



SHEPHERD OF THE PRAIRIE

LUTHERAN CHURCH

A Growing Church for Growing People

Congregation Council
Shepherd of the Prairie
Monday August 17, 2026
6:00 PM

Shepherd of the Prairie Lutheran Church

Council Meeting Agenda

August 17, 2026 @ 6:00 P.M.

1. **Call to Order**
2. **Opening Prayer** – Pastor Mark
3. **Devotions** – **Kathy McGuine** - Guest speaker – Amy and Lauren Schweda
4. **Welcoming Church** – discussion – creating a place where all are welcome. Living our statement of purpose – Jim Puls
5. **Approval of Minutes**
 1. *Recommendation: To approve the Congregation Council minutes July 20, 2026, as presented.*
6. **Congregation Council and Ministry Team Reports**
 1. Finance and Treasurer Highlights – Bob
 1. *Review and Receipt of the July 2026 Treasurer and Financial Reports.*
 2. *Update on Audit. – Dave Shotick to present*
 3. *Recommendation: “Be it resolved that Shepherd of the Prairie Council hereby approves Heartland Bank to issue a corporate credit card to our Youth Ministry Coordinator Megan Larkin with a card limit of \$3,000.”*
7. **Current Business**
 1. Children, Youth and Family Update – Pastor Ryan
 1. Update on Youth Council meeting
8. **Other Business**
 1. Next Council Meeting September 21, 2026 @ 6:00 PM (devotions – George Attaway)
9. **Unfinished/Tabled Business**
 1. Memory Garden Proforma and Fee Review – Finance Team
10. **Closing Prayer** – Pastor Ryan
11. **Adjournment**

August 17, 2026

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Shepherd of the Prairie Lutheran Church Council Meeting Minutes

July 20, 2026 @ 6:00 P.M.

Members present: Kathy McGuine, Jim Puls, Bob Mollis, Lisa Wondriska, George Attaway, Jim Stancl, Pastor Mark Boster, Pastor Ryan Mackey, Sue Sroka, Carrie McCabe

1. **Call to Order at 6:02 PM**
2. **Opening Prayer** – Pastor Mark
3. **Devotions – Sue Sroka** - faith and purpose - life is about loving people and taking care of others just as Jesus did
4. **Welcoming Church** – discussion – creating a place where all are welcome. Living our statement of purpose – Jim Puls
Motion to approve the council retreat action items as presented so moved by Bob Mollis.
Seconded by Carrie McCabe. Passed unanimously.
5. **Approval of Minutes**
 1. *Recommendation: To approve the Congregation Council minutes June 15, 2026, as presented.*
Motion so moved by Pastor Mark Boster. Seconded by Pastor Ryan Mackey. Passed unanimously.
6. **Congregation Council and Ministry Team Reports**
 1. Finance and Treasurer Highlights – Bob
 1. *Review and Receipt of the June 2026 Treasurer and Financial Reports.*
 2. *Update on Audit. - audit will be presented to council in August*
 3. *Will be looking at our mortgage - needs to be refinanced next year**Reviewed and received the financial report as presented.*
7. **Current Business**
 1. Children, Youth and Family Update – Pastor Ryan
 1. VBS Update - There was a wonderful turnout. It was the highest number of kids attended (124) and we were fortunate to have 67 volunteers! Fantastic week overall!
 2. Youth Ministry Coordinator Update - we have found a candidate to hire for the youth minister position.
 3. \$330 was raised for youth ministry through the Schaumburg Boomers fundraiser.
 2. Constitution update – Jim S - 2 meetings will be necessary for the congregation once approvals are made by the council and the SYNOD
 3. HR Policy – Approval of Special Ministry Production Bonus Policy.
 1. *Recommendation: To approve the Special Ministry Bonus Policy, as presented.*
Motion so moved by Carrie McCabe. Seconded by Lisa Wondriska. Passed unanimously.
8. **Other Business**
 1. Next Council Meeting Aug 17, 2026 @ 6:00 PM (devotions – Kathy McGuine)
 2. For August – Guest speaker - Schweda
9. **Unfinished/Tabled Business**
 1. Memory Garden Proforma and Fee Review – Finance Team
10. **Closing Prayer** – Pastor Ryan
11. **Adjournment** Moved by Jim Puls at 7:33. Seconded by Jim Stancl. Passed unanimously.

**TREASURER'S REPORT SUMMARY
FOR THE PERIOD ENDING July 31, 2026**

UNRESTRICTED GENERAL FUND	MONTHLY	MONTHLY	MONTHLY ACTUAL	YEAR TO DATE	YEAR TO DATE	YTD ACTUAL		ANNUAL	YTD PERCENT	YTD PERCENT
	ACTUAL	BUDGET	VS. MONTHLY BUDGET	ACTUAL	BUDGET	VS. YTD BUDGET		BUDGET	RECEIVED	EXPENDED
July 1, 2026 Beginning Balance	\$ 430,189.86									
Monthly Income	\$ 85,351.63	\$ 89,573.00	\$ (4,221.37)	\$ 624,180.81	\$ 615,885.00	\$ 8,295.81	\$ 1,059,057.00	58.94%		
Monthly Expenses	\$ 75,022.18	\$ 84,754.00	\$ (9,731.82)	\$ 580,331.57	\$ 613,187.00	\$ (32,855.43)	\$ 1,059,057.00			54.80%
Income vs. Expenditures	\$ 10,329.45	\$ 4,819.00		\$ 43,849.24	\$ 2,698.00					
July 31, 2026 Ending Balance	\$ 440,519.31									
Average Monthly Expenses (Budgeted)	\$ 88,254.75									
Approx. Months Covered by Fund Balance	4.99									

MORTGAGE SERVICE FUND	MONTHLY	MONTHLY	MONTHLY ACTUAL	YEAR TO DATE	YEAR TO DATE	YTD ACTUAL		ANNUAL	YTD PERCENT	YTD PERCENT
	ACTUAL	BUDGET	VS. MONTHLY BUDGET	ACTUAL	BUDGET	VS. YTD BUDGET		BUDGET	RECEIVED	EXPENDED
July 1, 2026 Beginning Balance	\$ 74,158.80									
Monthly Income	\$ 13,604.00	\$ 18,807.00	\$ (5,203.00)	\$ 137,934.58	\$ 131,649.00	\$ 6,285.58	\$ 225,684.00	61.12%		
Monthly Expenses	\$ 18,807.00	\$ 18,807.00	\$ 18,807.00	\$ 131,649.00	\$ 131,649.00	\$ -	\$ 225,684.00			58.33%
Income vs. Expenditures	\$ (5,203.00)	\$ -		\$ 6,285.58	\$ -					
July 31, 2026 Ending Balance	\$ 68,955.80									
Average Monthly Expenses	\$ 18,807.00									
Approx. Months Covered by Fund Balance	3.67									

TEMPORARY RESTRICTED FUNDS	MONTHLY
	ACTUAL
July 1, 2026 Beginning Balance	\$ 296,907.05
Monthly Accounts + Activity	\$ 20,316.60
Monthly Accounts (-) Activity	\$ 10,896.34
Net Monthly Accounts Activity	\$ 9,420.26
July 31, 2026 Ending Balance	\$ 306,327.31

RESERVE FUNDS	MONTHLY
	ACTUAL
July 1, 2026 Beginning Balance	\$ 195,234.00
Monthly Accounts + Activity	\$ 2,939.49
Monthly Accounts (-) Activity	\$ 13,194.95
Net Monthly Accounts Activity	\$ (10,255.46)
July 31, 2026 Ending Balance	\$ 184,978.54

PERMANENTLY RESTRICTED FUNDS	MONTHLY
	ACTUAL
July 1, 2026 Beginning Balance	\$ 14,761.60
Monthly Accounts + Activity	\$ 110.35
Monthly Accounts (-) Activity	\$ -
Net Monthly Accounts Activity	\$ 110.35
July 31, 2026 Ending Balance	\$ 14,871.95

July 31, 2026 Total Ending Balance ALL FUNDS	\$ 1,015,652.91
Prepaid Pledges	\$ -
Total Current Assets	\$ 1,015,652.91

SOTP FINANCE TEAM
DRAFT Monthly Report
August 10, 2026

I. No August Finance Team meeting was held

II. Accounting Administrator's Report

- a. Income/Expenses through July 31, 2026
 - i. July GF income of \$85,352 was \$4,221 less than the budgeted amount of \$89,573.
 - ii. July GF expenses of \$75,022 were \$9,732 less than the budgeted amount \$84,754.
 - iii. Overall, GF 2026 Performance: YTD Revenues exceed YTD expenses by \$43,849 compared to a budgeted surplus for July of \$2,698 and a breakeven budget for the year.
- b. Balance Sheet through July 31, 2026
 - i. Total Current Assets \$1,015,653
 - ii. Total Fixed Assets \$7,333,907
 - iii. Total Assets \$8,349,560
 - iv. Total Current Liabilities \$0
- c. Highlighted Restricted Funds Detail Review through July 31, 2026
 - i. Account 3.140.000 Mortgage Service Fund is \$68,956
 - ii. Account 3.175.000 Memorial Fund balance is \$38,388
 - iii. Account 3.250.000 Good Samaritan Fund balance is \$4,716
 - iv. Account 3.330.000 Adult Music Ministry Fund balance is \$63,670
 - v. Account 3.332.000 Artist Series Fund balance is \$29,987
 - vi. Account 3.417.000 Youth Mission Trip Fund balance is \$12,324
 - vii. Account 3.675.000 Memory Garden Fund Donation balance \$10,814
 - viii. Account 3.676.000 Memory Garden Fund Brick Donation balance is \$3,722
 - ix. Account 3.677.000 Memory Garden Fund Niche Agreement balance is \$90,582
- d. General Comments
 - i. July 2026 GF Member Contributions were \$78,208 compared to the budget of \$79,614 for July 2026.
 - ii. July Mortgage Service Fund contribution income was less than budget: \$13,604 vs. the \$18,807 monthly payment. YTD MSF Revenue exceeds YTD MSF expenses by \$6,286
 - iii. Overall, the Congregation remains generous and supportive of the mission of SOTP.

The "watchword words" have been "thoughtful caution". It is always difficult – even mid-way into the year - to ascertain where the year is headed and 2026 is no exception. Despite significant unbudgeted maintenance expenses, the 2026 fiscal year is not only in surplus but well ahead of the small, budgeted surplus. The explanation has been below budget expenses to date and the over-budget level of contributions received in January, February and May.

It is important to understand that the current very large over-budget surplus is likely to decrease as the year progresses. There are multiple factors contributing to the current reported surplus including:

- Timing issues: for example - Local Mission is underspent by \$4,300 and this eventually will be expended;
- One-time contributions to support certain ministries thus freeing up budgeted funds;
- One-time reductions in expenses including:
 - The delay in the start-up of the new benefit program for full-time employees;
 - One-time expense reductions in connection with incentives associated with the new copier contract
- The normal accumulation of income that occurs in two-payroll months but which is later expended in the next three-payroll month;
- Any less than budget staffing expenses for example: less than budget contract staff utilization.

Going forward, it is important to note that expenses will rise with the hiring of a Youth Director, although the Youth Director compensation will initially be charged against a restricted account funded to support the hiring of a youth director.

And, as we always recall: The contributions surplus to budget is likely due in part to the timing of QCD contributions. As we have discussed, with the use of IRA Qualified Charitable Distributions (QCD), monthly data is difficult to assess because QCD donors often donate multiple months or even a full year's contribution in a single month. Moreover, these donations can occur at any time in the year. There is evidence that this year we are receiving QCD's ahead of when they have been contributed in the past.

All of this, taken together, suggests continued caution in managing expenses and recalling that 2026 is budgeted as a breakeven year.

Looking at the Mortgage Service Fund: The weak (again) MSF revenue in July is not an unexpected development given summer contribution patterns; any concern, however, is tempered with the recognition that QCD's influence these contributions as well. The continued year-to-date surplus (currently nearly \$6,300) still holds out the promise that the MSF will perform at breakeven or possibly better in 2026 and as in 2025.

III. Treasurer's Report of Activity & Council Actions/Discussions

- a. GF balance is \$440,519 which is approximately 5.0 months of reserves.
- b. MSF balance is \$68,956 which is approximately 3.7 months of reserves.

Respectfully submitted,
Bill Ball, Chair

Shepherd of the Prairie Lutheran Church - Huntley IL
Balance Sheet as of July 31, 2026

Wednesday, August 5, 2026

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Account #	Account Name	YTD Balance	Period Activity	Previous Period Balance
Assets				
Current Assets				
1.100.000	Heartland Bank Checking	111,423.95	(3.83)	111,427.78
1.200.000	Mission Plus Building Fund Checking	839.63	110.61	729.02
1.200.100	Mission Investment Fixed Term	10,000.00	0.00	10,000.00
1.210.000	Fidelity Investments	887,190.56	5,665.19	881,525.37
1.250.000	HBT/LPL Investment Account	425.69	0.00	425.69
1.500.000	Donations Holding Account	170.00	(217.06)	387.06
1.600.000	FNBO Checking Boy Scout Troop 200	3,905.10	(1,153.31)	5,058.41
1.650.000	BMO Checking Cub Scout Pack 467	1,697.98	0.00	1,697.98
Total Current Assets		\$1,015,652.91	\$4,401.60	\$1,011,251.31
Fixed Assets				
1.300.000	Building & Grounds	7,203,136.61	0.00	7,203,136.61
1.300.100	Garage Building	41,717.68	0.00	41,717.68
1.300.200	Memory Garden	89,052.93	0.00	89,052.93
Total Fixed Assets		\$7,333,907.22	\$0.00	\$7,333,907.22
Total Assets		\$8,349,560.13	\$4,401.60	\$8,345,158.53
Liabilities				
Current Liabilities				
Total Current Liabilities		\$0.00	\$0.00	\$0.00
Long Term Liabilities				
2.200.200	MIF Commercial Loan Payable	2,833,919.60	(9,750.11)	2,843,669.71
Total Long Term Liabilities		\$2,833,919.60	(\$9,750.11)	\$2,843,669.71
Total Liabilities		\$2,833,919.60	(\$9,750.11)	\$2,843,669.71
Fund Balances				
Unrestricted Fund Balances				
3.100.000	General Fund Balance	440,519.31	10,329.45	430,189.86
Total Unrestricted Fund Balances		\$440,519.31	\$10,329.45	\$430,189.86
Temporary Restricted Fund Balances				
3.170.000	Special Services Fund Balance	240.20	0.00	240.20
3.175.000	Memorial Fund Balance	38,387.77	1,100.00	37,287.77
3.180.000	Grafton Food Pantry Fund Balance	566.08	75.00	491.08
3.220.000	AV Ministry Fund Balance	39.53	0.00	39.53
3.250.000	Good Samaritan Fund Balance	4,716.23	(55.81)	4,772.04
3.260.000	Community Outreach Fund Balance	3,252.13	130.00	3,122.13
3.270.000	Holiday Flowers Balance	(146.52)	0.00	(146.52)
3.300.000	<i>Music Ministry Fund Balance</i>			
3.330.000	Adult Music Ministry Fund Balance	63,669.87	6,354.34	57,315.53
3.345.000	Childrens Music Ministry Fund Balance	6,692.13	0.00	6,692.13
<i>Total Music Ministry Fund Balance</i>		<i>\$70,362.00</i>	<i>\$6,354.34</i>	<i>64,007.66</i>
3.340.000	Artist Series Balance	29,987.07	(260.75)	30,247.82
3.350.000	Prairie Crafters Fund Balance	636.07	0.00	636.07
3.380.000	Continuing Education Fund Balance	1,605.98	0.00	1,605.98
3.390.000	Children & Family Ministry Balance	943.94	0.00	943.94
3.400.000	<i>Youth Ministry Fund Balance</i>			
3.410.000	Youth Leader Programs Balance	12,500.00	0.00	12,500.00
3.415.000	Youth Ministry Balance	2,279.31	1,650.00	629.31
3.417.000	Youth Mission Trips Balance	12,323.76	1,420.80	10,902.96
<i>Total Youth Ministry Fund Balance</i>		<i>\$27,103.07</i>	<i>\$3,070.80</i>	<i>24,032.27</i>
3.500.000	Little Lambs Fund Balance	3,886.10	(1,085.12)	4,971.22

Shepherd of the Prairie Lutheran Church - Huntley IL
Balance Sheet as of July 31, 2026

Wednesday, August 5, 2026

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Account #	Account Name	YTD Balance	Period Activity	Previous Period Balance
3.600.000	Prayer Shawl Ministry Fund Balance	252.95	0.00	252.95
3.650.000	Quilters Ministry Fund Balance	2,080.02	25.00	2,055.02
3.675.000	Memory Garden Fund Balance	10,814.35	(1,523.99)	12,338.34
3.676.000	Memory Garden Bricks Fund Balance	3,721.57	0.00	3,721.57
3.677.000	Memory Garden Niche Fund Balance	90,581.65	(1,650.00)	92,231.65
3.700.000	Church Events - Funded Balance	(1,583.71)	(236.07)	(1,347.64)
3.720.000	Disaster Relief Fund Balance	200.00	0.00	200.00
3.725.000	Miscellaneous Outside Charities Fund Balance	200.00	0.00	200.00
3.730.000	ELCA World Hunger Fund Balance	5,332.75	4,630.17	702.58
3.735.000	LSSI Fund Balance	275.00	0.00	275.00
3.750.000	Seminary Scholarship Fund Balance	7,270.00	0.00	7,270.00
3.800.000	Boy Scout Troop 200 Fund Balance	3,905.10	(1,153.31)	5,058.41
3.850.000	Cub Scout Pack 467 Fund Balance	1,697.98	0.00	1,697.98
	Total	\$306,327.31	\$9,420.26	\$296,907.05
3.140.000	Mortgage Service Fund Balance	68,955.80	(5,203.00)	74,158.80
	Total Temporary Restricted Fund Balances	\$375,283.11	\$4,217.26	\$371,065.85
Reserves				
3.950.000	Barnabas Reserves Balance	3,505.65	50.00	3,455.65
3.971.000	Roof Repairs/Replacement Balance	69,055.04	575.00	68,480.04
3.973.000	Parking Lot Seal/Repair Reserves Balance	10,216.28	(9,345.00)	19,561.28
3.974.000	Lawn & Landscaping Reserves Balance	16,899.66	333.33	16,566.33
3.975.000	Maintenance Reserves Balance	2,180.94	(2,872.95)	5,053.89
3.976.000	Carpeting Crossroads/Hallways Reserves Balance	3,302.00	0.00	3,302.00
3.977.000	Carpeting MP Room/Classrooms Balance	32,993.27	133.33	32,859.94
3.979.000	Outside Audit Reserve Balance	640.04	600.00	40.04
3.980.000	Equipment Reserves Balance	13,602.42	250.00	13,352.42
3.981.000	Bells Maintenance Reserves Balance	2,632.35	20.83	2,611.52
3.985.000	Sabbatical Reserves Balance	9,950.89	0.00	9,950.89
3.990.000	Future Staffing Reserves Balance	20,000.00	0.00	20,000.00
	Total Reserves	\$184,978.54	(\$10,255.46)	\$195,234.00
Permanently Restricted Funds				
3.940.000	Endowment Fund Balance	14,871.95	110.35	14,761.60
	Total Permanently Restricted Funds	\$14,871.95	\$110.35	\$14,761.60
3.130.000	Building & Grounds Equity	4,369,217.01	9,750.11	4,359,466.90
3.300.100	Garage Building Equity Balance	41,717.68	0.00	41,717.68
3.300.200	Memory Garden Equity Balance	89,052.93	0.00	89,052.93
	Total Equity	\$4,499,987.62	\$9,750.11	\$4,490,237.51
	Total Fund Balances	\$5,515,640.53	\$14,151.71	\$5,501,488.82
	Total Liabilities and Fund Balances	<u>\$8,349,560.13</u>	<u>\$4,401.60</u>	<u>\$8,345,158.53</u>

Shepherd of the Prairie Lutheran Church - Huntley IL
Treasurer's Report as of July 2026 for General Fund

Wednesday, August 5, 2026

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Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Over/Under YTD+(-)	Annual Budget
<i>Income</i>							
4.100.000	Member Contributions	78,207.94	79,614.00	596,053.91	581,850.00	14,203.91	994,613.00
4.150.000	Loose Plate and Growth	1,345.00	2,847.00	10,421.29	15,953.00	(5,531.71)	30,000.00
4.155.000	Other Donation Income	50.85	43.00	337.64	301.00	36.64	515.00
4.200.000	Fees and Registrations	0.00	215.00	979.00	1,503.00	(524.00)	2,575.00
4.250.000	Flower Income	52.00	120.00	228.00	840.00	(612.00)	1,442.00
4.300.000	Interest Income Heartland Bank	30.65	34.00	242.71	238.00	4.71	412.00
4.310.000	Investment Income Fidelity	5,665.19	6,700.00	15,918.26	15,200.00	718.26	29,500.00
	Total Income	\$85,351.63	\$89,573.00	\$624,180.81	\$615,885.00	\$8,295.81	\$1,059,057.00
<i>Expenses</i>							
<i>Connections Ministry</i>							
	Connections Ministry	\$0.00	\$41.00	\$260.32	\$287.00	(\$26.68)	\$500.00
<i>Mission Ministry</i>							
	Mission Ministry	\$7,027.52	\$9,118.00	\$61,863.66	\$63,826.00	(\$1,962.34)	\$109,408.00
<i>Outreach Ministry</i>							
	Outreach Ministry	\$0.00	\$734.00	\$3,211.79	\$5,138.00	(\$1,926.21)	\$8,800.00
<i>Fellowship Ministry</i>							
	Fellowship Ministry	\$0.00	\$167.00	\$0.00	\$1,169.00	(\$1,169.00)	\$2,000.00
<i>Adult Education Ministry</i>							
	Adult Education Ministry	\$169.55	\$140.00	\$512.78	\$980.00	(\$467.22)	\$1,680.00
<i>Youth and Education Ministry</i>							
	Youth and Education Ministry	\$0.00	\$758.00	\$4,077.38	\$5,306.00	(\$1,228.62)	\$9,100.00
<i>Children and Family Ministry</i>							
	Children and Family Ministry	\$2,019.74	\$808.00	\$4,760.81	\$4,508.00	\$252.81	\$7,400.00
<i>Music Ministry</i>							
	Music Ministry	\$0.00	\$171.00	\$729.41	\$1,197.00	(\$467.59)	\$2,050.00
<i>Worship Ministry</i>							
	Worship Ministry	\$314.97	\$651.00	\$2,405.79	\$4,557.00	(\$2,151.21)	\$7,800.00
<i>Audio Visual</i>							
	Audio Visual	\$1,937.03	\$2,179.00	\$12,029.44	\$15,253.00	(\$3,223.56)	\$26,150.00
<i>Facilities</i>							
	Facilities	\$6,781.13	\$8,284.00	\$61,178.09	\$63,398.00	(\$2,219.91)	\$107,024.00
<i>Office Expenses</i>							
	Office Expenses	(\$465.43)	\$3,131.00	\$17,013.41	\$21,917.00	(\$4,903.59)	\$37,575.00
<i>Staffing Ministry</i>							

Shepherd of the Prairie Lutheran Church - Huntley IL
Treasurer's Report as of July 2026 for General Fund

Wednesday, August 5, 2026

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Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Over/Under YTD+(-)	Annual Budget
<i>Spiritual Ministry Staff</i>	Spiritual Ministry Staff	\$36,500.80	\$36,674.00	\$267,999.91	\$271,338.00	(\$3,338.09)	\$469,335.00
<i>Support Ministry Staff</i>	Support Ministry Staff	\$11,634.93	\$11,718.00	\$84,236.16	\$87,461.00	(\$3,224.84)	\$151,488.00
<i>Shared Staff Expense</i>	Shared Staff Expense	\$2,450.12	\$2,506.00	\$17,196.04	\$18,534.00	(\$1,337.96)	\$32,059.00
	Staffing Ministry	\$50,585.85	\$50,898.00	\$369,432.11	\$377,333.00	(\$7,900.89)	\$652,882.00
<i>Other Church Expenses</i>	Other Church Expenses	\$3,839.33	\$4,862.00	\$23,169.15	\$28,634.00	(\$5,464.85)	\$52,938.00
<i>Providing for the Future</i>	Providing for the Future	\$2,812.49	\$2,812.00	\$19,687.43	\$19,684.00	\$3.43	\$33,750.00
	Total Expenses	\$75,022.18	\$84,754.00	\$580,331.57	\$613,187.00	(\$32,855.43)	\$1,059,057.00
	Difference	\$10,329.45	\$4,819.00	\$43,849.24	\$2,698.00		\$0.00

**Shepherd of the Prairie
General Fund Giving**

	2022	YTD	2023	YTD	2024	YTD	2025	YTD	2026	YTD	'26 vs '25 YTD
January	110,130	110,130	108,149	108,149	103,930	103,930	115,331	115,331	125,820	125,820	9%
February	67,528	177,658	60,799	168,948	63,895	167,825	60,614	175,945	97,273	223,092	27%
March	64,999	242,657	77,926	246,874	75,564	243,389	82,438	258,382	63,769	286,862	11%
April	65,407	308,064	68,959	315,833	75,752	319,141	85,886	344,268	84,250	371,112	8%
May	67,639	375,703	59,978	375,811	57,567	376,709	54,423	398,691	76,459	447,571	12%
June	89,038	464,741	73,629	449,440	77,665	454,374	70,172	468,864	70,275	517,846	10%
July	72,011	536,752	64,756	514,196	76,549	530,924	78,167	547,031	78,208	596,054	9%
August	63,162	599,914	89,060	603,256	65,087	596,011	61,573	608,604			
September	59,793	659,707	64,574	667,830	70,412	666,422	84,808	693,412			
October	75,583	735,290	78,457	746,286	91,563	757,985	66,631	760,043			
November	64,402	799,691	70,048	816,335	77,377	835,362	92,466	852,509			
December	83,809	883,500	89,223	905,558	84,315	919,677	78,828	931,337			

Mission Team Minutes

August 10, 2026

Attendance: John Witt, Carl Hupert, Elizabeth Trout, Stephanie Mondello, Patti Witt, Rick Miller, Carrie Gundersen, Vic Berkeris, Sandy Hupert, Becky Wright and Steve Legel

John opened meeting with reading from Proverbs 11:25 and a prayer.

Old Business

1. Approval of Minutes: Sandy moved and Rick seconded motion to approve July minutes. Motion carried.
2. ELCA World Hunger/Disaster Relief: Becky reported "Christmas in July" exceeded its goal. \$5,581.55 raised so far. Women of the ELCA will be holding a retreat at New Life Lutheran in Bolingbrook, IL. on 8/19.
3. Grafton Food Pantry: No report.
4. WARP Corp: No report.
5. AARK Garden: Vik reports praise for vegetables quality.
6. Homeless Meals/Steven's Home: Crystal Lake Health Board has decreed that food served homeless must be commercial not prepared in homes. Our providing lunch items is on hold for now. Willow Creek Church is supplying some meals. Crystal Lake Willow Creek Church is revamping their site but won't be ready till next summer. Carrie moved and Vik seconded motion to donate \$400.00 for ten dollar gift cards for McDonald food to give out to homeless. Motion carried. Vik will distribute these.
7. Northern ILL. Food Bank: There are some small group opportunities for volunteers.
8. Exodus: No report.
9. Habitat for Humanity: Have an Oct. 20th date for Culvers fund raiser. Will have sign up sheet next meeting.. Have two volunteer groups still going to ReStore to help.
10. Turning Point: No report.
11. Feed My Starving Children: Youth and Family meeting Sept. 1st. Will determine when to select date to volunteer then.
12. LSSI: No report.
13. Missionary Support: Have a new newsletter from Daudi. Will post item in our newsletter.
14. Joshua Project: Rick moved we give \$500.00 to Joshua Project. Carl seconded motion. Motion carried.
15. Gretchen S. Vapor Community Crisis Center: Finding beds full and supplies lean. Carrie has coat and glove donation planned for Sept. 15th through Oct. 31st. Has item in newsletter and slide before service. Carrie moved and Sandy seconded motion to donate \$500.00 to the Crisis Center. Motion carried.
16. Stephanie moved and Becky seconded motion to give \$1,000.00 to ELCA Disaster Relief specifically for South American earthquake assistance. Motion carried.
17. John read aloud the changes we will submit for the constitution of the church. Since no one objected this will be submitted as read.

New Business

1. Patti brought forth "KIN", Kids in Need of McHenry County. They support both families and professionals who serve children. Their mission is to identify and provide kids in need the important resources necessary for a happy and healthy childhood. Also have a free store called "The Bridge" where families can shop for clothing, school supplies, winter apparel and other items. Carrie moved and Carl seconded motion to add this organization to our agenda at future meetings. Motion carried.
2. Rick lead prayers of Joys and Concerns
3. Motion to Adjourn: Sandy moved and Steve seconded motion to adjourn. Motion carried.

Steve Legel, Secretary

WORSHIP SUPPORT COMMITTEE MEETING MINUTES AUGUST 10, 2026

Attending the meeting: Sandy, Stan, Judy, Eileen, Jane, Jeff, Carolyn, Ed, Pastor Ryan
Missing on Vacation: Leslie

Meeting opened with prayer at 710pm by Ed Cuttle.

Carolyn reviewed important dates from the Ministry Meeting.

- September 20 – church Picnic and Rally Day ...also the 25th anniversary of the first worship here at SOTP
- Balance Seminar in October (it was excellent)
- Christmas Artist Series Show on December 6 at 5pm “Swinging Christmas with Ella Fitzgerald”
- Shepherds Park will be dedicated in our honor (park on the NE corner of the property) -date to be announced
- Mia Larkin started today as the Youth Minister- busy making plans for the kids-

REPORTS FROM COMMITTEES

- Altar Guild -Judy reported that Lelie has been working to organize and recruit communion preparers and cleanup on a weekly basis
Judy does Barnabus, memorial services and set up for the weekend communion
- Saturday Service – Sandy reported that it is going well. Her ushers serve as greeters which seems to be working well. Attendance on Saturday runs about 50-60. She anticipates that come the fall they should have attendance closer to 70. Ed Cuttle noted that there is a new member that Stan should reach out to usher on Saturday.
- Greeters – Eileen felt that the greeters are working well. No problems to report.
- Flowers- Lorraine has retired from the flower committee so going forward a replacement will need to be addressed
- Ushers- Ed announced that with this meeting he is officially setting away from lead usher and turning over the “reins” to Stan. Ed will stay on with funerals and memorials.

Carolyn Cuttle announced that effective August 31, 2026, she is setting away from the leadership and various activities from the Worship Committee. At this time, it appears that Jane and Jeff will be in charge of the Worship Support committee.

Discussion of details –

Banner Changes – Carolyn and Ed will do the banner change at the end of August to another green banner (dedication banner). Next banner change is RED for reformation.

Leslie will change the altar cloth to match the dedication banner at the same time. We are still in GREEN.

Sandy was thanked for planting flowers in the flowerpots outside the south and east entrances. Beautiful!!!

Watering the Palms – Sandy waters the palms on Wednesday. Team will need to recruit watering for Sunday as the palms need water twice a week.

All Saints Sunday is November 1 - The church is planning a breakfast between services (I think). The candle holders are in the C cabinet. It was suggested that no drip candles be

ordered for All Saints Sunday. In the past it has taken Ed Cuttle at least two hours to clean up the candle holders for All Saints Sunday. Tablecloths for All Saints hang with the pastors' robes in the scarcity.

Advent begins the Sunday after Thanksgiving November 29.

Decorating for Christmas on December 5 (Saturday) to encourage the 1045 people to have fun participating with the declarations.

Pastor Ryan, Jane, and Jeff at talking about a "hanging of the Greens" party starting with breakfast, teams to get the jobs done and then hot cocoa. The discussion included decorating the old gathering area as well as the new gathering area. The Artist Series will probably provide 15 poinsettias in anticipation of the concert on December 6th.

Someone will need to organize the poinsettia orders for Christmas 2026 hoping for delivery on December 22 or 23rd. Platt has been the provided in the past.

Christmas Eve is December 24th (Thursday) and Christmas is Friday, December 25th. Once service times are announced the ushers and greeters will need to be notified to provide coverage for the services.

Ed Cuttle can provide attendance numbers for All Saints Services, Christmas Eve from 2025.

Jane and Jeff will need to find a new secretary for the Worship Support committee with Caorlyn's retirement.

Carolyn and Ed would like to thank everyone for their help over the many years of service on this committee. We were blessed by your support and encouragement. THANK YOU!!!!

Respectfully submitted,
Carolyn Cuttle

Meeting August 10:

Present at meeting: Mark Frendreis, Chris Trodahl, Rich Paeth, Rick Wright, Pete Walthers

Old Business:

- Carpet cleaning – Willow room and Matt’s room – on hold.
- Carpet in Willow room; possible replacement plan – Mark – on hold.
- Monitors in building and signage – Rich – preparing proposals for church council for October.

New Business items completed:

- South parking lot resurfacing. Property Team observation is that the work was done in a professional manner and looks very good. Next resurfacing will be in 2028, covering the east parking lot. Pastor Mark’s supportive message received with much appreciation.
- Paper towel dispenser installed.

Others:

- July walkthrough:
 - o Three lights in the parking lot are out. Locations reported 7/24 within property team.
 - o Bathroom door to Little Lamb’s room is repeatedly left unlocked during non-use hours. Reported to Matt.
 - o Cobwebs in west exit reported to Matt; Matt to resolve with cleaning crew.
 - o Hinges tightened in cabinetry in bathroom near kitchen and in several cabinets in sacristy.
- Various:
 - o Pew cleaning discussed; possibly opening to volunteers
 - o Pew tightening: added to walk-through list for observation and tightening as needed.
 - o Unused backflow water line in sprinkler room: to be removed for one time expense to save annual inspection fees.
 - o Sensor in ceiling in entry at Door B: to be re-secured (Pete)
 - o Landscaping around parking lot exit signs: Two quotes obtained; recommendation is to landscape rather than just have grass, for better public appearance

New Business:

- Walkthrough in September - Chris - Shopping for replacement of vendor Nelbud – Rich – on hold.
- Nitrogen generator replacement – Rich – received quote for \$90K. Decision is to hold.
- Sound booth storage reorganization – Chris or Mark - discussed with Jeff; date to be planned.
- Sprinkler re-valving repairs – Mark - was approved by council and completed by Nelbud.
- Lumber on side of garage – Mark – moved to rear of garage.
- VBS post evaluation – Mark - No issues within the building / well done. Garbage fee: Property team asks that this be assigned to VBS team and steps be taken for more efficient use of containers going forward.
- Tree replacement in fall planned – Chris.
- Landscaping plan – Mark – Plan cleared with Cal, to be addressed in fall.
- Faulty light switch at east end – Mark – issue difficult to replicate when experts are on hand. Plan is to coordinate replacement with others.
- Pastor Ryan's office – air flow and temperature issue: Mark - Under review.
- Coffee Maker – Mark – recommendations to staff have not been followed, resulting in multiple new coffee pots; this needs to be resolved in staff and is not appropriate to be expensed to property team.
- Bathroom update – Mark - Repainting of bathroom near old kitchen to be planned; Caulking to be coordinated with related work of resetting other toilet fixtures as needed.

Attendees: Tara Mackey
Bob Malm
Luann Munneke
Annette Kendall

1. Sign Making for Hootenanny 8/30
 - a. Annette to look into glow paint/products
 - b. Need to purchase
 - i. Poster board
 - ii. Paint brushes/markers
 - iii. Paint
 - iv. Glow Sticks
 - v. Pom Poms
2. Huntley Hootenanny - 9/12
 - a. Sept 12th 6-9 with race possibly starting at 7:15
 - b. Jeff looking into outside lights
 - i. Possibly need to contact Village for over the road permission
 - ii. Other light options include putting them in the trees out front and or around the pop up tent
 - iii. Light sanctuary so it's a "beacon"
 - c. Tara to contact Dan W about live music and more lights
 - d. Will need lots of help!!! Will let Michelle know the set times of 5-10 to put up official sign up
3. Staying Grounded – 10/17
 - a. 10-11:30
 - b. Sign up and article will go out in September Newsletter
 - c. Purchase:
 - i. Water
 - ii. Light snacks
4. Plastic –
 - a. No word on any extra help from congregation
 - b. Bob suggested talking to already established groups to see if they would be willing to do one month of the year.
 - c. Annette is looking into other possible plastic programs with better outcomes
5. HPD luncheon –

- a. Tara to contact Scott Crowev- ED at park district to see if we can celebrate them and their support of SOTP (Cosman center) and partnership with the park next door (Shepard's park)
- b. Tara to look for place to get a plaque made for the bench to be put in the park for the upcoming dedication

SOTP Youth Council Meeting

July 21, 2026

Meeting Start Time: 1:05 pm

Present: Emma Stegge, Max Wondriska, Zachary Serpe, Daphne Shaw, Andrew Padget, Lucas Monson, Jess Panella, Pastor Ryan, Mia Larkin

Guest:

Absent:

Meeting End Time: 2:35 pm

Old Business

- This is our first meeting!!!

New Business

- Set future meeting schedule
 - Will meet every month on the 3rd Sunday @ 4:30pm
- Icebreaker
- Expectations
 - Covenant
 - We got it started, but will need to finish it during our August meeting
 - Roles
 - Collective - Identified three primary areas of focus
 - Weekly Activities
 - Bible Studies/Devotionals
 - Large Events (Trips, Fundraisers, Lock-Ins, etc.)
 - Individuals will chair these three areas
 - Max Wondriska - Weekly Activities
 - Daphne Shaw - Bible Studies/Devotions
 - Emma Stegge - Large Events
 - The entire group will work on all of these areas together, but the chair of each area will serve as the primary contact and lead. Mia will work with Max on the weekly activities. Pastor Ryan will work with Daphne on Bible/Devotional, and Jess will work with Emma on the large events.
- Nametags
- Pictures

Ministry Check-In

- Confirmation
 - Parent / Student Night - August 26
 - The new year will begin September 9
- Youth Group
 - New Sunday night format (6-8pm) starting August 16

Action Items

- Prepare for the August 16 kickoff

Upcoming Events

- Pool Party at McCabes' - August 9
- New Sunday Youth Experience Launch - August 16
 - Picnic food – hamburgers/hot dogs/popcorn, etc
 - Bonfire
 - Games (Max) to include team building
 - Music – possibly the praise band?
 - Karaoke
 - Movie
 - End the night with dessert as a “family” to bring everyone together and go over thoughts on what youth group will look like each week

Ideas for Future Events

- SOTP version of Leadership Lab for incoming 9th graders
- Trivia Night Fundraiser
- Pub Trivia USA – Host Ryan (\$350 cost)
- Musical / Show for Middle School and High School Youth
- Possibly have a youth group for 6th - 7th grade if enough volunteers. (Summertime)