



SHEPHERD OF THE PRAIRIE

LUTHERAN CHURCH

A Growing Church for Growing People

Congregation Council
Shepherd of the Prairie
Monday March 16, 2026
6:00 PM

Shepherd of the Prairie Lutheran Church
Council Meeting Agenda
March 16, 2026 @ 6:00 P.M.

1. **Call to Order**
2. **Opening Prayer** – Pastor Mark
3. **Devotions** – Pastor Ryan
4. **Sign Team** – Presentation on New Monument sign – Joyce Shotick
5. **Welcoming Church** – discussion – creating a place where all are welcome. Living our statement of purpose – Jim Puls
6. **Approval of Minutes**
 - a. *Recommendation: To approve the Congregation Council minutes February 16, 2026, as presented.*
7. **Congregation Council and Ministry Team Reports**
 - a. Finance and Treasurer Highlights - Bob
 - i. *Review and Receipt of the February 2026 Treasurer and Financial Reports.*
 - ii. *Conversation regarding the formation of Audit team*
 - iii. *Update to Capin Crouse outside Audit firm*
8. **Current Business**
 - a. Children, Youth and Family Job Fair Update – Pastor Ryan
 - b. Let the record show that a motion was made “*To approve the installation of two new members Sarah and Christopher Mayes at the services the weekend of 2/21/2026.*” The motion was made by Carrie McCabe, second by Pastor Mark and the motion passed via email vote.
 - c. Let the record show that a motion was made “*To approve the A/V and Finance Teams recommendation to purchase the reconditioned Yamaha QL5 Soundboard and Yamaha Rio Dante 1608-D 16x8 Remote Stage box for a total not to exceed \$12.1K from vendor Church Gear, LLC, Franklin, TN. This reconditioned product comes with a 6-month warranty, and the expense will be charged against the Equipment Reserve fund 3.980.000.*” The motion was made by Carrie McCabe, second by Jim Stancl and the motion passed via email vote.
 - d. Let the record show that a motion was made “*To approve the Artist Series Concert Contract for Paddy Homan on Sunday March 1st. Expense of \$3k as presented in the attached agreement.*” The motion was made by Sue Sroka, second by Pastor Ryan and the motion passed via email vote.
9. **Other Business**
 - a. Next Council Meeting April 20, 2026 @ 6:00 PM (devotion – Jim Stancl)
 - b. Next meeting we will discuss moving Constitution update and HR handbook update into current business.
- 10.
11. **Unfinished/Tabled Business**
 - a. Memory Garden Proforma and Fee Review – Finance Team
 - b. SOTP Constitution update, tabled until April 2026 to be in line with the Synod
 - c. HR Handbook 2026 review / update
12. **Closing Prayer** – Pastor Ryan
13. **Adjournment**

March 16, 2026

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SOTP Council Minutes February 16, 2026

Members present: Kathy McGuine, Jim Puls, Bob Mollis, Lisa Wondriska, George Attaway, Jim Stancl, Pastor Mark Boster, Pastor Ryan Mackey, Carrie McCabe

Absent Member: Susan Sroka

1. **Call to Order** called to order by Kathy McGuine at 6:01 PM
2. **Opening Prayer** – Pastor Mark
3. **Devotions** – Lisa Wondriska - praying for peace through God
4. **Welcoming Church** – discussion – creating a place where all are welcome. Living our statement of purpose.
5. **Approval of Minutes**
 - a. *Recommendation: To approve the Congregation Council minutes January 19, 2026, as presented.* Motion moved by Bob Mollis to amend minutes to change the title to minutes from agenda and to add names of members present. Bob Mollis then motioned to approve minutes. Seconded by Jim Stancl. Passed unanimously.
 - b. *Recommendation: To Approve the Election minutes from January 25, 2026, as presented.* Motion moved by George Attaway. Seconded by Pastor Ryan. Passed unanimously
6. **Congregation Council and Ministry Team Reports**
 - a. Finance and Treasurer Highlights - Bob Mollis
 - i. *Review and Receipt of the January 2026 Treasurer and Financial Reports. - report has been received*
 - ii. The refinancing of the mortgage. Update
 - iii. Financial Audit/Review for 2025. Update
 - iv. The A/V ministry team's sanctuary equipment upgrade
7. **Current Business**
 - a. Children, Youth and Family Participation Update – Pastor Ryan
 - b. The Congregational Resourcing Event on March 7, 2026, at Sauk Valley Community College in Dixon, Illinois. Come gather with people from across our synod as we share ideas and inspiration for all the great ways we can go deeper in faith as we share the love of Jesus in our congregations and in our communities. [CRE | Northern Illinois Synod](#)
8. **Other Business**
 - a. Next Council Meeting March 16, 2026 @ 6:00 PM (devotion – Pastor Ryan)
9. **Unfinished/Tabled Business**
 - a. Memory Garden Proforma and Fee Review – Finance Team

- b. SOTP Constitution update, tabled until January 2026 to be in line with the Synod
 - c. HR Handbook 2026 review / update
10. **Closing Prayer** – Pastor Ryan
11. **Adjournment** Motion moved by Pastor Mark Boster to adjourn at 8:16 PM.
Seconded by Bob Mollis. Passed unanimously

**TREASURER'S REPORT SUMMARY
FOR THE PERIOD ENDING FEBRUARY 28, 2026**

| UNRESTRICTED GENERAL FUND | MONTHLY | MONTHLY | MONTHLY ACTUAL | YEAR TO DATE | YEAR TO DATE | YTD ACTUAL | ANNUAL | YTD PERCENT | YTD PERCENT |
|--|---------------|----------------|--------------------|---------------|---------------|----------------|-----------------|-------------|-------------|
| | ACTUAL | BUDGET | VS. MONTHLY BUDGET | ACTUAL | BUDGET | VS. YTD BUDGET | BUDGET | RECEIVED | EXPENDED |
| February 1, 2026 Beginning Balance | \$ 437,193.63 | | | | | | | | |
| Monthly Income | \$ 100,426.39 | \$ 71,642.00 | \$ 28,784.39 | \$ 228,742.59 | \$ 193,375.00 | \$ 35,367.59 | \$ 1,059,057.00 | 21.60% | |
| Monthly Expenses | \$ 96,290.12 | \$ 86,360.00 | \$ 9,930.12 | \$ 184,082.76 | \$ 172,720.00 | \$ 11,362.76 | \$ 1,059,057.00 | | 17.38% |
| Income vs. Expenditures | \$ 4,136.27 | \$ (14,718.00) | | \$ 44,659.83 | \$ 20,655.00 | | | | |
| February 28, 2026 Ending Balance | \$ 441,329.90 | | | | | | | | |
| Average Monthly Expenses (Budgeted) | \$ 88,254.75 | | | | | | | | |
| Approx. Months Covered by Fund Balance | 5.00 | | | | | | | | |

| MORTGAGE SERVICE FUND | MONTHLY | MONTHLY | MONTHLY ACTUAL | YEAR TO DATE | YEAR TO DATE | YTD ACTUAL | ANNUAL | YTD PERCENT | YTD PERCENT |
|--|--------------|--------------|--------------------|--------------|--------------|----------------|---------------|-------------|-------------|
| | ACTUAL | BUDGET | VS. MONTHLY BUDGET | ACTUAL | BUDGET | VS. YTD BUDGET | BUDGET | RECEIVED | EXPENDED |
| February 1, 2026 Beginning Balance | \$ 79,866.79 | | | | | | | | |
| Monthly Income | \$ 24,792.39 | \$ 18,807.00 | \$ 5,985.39 | \$ 60,795.96 | \$ 37,614.00 | \$ 23,181.96 | \$ 225,684.00 | 26.94% | |
| Monthly Expenses | \$ 18,807.00 | \$ 18,807.00 | \$ 18,807.00 | \$ 37,614.00 | \$ 37,614.00 | \$ - | \$ 225,684.00 | | 16.67% |
| Income vs. Expenditures | \$ 5,985.39 | \$ - | | \$ 23,181.96 | \$ - | | | | |
| February 28, 2026 Ending Balance | \$ 85,852.18 | | | | | | | | |
| Average Monthly Expenses | \$ 18,807.00 | | | | | | | | |
| Approx. Months Covered by Fund Balance | 4.56 | | | | | | | | |

| TEMPORARY RESTRICTED FUNDS | MONTHLY |
|------------------------------------|---------------|
| | ACTUAL |
| February 1, 2026 Beginning Balance | \$ 295,253.10 |
| Monthly Accounts + Activity | \$ 31,352.99 |
| Monthly Accounts (-) Activity | \$ 27,904.22 |
| Net Monthly Accounts Activity | \$ 3,448.77 |
| February 28, 2026 Ending Balance | \$ 298,701.87 |

| RESERVE FUNDS | MONTHLY |
|------------------------------------|---------------|
| | ACTUAL |
| February 1, 2026 Beginning Balance | \$ 215,941.22 |
| Monthly Accounts + Activity | \$ 3,033.49 |
| Monthly Accounts (-) Activity | \$ 12,624.99 |
| Net Monthly Accounts Activity | \$ (9,591.50) |
| February 28, 2026 Ending Balance | \$ 206,349.72 |

| PERMANENTLY RESTRICTED FUNDS | MONTHLY |
|------------------------------------|--------------|
| | ACTUAL |
| February 1, 2026 Beginning Balance | \$ 14,652.47 |
| Monthly Accounts + Activity | \$ - |
| Monthly Accounts (-) Activity | \$ - |
| Net Monthly Accounts Activity | \$ - |
| February 28, 2026 Ending Balance | \$ 14,652.47 |

| | |
|--|-----------------|
| February 28, 2026 Total Ending Balance ALL FUNDS | \$ 1,046,886.14 |
| Prepaid Pledges | \$ - |
| Total Current Assets | \$ 1,046,886.14 |

SOTP FINANCE TEAM
DRAFT Monthly Minutes
March 9, 2026

Members Present: Bob Mollis, Dave Shotick, Devin Burg, Bill Ball

Members Excused: Joe Anderson, Cliff Dungey,

I. Without objection, the February 2026 Minutes were declared approved.

II. Accounting Administrator's Report

- a. Income/Expenses through February 28, 2026
 - i. February GF income of \$100,426 was \$28,784 more than the budgeted amount of \$71,642
 - ii. February GF expenses of \$96,290 were \$9,930 more than the budgeted amount \$86,360.
 - iii. Overall, GF 2026 Performance: YTD Revenues exceed YTD expenses by \$44,660 compared to a budgeted surplus for February of \$20,665 and a breakeven budget for the year.
- b. Balance Sheet through February 28, 2026
 - i. Total Current Assets \$1,046,886
 - ii. Total Fixed Assets \$7,333,907
 - iii. Total Assets \$8,380,793
 - iv. Total Current Liabilities \$0
- c. Highlighted Restricted Funds Detail Review through February 28, 2026
 - i. Account 3.140.000 Mortgage Service Fund is \$85,852
 - ii. Account 3.175.000 Memorial Fund balance is \$37,497
 - iii. Account 3.250.000 Good Samaritan Fund balance is \$5,199
 - iv. Account 3.330.000 Adult Music Ministry Fund balance is \$60,720
 - v. Account 3.332.000 Artist Series Fund balance is \$32,490
 - vi. Account 3.417.000 Youth Mission Trip Fund balance is \$10,653
 - vii. Account 3.675.000 Memory Garden Fund Donation balance \$12,338
 - viii. Account 3.676.000 Memory Garden Fund Brick Donation balance is \$4,102
 - ix. Account 3.677.000 Memory Garden Fund Niche Agreement balance is \$ 81,282
- d. General Comments
 - i. February 2026 GF Member Contributions were \$97,273 compared to the budget of \$69,158 for February 2026 exceeding both February 2025 Contributions (\$60,614) and February 2024 Contributions (\$63,985).
 - ii. February Mortgage Service Fund contribution income was greater than budget: \$24,792 vs. the \$18,807 monthly payment. YTD MSF Revenue exceeds YTD MSF expenses by \$23,182.
 - iii. The "watchword words" have been "thoughtful caution". It is always difficult at the start of the year to ascertain where the year is headed and 2026 is no exception. Unlike past years, February contributions were very strong and despite the significant unbudgeted maintenance expenses, the 2026 fiscal year is not only in surplus but well ahead of the budgeted surplus.

This surplus to budget is likely due to the timing of QCD contributions. As we have discussed, with the use of IRA Qualified Charitable Distributions (QCD), monthly data is difficult to assess because QCD donors often donate multiple months or even a full year's contribution in a single month. Moreover, these donations can occur at any time in the year. There is evidence that this year we are receiving QCD's ahead of when they have been contributed in the past. This then suggests continued caution in managing expenses and recalling that 2026 is budgeted as a breakeven year.

Encouragingly, the strong MSF revenue in February is a welcome development but is tempered with the recognition that QCD's influence these funds as well. Importantly, however, this may be an indication that as in 2025 we will finish 2026 at breakeven or better.

III. Treasurer's Report (as of February 28, 2026) of Activity & Council Actions/Discussions

- a. GF balance is \$441,330 which is approximately 5.0 months of reserves.
- b. MSF balance is \$85,852 which is approximately 4.6 months of reserves.

IV. Recommendations to Council

- a. Motion adopted to recommend to Council that CRI CapinCrouse, a nationally recognized audit firm, be engaged to conduct an independent outside "Financial Review" (as distinguished from a full "Audit") of the 2025 SOTP Financials with the expectation that Capin Crouse will be considered by SOTP for conducting a full audit in 2026. (Motion by Devin Burg)
- b. As reported in February, CapinCrouse, is a division of Carr, Riggs & Ingram, a top 25 US accounting firm. The Finance team notes that CapinCrouse serves nonprofits exclusively and has over 500 church clients. Several other firms were contacted but not respond or expressed no or little interest in adding SOTP as a client.
- c. This recommendation is subject to the Finance Team receiving at least one additional positive reference in addition to the reference already received.

V. Old Business

- a. The Endowment Fund continues to seek SOTP members to constitute the initial Fund Committee.
- b. The principal 2026 issues were briefly reviewed : the March 2027 mortgage interest rate reset, the updating of the SOTP Financial Manual, an insurance review and document retention policies.

VI. New Business

- a. Motion adopted to move \$50,000 from SOTP's Heartland checking account to SOTP's Fidelity money market account. (Motion by Dave Shotick)
- b. The next Finance Team meeting will be Monday, April 13, 2026 @ 7:30 PM on Zoom.

VII. The meeting was adjourned at 8:50p without objection and with prayer.

Respectfully submitted,
Bill Ball, Chair

Shepherd of the Prairie Lutheran Church - Huntley IL
Balance Sheet as of February 28, 2026

Thursday, March 5, 2026

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| Account # | Account Name | YTD Balance | Period Activity | Previous Period Balance |
|---|--|-----------------------|---------------------|-------------------------|
| Assets | | | | |
| Current Assets | | | | |
| 1.100.000 | Heartland Bank Checking | 204,667.33 | 5,243.00 | 199,424.33 |
| 1.200.000 | Mission Plus Building Fund Checking | 618.98 | 0.19 | 618.79 |
| 1.200.100 | Mission Investment Fixed Term | 10,000.00 | 0.00 | 10,000.00 |
| 1.210.000 | Fidelity Investments | 823,061.33 | 845.74 | 822,215.59 |
| 1.250.000 | HBT/LPL Investment Account | 425.69 | 0.00 | 425.69 |
| 1.500.000 | Donations Holding Account | 1,251.79 | 1,017.96 | 233.83 |
| 1.600.000 | FNBO Checking Boy Scout Troop 200 | 6,861.02 | (3,127.96) | 9,988.98 |
| | Total Current Assets | \$1,046,886.14 | \$3,978.93 | \$1,042,907.21 |
| Fixed Assets | | | | |
| 1.300.000 | Building & Grounds | 7,203,136.61 | 0.00 | 7,203,136.61 |
| 1.300.100 | Garage Building | 41,717.68 | 0.00 | 41,717.68 |
| 1.300.200 | Memory Garden | 89,052.93 | 0.00 | 89,052.93 |
| | Total Fixed Assets | \$7,333,907.22 | \$0.00 | \$7,333,907.22 |
| | Total Assets | \$8,380,793.36 | \$3,978.93 | \$8,376,814.43 |
| Liabilities | | | | |
| Current Liabilities | | | | |
| | Total Current Liabilities | \$0.00 | \$0.00 | \$0.00 |
| Long Term Liabilities | | | | |
| 2.200.200 | MIF Commercial Loan Payable | 2,882,367.52 | (9,289.29) | 2,891,656.81 |
| | Total Long Term Liabilities | \$2,882,367.52 | (\$9,289.29) | \$2,891,656.81 |
| | Total Liabilities | \$2,882,367.52 | (\$9,289.29) | \$2,891,656.81 |
| Fund Balances & Equity | | | | |
| Unrestricted Fund Balances | | | | |
| 3.100.000 | General Fund Balance | 441,329.90 | 4,136.27 | 437,193.63 |
| | Total Unrestricted Fund Balances | \$441,329.90 | \$4,136.27 | \$437,193.63 |
| Temporary Restricted Fund Balances | | | | |
| 3.170.000 | Special Services Fund Balance | 4,741.26 | (3,367.42) | 8,108.68 |
| 3.175.000 | Memorial Fund Balance | 37,496.89 | 7,466.66 | 30,030.23 |
| 3.180.000 | Grafton Food Pantry Fund Balance | 756.08 | (595.00) | 1,351.08 |
| 3.220.000 | AV Ministry Fund Balance | 39.53 | 0.00 | 39.53 |
| 3.240.000 | Facilities Fund Balance | 3,000.00 | 3,000.00 | 0.00 |
| 3.250.000 | Good Samaritan Fund Balance | 5,198.99 | 0.00 | 5,198.99 |
| 3.260.000 | Community Outreach Fund Balance | 3,129.96 | 130.00 | 2,999.96 |
| 3.270.000 | Holiday Flowers Balance | (553.53) | (611.49) | 57.96 |
| 3.300.000 | <i>Music Ministry Fund Balance</i> | | | |
| 3.330.000 | Adult Music Ministry Fund Balance | 60,719.51 | (677.23) | 61,396.74 |
| 3.345.000 | Childrens Music Ministry Fund Balance | 5,592.13 | 0.00 | 5,592.13 |
| | <i>Total Music Ministry Fund Balance</i> | <i>\$66,311.64</i> | <i>(\$677.23)</i> | <i>66,988.87</i> |
| 3.340.000 | Artist Series Balance | 32,489.90 | (1,214.83) | 33,704.73 |
| 3.350.000 | Prairie Crafters Fund Balance | 575.79 | 0.00 | 575.79 |
| 3.380.000 | Continuing Education Fund Balance | 1,706.24 | 0.00 | 1,706.24 |
| 3.390.000 | Children & Family Ministry Balance | 793.94 | 115.00 | 678.94 |
| 3.400.000 | <i>Youth Ministry Fund Balance</i> | | | |
| 3.410.000 | Youth Leader Programs Balance | 12,500.00 | 0.00 | 12,500.00 |
| 3.415.000 | Youth Ministry Balance | 256.55 | 0.00 | 256.55 |
| 3.417.000 | Youth Mission Trips Balance | 10,652.96 | 0.00 | 10,652.96 |
| | <i>Total Youth Ministry Fund Balance</i> | <i>\$23,409.51</i> | <i>\$0.00</i> | <i>23,409.51</i> |
| 3.500.000 | Little Lambs Fund Balance | 6,950.72 | 1,112.09 | 5,838.63 |

Shepherd of the Prairie Lutheran Church - Huntley IL
Balance Sheet as of February 28, 2026

Thursday, March 5, 2026

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| Account # | Account Name | YTD Balance | Period Activity | Previous Period Balance |
|-------------------------------------|---|------------------------------|--------------------------|------------------------------|
| 3.600.000 | Prayer Shawl Ministry Fund Balance | 252.95 | 100.00 | 152.95 |
| 3.650.000 | Quilters Ministry Fund Balance | 1,980.02 | 0.00 | 1,980.02 |
| 3.675.000 | Memory Garden Fund Balance | 12,338.34 | 0.00 | 12,338.34 |
| 3.676.000 | Memory Garden Bricks Fund Balance | 4,101.57 | 0.00 | 4,101.57 |
| 3.677.000 | Memory Garden Niche Fund Balance | 81,281.65 | 0.00 | 81,281.65 |
| 3.700.000 | Church Events - Funded Balance | (1,751.35) | 1,018.70 | (2,770.05) |
| 3.720.000 | Disaster Relief Fund Balance | (50.00) | 0.00 | (50.00) |
| 3.725.000 | Miscellaneous Outside Charities Fund Balance | 100.00 | 0.00 | 100.00 |
| 3.730.000 | ELCA World Hunger Fund Balance | 270.75 | 100.25 | 170.50 |
| 3.750.000 | Seminary Scholarship Fund Balance | 7,270.00 | 0.00 | 7,270.00 |
| 3.800.000 | Boy Scout Troop 200 Fund Balance | 6,861.02 | (3,127.96) | 9,988.98 |
| | Total | \$298,701.87 | \$3,448.77 | \$295,253.10 |
| 3.140.000 | Mortgage Service Fund Balance | 85,852.18 | 5,985.39 | 79,866.79 |
| | Total Temporary Restricted Fund Balances | \$384,554.05 | \$9,434.16 | \$375,119.89 |
| Reserves | | | | |
| 3.950.000 | Barnabas Reserves Balance | 3,683.80 | 0.00 | 3,683.80 |
| 3.971.000 | Roof Repairs/Replacement Balance | 67,800.04 | 575.00 | 67,225.04 |
| 3.972.000 | Playground Maintenance Reserves Balance | 2,605.00 | 0.00 | 2,605.00 |
| 3.973.000 | Parking Lot Seal/Repair Reserves Balance | 16,961.28 | 650.00 | 16,311.28 |
| 3.974.000 | Lawn & Landscaping Reserves Balance | 15,233.01 | 333.33 | 14,899.68 |
| 3.975.000 | Maintenance Reserves Balance | 15,487.52 | 250.00 | 15,237.52 |
| 3.976.000 | Carpeting Crossroads/Hallways Reserves Balance | 3,302.00 | 0.00 | 3,302.00 |
| 3.977.000 | Carpeting MP Room/Classrooms Balance | 32,326.62 | 133.33 | 32,193.29 |
| 3.979.000 | Outside Audit Reserve Balance | 6,200.04 | 600.00 | 5,600.04 |
| 3.980.000 | Equipment Reserves Balance | 10,271.32 | (12,153.99) | 22,425.31 |
| 3.981.000 | Bells Maintenance Reserves Balance | 2,528.20 | 20.83 | 2,507.37 |
| 3.985.000 | Sabbatical Reserves Balance | 9,950.89 | 0.00 | 9,950.89 |
| 3.990.000 | Future Staffing Reserves Balance | 20,000.00 | 0.00 | 20,000.00 |
| | Total Reserves | \$206,349.72 | (\$9,591.50) | \$215,941.22 |
| Permanently Restricted Funds | | | | |
| 3.940.000 | Endowment Fund Balance | 14,652.47 | 0.00 | 14,652.47 |
| | Total Permanently Restricted Funds | \$14,652.47 | \$0.00 | \$14,652.47 |
| 3.130.000 | Building & Grounds Equity | 4,320,769.09 | 9,289.29 | 4,311,479.80 |
| 3.300.100 | Garage Building Equity Balance | 41,717.68 | 0.00 | 41,717.68 |
| 3.300.200 | Memory Garden Equity Balance | 89,052.93 | 0.00 | 89,052.93 |
| | Total Equity | \$4,451,539.70 | \$9,289.29 | \$4,442,250.41 |
| | Total Fund Balances & Equity | \$5,498,425.84 | \$13,268.22 | \$5,485,157.62 |
| | Total Liabilities and Fund Balances & Equity | <u>\$8,380,793.36</u> | <u>\$3,978.93</u> | <u>\$8,376,814.43</u> |

**Shepherd of the Prairie Lutheran Church - Huntley IL
Treasurer's Report as of February 2026 for General Fund**

Thursday, March 5, 2026

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| Account # | Account Name | Period Activity | Monthly Budget | YTD Balance | Budget YTD | Over/Under YTD+(-) | Annual Budget |
|-------------------------------------|--------------------------------|---------------------|--------------------|---------------------|---------------------|-----------------------|-----------------------|
| Income | | | | | | | |
| 4.100.000 | Member Contributions | 97,272.59 | 69,158.00 | 223,092.44 | 188,741.00 | 34,351.44 | 994,613.00 |
| 4.150.000 | Loose Plate and Growth | 1,703.00 | 1,572.00 | 3,058.00 | 2,810.00 | 248.00 | 30,000.00 |
| 4.155.000 | Other Donation Income | 0.00 | 43.00 | 0.00 | 86.00 | (86.00) | 515.00 |
| 4.200.000 | Fees and Registrations | 560.00 | 215.00 | 715.00 | 430.00 | 285.00 | 2,575.00 |
| 4.250.000 | Flower Income | 0.00 | 120.00 | 0.00 | 240.00 | (240.00) | 1,442.00 |
| 4.300.000 | Interest Income Heartland Bank | 45.06 | 34.00 | 88.12 | 68.00 | 20.12 | 412.00 |
| 4.310.000 | Investment Income Fidelity | 845.74 | 500.00 | 1,789.03 | 1,000.00 | 789.03 | 29,500.00 |
| | Total Income | \$100,426.39 | \$71,642.00 | \$228,742.59 | \$193,375.00 | \$35,367.59 | \$1,059,057.00 |
| Expenses | | | | | | | |
| Connections Ministry | | | | | | | |
| | Connections Ministry | \$0.00 | \$41.00 | \$30.30 | \$82.00 | (\$51.70) | \$500.00 |
| Mission Ministry | | | | | | | |
| | Mission Ministry | \$12,582.00 | \$9,118.00 | \$20,464.79 | \$18,236.00 | \$2,228.79 | \$109,408.00 |
| Outreach Ministry | | | | | | | |
| | Outreach Ministry | \$0.00 | \$734.00 | \$1,500.00 | \$1,468.00 | \$32.00 | \$8,800.00 |
| Fellowship Ministry | | | | | | | |
| | Fellowship Ministry | \$0.00 | \$167.00 | \$0.00 | \$334.00 | (\$334.00) | \$2,000.00 |
| Adult Education Ministry | | | | | | | |
| | Adult Education Ministry | \$0.00 | \$140.00 | \$30.00 | \$280.00 | (\$250.00) | \$1,680.00 |
| Youth and Education Ministry | | | | | | | |
| | Youth and Education Ministry | \$1,084.61 | \$758.00 | \$1,304.97 | \$1,516.00 | (\$211.03) | \$9,100.00 |
| Children and Family Ministry | | | | | | | |
| | Children and Family Ministry | \$305.55 | \$425.00 | \$389.70 | \$850.00 | (\$460.30) | \$7,400.00 |
| Music Ministry | | | | | | | |
| | Music Ministry | \$123.95 | \$171.00 | \$123.95 | \$342.00 | (\$218.05) | \$2,050.00 |
| Worship Ministry | | | | | | | |
| | Worship Ministry | \$767.71 | \$651.00 | \$917.85 | \$1,302.00 | (\$384.15) | \$7,800.00 |
| Audio Visual | | | | | | | |
| | Audio Visual | \$1,228.72 | \$2,179.00 | \$3,287.58 | \$4,358.00 | (\$1,070.42) | \$26,150.00 |
| Facilities | | | | | | | |
| | Facilities | \$19,434.68 | \$10,781.00 | \$34,832.70 | \$21,562.00 | \$13,270.70 | \$107,024.00 |
| Office Expenses | | | | | | | |
| | Office Expenses | \$3,204.84 | \$3,131.00 | \$7,638.80 | \$6,262.00 | \$1,376.80 | \$37,575.00 |
| Staffing Ministry | | | | | | | |

**Shepherd of the Prairie Lutheran Church - Huntley IL
Treasurer's Report as of February 2026 for General Fund**

Thursday, March 5, 2026

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| Account # | Account Name | Period Activity | Monthly Budget | YTD Balance | Budget YTD | Over/Under YTD+(-) | Annual Budget |
|---------------------------------|--------------------------|--------------------|----------------------|---------------------|---------------------|-----------------------|-----------------------|
| <hr/> | | | | | | | |
| <i>Spiritual Ministry Staff</i> | | | | | | | |
| | Spiritual Ministry Staff | \$36,702.57 | \$36,166.00 | \$71,339.37 | \$72,332.00 | (\$992.63) | \$469,335.00 |
| <i>Support Ministry Staff</i> | | | | | | | |
| | Support Ministry Staff | \$11,921.86 | \$11,718.00 | \$22,910.75 | \$23,436.00 | (\$525.25) | \$151,488.00 |
| <i>Shared Staff Expense</i> | | | | | | | |
| | Shared Staff Expense | \$2,553.58 | \$2,506.00 | \$5,266.39 | \$5,012.00 | \$254.39 | \$32,059.00 |
| | Staffing Ministry | \$51,178.01 | \$50,390.00 | \$99,516.51 | \$100,780.00 | (\$1,263.49) | \$652,882.00 |
| <i>Other Church Expenses</i> | | | | | | | |
| | Other Church Expenses | \$3,567.56 | \$4,862.00 | \$8,420.63 | \$9,724.00 | (\$1,303.37) | \$52,938.00 |
| <i>Providing for the Future</i> | | | | | | | |
| | Providing for the Future | \$2,812.49 | \$2,812.00 | \$5,624.98 | \$5,624.00 | \$0.98 | \$33,750.00 |
| | Total Expenses | \$96,290.12 | \$86,360.00 | \$184,082.76 | \$172,720.00 | \$11,362.76 | \$1,059,057.00 |
| | Difference | \$4,136.27 | (\$14,718.00) | \$44,659.83 | \$20,655.00 | | \$0.00 |

**Shepherd of the Prairie
General Fund Giving**

| | 2022 | YTD | 2023 | YTD | 2024 | YTD | 2025 | YTD | 2026 | YTD | '26 vs '25 YTD |
|-----------|-------------|------------|-------------|------------|-------------|------------|-------------|------------|-------------|------------|-----------------------|
| January | 110,130 | 110,130 | 108,149 | 108,149 | 103,930 | 103,930 | 115,331 | 115,331 | 125,820 | 125,820 | 9% |
| February | 67,528 | 177,658 | 60,799 | 168,948 | 63,895 | 167,825 | 60,614 | 175,945 | 97,273 | 223,092 | 27% |
| March | 64,999 | 242,657 | 77,926 | 246,874 | 75,564 | 243,389 | 82,438 | 258,382 | | | |
| April | 65,407 | 308,064 | 68,959 | 315,833 | 75,752 | 319,141 | 85,886 | 344,268 | | | |
| May | 67,639 | 375,703 | 59,978 | 375,811 | 57,567 | 376,709 | 54,423 | 398,691 | | | |
| June | 89,038 | 464,741 | 73,629 | 449,440 | 77,665 | 454,374 | 70,172 | 468,864 | | | |
| July | 72,011 | 536,752 | 64,756 | 514,196 | 76,549 | 530,924 | 78,167 | 547,031 | | | |
| August | 63,162 | 599,914 | 89,060 | 603,256 | 65,087 | 596,011 | 61,573 | 608,604 | | | |
| September | 59,793 | 659,707 | 64,574 | 667,830 | 70,412 | 666,422 | 84,808 | 693,412 | | | |
| October | 75,583 | 735,290 | 78,457 | 746,286 | 91,563 | 757,985 | 66,631 | 760,043 | | | |
| November | 64,402 | 799,691 | 70,048 | 816,335 | 77,377 | 835,362 | 92,466 | 852,509 | | | |
| December | 83,809 | 883,500 | 89,223 | 905,558 | 84,315 | 919,677 | 78,828 | 931,337 | | | |

SOTP Children and Family Team Meeting

March 9, 2026

Meeting Start Time: 7:07pm

Present: Amy Stech, Lisa Wondriska, Jen P, Jill Gillming

Absent: Amy B

Meeting End Time: 7:55pm

● Old Business

- Additional visibility ideas
 - Update existing picture collages in hallway
 - Lisa Wondriska will take the lead after the school year is over - will need to get her access to photos. Contact Matt Morrison

*Event Planning for 2026

- a. January-Bingo Jan. 23rd 7-8pm
- b. February - Uno Tournament and Potluck (Collab with Fellowship Team) Feb 1st noon
- c. March - Family Lock-In March 13th 7pm
- d. April- Easter Egg Hunt April 4th
- e. May
- f. June - Ice Cream Social/Car Show June 12th
- g. July - VBS Should we do it July 13-17?
- h. August- Church Picnic
- i. September- Rally Day
- j. October - Trunk-or-Treat Oct 24th
- k. November-
- l. December - Family Christmas Caroling at a nursing home

● New Business

- Event Planning for 2026
 - a. January-Bingo Jan. 23rd 7-8pm- was canceled because of a snow storm!
 - i. Bingo supplies were used during the February Potluck.
 - b. February - Trivia Night and Potluck (Collab with Fellowship Team)
 - i. Uno Tournament instead of Trivia- Bingo was played
 - c. March - Family Lock-In March 13th 7pm- canceled due to low registration, confirmation is planning a Lock-in on May 15th!
 - d. April- Easter Egg Hunt April 4th
 - i. Need help with stuffing eggs!!! ideas????
 - ii. small gift (craft) for kids that attend Easter service. Have bunny masks but need to order something more. Also need volunteers to hand out after each service. Amy Stech and family will help for the 8:30 service and Lisa W will help at the 10:30. Jill ordered Jesus pencil toppers, pencils, activity books, and bags to hand out.
 - iii. We will be having Kids Connect on Easter Sunday! Thank you Michelle Rankin for volunteering.
 - e. May-
 - i. Since the March event was canceled, do we want to plan something for May? Talked about doing a movie night on May 1st, maybe Finding Nemo

- f. June - Ice Cream Social/Car Show June 12th
- g. July - VBS Should we do it July 13-17
 - i. program has been ordered (same as years past)
- h. August- Church Picnic
- i. September- Rally Day/ Do we want to participate with the Outreach team for the Hootnanny? Yes, but will need help because everyone will already be participating.
- j. October - Trunk-or-Treat Oct 24th
- k. November- Feed My Starving Children????
- l. December - Family Christmas Caroling at a nursing home

Brief Ministry Check-in

- Kids Connect
 - send out monthly recap with pictures?
- Adventure Club

Future Ideas:

- **Some type of new Fellowship to involve families (sports, softball, Baggo?)**
 - Fishing Derby (morning activity, donuts)
 - Bowling Bowl High - November?

SOTP Youth, and Family Team Meeting

March 9, 2026

Meeting Start Time: 7:00 pm

Present: Dan Wichtendahl, Jessica Panella, Tim Torkelson

Guest:

Absent: Pastor Ryan, Marisa Wielgos

Meeting End Time: 8:00 pm

Old Business

- Fundraisers
 - Culver's - Scheduled for June 2nd
- Event Planning / Ideas for 2026
 - Youth Group Trip – Determined that we will plan smaller outings to build up to larger trip
 - Schaumburg Boomers
 - Need to determine if we are doing a full church fundraiser, or just open to 6-12th grade
 - On field tickets?
 - **Based on responses, team voted to make it a fundraiser open to the full church - Schedule for Mid June.**
 - Trivia Night (also a fundraiser) - **Schedule for Fall**
 - Reach out to sponsors – handled by - last time Ellen Nissen, Stan and Laura Crissman, Casey Coots, and Allison Womac helped
 - Pub Trivia USA – Host Ryan (\$350 cost)
 - Senior Day
 - Help with tech, etc.
 - Games
 - Volunteer Recruitment
 - DW to email confirmation leader group.

New Business

- Youth Group Service Project
 - Northern Illinois Food Bank - April 9 or 16
- 8th Grade invite to High School Youth Group - Plan prior to April 29th - 2 events 1 at the end of confirmation and 1 at the start of school. Invite confirmation leaders.

Brief Ministry Check-in

- Confirmation
 - Planning a “5th Grade Night” - we will invite all 5th graders to join Confirmation for a “come and see” type of event - April 8.
- Momentum
 - Seeking a new leader for this group. With Marisa's focus on High School Youth and Mitch Smith busy being a new dad, both have said they will support the ministry, but can't serve as leader.

Upcoming Events

- Middle School Lock-In - May 15-16 7pm-8am

Ideas for Future Events

- Possibly have a youth group for 6th - 8th grade if enough volunteers.
- 50/50 raffle for Culver's Night.

Mission Team Minutes

March 9,2026

Attendance: John Witt, Patti Witt, Annette Petersen, Rick Miller, Carl Hupert, Sandy Hupert, Carrie Gundersen, Vik Berkeris, Marty Jacobson, and Steve Legel.

John opened the meeting with a reading from Micah 6:8 and a prayer.

Old Business

1. Approval of Minutes: Vik moved and Marty seconded motion to approve Feb. minutes. Motion carried.
2. ELCA World Hunger/Disaster Relief: No report.
3. Grafton Food Pantry: No report.
4. WARP Corp.: No report.
5. AARP Garden: Have started planting in hoop houses.
6. Homeless Meals: Provided lunch to 135 people on March 6th. Received many compliments on quality and variety provided. A special thanks to Vik, Marty, Carrie, Patti, Shirley, Val, Elizabeth and Annette from the team plus Judie Symbal, Donna Sorenson and Jan Koerner for preparation and/or serving this meal to the homeless.
7. Northern IL. Food Bank: Session scheduled for May 16th with a maximum of 30 volunteers. Will put in newsletter.
8. Exodus: Sandy reported continuing to help Venezuelan family with English lessons. "Celebration of Hope" will be April 16th. Team will get invitations.
9. Habitat for Humanity: Golf outing fund raiser will be May 29th at Whisper Creek Golf Course in Huntley.
10. Turning Point: Will start collection of needed items after Easter. Will put needs in newsletter.
11. LSSI: On May17 the CEO of LSSI, Mark Stictrud, will visit and preach at church.
12. Feed My Starving Children: Light of Christ in Algonquin is hosting a mobile packing session on April 17th & 18th (4- 2 Hr. sessions). We are scheduled for June 13th from 12-2 PM.
13. Missionary Support: No report.
14. Joshua Project: Rick reported still trying to set up visit from CEO, Susan Bartsch.
15. Budget: John reported Local Mission Budget is \$9946.00 this year.
16. Other: Thank you letters from Home of the Sparrow and from Gretchen Vapnar Crisis Center (formerly Elgin Crisis Center)

New Business

1. Prayers of Joys and Concerns: Rick led us in prayer
2. Motion to Adjourn: Vik moved and Sandy seconded motion to adjourn.Motion carried.

Steve Legel, Secretary

Worship Team Minutes – Monday 3/9/2026

Sandy Scalise, Eilleen Gerald and Jane McMullen were in attendance

The worship team had a short meeting Monday March 9
We reviewed dates for decorating and reviewed flowers for Easter

Jane McMullen

Attendees: Mark Frenndreis, Chris Trohdahl, Rich Paeth, Rick Wright, Pete Walthers

OLD BUSINESS: <updates noted in brackets>

- Carpet cleaning- Willow room and Matt's room - plan?
- Carpet in Willow room possibly replace plan - Mark
- Monthly Progress on monitors in building and signage- Rich
 - Waiting for new council members before preliminary proposal to council on new exterior sign
- Progress on finding an electrician, looking for reputable companies for quotes to rewire light in stairwell to switchable, fix sanctuary lights - Chris <update: in addition to Huntley Electric, will look into C.E.D. in Crystal Lake. Open to other suggestions. Familiarity with LED lighting at 110 V, low voltage.>
- Classroom/music room ceiling tile stain issue - **Rich**
 - Roofer applied a temporary patch. Will replace ceiling tiles to confirm no leak then the roofer will do a permanent fix. <monitoring for any further leaks>
- Paper towel dispenser for little lambs' bathroom and hall bathrooms – **Mark**
- Electric recycling on cart, **Chris** will take to Goodwill or Savers
- Getting quotes for all sprinkler pipes and nitrogen generator to prevent further damage -**Rich**
 - Vendor is very slow getting quotes. Will investigate finding a new vendor
- Garage clean out in spring-- Date to be determined- **Mark**
- Monitor installed in Willow room. **Rich** will create a shelf to place under the monitor to prevent anyone from walking into the monitor. <Done.>
- Two pianos available- **Mark**
- Sign at the east exit damaged by snowplow. Need to be replaced with new post in the spring. **Rich**
- Rest room door handle next to Matt's office needs repair. <Done – handles repaired in two bathrooms> **Chris**
- Electronics recycling on cart, those who want can take, with understanding that materials will be discarded any time after being left for over a week. **Mark, Matt**

NEW BUSINESS

- April walkthrough: <**Pete**>
- Standing reminder for property team members to submit hours by gift in kind sheet or notify Rich
- Music office renovation 3/12 – Mark. < **Matt coordinating with Mark and Music team on this with understanding that Prop Team will start only if preparation is done.**>
- Paper towel dispenser for Little Lambs bathroom and Hall bathrooms – **Mark – coordinating quote with Josh**
- Shopping for replacing Nelbud service vendor?- **Rich Techs are excellent but Office support is terrible. Giving Nelbud a last chance**

- Getting quote for all sprinkler pipe and nitrogen -Rich
- Nursery usage progress- Mark
- Key usage update – Mark
- Sound booth storage reorganizing- Chris or Mark, excellent progress and support from Jeff
- Handles to worship bench loose. Tightened.
- Pew on right side center loose. Tightened.
- Sanitizer in women's room need replacing. **Done; resolve any misunderstanding with those reporting the issue.**
- Folding coat rack in east hall – **repaired**
- **Timer for parking lot to be readjusted manually**
- Hot water regulator valve adjustment – Bathroom 227 – Rick – currently no issue.
- CAT5 or CAT6 cable to be run to box in sacristy – Mark / Jeff
- **LED lights in church: Rich – Monitoring.**
- **Clocks - all reset by the property team after time change. (Thank you!)**

Meeting opened 7 pm; closed 8 pm

Attendees: Tara Mackey
Bob Malm
Luann Munneke

- 1) Expo – March 14th
 - a. Make up bags with swag in them
 - i. LuAnn and Bob (and Carolyn) filled during meeting
 - b. Include welcome brochure, Youth/family ministry brochure, coloring sheet, word find, pen, pad of paper, chip clip, Easter flyer
 - c. Bags had new larger SOTP sticker with QR code on the front

- 2) Luncheon for Chamber – 3/18
 - a. There are 4 employees – Papa Sevario’s at noon
 - b. Blessed Little Kitchen dessert assortment for dessert
 - c. LuAnn will help load car/pick up food
 - d. Need to make thank you sign