



**SHEPHERD
OF THE PRAIRIE
LUTHERAN CHURCH**

Council Report

February 19, 2024

“A Growing Church for Growing People”

Shepherd of the Prairie Lutheran Church

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Shepherd of the Prairie Lutheran Church
Council Meeting Agenda
February 19, 2024 @ 6:00 P.M.

1. **Call to Order**
2. **Opening Prayer**
3. **Devotions** – Christa Serpe
4. **2024 Congregation Council Introductions** – All
5. **Ministry Moments Sharing** - All
6. **Approval of Minutes**
 - a. *Recommendation: To approve the Congregation Council minutes for January 15, 2024, as presented.*
 - b. *Recommendation: To approve the Congregation Council Officer Election minutes for January 28, 2024, as presented.*
7. **Congregation Council and Ministry Team Reports**
 - a. Finance and Treasurer Highlights - George
 - i. *Recommendation: To approve the January 2024 Treasurer and Financial Reports, as presented.*
 - b. Approval of New Member Class Installation – Bob
 - i. *Let the minutes show that on February 7, 2024, via Electronic Mail, a motion was made by Ellen and seconded by Kathy to approve the installation of the new members at the Sunday, February 11, 2024, services. The motion was unanimously approved.*
8. **Other**
 - a. SOTP Strengths and Growth Edges Discussion – All
 - b. 2024 SOTP Proposed Vision and Strategy Discussion – All
 - c. 2024 Children, Youth and Family Ministry update – Pastor Ryan
 - d. Wellness Ministry Team update – Pastor Mark
 - e. 2024 Council Meeting Devotion List - Bob
 - f. 2024 Council Member Term List – Bob
 - g. 2024 SOTP Constitution Review Committee Discussion - Bob
 - h. The next Council meeting is March 18, 2024, @ 6:00 PM (Kathy Devotions)
9. **Unfinished/Tabled Business**
 - a. 2023 Audit discussion – Council
 - b. Memory Garden Proforma and Fee Review – Finance Team
 - c. Building Signage Review – Signage Team
 - d. Update Children & Youth Protection Policy for volunteer vetting – Policy Team
 - e. Endowment Fund Strategy Review – Finance Team
10. **Closing Prayer**
11. **Adjournment**

Shepherd of the Prairie Lutheran Church

Council Meeting Minutes

January 15, 2024

Present: B. Mollis, C. Serpe, C. Adams, E. Nissen, S. Wolf, Pastor Mark, Pastor Ryan, M. Luecht, K. McGuine; Excused: J. Shotick

Council President Bob Mollis called the meeting to order at 6:04 P.M.

Pastor Ryan opened with Prayer

Mike Luecht delivered devotions – Martin Luther King Jr. birthday and it is a holiday meant for service of others. “Time is always right to do what it right!” – MLK Jr. Readings from John 15:2 and John 16:33

All shared Monthly Ministry Moments

Mike moved to approve the minutes of the December 18, 2023 council meeting; Kathy seconded; motion passed.

Finance and Treasurer Highlights – Cheryl moved to approve the minutes of the December Finance and Treasures Report as presented. Pastor Mark seconded. Motion passed.

Wellness Ministry Program Update Discussion – Doors open at 7:30 and we have had a couple of walkers!

Children, Youth, and Confirmation Update Discussion – Upcoming events are: Movie night Friday, January 19th – Trolls 3, February 23rd Shepherd’s Open Mic Night – any skill/gift/passion is welcome, March – Easter Egg Hunt, April – Trivia Night. The dates and times will be given when the events are closer.

Service recognition for Cheryl and Joyce –Thank you for your service the past 3 years. We really appreciate all your time and effort! Your service is greatly appreciated.

Special Council Meeting January 28, 2024, after the Annual Meeting to elect Council Officers.
Next Council meeting, February 19, 2024 @ 6:00 PM – Christa Serpe (devotion)

8:19 P.M. Joyce motioned to adjourn; Kathy seconded, motioned passed.

Pastor Mark closed in prayer.

Submitted: Christa Serpe

January 28, 2024
Post Annual Congregation Meeting
Congregation Council Officer Election Meeting Minutes

Congregational Council Attendees:

Online: Jim Puls, Mike Luecht, Kathy McGuine, Christa Serpe

In Person: Pastor Ryan Mackey, Pastor Mark Boster, Bob Mollis, Sarah Wolf, Ellen Nissen, George Attaway

Opening Prayer

The purpose of the meeting was to elect new Congregation Council Officers for the 2024 year.

Resulting officer election with unanimous vote of the 2024 Congregation Council:

President - Bob Mollis
Vice President - Kathy McGuine
Treasurer - George Attaway
Secretary - Christa Serpe

Other Business:

Next Council meeting: February 19, 2024
Christa Serpe will present devotion.

Pastor Ryan shared that the Congregational Resourcing Event (CRE) is being held in March, more information is to follow.

Closing Prayer

Adjournment

Respectfully submitted,
Sarah Wolf

SHEPHERD OF THE PRAIRIE LUTHERAN CHURCH

**TREASURER'S REPORT SUMMARY
FOR THE PERIOD ENDING JANUARY 31, 2024**

UNRESTRICTED GENERAL FUND

	MONTHLY	MONTHLY		YEAR TO DATE	YEAR TO DATE	
	ACTUAL	BUDGET	DIFFERENCE	ACTUAL	BUDGET	DIFFERENCE
January 1, 2024 Beginning Balance	\$ 370,953.52					
Monthly Income	106,780.68	\$ 105,064.00	\$ 1,716.68	106,780.68	\$ 105,064.00	\$ 1,716.68
Monthly Expenses	77,732.36	\$ 77,430.00	\$ 302.36	77,732.36	\$ 77,430.00	\$ 302.36
January 31, 2024 Ending Balance	\$ 400,001.84					
Average Monthly Expenses (Budgeted)	\$ 80,500.00					
Approx. Months Covered by Fund Balance	4.97					

MORTGAGE SERVICE FUND

	MONTHLY	MONTHLY		YEAR TO DATE	YEAR TO DATE	
	ACTUAL	BUDGET	DIFFERENCE	ACTUAL	BUDGET	DIFFERENCE
January 1, 2024 Beginning Balance	\$ 43,128.74					
Monthly Income	31,397.67	\$ 18,807.00	\$ 12,590.67	31,397.67	\$ 18,807.00	\$ 12,590.67
Monthly Expenses	18,807.00	\$ 18,807.00	\$ -	18,807.00	\$ 18,807.00	\$ -
January 31, 2024 Ending Balance	\$ 55,719.41					
Average Monthly Expenses	\$ 18,807.00					
Approx. Months Covered by Fund Balance	2.96					

Respectfully submitted,
George Attaway, Treasurer

SOTP FINANCE TEAM
DRAFT - Meeting Minutes
February 12, 2024

Attending: Sue Wehnes, Dave Shotick, Bill Nesta, George Attaway, Bill Ball

Excused: Devin Burg, Cliff Dungey

Meeting called to order at 7:30 PM via Zoom

I. Approval of January 9, 2024 Meeting Minutes as corrected (for the date of the February meeting)
(Motion by Sue)

II. Accounting Administrator's Report

- a. Income/Expenses through January 31, 2024
 - i. January GF income of \$106,781 was \$1,717 more than the budgeted amount.
 - ii. January GF expenses of \$77,732 were \$302 more than the budgeted amount.
- b. Balance Sheet through January 31, 2024
 - i. Total Current Assets \$866,199
 - ii. Total Fixed Assets \$7,333,907
 - iii. Total Assets \$8,200,106
 - iv. Total Current Liabilities \$0
- c. Highlighted Restricted Funds Detail Review through January 31, 2024
 - i. Account 3.175.000 Memorial Fund balance is \$25,825
 - ii. Account 3.250.000 Good Samaritan Fund balance is \$7,661
 - iii. Account 3.330.000 Adult Music Ministry Fund balance is \$56,324
 - iv. Account 3.332.000 Artist Series Fund balance is \$29,173
 - v. Account 3.417.000 Youth Mission Trip Fund balance is \$11,662
 - vi. Account 3.675.000 Memory Garden Fund Donation balance \$12,970
 - vii. Account 3.676.000 Memory Garden Fund Brick Donation balance is \$2,936
 - viii. Account 3.677.000 Memory Garden Fund Niche Agreement balance is \$ 57,607
- d. General Comments
 - i. January 2024 GF Member Contributions of \$103,910 were \$4,219 less than January 2023 contributions but \$1,946 above the 2024 Budget.
 - ii. January Mortgage Service Fund income exceeded budget. \$31,398 vs. \$18,807 monthly payment.
 - 1. The \$12,591 surplus is somewhat greater than the January 2023 surplus of \$11,052.
 - iii. We generally expect January income – both GF and MSF - to exceed expenses because some members prepay their 2024 EOG's in January and because we book as income any 2024 pledges that were prepaid in 2023.
 - iv. As we start 2024, the watch words continue to be "thoughtful caution". We know that - with the usual changes in the giving capacity of the Congregation - the 2024 budget, despite being generally level with 2023, will be challenging - but we believe achievable.

III. Treasurer's Report of Activity & Council Actions/Discussions

- a. GF balance is \$400,002 which is approximately 5.0 months of reserves.
- b. MSF balance is \$55,719 which is approximately 3.0 months of reserves.

IV. Recommendations to Council

V. Old Business

- a. Update on status of the insurance coverage recommendations from the 2021 Audit report findings: Work continues with our insurance agent to complete necessary documentation and to implement the recommended policy changes for increasing our child and youth protection related insurance.
- b. Work continues evaluating the Endowment Fund.
- c. Discussion of the long-term proforma for the Memory Garden was postponed pending the gathering of additional information about the long-term configuration of the Garden.
- d. The Team discussed the length of time contribution records need to be maintained. Some further research will be conducted over the next several weeks.

VI. 2024 Budget and New Business

- a. It was noted that Council needs to decide what type of financial review of the 2023 records it wishes to initiate working with the Audit Team.
- b. The Team discussed the EOG budget implications of member deaths/departures (and new member EOG's) and whether/how it should affect any reporting. No action is needed at this time.
- c. **Next Finance Team Meeting will be Monday, March 11, 2024 @ 7:30 PM on Zoom.**

VII. Adjourned with prayer at 9:00 PM.

Respectfully submitted,
Bill Ball

Shepherd of the Prairie Lutheran Church - Huntley IL
Balance Sheet as of January 31, 2024

Tuesday, February 6, 2024

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Account #	Account Name	YTD Balance	Period Activity	Previous Period Balance
Assets				
Current Assets				
1.100.000	Heartland Bank Checking	150,028.49	31,877.87	118,150.62
1.100.100	Petty Cash	500.00	0.00	500.00
1.200.000	Mission Plus Building Fund Checking	55,719.41	12,590.67	43,128.74
1.200.100	Mission Investment Fixed Term	10,000.00	0.00	10,000.00
1.210.000	Fidelity Investments	637,076.45	1,277.80	635,798.65
1.250.000	HBT/LPL Investment Account	424.12	0.00	424.12
1.500.000	Donations Holding Account	256.08	(6,078.74)	6,334.82
1.600.000	FNBO Checking Boy Scout Troop 200	12,194.65	(463.72)	12,658.37
	Total Current Assets	\$866,199.20	\$39,203.88	\$826,995.32
Fixed Assets				
1.300.000	Building & Grounds	7,203,136.61	0.00	7,203,136.61
1.300.100	Garage Building	41,717.68	0.00	41,717.68
1.300.200	Memory Garden	89,052.93	0.00	89,052.93
	Total Fixed Assets	\$7,333,907.22	\$0.00	\$7,333,907.22
	Total Assets	\$8,200,106.42	\$39,203.88	\$8,160,902.54
Liabilities				
Current Liabilities				
2.100.000	Prepaid General Fund Pledges	0.00	(13,825.00)	13,825.00
2.110.000	Prepaid Mortgage Service Pledges	0.00	(1,875.00)	1,875.00
	Total Current Liabilities	\$0.00	(\$15,700.00)	\$15,700.00
Long Term Liabilities				
2.200.200	MIF Commercial Loan Payable	3,115,942.51	(8,524.08)	3,124,466.59
	Total Long Term Liabilities	\$3,115,942.51	(\$8,524.08)	\$3,124,466.59
	Total Liabilities	\$3,115,942.51	(\$24,224.08)	\$3,140,166.59
Fund Balances & Equity				
Unrestricted Fund Balances				
3.100.000	General Fund Balance	400,001.84	29,048.32	370,953.52
	Total Unrestricted Fund Balances	\$400,001.84	\$29,048.32	\$370,953.52
Temporary Restricted Fund Balances				
3.170.000	Special Services Fund Balance	7,843.32	100.00	7,743.32
3.175.000	Memorial Fund Balance	25,825.48	25.00	25,800.48
3.180.000	Grafton Food Pantry Fund Balance	880.50	180.25	700.25
3.220.000	AV Ministry Fund Balance	3,031.19	(819.98)	3,851.17
3.250.000	Good Samaritan Fund Balance	7,661.35	(307.65)	7,969.00
3.260.000	Community Outreach Fund Balance	4,129.76	380.00	3,749.76
3.270.000	Holiday Flowers Balance	80.21	(651.19)	731.40
3.300.000	<i>Music Ministry Fund Balance</i>			
3.330.000	Adult Music Ministry Fund Balance	56,323.82	6,216.15	50,107.67
3.345.000	Childrens Music Ministry Fund Balance	1,325.00	0.00	1,325.00
	<i>Total Music Ministry Fund Balance</i>	<i>\$57,648.82</i>	<i>\$6,216.15</i>	<i>51,432.67</i>
3.340.000	Artist Series Balance	29,172.62	5,199.27	23,973.35
3.350.000	Prairie Crafters Fund Balance	2,562.50	0.00	2,562.50
3.380.000	Continuing Education Fund Balance	1,741.24	0.00	1,741.24
3.390.000	Children & Family Ministry Balance	989.64	0.00	989.64
3.400.000	<i>Youth Ministry Fund Balance</i>			
3.415.000	Youth Ministry Balance	279.14	0.00	279.14
3.417.000	Youth Mission Trips Balance	11,662.41	0.00	11,662.41
3.423.000	Confirmation Retreat Fund Balance	130.00	0.00	130.00

Shepherd of the Prairie Lutheran Church - Huntley IL
Balance Sheet as of January 31, 2024

Tuesday, February 6, 2024

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Account #	Account Name	YTD Balance	Period Activity	Previous Period Balance
<i>Total Youth Ministry Fund Balance</i>		<i>\$12,071.55</i>	<i>\$0.00</i>	<i>12,071.55</i>
3.500.000	Little Lambs Fund Balance	11,369.02	1,554.06	9,814.96
3.600.000	Prayer Shawl Ministry Fund Balance	74.95	0.00	74.95
3.650.000	Quilters Ministry Fund Balance	1,449.43	0.00	1,449.43
3.675.000	Memory Garden Fund Balance	12,970.45	0.00	12,970.45
3.676.000	Memory Garden Bricks Fund Balance	2,936.57	(495.00)	3,431.57
3.677.000	Memory Garden Niche Fund Balance	57,606.65	0.00	57,606.65
3.680.000	Garage Fund Balance	(5,767.68)	0.00	(5,767.68)
3.690.000	SOTP Sportswear Fund Balance	(208.25)	0.00	(208.25)
3.700.000	Church Events - Funded Balance	18.61	18.61	0.00
3.720.000	Disaster Relief Fund Balance	250.00	0.00	250.00
3.725.000	Miscellaneous Outside Charities Fund Balance	60.00	0.00	60.00
3.730.000	ELCA World Hunger Fund Balance	275.75	50.25	225.50
3.735.000	LSSI Fund Balance	200.00	0.00	200.00
3.750.000	Seminary Scholarship Fund Balance	6,270.00	0.00	6,270.00
3.800.000	Boy Scout Troop 200 Fund Balance	12,194.65	(463.72)	12,658.37
	Total	\$253,338.33	\$10,986.05	\$242,352.28
3.140.000	Mortgage Service Fund Balance	55,719.41	12,590.67	43,128.74
	Total Temporary Restricted Fund Balances	\$309,057.74	\$23,576.72	\$285,481.02
Reserves				
3.950.000	Barnabas Reserves Balance	1,378.86	(214.85)	1,593.71
3.971.000	Roof Repairs/Replacement Balance	53,425.04	575.00	52,850.04
3.972.000	Playground Maintenance Reserves Balance	2,845.00	0.00	2,845.00
3.973.000	Parking Lot Seal/Repair Reserves Balance	13,706.28	650.00	13,056.28
3.974.000	Lawn & Landscaping Reserves Balance	7,718.76	333.33	7,385.43
3.975.000	Maintenance Reserves Balance	12,931.52	250.00	12,681.52
3.976.000	Carpeting Crossroads/Hallways Reserves Balance	3,302.00	0.00	3,302.00
3.977.000	Carpeting MP Room/Classrooms Balance	28,993.37	133.33	28,860.04
3.979.000	Outside Audit Reserve Balance	166.67	166.67	0.00
3.980.000	Equipment Reserves Balance	7,611.14	354.00	7,257.14
3.981.000	Bells Maintenance Reserves Balance	2,236.58	0.00	2,236.58
3.985.000	Sabbatical Reserves Balance	9,950.89	0.00	9,950.89
	Total Reserves	\$144,266.11	\$2,247.48	\$142,018.63
Permanently Restricted Funds				
3.940.000	Endowment Fund Balance	12,873.51	31.36	12,842.15
	Total Permanently Restricted Funds	\$12,873.51	\$31.36	\$12,842.15
3.130.000	Building & Grounds Equity	4,087,194.10	8,524.08	4,078,670.02
3.300.100	Garage Building Equity Balance	41,717.68	0.00	41,717.68
3.300.200	Memory Garden Equity Balance	89,052.93	0.00	89,052.93
	Total Equity	\$4,217,964.71	\$8,524.08	\$4,209,440.63
	Total Fund Balances & Equity	\$5,084,163.91	\$63,427.96	\$5,020,735.95
	Total Liabilities and Fund Balances & Equity	\$8,200,106.42	\$39,203.88	\$8,160,902.54

**Shepherd of the Prairie Lutheran Church - Huntley IL
Treasurer's Report as of January 2024 for General Fund**

Wednesday, February 7, 2024

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Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Over/Under YTD+(-)	Annual Budget
<i>Income</i>							
4.100.000	Member Contributions	103,930.18	101,984.00	103,930.18	101,984.00	1,946.18	900,000.00
4.150.000	Loose Plate and Growth	1,333.00	2,330.00	1,333.00	2,330.00	(997.00)	35,500.00
4.200.000	Fees and Registrations	0.00	125.00	0.00	125.00	(125.00)	1,500.00
4.250.000	Flower Income	201.85	117.00	201.85	117.00	84.85	1,400.00
4.300.000	Interest Income Heartland Bank	37.85	8.00	37.85	8.00	29.85	100.00
4.310.000	Investment Income Fidelity	1,277.80	500.00	1,277.80	500.00	777.80	27,500.00
	Total Income	\$106,780.68	\$105,064.00	\$106,780.68	\$105,064.00	\$1,716.68	\$966,000.00
<i>Expenses</i>							
<i>Connections Ministry</i>							
	Connections Ministry	\$0.00	\$42.00	\$0.00	\$42.00	(\$42.00)	\$500.00
<i>Mission Ministry</i>							
	Mission Ministry	\$8,922.28	\$8,250.00	\$8,922.28	\$8,250.00	\$672.28	\$99,000.00
<i>Outreach Ministry</i>							
	Outreach Ministry	\$0.00	\$734.00	\$0.00	\$734.00	(\$734.00)	\$8,800.00
<i>Adult Education Ministry</i>							
	Adult Education Ministry	\$250.00	\$140.00	\$250.00	\$140.00	\$110.00	\$1,680.00
<i>Youth and Education Ministry</i>							
	Youth and Education Ministry	\$491.24	\$716.00	\$491.24	\$716.00	(\$224.76)	\$8,600.00
<i>Children and Family Ministry</i>							
	Children and Family Ministry	\$795.71	\$425.00	\$795.71	\$425.00	\$370.71	\$7,400.00
<i>Music Ministry</i>							
	Music Ministry	\$88.25	\$158.00	\$88.25	\$158.00	(\$69.75)	\$1,900.00
<i>Worship Ministry</i>							
	Worship Ministry	\$172.94	\$526.00	\$172.94	\$526.00	(\$353.06)	\$6,300.00
<i>Audio Visual</i>							
	Audio Visual	\$149.00	\$733.00	\$149.00	\$733.00	(\$584.00)	\$8,800.00
<i>Facilities</i>							
	Facilities	\$10,340.97	\$8,832.00	\$10,340.97	\$8,832.00	\$1,508.97	\$96,800.00
<i>Office Expenses</i>							
	Office Expenses	\$3,126.96	\$2,834.00	\$3,126.96	\$2,834.00	\$292.96	\$34,000.00
<i>Staffing Ministry</i>							
<i>Spiritual Ministry Staff</i>							
	Spiritual Ministry Staff	\$33,525.73	\$34,071.00	\$33,525.73	\$34,071.00	(\$545.27)	\$442,934.00
<i>Support Ministry Staff</i>							

**Shepherd of the Prairie Lutheran Church - Huntley IL
Treasurer's Report as of January 2024 for General Fund**

Wednesday, February 7, 2024

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Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Over/Under YTD+(-)	Annual Budget
	Support Ministry Staff	\$11,768.94	\$11,572.00	\$11,768.94	\$11,572.00	\$196.94	\$150,441.00
	<i>Shared Staff Expense</i>						
	Shared Staff Expense	\$1,848.69	\$2,148.00	\$1,848.69	\$2,148.00	(\$299.31)	\$27,645.00
	Staffing Ministry	\$47,143.36	\$47,791.00	\$47,143.36	\$47,791.00	(\$647.64)	\$621,020.00
	<i>Other Church Expenses</i>						
	Other Church Expenses	\$3,893.32	\$3,891.00	\$3,893.32	\$3,891.00	\$2.32	\$42,900.00
	<i>Providing for the Future</i>						
	Providing for the Future	\$2,358.33	\$2,358.00	\$2,358.33	\$2,358.00	\$0.33	\$28,300.00
	Total Expenses	\$77,732.36	\$77,430.00	\$77,732.36	\$77,430.00	\$302.36	\$966,000.00
	Difference	\$29,048.32	\$27,634.00	\$29,048.32	\$27,634.00		\$0.00



SHEPHERD OF THE PRAIRIE

LUTHERAN CHURCH

Operations Report February 2024

Facility

- Morning Movement has started, 7:30-8:30am our facility is open to allow anyone who would like to walk the chance to get early morning exercise
- We are in talks with Huntley Park District in regards to a possible partnership with their Go Huntley walking program

HR

- All reviews, goals and merit discussions have taken place
- Compensation review letters have been sent to staff
- Plan to get staff and key volunteers CPR certified soon
- Newest version of employee handbook is out to all employees

Branding/Website/Apparel

- The Media Team has looked at the media tab on the website and has recommended changes to make it more user friendly. We plan to ask Jon his thoughts on the changes
 - We have officially put in the ask

Planning Center

- We have created 1 form to get all info from people instead of having a few specific different ones. People seem to like it so far.
 - Working very well and has created a less confusing process for all
- Group reminders are starting to be utilized to allow for automatic event reminders and have proven to be very helpful

Attendance (Year-to-date)

- Average Saturday Attendance: 53 people
- Average 9:00 AM Attendance
 - 155 people in person
 - 101 viewership on Boxcast
 - 142 views Facebook
- Average 10:45 AM Attendance
 - 127 people in person
 - 52 viewership on Boxcast
 - 172 views Facebook

SOTP Children, Youth, and Family Team Meeting

February 12, 2024

Meeting Start Time: 7:07

Present: Jill Gillming, Tim Torkelson, Jennifer Powe, Amy Stech, Amy Brittain

Absent: Jennie Daley, Christa Serpe

Meeting End Time: 8:15pm

1. Old Business

- Increasing Sunday visibility of Kids Connect
 - Pastor Ryan to meet with ushers.
 - Connect with Joyce Shotick and signage team to discuss KC sings in church.
 - Jill connected with Joyce, the signage team likes the suggestion, but the process will take some time.
- Debrief Movie Night
 - Went very well! But could use some more adult volunteers next time.
 - Consider adding a space to indicate participants with special needs.
 - High schoolers want to plan the next one.
- Open Mic Night
 - Need More Acts
 - Electric candles for table lighting

2. New Business

- Relationship between CYF Team and Kids Academy
 - What is the primary purpose of this program?
 - Education?
 - Outreach?
 - Fellowship?
 - “Infrastructure” needed to make program sustainable.
 - We need a budget.
 - Include some parameters for future sessions.
 - How many classes at any given time?
 - How long are the sessions? (1 month? 3? other?)
 - Publicity Plan
 - email list from VBS.
 - D158 Virtual Bulletin Board
 - Social Media (+ shareable)
 - Detailed pamphlet

3. Brief Ministry Check-in

- Kids Connect
 - No Kids Connect on Easter
- First Communion
- Adventure Club
 - Not meeting through Lent
- Confirmation
- Youth Group

Upcoming Events

- Open Mic Night - February 23
- Easter Egg Hunt - March 30
- Trivia Night - April 12
- Ice Cream Social - June 7
- Vacation Bible School - July 8-12
- Church Picnic - August 18
- Outdoor Movie Night - August
 - (Collaboration with Outreach)
- Rally Day - September
- Trunk or Treat - October 26
- Game Day - Late 2024 - Early 2025

Ideas for Events

- Pancakes with the Pastors
- Lego Night
- Game Night
 - (board games, minute-to-win -it)

Attendees: Tara Mackey
Bob Malm
Alison Womac
Bob Mollis
Donna Kelly

- 1) Food drive 02/24
 - a. Slide made/Registration Made
 - b. Hand out flyers at this weeks services
 - c. Bags - wait until April drive to work with Confirmation kids
 - i. See if can have confirmation kids bring 3 items to donate – possible incentive for them?
 - d. Will have plastic collection bin out – JIC
 - e. Contact Donna to make Thank yous
 - f. Contact Michelle to make plastic collection flyers
 - g. Bob and Carolyn Malm will bring small dog treats to hand out
- 2) SOTP swag –
 - a. Michelle ordered a few trial items that arrived this week
 - i. Will proceed with filling all orders to ensure swag is here before Expo
 - b. Still need to meet with Donna to talk about window stickers, bags, and making our own stickers for kids
- 3) NexTrex program
 - a. Total as of 02/11/24 = 127 lb
 - b. 2 more collection bins arrived 02/12/24
 - c. Contacting AV team to run video on what is acceptable
 - d. Also will have flyer to put next to collection bins for people to take home stating what is and isn't acceptable.
- 4) Huntley Business Expo – 04/20/24 9a – 3p
 - a. Had 4 x 16 booth last year
 - i. Decided to spend more money on a booth with better location than electricity
 - b. Need to make slide and sign up request
 - c. Check with Jane/Chris B to see if Artist series will have new brochure to hand out
- 5) Fitness program – May 2024
 - a. Need to talk with Wellness committee to see if we can work together to have a gentle exercise class
 - b. Bob Malm suggested Danae Molitor – She said she would do a class for free

- 6) Appreciation lunch ideas
 - a. No kill animal shelter in Huntley
 - i. Bob to look into and see if they'd like a lunch or just a treat
 - ii. Also possible time for SOTP to help with their needs list
 - b. Possibly early April?

Mission Team Minutes

February 12, 2024

Attendance: Sandy Hupert, Carl Hupert, Vik Berkeris, Annette Petersen, Marty Jacobsen, Rhonda Shoemaker, Donna Kelly, Leslie Enders, Valerie Ulmer, Shirley Ulmer, and Deanne Byers

Sandy opened the meeting with a reading from Matthew 11:28 and a prayer.

Old Business

1. Approval of Minutes: Marty moved and Vik seconded a motion to approve January minutes. Motion carried.
2. Feed My Starving Children: Rhonda reports that the next session will be on March 23rd. There are 36 spots available with 17 filled so far.
3. Blood Drive – nothing new with getting a drive with Versiti. Might try a different blood bank.
4. Senior Care Service: The Wellness Team will be taking this over.
5. CRE-REentry: Vik reports they are thankful for the donation. They are reorganizing with New Hope and another group and getting office space. There will be Tuesday meetings in Woodstock starting in March.
6. Grafton Food Pantry: Annette reports that they have been grateful for our generosity from the 1st Sunday food drives. Our monthly donations are so important to them because they provide consistency.
7. Missionary Support: Sandy reports that next month Steve will be bringing a list of missionaries from which we will choose who we will be supporting for the next 2 years.
8. AARK: Vik reports that planting will start in March. Help is needed. He is hoping the Boy Scouts will be making a vegetable stand as an Eagle project to be used to 'sell' the vegetables during the summer.
9. Habitat for Humanity: Carl reports that volunteers help out at Restore the 3rd Thursday of each month. There will be a Culver's Fundraiser on February 19th and volunteers are needed. 4 pm – 8 pm.
10. Northern IL Food Bank: Rhonda reports that there is nothing yet.
11. Homeless Daytime Meals: Vik reports that there will be a taco meal provided this Friday, February 16th for 90 people. 8 people have signed up to help. Food donations can be signed up for online and should be dropped off at SOTP's kitchen by Friday at 10 am. Panera will be donating bread going forward.
12. Exodus: Sandy reports that a Welcome Pack will be delivered on Thursday. Also, the Celebration of Hope Fundraiser dinner is on April 4th at Drury Lane.

New Business

1. The congregational ReSource Event – an all day event, meeting, lunch, study groups will be held on March 16th in Dixon. There is a \$35 cost. Talk to Donna Kelly if interested in attending.
2. A motion was made by Vik to give our Easter offering equally to Turning Point, FMSC, Habitat for Humanity, and NIFB. Rhonda seconded and the motion carried.

3. By next meeting, please bring a list of suggestions for places you would like to make donations to. Also provide some background on them. Several suggestions were mentioned: A LGBTQ group, Cover Up in McHenry, Lutheran Life Community, and groups helping with the migrant issue.
4. Prayers of Joys & Concerns
5. Annette moved and Marty seconded a motion to adjourn. Motion carried.

Leslie Enders
Substitute Secretary

Worship Meeting Minutes
Via Email on February 12, 2024

The Worship Team meeting was handled via email in lieu of meeting.

Serious help needed to prepare for Ash Wednesday and Lent.

The group met Monday afternoon to set up for Lent/Ash Wednesday.

- We will decorate for Lent with clay jars and sticks.
- Purple will be used from Ash Wednesday until Palm Sunday. Ed and I will be back to handle the changes and stuff for Palm Sunday and Easter (Maundy Thursday and Good Friday).
- The cross will be placed in the baptismal area and Jane wants to drape the base of the cross with burlap and purples. Property will get the cross in place.
- There will be a last supper reenactment for Holy Week. (FYI)

Important details with Easter coming up.

Diane will order flowers from Platt and hopefully get them delivered to us on Saturday, March 23. If they come before then, they will need to be hidden as Friday is Good Friday. She has the order forms ready to be picked up.

Carolyn will order the palms for the processional and stripping from Countryside. Pastor Ryan will need Emerald Palms. Barb Pagano will pick up the palms on Friday afternoon, March 22 after 130pm and bring them to church.

Palm Trees will have to be purchased. Countryside florist is not renting palms this year. Diane and Carolyn will work on this for Palm Sunday.

Andrew Szekely will handle the stripping of the palms on Saturday, March 23 at 9am.

Ed has provided everyone with the numbers for Holy Week for the last three years. This should help with the planning for ushers, greeters, communion wine and bread numbers.

Hoping that this communication will keep everyone up to date as Lent approaches.

Respectfully submitted,

Carolyn Cuttle

Stewardship Committee

Meeting Minutes

2/12/24

Present: Mike McCann, Ralph Wehnes, Frank Leonardi, Julia Leonardi, Wayne Schmidt

Next meeting: 3/11/24

1. Stewardship topics

Discussed clean-up of members listed on the pledge sheet. We are going to streamline the process for 2024 to eliminate a lot of giving units that haven't submitted EOG cards for a few years. Doing similar activity for people not picking up envelopes.

2. Miscellaneous

Thrivent will be at services on March 9th and 10th to assist members on using their Choice Dollars.

Also planning an estate planning workshop with Thrivent for later in the year.

Julia and Frank are going to attend the NI Synod's resourcing conference in Dixon on March 16th to represent the Stewardship Committee.

Minutes completed by: Mike McCann, Chair of Stewardship Committee