of the “set”
- There was concern expressed about the inability to hear some of the disciples with their mics
- It was recommended the next year there should be two dress rehearsals to help with the mics and put the participants at ease in front of people.
- Question was asked about leaving the cross on its side in the church in anticipation of Good Friday. Not sure that it would work.
- Question asked should we do this every year. – Suggested that there should be advertisement about the event to neighbor churches, papers,
- Also, we could change the verbiage with a different gospel version of the Last Supper.
- Bring a friend

Pastor Mark wanted to know about Good Friday

- Consider adding a 3pm service with the placing of the cross outside and the tearing of the temple cloth around the cross
- Add a rehearsal for the readings
- *We discussed the use of the mic on the podium. Speakers need to adjust so that it is closer to their mouths/voice. We talked about getting a mic that is NOT a lapel mic. When the speaker turns their head, one loses the amplified sound. Jeff said that they are very expensive.*
- *We also discussed having the readings projected on the screen for both Good Friday and Maundy Thursday. This would help with people looking down to read and therefore the mic is not in the right direction to pick up sound.*
- Slamming of the Bible
- For the 3pm service we talked about placing the cross outside (nice touch) but it takes about 30-45 minutes to secure the cross. Service should only be about 30 minutes . Work in progress so to speak.

Pastor Mark wanted to know about Silent Saturday

- Good feedback from attendees
- Keep it

Details about Holy Week

	2025	2026
Palm 9am	220	160 *830am
Palm 11am	174	194 *1030am
Maundy	175	160
Good Friday	211	205
Easter 5p	148	75
Easter 9	433	361 *830am
Easter 11	306	337 *1030am

Suggested that for Easter early service that there would be four greeters at the East door.

Eileen felt that she was good with her greeters group.

Sandy feels that she needs ushers. She uses her ushers as greeters as well. Communion is okay for the Saturday service.

Upcoming Banner changes.

5/24 – Pentecost RED

5/31 – Holy Trinity WHITE

6/7 – Ordinary Time GREEN

This is respectfully submitted by Carolyn Cuttle

Attendees: Mark Frendreis, Chris Trohdahl, Rich Paeth, Rick Wright, Pete Walthers

OLD BUSINESS

- Carpet cleaning - Willow room and Matt's room - plan
- Carpet in Willow room possibly replace plan - Mark
- Monthly Progress on monitors in building and signage - Rich

- Work Completed
 - Music office deconstruction is done – Mark
 - Handles to worship loose, fixed by Rich.
 - Pew on right side center loose fixed.
 - Tempering valve by nursery replaced. Hot water side was plugged. \$79 purchase from Amazon. – Rick
 - Seal coating check – this was done in 2025, next in 2027.

NEW BUSINESS

Agenda	Update	Further update in May
May walkthrough:	Chris. Other: Team will flush pipes (three locations) weekly.	
• Quotes: - Chris or Mark rewire light in stairwell to switchable fix sanctuary lights	In progress. Addressing hallway in sacristy area; lights in cove in worship area; low voltage and Cat 5.	Note progress in May.
• Classroom/music room stained ceiling tile can be replaced - Mark	Supplies for this are in the back of the garage.	Note whether it is completed in May.
• Paper towel dispenser for Little Lambs bathroom and hall bathrooms, need to get with Josh - Mark	In progress.	Note further progress or completion in May.
• Electric recycling on cart, who can take it? – Mark	One item remains; Pete will take care as needed.	Move to work completed.
• Shopping for replacing Nelbud service vendor?- Rich	Nelbud service providers do well, but administrative support is consistently poor. Backflow testing passed.	Note further progress in May.
• Getting quote for all sprinkler pipe and nitrogen - Rich	In progress.	Note further progress in May.

Agenda	Update	Further update in May
<ul style="list-style-type: none"> Garage clean out in spring - Mark 	Revisit next month.	Keep on new business until completed.
<ul style="list-style-type: none"> Nursery usage progress-Mark 	Revisit next month.	Note progress in May.
Key usage update – Mark	Good progress. All but one key is accounted for.	Move to old business.
<ul style="list-style-type: none"> Sound booth storage reorganizing to get back into it soon - Chris or Mark 	Coordinating with Jeff.	Note progress or completion in May.
Others	<p>Ralph Wehnes is looking into a shed to be located near memory garden. Ralph to check with village as to acceptability. Concerns include size, appearance, and code compliance.</p> <p>Mark - Team to adjust shelving in sprinkler room to accommodate more. Team to tidy up waste / recycle area.</p> <p>Monitor functioning of parking light timer and adjust as needed.</p> <p>One third mulch – mulch map check and work schedule with Chris Landscaping</p> <p>Compressor running often and can send false alarms. (Mark, Rich)</p> <p>A backflow valve which is not in use must be tested annually because of its presence in the piping. It will cost about \$450 to replace if it ever fails its testing, or about \$1000 to remove.</p> <p>An e-light is flickering.</p>	<p>Note progress with village inquiry by Ralph.</p> <p>Complete in April.</p> <p>Keep as reminder in agenda.</p> <p>Note schedule detail in May.</p> <p>High priority. Note progress in May.</p> <p>Monitor.</p> <p>Monitor; keep on agenda until resolved.</p>

Attendees: Tara Mackey
Bob Malm
Luann Munneke

1. Nature show with Dennis –
 - a. Tara to contact

2. Danae – Balance workshop
 - a. Looking for 2 separate days – possibly September date and October date
 - b. Try to market as a bundle
 - c. Would provide water and light snack (protein bar, fruit etc)
 - d. Bob to look into

A

3. Huntley Hootenanny
 - a. Sept 12th
 - b. Light up the stretch in front of the church
 - i. Lights
 - ii. Hand out water
 - iii. Bubble machines
 - iv. Signs
 - v. Live music –
 1. Praise band
 2. Dan W's band

4. Bench –
 - a. Over 700 lb collected
 - b. LuAnn to look into Pioneer Center would be interested in receiving this bench and possibly future benches.
 - c. Tara is looking for another group to take over after we are done
 - i. Huntley High School
 - ii. LIFE program at NISRA
 - iii. Del Webb group